



Agenda

REGULAR MEETING OF
THE GOVERNING BODY
JULY 12, 2017
CITY COUNCIL CHAMBERS

AFTERNOON SESSION – 5:00 P.M.

CITY CLERK'S OFFICE

DATE 7/17/17 TIME 2:05

SERVED BY Melina Pano

RECEIVED BY [Signature]

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SALUTE TO THE NEW MEXICO FLAG
4. INVOCATION
5. ROLL CALL
6. APPROVAL OF AGENDA
7. APPROVAL OF CONSENT CALENDAR
8. APPROVAL OF MINUTES: Regular City Council Meeting – June 28, 2017
9. PRESENTATIONS
10. CONSENT CALENDAR
 - a) CONSIDERATION OF RESOLUTION NO. 2017-____. (Councilor Ives)
A Resolution Directing the Sustainable Santa Fe Commission to Research and Assess the Creation of a Joint City, Santa Fe County, and State of New Mexico Sustainability Authority for the Purpose of Developing, Implementing and Financing Sustainability-Related Programs in Santa Fe County that Counter the Effects of Climate Change, and Achieve Carbon Neutrality By 2040. (John Alejandro) **(Postponed on June 28, 2017)**
 - b) Pursuant to City of Santa Fe Resolution No. 2016-79 and County Resolution No. 2016-139, Report on the Establishment of a Regional Soccer Authority. (Robert Carter) **(Informational Only)**
 - c) Request for Approval of Annual Internal Audit Plan. (Liza Kerr)
 - d) Request for Approval of Procurement Using State Price Agreements in the Approximate Amount of \$350,000.00 – Books, Related Materials and Standing Orders: Baker & Taylor; Ingram Library Services Inc. and Midwest Library Service, Inc. (Patricia Hodapp)



Agenda

REGULAR MEETING OF
THE GOVERNING BODY
JULY 12, 2017
CITY COUNCIL CHAMBERS

- e) Request for Approval of Professional Services Agreement in the Amount of \$72,790.00 – DWI Rehabilitation School and Facility Rental; Kathleen Lawiciki d/b/a Santa Fe DWI School LLC. (Chief Gallagher)
- f) Request for Approval of Award of Bid No. '17/39/B – Procurement of Miscellaneous Construction Tools and Hardware Supplies for Four Years: Summit Electric Supply Co., Santa Fe; Johnstone Supply, Santa Fe; Ferguson Enterprises, Santa Fe; Big Jo True Value Hardware Inc., Santa Fe; Santa Fe Winnelson Co., Santa Fe; and Ace Hardware, Santa Fe. (Robert Rodarte)
- g) Request for Approval of Budget Adjustment in the Amount of \$1,567,788 to Correct the 16/17 Debt Service for Refunding in Late FY 15/16 – Water Debt Service. (Shannon Jones)
- h) Request for Approval of Professional Services Agreement and Cooperative Education Services Agreement in the Amount of \$62,023.75 – Engineering Services for Design of the BDD Water Treatment Facility 4 Million Gallon Finished Water Storage Tank; Molzen-Corbin. (Kristin Johansen)
- i) Request for Approval to Accept the Award of Congestion Mitigation Air Quality Funding from NMDOT and Approval to Execute a Grant Application, Award and Agreement with the Federal Transit Administration (FTA) for the FY 2018 Ridefinders Program Funding in the Amount of \$71,733. (Keith Wilson)
- j) CONSIDERATION OF RESOLUTION NO. 2017-____. (Councilor Lindell, Councilor Harris and Councilor Ives)
A Resolution Directing the City Manager to Work With the Santa Fe University of Art and Design and the New Mexico Museum of Art to Loan the Museum the Beaumont Newhall Library in Conjunction With Its Centennial Celebration; and to Discuss Terms and Conditions for the Future Donation of the Beaumont Newhall Library to the New Mexico Museum of Art. (Kelley Brennan)
- k) Request to Publish Notice of Public Hearing on August 9, 2017:
Bill No. 2017-19. An Ordinance Repealing Section 25-11 Relating to the Water Conservation Credit Program. (Councilor Rivera) (Andrew Erdman)



