

CITY OF SANTA FE  
APPLICATION FOR CARNIVAL/CIRCUS  
(§18-7 and §18-8.10 SFCC 1987)

THIS APPLICATION SHALL BE SUBMITTED NOT LESS THAN FORTY-FIVE (45) DAYS PRIOR TO THE  
CONTEMPLATED DATE FOR BEGINNING OPERATION.

The undersigned hereby makes application to the City Clerk's Office of the City of Santa Fe to operate a  
carnival/circus within the city on the following dates and time(s)

Date(s): \_\_\_\_\_

Time(s): \_\_\_\_\_

but not to exceed six (6) consecutive days at a fee of \$150.00 per day as per section 18-8.10 SFCC 1987. This  
application must be accompanied by a non-refundable \$25.00 fee to cover the city's administrative charge.

The applicant shall show to the satisfaction of the City Manager of the City of Santa Fe that it will assure:

- 1) Any food vending facilities meet the appropriate laws and regulations. A permit will be required by the State of New Mexico Environmental Improvement Agency prior to opening of food vending facilities.
- 2) Safety standards established by appropriate city staff will be complied with.
- 3) If the operation of the carnival/circus includes animals, the applicant shall obtain a special animal permit as set forth in section 5-10.1N SFCC 1987.
- 4) A copy of current State of New Mexico Carnival Ride Certificate of Registration shall be attached to this application.
- 5) Adequate public liability insurance will be provided by the applicant.

Company: \_\_\_\_\_

Policy No.: \_\_\_\_\_

Types of Coverage: \_\_\_\_\_

- 6) Adequate security will be provided by applicant.

Type: City Police \_\_\_\_\_ Private \_\_\_\_\_

If private: Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Description of coverage: \_\_\_\_\_

Applicant may be required to pay to the city a fee established by the City Manager to defray the cost of the  
cleanup after departure. The City Manager shall refund any unexpended portions of the fee. Please complete the  
following information necessary to establish this fee:

Location: \_\_\_\_\_

Approximate Acreage: \_\_\_\_\_

Nature (kiddy rides, adult rides, shows, etc.): \_\_\_\_\_

The City Manager of the City of Santa Fe, in the interest of public peace, health, welfare, and safety,  
may restrict any approved carnival/circus to specifically approved locations.

Name of Carnival/Circus Firm \_\_\_\_\_

Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Signature of Owner/ Authorized Agent \_\_\_\_\_

Title \_\_\_\_\_

For City Use Only:	
Approved	<input type="checkbox"/>
Disapproved	<input type="checkbox"/>
City Manager	
Date _____	
Clean Up Deposit: \$ _____	
Remarks: _____	