

**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2024-31**

**INTRODUCED BY:**

Mayor Alan Webber

**A RESOLUTION**

**APPROVING BUDGET AMENDMENTS FOR THE BUCKMAN DIRECT DIVERSION BOARD AND SANTA FE SOLID WASTE MANAGEMENT AGENCY AND REQUESTING DEPARTMENT OF FINANCE AUTHORITY APPROVAL OF THIRD QUARTER BUDGET AMENDMENTS FOR FISCAL YEAR 2024.**

**WHEREAS**, SFCC 1987 1978, Section 11-4(D), provides that budget adjustments approved by the Finance Director, City Manager, and the Governing Body shall be included by fund in a quarterly budget resolution approved by the Governing Body; and

**WHEREAS**, NMSA 1978, Section 6-6-2, provides that the Local Government Division of the New Mexico Department of Finance and Administration has the power and duty to authorize local public bodies to transfer funds from one budget item to another when the Secretary of the Department approves and a need exists meriting the transfer and the transfer is not prohibited by law; and

**WHEREAS**, Articles 3 and 4 of the Project Management and Fiscal Services Agreement for the Buckman Direct Diversion Project requires that the Buckman Direct Diversion Project

1 Board (“the BDD Board”) establish and submit a budget to the City, Santa Fe County, and Las  
2 Campanas and to condition the BDD Board’s approval of the budget on “appropriation by the City  
3 and/or [Santa Fe] County in an appropriate budget or budget amendment”; and

4 **WHEREAS**, the Joint Powers Agreement for the Santa Fe Solid Waste Management  
5 Agency (“the Waste Management Agency”) requires that the Waste Management Agency  
6 recommend an annual budget, which “shall not be formally adopted or implemented unless and  
7 until it is approved by each of the City and [Santa Fe County]”; and

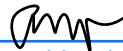
8 **WHEREAS**, the BDD Board and the Waste Agency have approved Third Quarter  
9 adjustments for their respective budgets and these adjustments have been incorporated into the  
10 City’s proposed Third Quarter Budget amendments; and

11 **WHEREAS**, a Third Quarter Review of the Fiscal Year 2024 Budget shows a need to  
12 address significant priorities through adoption of net budget amendments that the Governing Body,  
13 City Manager or Finance Director, Buckman Direct Diversion Board or the Santa Fe Solid Waste  
14 Management Agency’s Board have authorized.

15 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY**  
16 **OF THE CITY OF SANTA FE** that the City approves the budget amendments for the BDD Board  
17 and the Waste Management Agency; and

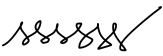
18 **BE IT FURTHER RESOLVED** that the Governing Body respectfully requests that the  
19 Secretary of the New Mexico Department of Finance and Administration approve the Third Quarter  
20 Budget Amendments, as detailed on the attached Exhibit A, and that the Local Government  
21 Division then authorize the amendments.

22 PASSED, APPROVED, and ADOPTED the 10th day of July, 2024.

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24   
Alan Webber (Jul 17, 2024 14:01 MDT)

25 ALAN WEBBER, MAYOR

1 ATTEST:

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4 GERALYN F CARDENAS, INTERIM CITY CLERK

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6 APPROVED AS TO FORM:

7   
8 Erin McSherry (Jul 17, 2024 13:31 MDT)

9 ERIN K. MCSHERRY, CITY ATTORNEY

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11 \_\_\_\_\_  
12 LOCAL GOVERNMENT DIVISION  
13 N.M. DEPARTMENT OF FINANCE  
14 AND ADMINISTRATION  
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25 *Legislation/2024/Resolutions/2024-31Third Quarter Budget Amendments 2024/2024*

# **EXHIBIT A**

**CITY OF SANTA FE**

**3<sup>rd</sup> QUARTER FY 2023/24**

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**SUB-SECTION [A]**

**AMENDMENTS TO FY 2023/24 BUDGET  
THAT HAVE PREVIOUSLY BEEN  
APPROVED BY THE GOVERNING BODY**

**CITY OF SANTA FE - THIRD QUARTER FY 2023/2024**  
**SUB-SECTION [A]: BUDGET AMENDMENTS PREVIOUSLY APPROVED BY THE GOVERNING BODY**

