



Agenda

DATE 7/8/14 TIME 9:00am
REMOVED BY Julie Bystrom
RECEIVED BY [Signature]

ARTS COMMISSION

Monday, July 14, 2014
City Councilors' Conference Room
200 Lincoln Avenue
505-955-6707
5:00 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a) April 25, 2014 (Arts Commission Application Review)
 - b) April 28, 2014 (Arts Commission Application Review)
 - c) May 1, 2014 (Multi-Disciplinary Application Review)
 - d) May 6, 2014 (Performing Arts Application Review)
 - e) June 9, 2014
5. Fiscal Report
6. Report of Chair
7. Report of Director
 - a) Introduction of Summer Intern
8. Action Items
 - a) Request for Approval—Pop-up Exhibit at Community Gallery for New Mexico School for the Arts Pop-up Exhibit in Spring 2015
 - b) Request for Approval—Art on Loan Proposals for Santa Fe Community Convention Center
 - c) Request for Approval—Art on Loan Placement of Art*o*Mat™ at Santa Fe Community Convention Center
 - d) Request for Approval—2014 Mayor's Awards for Excellence in the Arts
9. Reports and Updates
 - a) Poet Laureate Program
 - b) Art in Public Places Program
9. Event Evaluations
10. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

ARTS COMMISSION
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JULY 14, 2014

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Call to Order and Roll Call	Kirk Ellis, Chair at 5:00 pm in City Councilor's Conference Room, convened the Arts Commission meeting. A quorum was declared by roll call.	Page 2
Approval of Agenda	<i>Ms. Scheer moved to approve the agenda as presented, second by Ms. Pedersen, motion carried by unanimous voice vote.</i>	Page 2
Approval of Minutes	<i>Ms. Pedersen moved to approve the minutes of: April 25, 2014 (Arts Commission Application Review), April 28, 2014 (Arts Commission Application Review), May 1, 2014 (Arts Commission Application Review) May 6, 2014 (Arts Commission Application Review), June 9, 2014 as presented, second by Sandra Deitch, motion carried by unanimous voice vote.</i>	Page 2-3
Fiscal Report	<i>Informational</i>	Page 3
Report of the Chair	None	Page 3
Director's Report	Informational	Page 3
Action Item – Request for Approval a) Pop-up Exhibit at Community Gallery for New Mexico School for the Arts Spring 2015 b) Art on Loan Proposals for Santa Fe Community Convention Center c) Art on Loan Placement of Art*o*Mat™ d) 2014 Mayor's Awards for Excellence in the Arts	a) It was the general consensus to approve this request. A motion was not made, all commissioners were in favor. <i>Ms. Scheer moved to approve the proposals as presented, second by Mr. Lovato. Let the record reflect that Sandra Deitch and Penelope Hunter-Stiebel voted in the negative, 5 votes in the affirmative. Motion carried.</i>	Page 3-5

	<p><i>Ms. Pedersen moved for approval for the Art*o*Mat™ art loan, second by Ms. Ritch, motion carried by unanimous voice vote.</i></p> <p><i>Ms. Penelope Hunter-Stiebel moved to approve the submission of names for the Mayor's Awards, second by Ms. Sakiestewa, motion carried by unanimous voice vote.</i></p>	
Reports and Updates a) Poet Laureate Program b) Art in Public Places Program	Informational	Page 5-6
Event Evaluations	<i>Informational</i>	Page 6-7
Adjournment	There being no further business to come before the Arts Commission, the meeting was adjourned at 5:00 pm.	Page 7
Signature Page		Page 7

ARTS COMMISSION
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1. Call to Order

Mr. Kirk Ellis, Chair for the Arts Commission called the meeting to order at 5:00 pm in the City Councilor's Conference room. Roll Call constitutes a quorum.

2. Roll Call

Present

Kirk Ellis, Chair
Todd Lovato
Donna Scheer
Penelope Hunter-Stiebel
Ramona Sakiestewa
Anne Pedersen
Sandra Deitch
Kathlene Ritch

Excused/Not Present

Gabe Gomez

Others Present

Debra Garcia y Griego, Director, Arts Commission
Julie Bystrom, Staff Liaison
Randy Randall, Convention & Visitors Center
Jessica Dolich, Intern
Anna Blyth, Program Planner
Anna Serrano for Fran Lucero, Stenographer

3. Approval of Agenda

Ms. Scheer moved to approve the agenda as presented, second by Ms. Pedersen, motion carried by unanimous voice vote.

