



# Agenda

DATE 5/14/14 TIME 1:23pm

PREPARED BY Bob Siqueiros

APPROVED BY [Signature]

## BICYCLE AND TRAIL ADVISORY COMMITTEE MEETING

Wednesday, May 21, 2014 5:30 p.m. – 7:30 p.m.

City Council Chambers  
Ground Floor, City Hall

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES from *April 16, 2014*
- E. CITIZEN COMMUNICATIONS FROM THE FLOOR
- F. COMMUNICATIONS FROM OTHER AGENCIES.
  - 1. Santa Fe Conservation Trust – Tim Rogers, Trails Program Manager
  - 2. Santa Fe County Open Space & Trails (Lisa Roach, Community Planner and Judy Kowalski, COLTPAC Chair)
- G. DISCUSSION, ACTION & PUBLIC HEARING (G1 thru G5)
  - 1. Discussion and Action Regarding the Rail Trail and Rail Runner safety issues particularly at Zia Rd. and the Railyard Development (Frank Sharpless, Chief - Transit & Rail Division & Bill Craven, Rail Planner)
  - 2. Discussion and Action Regarding a Request for Approval of an Amendment to the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to Include Pavement Rehabilitation of the Santa Fe rail trail and Gail Ryba Trail Eric Martinez)
  - 3. Request for Approval of a Resolution of the Governing Body of the City of Santa Fe, New Mexico Declaring its Official Intent to Reimburse Itself with the Proceeds of a Future Tax-Exempt Borrowing for Certain Capital Expenditures Undertaken or to be Undertaken by the City; Identifying the Capital Expenditures and the Funds to be Used for Such Payment; and Providing Certain other Matters in Connection Therewith. (Councilor Dominguez) (Marcos Tapia).
  - 4. Discussion and Action Regarding a Request for Approval of a Resolution of the Governing Body of the City of Santa Fe, New Mexico Declaring its Official Intent to Reimburse Itself with the Proceeds of a Future Tax-Exempt Borrowing for Capital Expenditures Paid to 1) Acquire Land, Plan, Design, Equip, Renovate and Improve Public Parks, Bike-Pedestrian Trails and Related Infrastructure Projects and 2) Acquire, Install, Construct, Upgrade, and Improve Sustainable Environment Projects; Identifying The Capital Expenditures and the Funds to be Used for Such Payment; and Providing Certain Other Matters in Connection Therewith. (Councilor Dominguez) (Marcos Tapia).
  - 5. Continue Presentation, Discussion and Action Regarding the Status of the Existing 2012 CIP and the Proposed 2014 CIP (Gretchen Grogan/Bob Siqueiros).
  - 6. BTAC Subcommittee Updates:
    - On-Road
    - Mountain Bike
    - Bike Education and Outreach
    - La Tierra Master Plan
- H. STAFF COMMUNICATIONS
- I. COMMITTEE COMMUNICATIONS
- J. ADJOURNMENT

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

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**CITY OF SANTA FE**  
**BICYCLE & TRAIL ADVISORY COMMITTEE**  
**May 21, 2014**

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**MINUTES OF THE**  
**CITY OF SANTA FÉ**  
**BICYCLE AND TRAIL ADVISORY COMMITTEE**

May 21, 2014  
5:30 p.m. – 7:30 p.m.

**A. CALL TO ORDER**

A regular meeting of the City of Santa Fé Bicycle and Trail Advisory Committee was called to order by Chair Patti Bushee on this date at approximately 5:30 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

**B. ROLL CALL**

Roll call indicated the presence of a quorum as follows:

**Members Present:**

Patti Bushee, Chair  
Frank Herdman, Vice-Chair  
Joseph Abbatacola  
Gretchen Grogan  
John Longworth  
Tomás Rivera  
Shelley Robinson

**Members Absent:**

James Ronald Pacheco

**Staff Present:**

Bob Siqueiros, Staff Liaison  
Eric Martínez, Director of Roadways and Trails Engineering Division  
Helen Hausman, Finance Department

**C. APPROVAL OF AGENDA**

**Mr. Longworth moved to approve the agenda as presented. Mr. Abbatacola seconded the motion and it passed by unanimous voice vote.**

**D. APPROVAL OF MINUTES - April 16, 2014**

Ms. Robinson referred to page two and said the reference to the “top park” should be “tot lot.”

