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CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2024-__

INTRODUCED BY:

Councilor Amanda Chavez

Councilor Carol Romero-Wirth

AUTHORIZING THE MAYOR, CITY MANAGER, FINANCE DIRECTOR, AND NAMED PUBLIC UTILITIES DEPARTMENT STAFF TO ACT AS DESIGNATED SIGNATORIES ON CERTAIN WATER, WASTEWATER, AND ENVIRONMENTAL SERVICES PROJECTS.

WHEREAS, New Mexico Administrative Code, Rule 20.7.6.15, governs loans between the City of Santa Fe (“City”) and the State of New Mexico Environment Department (“NMED”), to facilitate major repairs to the City’s aging water and wastewater infrastructure; and

WHEREAS, NMED has offered the City a loan agreement (“Loan Agreement”) to obtain project loan funds in the principal amount of \$151 million, plus accrued interest at a rate of 0.01%; and

WHEREAS, the City owns, operates, and maintains public utilities including, Water, Wastewater, and Environmental Service systems (“System”); and

WHEREAS, the present Systems are insufficient and inadequate to meet the needs of the City; and

WHEREAS, the Loan Agreement includes funding for multiple projects identified as

1 follows:

- 2 1. Clean Water State Revolving Fund (“CWSRF”) 140-A, the Nichols Dam
3 project, shown in Exhibit A as follows: to plan, design, and construct the
4 reconfiguration of the dam outlet, conduit joints, line conduit, and
5 constriction filter as well as dam embankment drainage improvements;
- 6 2. CWSRF 140-B, the Environmental Services Division (“ESD”) project,
7 shown in Exhibit B as follows; to plan, design, and construct an
8 administrative space, maintenance space, and storage area for the ESD,
9 that will accommodate solid waste and curbside recycling collection
10 vehicles and that will reduce or prevent industrial contamination due to
11 stormwater runoff;
- 12 3. CWSRF 140-C, the Ultraviolet (“UV”) Disinfection project, shown in
13 Exhibit C as follows; to plan, design, construct, and replace the UV
14 disinfection system and equipment;
- 15 4. CWSRF 140-D, the Wastewater (“WW”) Collections Equipment and
16 Administration project, shown in Exhibit D as follows; to plan, design, and
17 construct the relocation of the collections division sites (staff and
18 equipment) in order to minimize response time, expense, and potential
19 surface water contamination;
- 20 5. CWSRF 140-E, the Sewer Line Repair/Rehabilitation project, shown in
21 Exhibit E as follows; to plan, design, and construct sewer line
22 rehabilitation, including use of trenchless rehabilitation techniques, in the
23 City.
- 24 6. CWSRF 140-F, the Wastewater (“WW”) Treatment Plant (“TP”) Repair
25 and Rehabilitation project, shown in Exhibit F as follows; the

1 rehabilitation, repair, and replacement of the wastewater treatment plant;
2 and

3 **WHEREAS**, the Mayor, City Manager, Finance Director, and named Public Utilities
4 Department staff will act as the designated signatories for the disbursement requests, shown in
5 Exhibit G, for the projects listed above; and

6 **WHEREAS**, NMED's administrative code requires that the Governing Body also pass an
7 ordinance to qualify for the loan agreement.

8 **NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BODY OF**
9 **THE CITY OF SANTA FE** authorizes the the Mayor, Alan Webber, or successor, is authorized
10 to sign the Loan Agreement.

11 **BE IT FURTHER RESOLVED** that John Blair, City Manager, or Emily Oster, Finance
12 Director, or successor(s), are the Official Borrower Representative(s) to sign all other documents
13 necessary to fulfill the Loan Agreement and the Promissory Note requirements (Project
14 Description, Budget Form, Disbursement Requests) and to act as the project contacts.

15 **BE IT FURTHER RESOLVED** that for project CWSRF 140-A, Taylor Jurgens, Public
16 Utilities Department (“PUD”), Water Division, Engineer, or John Del Mar, PUD, Water Division,
17 Engineer Section Supervisor, or Jesse Roach, Public Utilities Department, Water Division Director,
18 or successor(s) are the Signatory Authority(ies) authorized to sign disbursement requests.

19 **BE IT FURTHER RESOLVED** that for project CWSRF 140-B, ESD Maintenance and
20 Administration Building, Lawrence Garcia, ESD, Wastewater Division, Fleet Manager and Project
21 Procurement Manager, or Debora Trujillo, PUD, Environmental Service Division, Interim
22 Director, or successor(s) are the Signatory Authority(ies) authorized to sign disbursement requests.