4. Approval of Minutes

April 25, 2014 (Arts Commission Application Review)
April 28, 2014 (Arts Commission Application Review)
May 1, 2014 (Arts Commission Application Review)
May 6, 2014 (Arts Commission Application Review)
June 9, 2014

Ms. Pedersen moved to approve the minutes of: April 25, 2014 (Arts Commission Application Review), April 28, 2014 (Arts Commission Application Review), May 1, 2014 (Arts Commission Application Review)

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May 6, 2014 (Arts Commission Application Review), June 9, 2014 as presented, second by Sandra Deitch, motion carried by unanimous voice vote.

5. Fiscal Report

Report reflected figures until the end of the fiscal year ending at 2.21% compared to total current vs. total previous year same time.

6. Report of Chair

None

7. Report of Director

a) Introduction of Summer Intern, Jessica Dolich who is from Princeton. She will be working on the loan program and finishing up with the inventory of the art at Santa Fe University and Design.

8. Action Items

a. Request for Approval – Pop Up Exhibit at Community Gallery for New Mexico School for the Arts Pop-up Exhibit in Spring 2015.

The NMSA contacted the Arts Commission to host their end of year senior exhibit. It was a proposal that has been sent to the commissioners for review. The first time they approached the Arts Commission it was not prepared to accept or display pop-up exhibits. Since then they have been working very well in the gallery. This was run by both Sandra Deitch and Ramona Sakiestewa who are the advisory group. There are no conflict of interest issues with this request.

It was the general consensus to approve this request. A motion was not made, all commissioners were in favor.

b. Request for Approval – Art on Loan Proposals for Santa Fe Community Convention Center.

Anna Blyth: Calls for proposal for the Convention Center deadline was June 30, 2014. The working group met and is submitting 8 pieces of work for consideration and approval. Contracts will be drawn up for art on loan specifically for the Community Convention Center.

Mr. Randall has been extremely accommodating to assure that there are spaces for the art on loan at the Convention Center.

All Artists will provide their own insurance.

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Discussion:

Mr. Randall said that they have not seen the original pieces of art.

Ms. Deitch said she would recommend that the art be seen before it is accepted.

Deborah Garcia y Griego: Should the Commission approve the next steps are; 1) contact the artist and Anna and the artist negotiate the place in the convention center, 2) there is then a formal agreement that is written up that addresses things like ownership, copyright, maintenance, damage, liability, etc.. It goes to the City Attorney the Finance Director and signed off by the City Manager before it is signed by the Artist. 3) The art piece is then installed and a condition report is done and it stays there until the end of the term. If any damage occurs the artist is called immediately. 4) At the end of the term, Art in Public Places Committee goes through all of the loans and decides what they may want to renew and what they should discard.

The Chair added that the Arts Commission gets these proposals after at least one committee, notice the Art and Public Places Committee have already seen the work and approved it. In this case we have two committees. In my experience as a Commissioner and as Chair I have never had a piece of art work presented to this body for approval.

Ms. Garcia y Griego stated that the committee members from Art in Public Places have seen the original pieces of art as presented above.

Ms. Scheer moved to approve the proposals as presented, second by Mr. Lovato. Let the record reflect that Sandra Deitch and Penelope Hunter-Stiebel voted in the negative, 5 votes in the affirmative. Motion carried.

c) Request for Approval – Art of Loan Placement of Art*o*Mat™ at Santa Fe Community Convention Center.

Ms. Garcia y Griego informed the commission that they were approached by the representatives from Art*o*Mat™ which is a nationwide program. The do cigarette size art work that you can purchase for \$5. A sample piece was brought in and asked that it be placed in the Convention Center. She takes care of everything; filling the machine, handling customer complaints, her number is on it and the agreement says; “call me”. She said that she has 3 Santa Fe based artists participating in the program. Ms. Garcia y Griego and Rod Lambert are brain storming to get more Santa Fe Artist to participate in the program.

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Mr. Randall would like for it to be Santa Fe Artist. They would be getting a Santa Fe piece from this machine. Ms. Garcia y Griego has great ideas on how to incubate for some Santa Fe Artist which should be another mission we have. The placement would be one at the downtown Convention Center and one at the Railyard.