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	Transfer of FY23 auction proceeds to Parks for vehicle replacements [CC apvd. 1/31/24 #9-l]	\$ 797,738	\$ 781,341	\$ (16,397)
100	General Fund	Appropriation from FY23 GRT earned in excess of budgeted estimates to support additional audit preparation and consulting [CC apvd. 2/14/24 #9-e]	375,000	-	(375,000)
100	General Fund	Appropriation from FY23 GRT earned in excess of budgeted estimates to fund new Accounting Supervisor position [CC apvd 1/31/24, #9-q]	47,946	-	(47,946)
210	Capital Equipment Reserve	Transfer of FY23 auction proceeds to Parks for vehicle replacements [CC apvd. 1/31/24 #9-l]	781,341	-	(781,341)
213	Lodgers' Tax Fund	Appropriation from Lodgers' Tax to MRC to fund Marty Sanchez Links Golf Course Management Contract [CC apvd. 1/10/24, #9-n]	1,602,000		(1,602,000)
221	Emergency Services	Appropriation of US DHS grant for purchase of replacement of expiring personal protective equipment for frontline firefighters [CC apvd. 2/14/24, #9-b]	150,000	150,000	-
223	Law Enforcement	Appropriation of NM Department of Public Safety grant for Police Officer retention differential disbursements [CC apvd. 2/28/24, #9-e]	89,958	89,958	-
232	Impact Fees Fund	Allocation of roads impact fees to support Acequia Trail Improvements [CC apvd. 1/10/24, #10-a]	40,040	-	(40,040)
233	Transportation Grants	Appropriation of FTA/NMHTD Section 112 and Section 5303 Grants to support MPO transportation planning activities [CC apvd. 1/31/24, #9-o]	442,451	442,451	-
254	Public Facilities Fund	Appropriation of New Mexico Tourism Department grant to manage vegetation and litter [CC apvd. 1/31/24, #9-k]	147,437	147,437	-
320	CIP Facilities	Appropriation of NM DFA FY21 grant funding for Southside Teen Center improvements [CC apvd. 1/31/24, #9-n]	1,786,950	1,786,950	-
330	CIP Streets & Roadways	Appropriation of NM DFA grant funding for Tierra Contenta Trail improvements [CC apvd. 2/14/24, #9-d]	300,000	300,000	-
345	CIP Community Development	Appropriation of NM DFA grant to fund Kitchen Angels facility improvements [CC apvd. 1/31/24, #9-p]	247,500	247,500	-
355	CIP Parks and Trails	Appropriation from NM DFA FY21 grant funding for parks improvements [CC apvd. 1/31/24 #9-m]	1,000,000	1,000,000	-
355	CIP Parks and Trails	Appropriation of NM DOT grant to support the Acequia Trail project [CC apvd. 1/10/24, #10-a]	275,000	275,000	-
365	½% GRT Income Fund	Appropriation from FY23 GRT earned in excess of budgeted estimates to fund the ITT Disaster Recovery Site project [CC apvd. 1/10/24, #9-e]	200,000		(200,000)
500	Waste Water Management	Appropriation from available balance to extend on-call engineering services contract [CC apvd. 3/13/24, #9-d]	540,937	-	(540,937)
500	Waste Water Management	Appropriation from available balance to fund on-call construction services [CC apvd. 1/10/24 #9-i]	500,000	-	(500,000)
500	Waste Water Management	Appropriation from available balance to fund on-call construction services [CC apvd. 1/10/24 #9-j]	500,000	-	(500,000)
500	Waste Water Management	Appropriation from available balance to fund on-call construction services [CC apvd. 1/10/24 #9-k]	500,000	-	(500,000)
500	Waste Water Management	Appropriation from available balance to fund repairs to the Wastewater Treatment Plant's North Aeration Basin [CC apvd. 1/30/24, #9-f]	243,258		(243,258)
500	Waste Water Management	Appropriation from available balance for a contract amendment to fund additional work [CC apvd. 1/10/24 #9-b]	146,381	-	(146,381)