Agenda

REGULAR MEETING OF
THE GOVERNING BODY
JULY 12, 2017
CITY COUNCIL CHAMBERS

11. Pursuant to Resolution #2011-56 and Section 1-7.11 SFCC 1987, Review and Update of New Mexico Open Meetings Act, Inspection of Public Records Act, City of Santa Fe Ethics Ordinance and New Mexico Governmental Conduct Act. (Zachary Shandler)
12. MATTERS FROM THE CITY MANAGER
13. MATTERS FROM THE CITY ATTORNEY
Executive Session
In Accordance with the New Mexico Open Meetings Act §§10-15-1(H)(7) and (8) NMSA 1978, Discussion Regarding Threatened or Pending Litigation in Which the City of Santa Fe is a Participant, Including, without Limitation, Discussion Regarding Case No. 1:17-cv-00355, *CNSP D/B/A/ NMSURF v. The City of Santa Fe*; and Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights by the City of Santa Fe, Including, without Limitation, Extension of Lease for the La Farge Library Property at 1730 Llano Street. (Kelley Brennan)
14. Action with Respect to that Certain Extension of Lease for the La Farge Library Property at 1730 Llano Street. (Kelley Brennan)
15. MATTERS FROM THE CITY CLERK
16. COMMUNICATIONS FROM THE GOVERNING BODY

EVENING SESSION – 7:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. SALUTE TO THE NEW MEXICO FLAG
- D. INVOCATION
- E. ROLL CALL
- F. PETITIONS FROM THE FLOOR
- G. APPOINTMENTS



Agenda

REGULAR MEETING OF
THE GOVERNING BODY
JULY 12, 2017
CITY COUNCIL CHAMBERS

H. PUBLIC HEARINGS:

- 1) Request from BTR Wine, LLC, 201 Galisteo Street, for a Wine Wholesaler License to be Located at BTR Wine, 201 Galisteo Street. (Yolanda Y. Vigil)
- 2) Request from La Choza, Inc., 905 Alarid Street, for a Transfer of Ownership (Change of Stockholders and Ownership Percentage of Stock) and Change of Location (Expansion) of Dispenser Liquor License No. 28041, with On-Premise Consumption Only. This License Will Remain at La Choza, 905 Alarid Street. (Yolanda Y. Vigil)
- 3) Request from T-Bird Southwest Restaurant Group, LLC, 1250 Prospect Street, Suite 305, La Jolla, California, for a Transfer of Ownership of Liquor License No. 2776, with On-Premise Consumption Only, From Outback Steakhouse of Florida, LLC to T-Bird Southwest Restaurant Group, LLC. This License Will Remain at Outback Steakhouse #5113, 2574 Camino Entrada. (Yolanda Y. Vigil)
- 4) Request from G.L.A. Santa Fe Hospitality, LLC, 3201-C Zafarano Dr., #356, for a Transfer of Ownership of Inter-Local Dispenser Liquor License No. 28022, with On-Premise Consumption Only and Patio Service, From Abiquiu Saint-Flour, Inc. to G.L.A. Santa Fe Hospitality, LLC. This license will remain at Radish & Rye, 548 Agua Fria Street. (Yolanda Y. Vigil)
- 5) Request from The Shed, Inc., 113½ E. Palace Avenue, for a Transfer of Ownership (Change of Stockholders and Ownership Percentage of Stock) of Liquor License No. 2767, with on Premise Consumption Only, from The Shed, Inc. This License Will Remain at The Shed, 113½ E. Palace Avenue. (Yolanda Y. Vigil)
- 6) Request from the Spanish Colonial Arts Society for a Waiver of the 300 Foot Location Restriction and Approval to Allow the Dispensing/Consumption of Wine at El Museo Cultural, 555 Camino de la Familia, which is Within 300 Feet of Warehouse 21, 1614 Paseo de Peralta, Where Services are Held by Hope Unlimited Church Santa Fe. The Request is for the Spanish Market Preview Event on Friday, July 28, 2017, with Alcohol Service from 6:00 p.m. to 9:00 p.m. (Yolanda Y. Vigil)

