

1 **CITY OF SANTA FE, NEW MEXICO**

2 **ORDINANCE NO. 2026-9**

3 **INTRODUCED BY:**

4
5 Councilor Jamie Cassutt

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9
10 **AN ORDINANCE**

11 **CREATING A NEW SECTION 2-2.10 OF SFCC 1987 TO ESTABLISH CITY ATTORNEY**
12 **AND CITY CLERK AUTHORITY TO CORRECT SCRIVENER'S ERRORS.**

13 **BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:**

14 **Section 1. [NEW SECTION] Creating Section 2-2.10 of SFCC 1987 is ordained**
15 **to read:**

16 **2-2.11 – Authority to correct scrivener's errors.**

17 A. The city attorney and city clerk are each individually authorized to correct scrivener's
18 errors in SFCC 1987 and in ordinance or resolution.

19 B. For purposes of this section, a scrivener's error includes one or more of the following:

- 20 a. A misspelling;
- 21 b. A grammatical error;
- 22 c. A numbering error; or
- 23 d. A cross-referencing error;

24 C. A scrivener's error correction made under the authority granted by this section shall be
25 documented as follows:

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a. A correction to an ordinance or resolution shall be accompanied by a scrivener’s note and attached to the corrected ordinance or resolution. Any such correction shall be reported within three months of such correction at a regular meeting of the Governing Body.

b. Corrections to SFCC 1987 and to resolutions shall be noted therein and the record of the correction shall be documented in the city clerk’s office.

D. Scrivener’s notes shall be included in the packet as an action item and approved by the governing body at a regular governing body meeting.


PASSED, APPROVED, and ADOPTED this 7th day of April, 2026.


MICHAEL GARCIA, MAYOR

ATTEST:


GERALYN CARDENAS, CITY CLERK

APPROVED AS TO FORM:


[Marcos Martinez \(Apr 8, 2026 14:52:59 MDT\)](#)
MARCOS MARTÍNEZ, CITY ATTORNEY

Legislation/2026/Bill/Authority to correct scrivener’s errors