Ms. Pedersen moved for approval for the Art*o*Mat™ art loan, second by Ms. Ritch, motion carried by unanimous voice vote.

d) Request for Approval – 2014 Mayor’s Awards for Excellence in the Arts

Chair Ellis reviewed the list of names selected for the Mayor’s Awards. The names were provided to Mayor Gonzales and the final list represents his final selection based on the committee’s submission. There are four selections and 1 Youth Artist Award.

Ms. Sakiestewa said that she is very pleased with the list.

Ms. Penelope Hunter-Stiebel moved to approve the submission of names for the Mayor’s Awards, second by Ms. Sakiestewa, motion carried by unanimous voice vote.

9. Reports and Updates

a) Poet Laureate Program

Ms. Garcia y Griego reported that Mr. Jon Davis term has expired and he has provided his final report for the Arts Commission members to review. It is an expressive list which includes appearances, performances, publications, activities that he has done. The Poet Laureate Committee will be meeting within the next two weeks to discuss where the program is and where it needs to be.

b) Art in Public Places

Anna Blyth provided a follow up to the previous discussion on the Art on Loan tied to the Convention Center. The Art on Loan Program is throughout the City of Santa Fe. There is work in this collection, Southside Library, Chavez Center as well as a lot of the works talked about at the CVB. Artist as well as galleries can apply to Art in Public Places on a rolling basis. Ms. Blyth said that they do calls for Artist with set deadlines but different opportunities arise with galleries and artist and they can express wanting to be a part of the program and the dialogue begin. There was an opportunity presented through Wade Wilson Art. This piece is at the Sandoval garage and at Water Street. Jessica has actively been involved as an intern and is doing great. Ms. Blyth task was to do a recap of work we have had, where are we going, what

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works do we have on loan what contracts need updating; Jessica has been able to do that.

Ms. Blyth stated that they do have an active Call for Artist out; it is not exclusive to the CVB as the one that was done in the past. This one is pretty wide. Jessica created a brochure and is going throughout the city to get the word out. (Exhibit A) Jessica has done an e-vite to some galleries and artists who have participated in the past; she helped develop a press release that just went out in the past week. It is mainly 3-dimensional work appropriate for outdoor placement with some limited 2-dimensional work.

The Chair expressed his thanks for all of this work.

Ms. Garcia y Griego reported good news from New Mexico Arts – received a \$6,000 grant for the Community Gallery.

10. Event Evaluations:

Kirk Ellis – Attended opening night of Vernissage at Art Santa Fe, it was disappointing as there were fewer vendors, most of the vendors appeared to be from Santa Fe so we seem to have lost the attraction to national and international galleries that we once we had. There were galleries from Turkey and parts East of the United States. Attended the dress rehearsal for Carmen, Santa Fe Opera, lovely dinner. The exhibit at the History Museum is a stunning exhibit and Joseph Diaz who is the Curator deserves a lot of credit because he created not only a wonderful entry in to the exhibit, he used amazing renaissance music from the America's. Attended the opening of Aspen Santa Fe Ballet and it was one of the best programs they have had, and attended the Folk Art Festival. They did \$3 million dollars in sales.

Penelope Hunter-Stiebel: Attended Aspen Santa Fe Ballet, Folk Art Market, enjoyed Chair Show at the Community Gallery and the NDI performance.

Anne Pedersen – (Travelling in NY & Washington) Attended Currents, Folk Art Festival. Ms. Pedersen commented it did not seem like there were new artists. The Chair said there were 6 new countries.

Todd Lovato – Las Golondrinas Wine Festival and Fidelio at Santa Fe Opera.

Ramona Sakiestewa – Currents at Railyard and the performance at the Lensic theater. The Light Surgeons was great, Art Santa Fe, Chair Show at the Community Gallery was spectacular. She noted that the Japanese Gallery at Art Santa Fe had the same art from the year before, there were quite a few individual artists that had booths.

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Donna Scheer – Policy Makers Night at the Santa Fe Opera “Carmen”, NDI Performance, Folk Art Festival. It was noted that Santa Fe Playhouse runs this weekend and next.

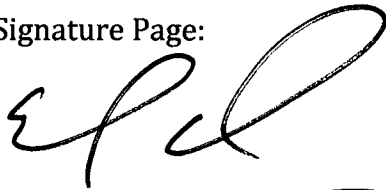
Kathlene Ritch – Santa Fe Opera – Carmen, Art Santa Fe, Folk Art Festival, Aspen Santa Fe Ballet, Santa Fe Desert Chorale and Chair Exhibit.