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
505	Water Management	Appropriation from available balance to repair filtration system [CC apvd. 2/28/24, #9-h]	1,166,127	-	(1,166,127)
505	Water Management	Appropriation to fund an additional 15 calendar days for the Nichols Dam Outlet Works Rehabilitation Project [CC apvd. 1/31/24, #9-g]	591,790	-	(591,790)
505	Water Management	Appropriation from available balance to extend on-call engineering services contract [CC apvd. 3/13/24, #9-d]	540,938	-	(540,938)
505	Water Management	Appropriation from available balance to fund accounting and financial services [CC apvd. 3/13/24, #9-c]	392,064	-	(392,064)
505	Water Management	Appropriation from available balance for on-call engineering services for water CIP projects [CC apvd. 3/27/24, #9-g]	250,000	-	(250,000)
505	Water Management	Appropriation from available balance for replacement of backhoe [CC apvd. 2/28/24, #9-g]	129,144	-	(129,144)
505	Water Management	Appropriation to fund a two-year term Project Administrator position [CC apvd. 1/31/24, #9-e]	43,154	-	(43,154)
505	Water Management	Appropriations from available balance to fund Water Resources Coordinator position [CC apvd. 1/31/24, #9-h]	41,357	-	(41,357)
511	Utilities Administration	Appropriation from available balance to fund contract/support staff for the department [CC apvd. 1/31/24, #10-a]	162,644	-	(162,644)
525	Midtown Property	Appropriation of NM DFA FY21 grant funding for Midtown campus improvements [CC apvd. 1/31/24, #9-j]	1,000,000	1,000,000	-
530	Municipal Recreation Complex	Appropriation from available balance to fund the Marty Sanchez Links de Santa Fe Golf Course management contract [CC apvd. 1/10/24, #9-n]	1,602,000	1,602,000	-
545	Airport	Appropriation of prior year CARES Act funds to purchase a vehicle for the Airport's Heavy Equipment Mechanic [CC apvd. 3/13/24, #9-i]	71,576	71,576	-
<b>TOTAL - Budget Amendments Previously Approved by the Governing Body</b>			<b>\$ 16,704,731</b>	<b>\$ 7,894,213</b>	<b>\$ (8,810,518)</b>