**Mr. Herdman moved to approve the minutes of April 16, 2014 as amended. Mr. Abbatacola seconded the motion and it passed by unanimous voice vote except for Mr. Longworth who abstained.**

Chair Bushee welcomed Councilor Signe Lindell to the meeting.

#### **E. CITIZEN'S COMMUNICATIONS FROM THE FLOOR**

Mr. Stephen Newhall said the new construction under the freeway needed to be repaved.

Chair Bushee wanted to hear what the cost was and who messed it up.

Brent Bonwell, currently Vice President of the Fat Tire Society wanted to bring BTAC up to speed on the ride designation program by the International Biking Association that recognized ride centers around the world. It was a badge of honor for communities to get that. There were one gold level, 5 silver at level, and 11 bronze level ride centers now that he listed. A community had to be invited by a senior staff member to apply. They hosted the summit. Santa Fe received a request to apply as a ride center specifically for mountain biking. Recognition was based on a 100 point criteria list. He went on to describe how the point system for the criteria worked.

Chair Bushee asked if he could be on as an agenda item for next meeting and make a presentation as to how Santa Fé could help to get the designation.

Mr. Bonwell was trying to get approval to do trail work in September.

Chair Bushee asked if he could stick around for a longer conversation.

Chair Bushee said she wanted to get to item G2 and adjust the agenda and go to G2, then to G-1 and then back around to do Communications from the Floor and from Agencies.

**Mr. Herdman moved to amend the agenda and hear item G-2 next. Mr. Rivera seconded the motion and it passed by unanimous voice vote.**

Chair Bushee started reading the caption for G-2 and realized it was not the current CIP. She asked where that was on the agenda.

Ms. Robinson said it was G-5 on the agenda.

Chair Bushee apologized and said she meant to go next to G-5 and not G-2.

**Although there was not a motion made, Chair Bushee called for a vote and it was unanimously supported.**

Chair Bushee then promised to get "you out of here too."

## G. DISCUSSION AND ACTION

### 5. Continue Presentation, Discussion and Action Regarding the Status of the Existing 2012 CIP and the proposed 2014 CIP – Gretchen Grogan / Robert Siqueiros

Mr. Siqueiros said agenda item 5 was the 2012 CIP.

Chair Bushee asked which agenda item had the 2014 CIP resolution.

Mr. Siqueiros said those two resolutions were items 3 and 4.

Chair Bushee asked if the list on this agenda was like the list Public Works had considered were on this agenda.

Mr. Siqueiros said no it was not in there. The agenda just had the resolutions.

Chair Bushee said to Mr. Siqueiros, "I think you've got it wrong, Bob. I really need to go over this list tonight."

Mr. Siqueiros said he only put on the agenda what was given to him by Melissa.

Chair Bushee said they could consider it under number 5 because it also said "and the proposed 2014 CIP." She had some very marked up copies and asked if Mr. Siqueiros could make some copies while she gave the general background.