I. ADJOURN



Agenda

REGULAR MEETING OF
THE GOVERNING BODY
JULY 12, 2017
CITY COUNCIL CHAMBERS

Pursuant to the Governing Body Procedural Rules, in the event any agenda items have not been considered prior to 11:30 p.m. such items shall be postponed to a subsequent meeting, provided that the date, time and place of such meeting is specified at the time of postponement.

NOTE: New Mexico law requires the following administrative procedures be followed when conducting "quasi-judicial" hearings. In a "quasi-judicial" hearing all witnesses must be sworn in, under oath, prior to testimony and will be subject to reasonable cross-examination. Witnesses have the right to have an attorney present at the hearing.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

**SUMMARY INDEX
SANTA FE CITY COUNCIL MEETING
July 12, 2017**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE #</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	2
APPROVAL OF CONSENT CALENDAR	Approved [amended]	2
CONSENT CALENDAR LISTING		2-3
APPROVAL OF MINUTES: REGULAR CITY COUNCIL MEETING – JUNE 28, 2017	Approved	3-5
PRESENTATIONS		5-6
<u>CONSENT CALENDAR DISCUSSION</u>		
CONSIDERATION OF RESOLUTION NO. 2017- ____ A RESOLUTION DIRECTING THE SUSTAINABLE SANTA FE COMMISSION TO RESEARCH AND ASSESS THE CREATION OF A JOINT CITY, SANTA FE COUNTY, AND STATE OF NEW MEXICO SUSTAINABILITY AUTHORITY FOR THE PURPOSE OF DEVELOPING, IMPLEMENTING AND FINANCING SUSTAINABILITY- RELATED PROGRAMS IN SANTA FE COUNTY THAT COUNTER THE EFFECTS OF CLIMATE CHANGE AND ACHIEVE CARBON NEUTRALITY BY 2040	Postponed to 09/13/17	6
PURSUANT TO CITY OF SANTA FE RESOLUTION NO. 2016-79 AND COUNTY RESOLUTION NO. 2016-139, REPORT ON THE ESTABLISHMENT OF A REGIONAL SOCCER AUTHORITY	Information only	6-13
REQUEST TO PUBLISH NOTICE OF PUBLIC HEARING ON AUGUST 9, 2017: BILL NO. 2017-19. AN ORDINANCE REPEALING SECTION 25-11, RELATING TO THE WATER CONSERVATION CREDIT PROGRAM	Approved	13
REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT IN THE AMOUNT OF \$1,567,788 TO CORRECT THE 16/17 DEBT SERVICE FOR REFUNDING IN LATE FY15/16 – WATER DEBT SERVICE	Approved	14

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE #</u>
REQUEST FOR APPROVAL OF ANNUAL INTERNAL AUDIT PLAN	Approved	14-20

END OF CONSENT CALENDAR DISCUSSION		

PURSUANT TO RESOLUTION #2011-56 AND SECTION 1-7.11 SFCC 1987, REVIEW AND UPDATE OF NEW MEXICO OPEN MEETINGS ACT, INSPECTION OF PUBLIC RECORDS ACT, CITY OF SANTA FE ETHICS ORDINANCE AND NEW MEXICO GOVERNMENTAL CONDUCT ACT	Information/discussion	20
MATTERS FROM THE CITY MANAGER	None	20
<u>MATTERS FROM THE CITY ATTORNEY</u>		
EXECUTIVE SESSION	Approved	20-21
MOTION TO COME OUT OF EXECUTIVE SESSION	Approved	21
ACTION WITH RESPECT TO THAT CERTAIN EXTENSION OF LEASE FOR THE LA FARGE LIBRARY PROPERTY AT 1730 LLANO STREET	Approved action	21
MATTERS FROM THE CITY CLERK	Information/discussion	22
COMMUNICATIONS FROM THE GOVERNING BODY	Information/discussion	22-27
<u>EVENING SESSION</u>		
CALL TO ORDER AND ROLL CALL	Quorum	28
PETITIONS FROM THE FLOOR		28-32
APPOINTMENTS	None	32
<u>PUBLIC HEARINGS</u>		
REQUEST FROM BTR WINE, LLC, 201 GALISTEO STREET FOR A WINE WHOLESALER LICENSE TO BE LOCATED AT BTR WINE, 201 GALISTEO STREET	Approved w/conditions	32-33