Sandra Deitch – Currents, NDI, Santa Fe Aspen Ballet, Santa Fe Opera – “Carmen”, Folk Art Festival.

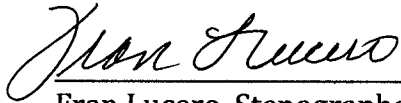
11. Adjourn

There being no further business to come before the Arts Commission, the Chair called for adjournment at 6:00 pm.

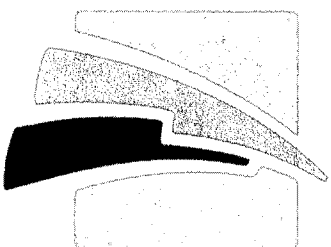
Signature Page:



Kirk Ellis, Chair



Fran Lucero, Stenographer



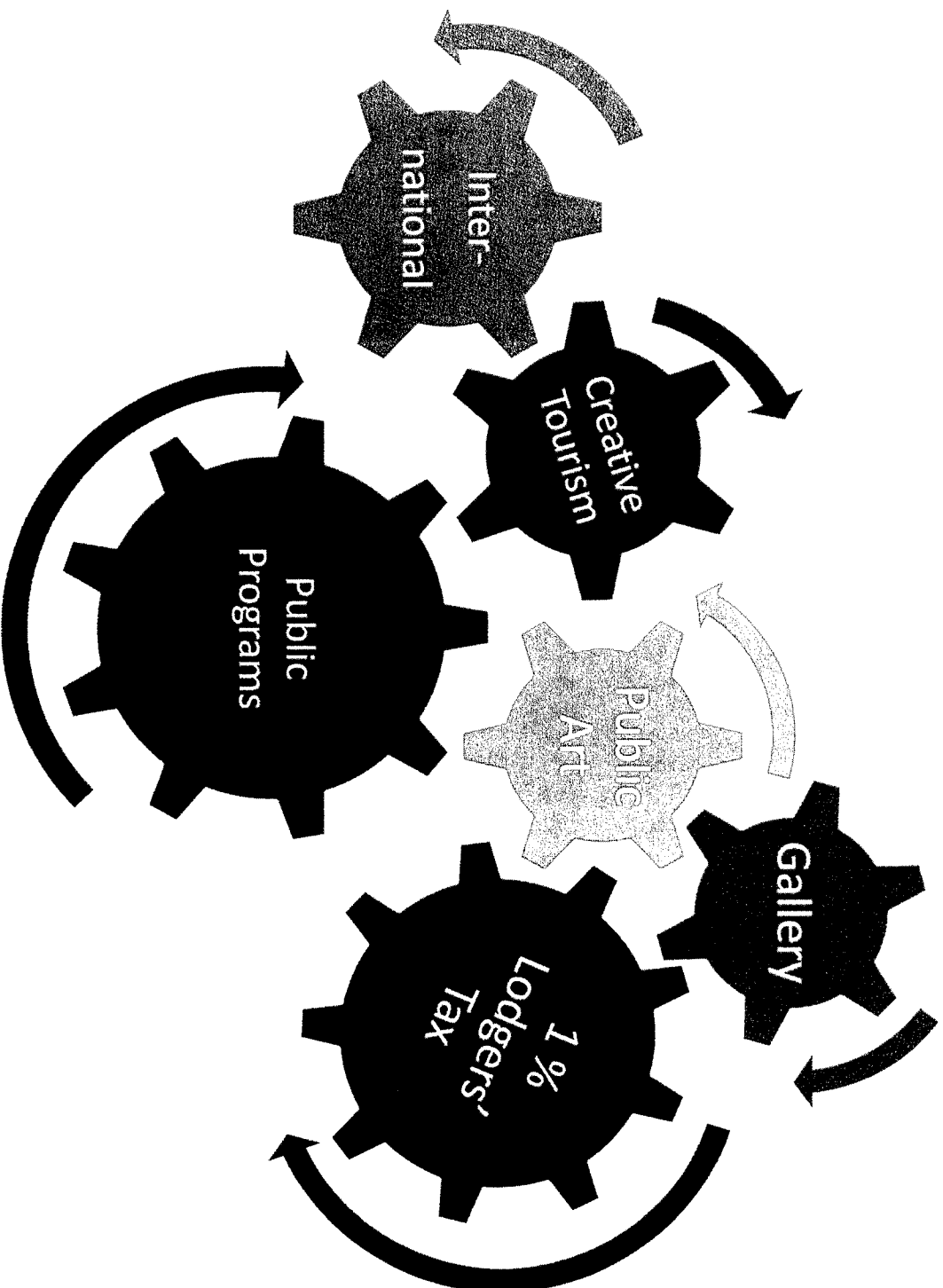
THE CITY OF SANTA FE
ARTS COMMISSION

Introduction to Developing an
Arts, Culture & Creativity Agenda

The Charge

- Embrace role as convener, collaborator and catalyst
- Develop a holistic agenda
- View programs, services and funding as tools
- Strengthen the organization
- Support arts, culture and creativity for the “Next 25 years”

Pick the Destination. Set the Course.
Build the Machine to Get There.



Timeline

What is our purpose?

MISSION STATEMENT: What the Arts Commission does and why it exists.

August 11th

Who are we?

CORE VALUES: The beliefs and characteristics that define how we approach our work.

What is our dream?

VISION STATEMENT(S): Short declarations of what the community would look like if our work was completely, perfectly addressed.

September 8th

What does it look like in real life?

POLICY PLANKS: Big, qualitative statements of what we want to achieve. The first major steps in achieving our vision.

How could we get there from here?

STRATEGIC OPPORTUNITIES: Broadly, how are we going to get things done, taking into account existing barriers and resources.

October 14th

What steps are we going to take?

INITIATIVES: The specific action we are going to take to realize the opportunities we've identified.

November 11th

October 23rd
Mayor's Awards

You Are Here: Mission

What is our purpose?

MISSION STATEMENT: *What the Arts Commission does and why it exists.*

The City of Santa Fe Arts Commission provides leadership by and for City government in supporting arts and cultural affairs, recommending programs and policies to develop and promote artistic excellence in the community.

The role of the Arts Commission is to:

- Survey and assess the needs of the arts in Santa Fe;