Chair Bushee explained to those present was the 2012 bond but the proposed 2014 bond included... "We can only bond for what we think now is \$18 million. Initially it was \$16 million. In the past we've done all the way up to \$30 some million. But now things are tougher and our capital improvement bonds are based off of our gross receipts. Given the downturn of the economy and all the like ... What we are talking about now is the CIP Bond that has ... I'm sorry, you are going to get a marked up copy and it isn't in your packet, but the heading is there so we can talk about it. ... It includes \$2 million more for your St. Francis at West Alameda crossing as a proposal. Imagine that you have an \$18 million bond, already \$12 million of that bond is pretty much spoken for by Public Works staff for various projects that are ongoing. And then there's about \$30 million more that could be 'asks' that obviously can't be funded. Also on that list and you will see in my marked up copy is our request for how many ever million and Eric can tell us for the St. Francis crossing at the Acequia Trail. So I really felt it was imperative, given that this Committee has been very, very clear that the St. Francis and Alameda was never a priority nor in the Master Plan, nor for this Committee. And the concerns we have, or at least I know I have is that, if you are looking down at Category One and we can get some of these to the public too, if you make more of these. So if you look at Category One, those are a bunch of things that include your sharrows, if you look down there, for a quarter million dollars. So the Committee needs to weigh in on all this stuff. And they are going to want to get this going by June or July. They are going to want to borrow this money. So figure on about \$12 million. That leaves obviously \$6 million that lots of folks have lots of needs. You look at it, sharrows are in Category One for a

quarter of a million. That can be a discussion for this evening as well. The other is, you'll see in Category Two. Category Two is just matching funds to the tune of \$600,000. The top category one is for a bunch of things for everybody that doesn't have this list, includes municipal facilities, city roofs, paved rehab, unpaved rehab, small drainage, bridge rehab, pools, parks, GC3, and the Trail Coordinator position which did not make it into the budget. So it got thrown and in a risky way, back here, which is not my favorite thing on there. But the airport matching funds are things that are projects that are ongoing. And then you get into Category Three. And you'll see the West Alameda Street drainage and widening feasibility on that and also the Old Santa Fé Trail widening for a million. And I have that crossed out only because of the committee I serve on, Public Works, that was sort of put to the bottom in discussion. That was a proposal that Councilor Maestas was interested in. So these are almost, a lot of them, bike related. And again, you'll see the total of \$31 million on everything and you will know that we can only bond for \$18 million. So we are really looking at winnowing a lot. And so, the other thing that would concern us, is the Acequia Trail underpass that has a suggested \$3.5 million. Obviously out of \$8 million which is all that is going to be left ... I mean, not even 8 6 million that we will have to divvy up. Three point five is probably not going to probably get the green light. But if you think about it and then you have the Santa Fé Trail underpass for \$2 million more. And that's additional to the \$2 million. And honestly, Eric, I keep hearing from staff and I now there are folks in the audience... and this really is a public hearing for people to lay in on this and staff can respond in whatever way. But I keep hearing that even with an additional \$2 million there's guarantee this can get built. It is a federal highway, the way that the river is and all of that. So I'm just throwing out to all of you to quickly look. I think those are the only real related topics for this Committee. And then if you go back up in Category One under road sharrows and trail coordinator, which, again, I had hoped when I first sought that money, I was guaranteed that it was ongoing, reoccurring and it's now been thrown in as \$100,000 - \$50,000 for the next two years. That's still matched by Santa Fé Conservation Trust to some extent. So it got left a little bit, I think, in a way that makes it a little unsure if it is going to get funded. So I don't know if you want to respond to any of it, Eric, but I'm mostly sure to take some public comment on this. And Signe, who is not on Public Works and wanted to really know about all of these requests. So do you want to respond to something I've said, because I'm going quick."

Mr. Martinez said because of the comments at Public Works meeting, staff refined this list. He said Councilor Bushee would see a changed list at the next Public Works Committee meeting.

Chair Bushee asked if he had that new list with him.

Mr. Martínez said he didn't. Among the changes, sharrows was on the list but it was changed to be called on-road bike improvements since it also included bike lanes etc.

Chair Bushee asked if it was for the same amount of money.

Mr. Martínez believed so. The Trail Coordinator was still in the list. An advantage to having it in the CIP bond rather than General Funds was that General Funds didn't carry over from year to year but CIP bond monies did.