ITEM

ACTION

PAGE #

REQUEST FROM LA CHOZA, INC., 905 ALARID STREET, FOR A TRANSFER OF OWNERSHIP (CHANGE OF STOCKHOLDERS AND OWNERSHIP PERCENTAGE OF STOCK), AND CHANGE OF LOCATION (EXPANSION) OF DISPENSER LIQUOR LICENSE NO. 28041, WITH ON-PREMISE CONSUMPTION ONLY. THIS LICENSE WILL REMAIN AT LA CHOZA, 905 ALARID STREET

Approved w/conditions

33-34

REQUEST FROM T-BIRD SOUTHWEST RESTAURANT GROUP, LLC, 1250 PROSPECT STREET, SUITE 305, LA JOLLA, CALIFORNIA, FOR A TRANSFER OF OWNERSHIP OF LIQUOR LICENSE NO. 2776, WITH ON-PREMISE CONSUMPTION ONLY, FROM OUTBACK STEAKHOUSE OF FLORIDA, LLC, TO T-BIRD SOUTHWEST RESTAURANT GROUP, LLC. THIS LICENSE WILL REMAIN AT OUTBACK STEAKHOUSE #5113, 2574 CAMINO ENTRADA

Approved w/conditions

34

REQUEST FROM G.L.A. SANTA FE HOSPITALITY, LLC, 3201-C ZAFARANO DR., #356, FOR A TRANSFER OF OWNERSHIP OF INTER-LOCAL DISPENSER LIQUOR LICENSE NO. 28022, WITH ON-PREMISE CONSUMPTION ONLY AND PATIO SERVICE, FROM ABIQUIU SAINT-FLOUR, INC., TO G.L.A. SANTA FE HOSPITALITY, LLC. THIS LICENSE WILL REMAIN AT RADISH & RYE, 548 AGUA FRIA STREET

Approved w/conditions

35

REQUEST FROM THE SHED, INC., 113½ E. PALACE AVENUE, FOR A TRANSFER OF OWNERSHIP (CHANGE OF STOCKHOLDERS AND OWNERSHIP PERCENTAGE OF STOCK) OF LIQUOR LICENSE NO. 2767, WITH ON PREMISE CONSUMPTION ONLY, FROM THE SHED, INC. THIS LICENSE WILL REMAIN AT THE SHED, 113½ E. PALACE AVENUE

Approved with conditions

35-36

ITEM

ACTION

PAGE #

REQUEST FROM THE SPANISH COLONIAL ARTS SOCIETY FOR A WAIVER OF THE 300 FOOT LOCATION RESTRICTION AND APPROVAL TO ALLOW THE DISPENSING/CONSUMPTION OF WINE AT EL MUSEO CULTURAL, 555 CAMINO DE LA FAMILIA, WHICH IS WITHIN 300 FEET OF WAREHOUSE 21, 1614 PASEO DE PERALTA, WHERE SERVICES ARE HELD BY HOPE UNLIMITED CHURCH SANTA FE. THE REQUEST IS FOR THE SPANISH MARKET PREVIEW EVENT ON FRIDAY, JULY 28, 2017, WITH ALCOHOL SERVICE FROM 6:00 P.M. TO 9:00 P.M.