- Evaluate the effectiveness of legislation, policies and programs;
- Encourage the use of local resources for the development and support of the arts;
- Receive grants;
- Advise City officials on purchasing artworks that will enhance municipal property;
- Recommend the allocation of the 1% Lodgers' Tax for nonprofit arts activities; and
- Advise City officials regarding other arts-related activities



THE CITY OF SANTA FE
ARTS COMMISSION

Site Visit Checklist

Site Visits are an important part of the work of the Arts Commission, they enable us to evaluate funded projects, while allowing us to connect with the broader arts community and offer constructive feedback to organizations that we fund. We would like to ensure that all minutes from Arts Commission meetings can be added to each grant recipient's file to provide them with this important assessment tool for improving and continuing their work in our community.

As you make Site Visits and prepare your evaluations for our Arts Commission meetings, we ask that you consider the following:

- Organization Name
- Date of Site Visit
- Title of Event Attended

Consider from the following factors as you frame your evaluation and comments. You may wish to work on a poor, average to excellent rating scale:

- Artistic Quality and/or Cultural Contribution
- Quality of Education Programs
- Outreach Opportunities to the Community
- Attraction of Tourists
- Promotion and Marketing of the Project (locally, regionally, nationally and/or internationally)
- Economic Impact
- Return on Investment

Where appropriate and constructive for the organization, you may wish to compare the event you attended to past events presented by the organization.

**Community Arts Development Program
Fiscal Year 2014-2015 Funding**

Organization's Name	Funding
National Dance Institute NM, Inc	5,280
Santa Fe Youth Symphony Association, Inc.	4,800
Institute for Spanish Arts	4,410
New Mexico School for the Arts-Art Institute	4,200
Eldorado Children's Theatre	4,200
Outside In Productions*	3,780
New Mexico Literary Arts*	3,620
ARTsmart	3,480
Pomegranate Studios	3,480
Pandemonium Productions, Inc.	3,300
	40,550