Chair Bushee was under the assumption that it was a recurring source.

Mr. Martínez identified in FIR as non-recurring

Mr. Rivera asked if money from the CIP bond could fund a salary.

Mr. Martínez said this was not salary but contracted professional services for maintenance of trails.

Mr. Martínez said the Old Santa Fé Trail widening would not be on list next time you see it.

Chair Bushee asked why.

Mr. Martínez explained that communication with the County was back and forth on whether the project was on or off and had not been a priority on anyone's list

Chair Bushee said that was, other than Councilor Maestas.

Mr. Martínez thought even that was flexible.

Chair Bushee noted that the West Alameda drainage project was still on the list at \$500,000.

Mr. Martínez agreed.

Chair Bushee said she was told it was also a right of way assessment.

Mr. Martínez said it was a right of way and drainage feasibility study.

Chair Bushee said it was to be a public hearing at the next Public Works meeting and alerted Mr. Martínez that members of the public would be there to speak about the additional \$2 million.

Mr. Martínez said the underpass would be off the list the next time she saw it.

Chair Bushee asked how much had been spent on that project and how they could unencumber those funds.

Mr. Martínez said they had spent money on a consultant to do the initial study and design and spent \$40,000 on that. They were awaiting to finalize the initial study, evaluating existing conditions and looking at the particulars on underpass feasibility in that location as well as preliminary cost estimates of several alternatives. He would present to BTAC when that was completed.

Chair Bushee asked if they would spend more than \$40,000 by then but keep most of the \$2 million intact.

Mr. Martínez said only \$400,000 of the initial \$2 million of bonds had been sold. The remaining \$1.6 million would be sold at the next bond sale.

Chair Bushee asked if BTAC needed to report their preference on how those funds should be spent.

Mr. Martínez agreed that would be advisable and perhaps to do it maybe through a council resolution.

Chair Bushee asked what prompted taking it off the list.

Mr. Martínez said it was due to the discussion at the last Public Works meeting

### **PUBLIC HEARING (undocketed)**

Chair Bushee said she would take public comments on this, even though people had not seen the list. Also, she didn't have the forthcoming list to hand out. So folks didn't have much to reference other than the mentioning of the things that would concern the committee as well as the bicycle and pedestrian community. Those included the Acequia Trail, sharrows as on-road improvements for \$250,000, the trail coordinator position at \$50,000 per year, and Category 3 with close to \$20 million worth of projects and BTAC was vying for \$6 million. In that category were the study of W. Alameda drainage and widening included bike lanes and the Old Santa Fé Trail widening which might be off the table again. The River Trail underpass has now been removed. Because folks did not know there was a public hearing at Public Works she wanted to give people an opportunity to speak

Mr. Stephen Newhall noted that Mr. Rogers and Mr. Wilson did a wonderful job on the bicycle Master Plan. It had about 70 projects that were all more worthy than the underpass. The W. Alameda section widening should be up there as number one on the list.

Chair Bushee pointed out it was just a study.

Ms. Lynette Guevara comments was one of the people who spoke out at the public meeting against the underpass at St. Francis because she would like to see the money remaining go to the MPO Bike Plan, because it had proper public input. She also wanted consideration of that piece around Reserve because the 35 homes went in there so now they had to trespass to get through there on a bike because they could not bike on NM-599.

Ms. Joann Tom said she was not in favor of the Alameda underpass. She was in support of bike lanes and widening of Alameda.

Ms. Margaret Alexander, addressing the Trails Coordinator position, said they have had a great few months and the program just got started. The partnership with the Conservation Trust has led to great things such as a grant from a California foundation for "kids on trails" program for Santa Fé kids. That never would have happened without Mr. Rogers working with the Trust. She knew that other wonderful things would happen with that position continued.

Mr. Brent Bonwell said he was not in favor of the underpass at Cerrillos and St. Francis but was in favor of the Acequia Trail underpass. He was also in favor of keeping the trails coordinator position. It gave an incredible return on investment.