Approved w/conditions

36-37

END OF PUBLIC HEARINGS

ADJOURN

37

**MINUTES OF THE
REGULAR MEETING OF THE
GOVERNING BODY
Santa Fe, New Mexico
July 12, 2017**

AFTERNOON SESSION

1. CALL TO ORDER AND ROLL CALL

A regular meeting of the Governing Body of the City of Santa Fe, New Mexico, was called to order by Mayor Javier M. Gonzales, on Wednesday, July 12, 2017, at approximately 5:00 p.m., in the City Hall Council Chambers. Following the Pledge of Allegiance, Salute to the New Mexico flag, and the Invocation, roll call indicated the presence of a quorum, as follows:

Members Present

Mayor Javier M. Gonzales
Councilor Signe I. Lindell, Mayor Pro-Tem
Councilor Carmichael A. Dominguez
Councilor Mike Harris
Councilor Peter N. Ives
Councilor Joseph M. Maestas
Councilor Christopher M. Rivera
Councilor Renee D. Villarreal

Members Excused

Councilor Ronald S. Trujillo

Others Attending

Brian K. Snyder, City Manager
Kelley A. Brennan, City Attorney
Yolanda Y. Vigil, City Clerk
Melessia Helberg, Council Stenographer

6. APPROVAL OF AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Maestas, to approve the agenda, as presented.

VOTE: The motion was approved on a voice vote with Mayor Gonzales and Councilors Dominguez, Harris, Ives, Lindell, Maestas, Rivera, and Villarreal voting in favor of the motion and none voting against.

7. APPROVAL OF CONSENT CALENDAR

MOTION: Councilor Maestas moved, seconded by Councilor Rivera, to approve the following Consent Calendar, as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Mayor Gonzales, Councilor Dominguez, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Maestas, Councilor Rivera and Councilor Villarreal.

Against: None.

10. CONSENT CALENDAR

- a) *[Removed for discussion by Councilor Harris]*
- b) *[Removed for discussion by Councilor Lindell]*
- c) *[Removed for discussion by Councilor Ives]*
- d) **REQUEST FOR APPROVAL OF PROCUREMENT USING STATE PRICE AGREEMENTS IN THE APPROXIMATE AMOUNT OF \$350,000 – BOOKS, RELATED MATERIALS AND STANDING ORDERS: BAKER & TAYLOR; INGRAM LIBRARY SERVICES, INC., AND MIDWEST LIBRARY SERVICE, INC. (PAT HODAPP)**
- e) **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$72,790 – DWI REHABILITATION SCHOOL AND FACILITY RENTAL; KATHLEEN LAWICIKI D/B/A SANTA FE DWI SCHOOL, LLC. (CHIEF GALLAGHER)**
- f) **REQUEST FOR APPROVAL OF AWARD OF BID NO. 17/39/B – PROCUREMENT OF MISCELLANEOUS CONSTRUCTION TOOLS AND HARDWARE SUPPLIES FOR FOUR YEARS; SUMMIT ELECTRIC SUPPLY CO., SANTA FE; JOHNSTONE SUPPLY, SANTA FE; FERGUSON ENTERPRISES, SANTA FE; BIG JO TRUE VALUE HARDWARE, INC., SANTA FE; SANTA FE WINNELSON CO., SANTA FE AND ACE HARDWARE, SANTA FE. (ROBERT RODARTE)**