23 **BE IT FURTHER RESOLVED** that for project CWSRF 140-C, UV Disinfection Project,
24 Benjamin A. Sandoval, PUD, Wastewater Division, Wastewater Management (“WWM”)
25 Collections Manager, or Paul F. Heerbrandt, PUD, Wastewater Division, Engineer Section

1 Supervisor, or successor(s) are the Signatory Authority(ies) authorized to sign disbursement
2 requests.

3 **BE IT FURTHER RESOLVED** that for project CWSRF 140-D, WWM Collection
4 Division Equipment and Administration, Benjamin A. Sandoval, PUD, Wastewater Division,
5 WWM Collections Manager, or Paul F. Heerbrandt, PUD, Wastewater, Engineer Supervisor, or
6 successor(s) are the Signatory Authority(ies) authorized to sign disbursement requests.

7 **BE IT FURTHER RESOLVED** the for project CWSRF 140-E, Sewer Line Repair,
8 Benjamin A. Sandoval, PUD, Wastewater Division, WWM Collections Manager or, Paul F.
9 Heerbrandt, PUD, Wastewater, Engineer Supervisor, or successor(s) are the Signatory
10 Authority(ies) authorized to sign disbursement requests.

11 **BE IT FURTHER RESOLVED** for the project CWSRF 140-F, Wastewater Treatment
12 Plant Repair and Rehabilitation, Benjamin A. Sandoval, PUD, Wastewater Division, WWM
13 Collections Manager, or Paul F. Heerbrandt, PUD, Wastewater, Engineer Supervisor, or
14 successor(s) are the Signatory Authority(ies) authorized to sign disbursement requests.

15 **BE IT FURTHER RESOLVED** that John Dupuis, Public Utilities Department Director,
16 or successor(s) has authority to sign all disbursements.

17
18 PASSED, APPROVED, and ADOPTED this _____ day of _____, 2024.

19
20 _____
21 ALAN WEBBER, MAYOR

22 ATTEST:

23
24 _____
25 GERALYN F. CARDENAS, INTERIM CITY CLERK

1 APPROVED AS TO FORM:

2 Erin McSherry

3 Erin McSherry (May 24, 2024 17:36 MDT)

4 ERIN K. McSHERRY, CITY ATTORNEY

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25 *Legislation/2024/Resolutions/Authorized Signatories for Loan Agreement with NMED*

**NEW MEXICO ENVIRONMENT DEPARTMENT
CONSTRUCTION PROGRAMS BUREAU
PROJECT DESCRIPTION**

PROGRAM: _____

NAME OF BORROWER: _____

PROJECT NUMBER: _____

FUNDING AMOUNT: _____

Signatory Authority (Signature)

NMED Project Manager Approval Date

Signatory Authority (Print Name)

**NEW MEXICO ENVIRONMENT DEPARTMENT
CONSTRUCTION PROGRAMS BUREAU
PROJECT DESCRIPTION**

PROGRAM: _____

NAME OF BORROWER: _____

PROJECT NUMBER: _____

FUNDING AMOUNT: _____

Signatory Authority (Signature)

NMED Project Manager Approval Date

Signatory Authority (Print Name)

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NMED Project Manager Approval Date

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CONSTRUCTION PROGRAMS BUREAU
PROJECT DESCRIPTION**

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NAME OF BORROWER: _____

PROJECT NUMBER: _____

FUNDING AMOUNT: _____

Signatory Authority (Signature)

NMED Project Manager Approval Date

Signatory Authority (Print Name)

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CONSTRUCTION PROGRAMS BUREAU
PROJECT DESCRIPTION**

PROGRAM: _____

NAME OF BORROWER: _____

PROJECT NUMBER: _____

FUNDING AMOUNT: _____

Signatory Authority (Signature)

NMED Project Manager Approval Date

Signatory Authority (Print Name)

**NEW MEXICO ENVIRONMENT DEPARTMENT
CONSTRUCTION PROGRAMS BUREAU
PROJECT DESCRIPTION**

PROGRAM: _____

NAME OF BORROWER: _____

PROJECT NUMBER: _____

FUNDING AMOUNT: _____

Signatory Authority (Signature)

NMED Project Manager Approval Date

Signatory Authority (Print Name)

EXHIBIT G

Current Authorized Signatures (Submit with Signature Resolution. Update when necessary.)