Mr. Tim Rogers, speaking as a citizen and a person who worked with Keith Wilson on the Bicycle Master Plan, would like to see some of the bond money going to on-road improvements, specifically bike



lanes. He didn't believe the River Trail underpass was a good allocation of funding.

Mr. Tom Brown, President of Santa Fé Fat Tire Society was in support of the Acequia Trail underpass. The Society had tried to take groups on the trail and had a difficult time getting across St. Francis intersection. Going across the railroad tracks was not a safe solution.

Ms. Sandy Brice, Santa Fé Railyard Corporation, spoke in favor of the Acequia Trail underpass. She had to turn away numerous events at the Railyard because the Police turned them down, citing the dangerous crossing. After the underpass was there, they could have great marathon events at the Railyard but not until then.

Ms. Anna Hanson said she was in support of the acequia trail underpass because she was one who had fallen on St. Francis because of the railroad tracks.

Chair Bushee apologized for keeping people at the meeting just for issuance of the bonds. She requested they have full on discussion. If the Committee wanted to postpone this discussion and come back around, she had promised that she would get the DOT folks up first.

**Chair Bushee moved to postpone [table] this discussion to the end of the agenda and move on to G-2.**

Mr. Herdman emphasized that they would be coming back to the discussion later in the meeting.

**Ms. Grogan seconded the motion and it passed by unanimous voice vote.**

**Actually, Chair Bushee went to G-1 instead of G-2.**

**1. Discussion and Action Regarding the Rail Trail and Rail Runner safety issues particularly at Zia Rd. and the Railyard Development – Frank Sharpless, Chief, Transit & Rail Division and Bill Craven, Rail Planner.**

Chair Bushee said Ms. Sandy Brice was also here and she left a package from the SFRCC. She asked Ms. Brice if she had more copies. He said they had been invited to come to the meeting to discuss Rail/Trail bike safety. They were here to address any questions.

Mr. Frank Sharpless introduced himself and Mr. Bill Craven as the Rail Bureau Manager.

Chair Bushee asked them to allow Ms. Brice to speak first to introduce to the Committee why she was bringing up this subject. She said everyone knew they were dealing with an event and no one was sure about the reasons it happened and Ms. Brice had her own concerns about the amount of foot traffic in and around the Railyard and all the activity with the trains.

Ms. Sandy Brice said she was the events director for the SFRCC. A few months ago they had a dance performance at the Railyard. And Ms. Stefanie Pais, the Safety Coordinator for Rail Runner Operations was

there helping her to keep the crowds from crossing the pedestrian crossings as trains were going through at night. She was shocked to see the crowds and what was happening at the Railyard at night.

So she suggested approaching the DOT with a request to get under their funding cycle (in February) to be considered for pedestrian crossing gates in the Railyard. The Railyard was probably the most unique site in the whole Rail Runner system. She provided a handout and went over it. She pointed out that there were many places where pedestrians could cross the tracks, making it an unsafe place. She went to the map to show where the gates were proposed to be located and showed the pedestrian crossings. She noted that the cinema would be opening next year; a bowling alley was coming also. Last year there were about one million people who came through the Railyard in 2012 and it was growing each year. The gates that had been proposed were never installed and safety was the most important consideration.

Ms. Brice showed where they planned to construct two new pedestrian cross walks. There was currently no gate at the water tower site across from the Flying Star restaurant. She was requesting in her letter the possibility of funding for pedestrian gates that would be timed with the street gates for crossing. She added that she did speak with Risk Management.

Chair Bushee said the City would be glad to hear from DOT with advice or funding or whatever.