Agenda

REGULAR MEETING OF
THE GOVERNING BODY
JULY 26, 2017
CITY COUNCIL CHAMBERS

AFTERNOON SESSION – 5:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SALUTE TO THE NEW MEXICO FLAG
4. INVOCATION
5. ROLL CALL
6. APPROVAL OF AGENDA
7. APPROVAL OF CONSENT CALENDAR
8. APPROVAL OF MINUTES:
 - a) Special Joint Meeting of Santa Fe County and City of Santa Fe Governing Bodies – June 15, 2017
 - b) Regular City Council Meeting – July 12, 2017
9. PRESENTATIONS
 - a) June 2017 Employee of the Month – Andrew Garcia, Horticulturist, Parks and Recreation Department.
 - b) July 2017 Employee of the Month – Tristan Tortorici, Public Safety Application Software Specialist, Information Technology & Telecommunications Department.
10. CONSENT CALENDAR
 - a) Request for Approval of Agreement in the Amount of \$77,639.37 – Adobe Software via Three-Year Enterprise License Agreement; SHI International Co. (Boguslaw Malecki)
 - b) Request for Approval of Procurement and Professional Services Agreement in the Amount of \$374,645.41 – Planning and Design for the Reconstruction of Guadalupe Street from Agua Fria Street to Paseo de Peralta; Wilson & Company, Inc. (David Quintana)
 - c) Request for Approval of Procurement via HGAC Buy Price Agreement in the Amount of \$348,732 – Vactor Equipment; VAC-CON, Inc. (David Catanach)

CITY CLERK'S OFFICE

DATE 7/21/17 TIME 4:15 PM

SERVED BY Melvin Byers

RECEIVED BY [Signature]

CITY OF SANTA FE RFB PROCUREMENT CHECKLIST

Contractor Name: Summit Electric Supply, Johnstone Supply, Ferguson Enterprises, Big Jo True Value Hardware Inc., Santa Fe Winnelson and Ace Hardware

Procurement Title: Miscellaneous Construction Tools & Supplies, Hardware Supplies

Solicitation RFB#: '17/39/B

Department Requesting/Staff Member: Finance/Purchasing/Shirley Rodriguez

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

- | YES | N/A | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved Procurement Checklist (by Purchasing) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Departments Recommendation of Award Memo addressed to Finance |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Bid Tab |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | BAR |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FIR |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Contract, Agreement or Amendment |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Current Business Registration and CRS numbers on contract or agreement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Summary of Contracts and Agreements form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Certificate of Insurance |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Other: _____ |

Shirley Rodriguez, Procurement Analyst

Department Rep Printed Name and Title

Shirley Rodriguez
 Department Rep Signature attesting that all information included

Shirley Rodriguez
 Purchasing Officer attesting that all information is reviewed

06/08/17

REQUIRED DOCUMENTS FOR BID FILE*

- | YES | N/A | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Final Bid Document |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Final RFQ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Copy of legal solicitation published in the newspaper, website, etc. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | All addendums |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Plan holders list |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Complete evaluation score sheets |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Copies of all RFQ submittals |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Copies of all bid submittals |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Bid Tab |

*

City of Santa Fe, New Mexico

memo

DATE: June 7, 2017

TO: Finance Committee

FROM: Robert Rodarte, Purchasing Officer
Purchasing Office

RR
6/7/17

VIA: Adam Johnson, Director
Finance Department

ISSUE: Award of Bid # '17/39/B
Miscellaneous Construction Tools & Supplies Hardware Supplies

SUMMARY:

On May 24, 2017, six bids were received for the procurement of the above referenced supplies. Each bidder submitted a percentage off each item based on percentage off suggested retail price. The bids received are as follows:

BIDDERS:	Summit Electric Supply, Santa Fe	Johnstone Supply, Santa Fe	Ferguson Enterprises, Santa Fe	Big Jo True Value Hardware Inc., Santa Fe	Santa Fe Winnelson, Santa Fe	Ace Hardware, Santa Fe
ITEM & DESCRIPTION						
Electrical & Plumbing Tools	35%	No Bid	35%	10%	10%	10%
Electrical & Plumbing Power Tools	35%	No Bid	35%	10%	10%	10%
Construction Supplies	No Bid	No Bid	No Bid	10%	No Bid	10%
Construction Materials	No Bid	No Bid	No Bid	10%	No Bid	10%
Fencing Materials	No Bid	No Bid	No Bid	10%	No Bid	10%
Fencing Supplies	No Bid	No Bid	No Bid	10%	No Bid	10%
Electrical Supplies	30%	No Bid	No Bid	10%	No Bid	10%
Hardware Supplies	No Bid	No Bid	35%	10%	10%	10%
Cleaning Supplies	No Bid	No Bid	45%	10%	10%	10%
HVAC Supplies	No Bid	53%	35%	10%	10%	10%
HVAC Equipment	No Bid	53%	30%	10%	10%	10%
Paint	No Bid	No Bid	No Bid	10%	No Bid	10%
Additional Misc. Items/Supplies	No Bid	No Bid	35%	10%	10%	10%
Hardware Supplies	No Bid	No Bid	35%	10%	10%	15%
Nuts and Bolts	40%	No Bid	35%	10%	10%	20%
Local Preference	x	x		x	x	x