Loan Agreement and Promissory Note Only-ALL PROJECTS			
Name	Alan Webber	Name	John Blair
Title	Mayor, City of Santa Fe	Title	City Manager, City of Santa Fe
Signature		Signature	
Address	200 Lincoln Ave Santa Fe, NM 87501	Address	200 Lincoln Ave Santa Fe, NM 87501
Email	amwebber@santafenm.gov	Email	jwblair@santafenm.gov
Phone	505-955-6500	Phone	505-955-6500
All Other Documents: Borrower's Intention, Project Description, Budget Form, Disbursement Requests- ALL PROJECTS			
Name	John Blair	Name	Emily K. Oster
Title	City Manager, City of Santa Fe	Title	Finance Director
Signature		Signature	
Address	200 Lincoln Ave Santa Fe, NM 87501	Address	200 Lincoln Ave Santa Fe, NM 87501
Email	jwblair@santafenm.gov	Email	ekoster@santafemnm.gov
Phone	505-955-6500	Phone	505-955-6512
Disbursement Requests Only-Nichols Dam CWSRF 140-A			
Name	John Del Mar	Name	Jesse Roach
Title	PUD, Water Division, Engineer Section Supervisor	Title	PUD, Water Division Director
Signature		Signature	
Address	801 W. San Mateo Rd Santa Fe, NM 87505	Address	801 W. San Mateo Rd Santa Fe, NM 87505
Email	jpdelmar@santafenm.gov	Email	jeroach@santafenm.gov
Phone	505-955-4231	Phone	505-955-4309

Name	Taylor Jurgens	
Title	PUD, Water Division, Engineer	
Signature		
Address	801 W. San Mateo Rd Santa Fe, NM 87505	
Email	trjurgens@santafenm.gov	
Phone	505-955-4265	

Disbursement Requests Only-ESD Maintenance and Admin Building CWSRF 140-B

Name	Lawrence Garcia	Name	Deborah Trujillo
Title	ESD Fleet Manager & Project Procurement Manager	Title	Interim Environmental Services Division Director
Signature		Signature	
Address	1142 Siler Road Building A Santa Fe, NM, 87504	Address	1142 Siler Road Building A Santa Fe, NM, 87504
Email	lmgarcia@santafenm.gov	Email	sesitton@santafenm.gov
Phone	505-955-2241	Phone	505-955-2209

Disbursement Requests Only-UV Disinfection Project CWSRF 140-C

Name	Benjamin A. Sandoval	Name	Paul F. Heerbrandt
Title	PUD, Wastewater Division, Collections Manager	Title	PUD, Wastewater Division, Engineer Supervisor
Signature		Signature	
Address	73 Paseo Real, Santa Fe, NM 87507	Address	73 Paseo Real, Santa Fe, NM 87507
Email	basandoval@santafenm.gov	Email	pfheerbrandt@santafenm.gov
Phone		Phone	505-955-4623

Disbursement Requests Only-WW Collection Division Equipment and Admin CWSRF 140-D

Name	Benjamin A. Sandoval	Name	Paul F. Heerbrandt
Title	PUD, Wastewater Division, Collections Manager	Title	PUD, Wastewater Division, Engineer Supervisor

Signature		Signature	
Address	73 Paseo Real, Santa Fe, NM 87507	Address	73 Paseo Real, Santa Fe, NM 87507
Email	basandoval@santafenm.gov	Email	pfheerbrandt@santafenm.gov
Phone	505-955-4632	Phone	505-955-4623

Disbursement Requests Only-Sewer

Name	Benjamin A. Sandoval	Name	Paul F. Heerbrandt
Title	PUD, Wastewater Division, Collections Manager	Title	PUD, Wastewater Division, Engineer Supervisor
Signature		Signature	
Address	73 Paseo Real, Santa Fe, NM 87507	Address	73 Paseo Real, Santa Fe, NM 87507
Email	basandoval@santafenm.gov	Email	pfheerbrandt@santafenm.gov
Phone	505-955-4632	Phone	505-955-4623

Disbursement Requests Only-Wastewater Treatment Plant Repair & Rehabilitation CWSRF 140-F

Name	Benjamin A. Sandoval	Name	Paul F. Heerbrandt
Title	PUD, Wastewater Division, Collections Manager	Title	PUD, Wastewater Division, Engineer Supervisor
Signature		Signature	
Address	73 Paseo Real, Santa Fe, NM 87507	Address	73 Paseo Real, Santa Fe, NM 87507
Email	basandoval@santafenm.gov	Email	pfheerbrandt@santafenm.gov
Phone	505-955-4632	Phone	505-955-4623