Mr. Craven said there were a lot of issues at hand here. Every railroad crossing was different. There were 3 places where the Rail Trail crossed the tracks. It had been operating for 3 years without injuries. Lights and gate were high-end during that time. They were looking at the Zia crossing. There was one pot of money that was made available to approve existing crossings. They were going through efforts with the Town of Bernalillo, and an enforcement effort with the Bernalillo Police Department. Unless or until they could get the Santa Fe Police Department to enforce at the Railyard, they had more need for crossings that they had money. Under the Section 130 program they did diagnostic studies. But DOT didn't own the Railyard. There had several serious near misses at the Railyard and suggested fences.

Chair Bushee asked if he was talking about Warehouse 21. Mr. Craven agreed.

Chair Bushee asked Ms. Brice if for the crossing in the area between the water tower and Flying Star the City paid for that crossing.

Ms. Brice believed so but deferred to Mr. Siqueiros.

Mr. Siqueiros thought Rio Metro paid for it.

Chair Bushee asked Ms. Brice if she had applied to them for funding

Ms. Brice said she had not. They did have an ongoing list and the fence for Warehouse 21 area was on it.

Mr. Siqueiros added that when the Railyard was envisioned, the trail was not envisioned there at the time.

Ms. Brice pointed out that Santa Fé Southern had new ownership with planned new service this

summer.

Chair Bushee asked DOT where they were seeking to make improvements.

Mr. Craven said right now they were looking at Zia in particular as well as Rodeo and Siringo. They had police reports of incidents there. Every train has a video camera on front and back end and they were looking at all of the recordings. They tried not to rush to judgment.

Chair Bushee asked DOT when they would have a determination and if BTAC could hear from them again at that time.

Mr. Craven said they would be happy to report back in 45 to 90 days. He said they were keeping in touch with Mr. Wilson on an ongoing basis.

Mr. Abbatacola asked, in terms of some of the solutions for the crossings and pedestrian gates, if they had also looked at a red strobe light.

Mr. Craven said generally they would not do that in the event there was a person with a disability. He said they would look at all of the possibilities.

Ms. Robinson asked if there was a plan to increase the train schedules.

Mr. Craven said the Rail runner was limited by money and how many locomotives and passenger cars they could have and it was only one track unit. The 5 year plan had no increase of service.

Mr. Longworth went back to the comment that people crossing were trespassing only where there was not a designated crossing. Mr. Craven agreed

Mr. Longworth asked if moving the crossing at Zia would be a choice.

Mr. Craven thought they were probably going to look at correcting the configuration. If you were going to create a development there, DOT would then look at other options.

Ms. Grogan said she lived in that area and to her that was a unique intersection. She thought the closeness to St. Francis was an issue. She rode in the crosswalk and felt there had to be some additional measure taken there to alert people crossing St. Francis. It needed a gate for bicyclists and pedestrians.

Mr. Abbatacola said he also lived in that neighborhood. It was a personal responsibility. It had a curious sharp turn heading toward Zia and asked that riders could see that the gates were down.

Mr. Bonwell said he did see the gate come down and heard the bells approaching from the south.

Mr. Rogers said it appeared the woman was crossing from the south. That sidewalk was going downhill where she could maintain momentum across St. Francis. You could take a straight shot across.

Mr. Longworth said on that point that the reality at that intersection was that the City built a tunnel and did not fix intersection.

Chair Bushee agreed and they blamed the State because it was a state highway.

Mr. Longworth thought it was more than just the rail thing. They were not really connecting that area and it was short sighted to just look at one item. He was talking about St. Francis crossing, not just crossing Zia but also crossing St. Francis.

Ms. Grogan asked if Mr. Wilson was doing a corridor study there.

Mr. Wilson said the State had just concluded a study for that section and the MPO was working with them. The ultimate goal was to get some recommendations and then look for funding. To look for it, he needed more specific directions and that was a frustrating process. If there was a potential station opening there it would be introducing more pedestrians.

Chair Bushee asked if they were taking pedestrians into account in this study. Keith agreed.

Chair Bushee asked if the BTAC could get an update when they were finished.