In accordance with the City of Santa Fe Purchasing Manual, Section 22-14-8, a multiple source award is hereby recommended to Summit Electric Supply Co., Santa Fe, Johnstone Supply, Santa Fe,

Ferguson Enterprises, Santa Fe, Big Jo True Value Hardware Inc., Santa Fe, Santa Fe Winnelson, Santa Fe, and Ace Hardware, Santa Fe only on items listed and submitted by bidders.

Listed below is the vendor's sales history for the last two years as follows:

	<u>FY 15/16</u>	<u>FY 16/17</u>
Summit Electric Supply Co., Santa Fe	\$119,240.00	\$73,478.00
Johnstone Supply, Santa Fe	\$ 23,173.00	\$18,247.00
Ferguson Enterprises, Santa Fe	\$ 579.00	\$ 5,911.00
Big Jo True Value Hardware Inc., Santa Fe	\$ 69,167.00	\$52,103.44
Santa Fe Winnelson Co., Santa Fe	\$ 25,258.00	\$19,999.00
Ace Hardware, Santa Fe	\$ 9,905.00	\$ 6,656.00

The funding for these supplies will be budgeted as needed.

ACTION:

It is requested that this recommendation of award for four years to Summit Electric Supply Co., Santa Fe, Johnstone Supply, Santa Fe, Ferguson Enterprises, Santa Fe, Big Jo True Value Hardware Inc., Santa Fe, Santa Fe Winnelson, Santa Fe and Ace Hardware, Santa Fe be reviewed, approved and submitted to the City Council for its consideration.

Attachments:

1. Memo of recommendation from the using division.
2. Bid tabulation sheet.

CITY OF SANTA FE

PURCHASING OFFICE

BID TABULATION SHEET

Miscellaneous Construction Tools & Supplies Hardware Supplies

DATE: 05/24/17 BID: 174/39/B PREPARED BY: SHIRLEY R.	Summit Electric Supply, Santa Fe	Johnstone Supply, Santa Fe	Ferguson Enterprises Santa Fe	Big Jo True Value Hardware Inc., Santa Fe	Santa Fe Winnelson, Santa fe	Ace Hardware, Santa Fe
	BID AMOUNT					
Electrical & Plumbing Tools	35%	No Bid	35%	10%	10%	10%
Electrical & Plumbing Power Tools	35%	No Bid	35%	10%	10%	10%
Construction Supplies	No Bid	No Bid	No Bid	10%	No Bid	10%
Construction Materials	No Bid	No Bid	No Bid	10%	No Bid	10%
Fencing Materials	No Bid	No Bid	No Bid	10%	No Bid	10%
Fencing Supplies	No Bid	No Bid	No Bid	10%	No Bid	10%
Electrical Supplies	30%	No Bid	No Bid	10%	No Bid	10%
Hardware Supplies	No Bid	No Bid	35%	10%	10%	10%
Cleaning Supplies	No Bid	No Bid	45%	10%	10%	10%
HVAC Supplies	No Bid	53%	35%	10%	10%	10%
HVAC Equipment	No Bid	53%	30%	10%	10%	10%
Paint	No Bid	No Bid	No Bid	10%	No Bid	10%
Additional Misc. Items/Supplies	No Bid	No Bid	35%	10%	10%	10%
Hardware Supplies	No Bid	No Bid	35%	10%	10%	15%
Nuts and Bolts	40%	No Bid	35%	10%	10%	20%
Local Preference	x	x	x	x	x	x