# **CITY OF SANTA FE**

**3<sup>rd</sup> QUARTER FY 2023/24**

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## **SUB-SECTION [B]**

**AMENDMENTS TO FY 2023/24 BUDGET  
THAT HAVE NOT PREVIOUSLY BEEN  
APPROVED BY THE GOVERNING BODY**

**CITY OF SANTA FE - THIRD QUARTER FY 2023/2024**

**SUB-SECTION [B]: BUDGET AMENDMENTS NOT PREVIOUSLY APPROVED BY THE GOVERNING BODY**

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	Re-appropriation of unspent prior year budget for the extension of professional contracts through current year	\$ 46,678	\$ -	\$ (46,678)
100	General Fund	Transfer from Recreation to Community Services to fund Administrative Manager reassignment	30,955	-	(30,955)
100	General Fund	Adjustment of ITT internal service charges to Complete Streets Division for mobile phone/tablet purchases	3,000	3,000	-
100	General Fund	Transfer from Economic Development to fund the new Metropolitan Agency Director position	(56,347)	-	56,347
100	General Fund	Transfer to Economic Development to fund Asset Development Manager - Midtown	(46,935)	-	46,935
212	Economic Development	Transfer to General Fund to fund the new Metropolitan Agency Director position	56,347		(56,347)
212	Economic Development	Transfer from General Fund for Asset Development Manager-Midtown position	46,935		(46,935)
212	Economic Development	Transfer from Public Works Administration to Economic Development to fund professional development for the Metropolitan Redevelopment Director	3,500	3,500	-
221	Emergency Services	Adjustment to re-budget remaining portion of State Fire Fund grant for Fire vehicles, supplies, training and equipment	132,381	-	(132,381)
251	Library Fund	Appropriation of NM State Library Grant-in-Aid for purchase of Library materials	20,705	20,705	-
256	Recreation Fund	Re-appropriation of donations received in the prior year to fund the CONNECT program	20,309	-	(20,309)
330	CIP Streets & Roadways	Capital Transfer from Public Works Administration to Streets/Roadways CIP For Bishop's Lodge Road Reconstruction engineering design services	35,000	35,000	-
330	CIP Streets & Roadways	Allocation of roads impact fees for the Henry Lynch Road CIP Project	34,901	-	(34,901)
330	CIP Streets & Roadways	Transfer to Streets Maintenance for purchase of vehicles	19,966	19,966	-
355	CIP Parks and Trails	Transfer from Public Works Administration for attorney's fees for El Camino Real Trail CIP.	7,000	7,000	-
365	½% GRT Income Fund	Capital transfer from Streets Admin to Streets CIP for traffic control services for the W Alameda culvert emergency repair	28,565	28,565	-
500	Waste Water Management	Appropriation from available balance to fund engineering services for the NM 14 Cerrillos Rd reconstruction project	60,000	-	(60,000)
505	Water Management	Appropriation from available balance to fund engineering services for the NM 14 Cerrillos Rd reconstruction project	40,000	-	(40,000)
520	Santa Fe Convention Center	Transfer from Arts/Lodgers' Tax to the Community Art Gallery to increase hourly rate for Community Art Gallery Manager	11,022	11,022	-
545	Airport	Adjustment to re-budget remaining portion of prior year NM DOT/US FAA grant for Airport expansion construction and equipment	1,050,000	1,047,762	(2,238)
550	Genoveva Chavez Community Ctr	Transfer to Community Services to fund Administrative Manager position re-assignment	(30,955)	-	30,955
620	Services to Other Departments	Adjustment of ITT internal service charges to Airport for mobile phone/tablet purchases	39,000	39,000	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Complete Streets Division for mobile phone/tablet purchases	3,000	3,000	-



<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
620	Services to Other Departments	Adjustment of ITT internal service charges to Finance for computer hardware installation/wiring	1,200	1,200	-
<b>TOTAL - Budget Amendments <u>Not</u> Previously Approved by the Governing Body</b>			<b>\$ 1,556,227</b>	<b>\$ 1,219,720</b>	<b>\$ (336,507)</b>

**CITY OF SANTA FE**

**3<sup>rd</sup> QUARTER FY 2023/24**

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**SUB-SECTION [C]**

**JOINT OPERATIONS  
(BUCKMAN DIRECT DIVERSION & SF SOLID  
WASTE MANAGEMENT AGENCY) –  
BOARD-APPROVED AMENDMENTS TO  
FY 2023/24 BUDGET**

**CITY OF SANTA FE - THIRD QUARTER FY 2023/2024**  
**SUB-SECTION [C]: JOINT OPERATIONS - BOARD-APPROVED BUDGET AMENDMENTS**

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
800	Buckman Direct Diversion	Appropriation from the BDD Repair & Replacement Fund for replacement of system equipment	\$ 1,488,663	\$ 1,488,663	\$ -
801	BDD Repair & Replacement Fund	Appropriation from the BDD Repair & Replacement Fund for replacement of system equipment	1,488,663	-	(1,488,663)
810	SF Solid Waste Mgmt Agency	Appropriation from SWMA CIP Fund to purchase truck scale	100,842	100,842	-
810	SF Solid Waste Mgmt Agency	Appropriation from available balance to repair equipment	99,411	-	(99,411)
810	SF Solid Waste Mgmt Agency	Appropriation from SWMA Equipment Replacement Fund to replace dozer engine	96,034	-	(96,034)
810	SF Solid Waste Mgmt Agency	Appropriation from available balance for replacement of two copy machines	8,570	-	(8,570)
816	SWMA CIP Fund	Appropriation from SWMA CIP Fund to purchase truck scale	100,842	-	(100,842)
<b>TOTAL - Joint Operations - Board Approved Budget Amendments</b>			<b>\$ 3,383,025</b>	<b>\$ 1,589,505</b>	<b>\$ (1,793,520)</b>