**To be partially funded by the City of Santa Fe Human Services Committee.*

**1% Lodgers' Tax: Community Arts Promotion Program
Fiscal Year 2014-2015 Funding**

Proponent	Recommended Contract Amount*
Aspen Santa Fe Ballet	34,375
Axle Projects	6,800
Center for Contemporary Arts of Santa Fe, Inc., The	28,000
Georgia O'Keeffe Museum	51,000
Institute of American Indian Arts	14,000
Lensic Performing Arts Center Corporation	50,000
Museum of New Mexico	45,000
Parallel Studios	12,500
Rancho de las Golondrinas, El	37,500
Santa Fe Chamber Music Festival, Ltd.	42,500
Santa Fe Children's Museum Inc	9,865
Santa Fe Community Orchestra	4,500
Santa Fe Concert Association	22,500
Santa Fe Desert Chorale	14,000
Santa Fe Independent Film Festival (Warehouse 21, Fiscal Agent	15,000
Santa Fe International Folk Art Market	34,375
Santa Fe Little Theatre Inc.	8,750
Santa Fe Opera, The	70,000
Santa Fe Pro Musica	11,250
Santa Fe Symphony Orchestra & Chorus, Inc., The	34,375
Santa Fe Teen Arts Center	8,750
Santa Fe Women's Ensemble, Inc.	4,000
SITE Santa Fe	27,500
Southwest Roots Music, Inc.	4,000
Southwestern Association for Indian Arts	31,250
Spanish Colonial Arts Society, Inc.	23,800
Teatro Paraguas	4,000
Theatre Grottesco North America Inc	10,000
Wheelwright Museum of the American Indian, The	31,250
Wise Fool New Mexico	11,250
	702,090

*Per the RFP, contracts are renewable for a second fiscal year in the same amount at the discretion of the City.

**1% Lodgers' Tax: Special & New Projects
Fiscal Year 2014-2015 Funding**

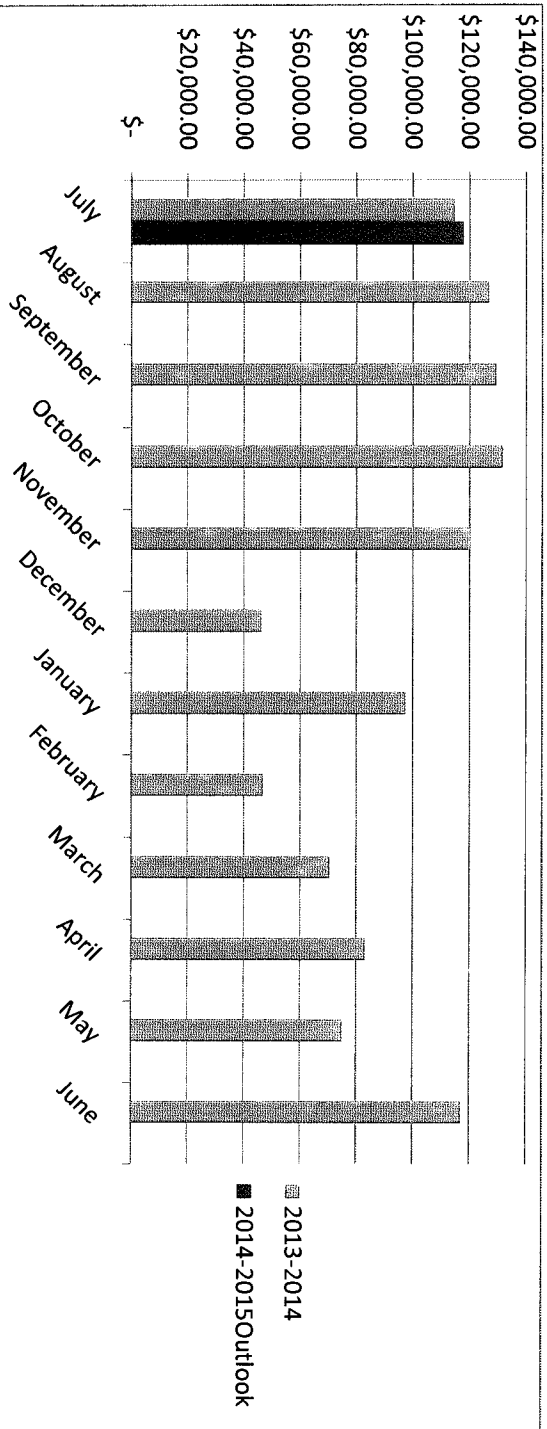
Proponent	Recommended Contract Amount
CENTER	6,000
New Mexico Performing Arts Society	4,250
Santa Fe Stories Project	4,000
	14,250