**CITY OF SANTA FE**

**3<sup>rd</sup> QUARTER FY 2023/24**

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**SUB-SECTION [D]**

**SUMMARY OF ALL QUARTERLY  
AMENDMENTS TO FY 2023/24 BUDGET BY  
FUND**

**CITY OF SANTA FE - THIRD QUARTER FY 2023/2024**  
**SUB-SECTION [D]: TOTAL QUARTERLY AMENDMENTS BY FUND**

<i>Fund</i>	<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	\$ 1,198,035	\$ 784,341	\$ (413,694)
210	Capital Equipment Reserve	781,341	-	(781,341)
212	Economic Development	106,782	3,500	(103,282)
213	Lodgers' Tax Fund	1,602,000	-	(1,602,000)
221	Emergency Services	282,381	150,000	(132,381)
223	Law Enforcement	89,958	89,958	-
232	Impact Fees Fund	40,040	-	(40,040)
233	Transportation Grants	442,451	442,451	-
251	Library Fund	20,705	20,705	-
254	Public Facilities Fund	147,437	147,437	-
256	Recreation Fund	20,309	-	(20,309)
320	CIP Facilities	1,786,950	1,786,950	-
330	CIP Streets & Roadways	389,867	354,966	(34,901)
345	CIP Community Development	247,500	247,500	-
355	CIP Parks and Trails	1,282,000	1,282,000	-
365	½% GRT Income Fund	228,565	28,565	(200,000)
500	Waste Water Management	2,490,576	-	(2,490,576)
505	Water Management	3,194,574	-	(3,194,574)
511	Utilities Administration	162,644	-	(162,644)
520	Santa Fe Convention Center	11,022	11,022	-
525	Midtown Property	1,000,000	1,000,000	-
530	Municipal Recreation Complex	1,602,000	1,602,000	-
545	Airport	1,121,576	1,119,338	(2,238)
550	Genoveva Chavez Community Ctr	(30,955)	-	30,955
620	Services to Other Departments	43,200	43,200	-
800	Buckman Direct Diversion	1,488,663	1,488,663	-
801	BDD Repair & Replacement Fund	1,488,663	-	(1,488,663)
810	SF Solid Waste Mgmt Agency	304,857	100,842	(204,015)
816	SWMA CIP Fund	100,842	-	(100,842)
<b>QUARTERLY TOTAL - ALL FUNDS</b>		<b>\$ 21,643,983</b>	<b>\$ 10,703,438</b>	<b>\$ (10,940,545)</b>







# 2024-31 (R) FY24 Third Quarter Budget Amendments

Final Audit Report

2024-07-17

Created:	2024-07-17
By:	CHRISTINE SPIERS (cmspiers@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAACRckbxCKINCyy6KtVva1ip8ZrKZjS7xi

## "2024-31 (R) FY24 Third Quarter Budget Amendments" History

-  Document created by CHRISTINE SPIERS (cmspiers@santafenm.gov)  
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Signature Date: 2024-07-17 - 7:31:39 PM GMT - Time Source: server- IP address: 63.232.20.2
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Signature Date: 2024-07-17 - 8:01:19 PM GMT - Time Source: server- IP address: 63.232.20.2
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-  Document e-signed by GERALYN CARDENAS (gfcardenas@santafenm.gov)  
Signature Date: 2024-07-17 - 8:02:33 PM GMT - Time Source: server- IP address: 63.232.20.2

✔ Agreement completed.

2024-07-17 - 8:02:33 PM GMT