1% LODGER'S TAX REPORT
JULY 2014

2013-2014	Transferred to 2112	2014-2015Outlook	Transferred to 2112
July	\$ 114,736.38	July	\$ 117,913.10
August	\$ 126,846.71	August	\$ -
September	\$ 129,465.40	September	\$ -
October	\$ 131,893.37	October	\$ -
November	\$ 119,951.36	November	\$ -
December	\$ 46,328.72	December	\$ -
January	\$ 97,429.63	January	\$ -
February	\$ 47,048.55	February	\$ -
March	\$ 70,630.58	March	\$ -
April	\$ 83,203.48	April	\$ -
May	\$ 75,081.07	May	\$ -
June	\$ 117,176.00	June	\$ -
Total	\$ 1,159,791.25	Total	\$ 117,913.10

Total Same time last year \$ 114,736.38 Current Total \$ 117,913.10

% Comparison of total current vs total previous same time 2.77%

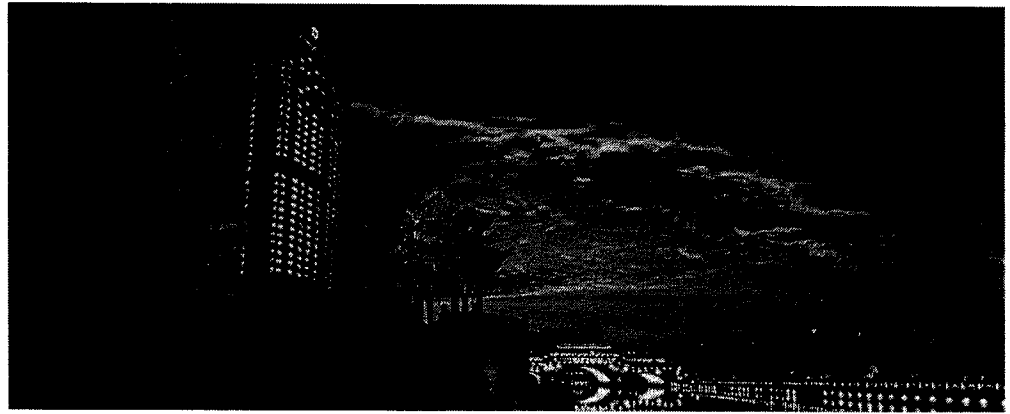




成都香格里拉大酒店
Shangri-La hotel

CHENGDU, CHINA

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网址 / Website: www.shangri-la.com



Dear Peter N. Ives,

Thank you for choosing to stay at Shangri-La Hotel Chengdu.

Guest Name	Mr. Peter N. Ives		
Block Code	CGN260914		
Check In Date	26/09/14	Arrival Details	Please advise.
Check Out Date	29/09/14	Departure Details	Please advise.
Number of Guests	1 Adult 0 Children		
Room Type	1 x <u>Deluxe Cityview King</u>		
Daily Rate	Per Contract		
	Above rate includes daily buffet breakfast.		
	Complimentary in-room wired internet and Wi-Fi access		
Remarks	Our standard check in time is 2:00 pm, and check out time is 12:00 noon.		
Booking Status	Non-Guaranteed		
	Reservation will be held until 4pm on the day of arrival (hotel's local time) only.		

Transfer Arrangement Please advise if you require airport transfer service at the following rates:

Transfer From/To	Price
Chengdu Shuangliu Int'l Airport	RMB500.00 per trip per way
Chengdu Railway Station	RMB450.00 per trip per way
Chengdu Railway East Station	RMB450.00 per trip per way

For any amendments or cancellation, the hotel requires a minimum 4-hour prior notification. Kindly note that full limousine charges will be imposed in the event of cancellations or amendments made within 4 hours prior to scheduled arrival or in the event of no-show.

For a speedy check in, we invite you to take advantage of Shangri-La's Express Check-In Program. Please provide us with copies of your ID card / passport and visa as reflected on your passport.

We look forward to welcoming you to Shangri-La Hotel Chengdu. Please do not hesitate to call us at (86 28)8888 9999 or [email](mailto:slcd@shangri-la.com) us if we may be of further assistance.

Yours Sincerely,

Jessica Wu
Reservations Department
Shangri-La Hotel Chengdu