Mr. Wilson agreed. They were looking at the Zia approaches in the study. He was hoping for some resolution on it. They were doing modeling for it that takes extra time.

Mr. Longworth said he had another Railyard issue.

Chair Bushee said Ms. Brice just left. What she heard was that the City owned that property and it was incumbent on the City to deal with it.

Mr. Longworth understood and wondered if they should take a look at those two new crossings at this Committee. Chair Bushee agreed.

Ms. Grogan asked about the fence at Warehouse 21.

Chair Bushee asked Mr. Siqueiros to add that to the list. She was hoping they could construct a new street there.

Mr. Siqueiros said that didn't include the crossing.

Chair Bushee thanked the DOT staff for their time and for everyone's patience.

Chair Bushee went next to item G-2.

## **2. Discussion and Action Regarding a Request for Approval of an Amendment to the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to Include Pavement**

## **Rehabilitation of the Santa Fé rail trail and Gail Ryba Trail – Eric Martínez**

Chair Bushee asked Mr. Martínez if this would be one of those where there precedence for changing the GO bond to reallocate those funds.

Mr. Martínez said what this would do was to amend the implementation plan that was approved by Council to move forward with some additional pavement rehabilitation for additional trails that were not originally identified on that plan.

Chair Bushee said the implementation plan was approved by Council and included things like the St. Francis river crossing. So they could amend the implementation plan.

Mr. Martínez clarified that this was the first time to request an amendment for the 2012 implementation plan. Basically the implementation plan programmed \$1,445,000 for pavement rehabilitation of trails and identified the specific sections of trails to be worked on. They now were realizing that they were now getting close to completion and realized a significant savings. The project savings could be applied to additional pavement rehabilitation and one was the Rail Trail. The Rail Trail by 1-25 had taken a huge beating when they had to remove the sediment and ice and snow. With the retaining wall there now, it was a much better trail. To keep it better, they wanted to repave the area to get positive drainage off of it. That was one of the pieces they were proposing with this amendment.

Chair Bushee asked which of the three materials they proposed to use.

Mr. Martínez said he was not too knowledgeable about the choices.

Chair Bushee said the rubberized stuff was cool to ride on.

Mr. Martínez said they were seeking longevity so that with these improvements they would have less equipment on that piece of trail. He agreed that they would consider each option.

Ms. Grogan asked about the Gail Ryba Trail overlay.

Mr. Martínez said basically it was to pulverize the existing asphalt.

Chair Bushee asked if that was what staff did with Arroyo Chamiso.  
Mr. Martínez agreed.

Ms. Grogan liked the Gail Ryba trail but the way the trail was situated if they had a significant rain event it would damage the trail. She was not sure it worked very well. She hated to see us throw money at that trail until the drainage measures were done. If that arroyo were to flood, it would just wash out the trail.

Mr. Martínez said that had already happened. There was a section of the trail that was washed out. Also money was allocated to look at arroyo treatment. It was in need of rehabilitation.

Ms. Grogan asked, if they had monies left over from repaving, where these two were the priorities that

would be addressed - the Gail Ryba and Rail Trails. She asked how the priorities were picked.

Mr. Martínez said that section of the area between Siringo and Zia were identified in the master plan in table 4. Arroyo Chamiso really needed the rehabilitation and their recommendation was based off of their investigation.

Ms. Grogan said long term they needed to look at the flooding issues

Mr. Martínez said they would talk about that

Mr. Herdman asked if they could get those gates and bollards up to the AASHTO standards as part of this reallocation.

Mr. Martínez said they were doing that as a separate project and they were at 80% design completion now.

Mr. Herdman asked when that was likely to be implemented.

Mr. Martínez said they would finish the design within the next month or so then do the improvements.

Mr. Herdman asked if they would bring it back to BTAC to look at

Mr. Martínez agreed.

Mr. Abbatacola concurred with Mr. Herdman. It was advantageous to review them.

Mr. Martínez noted there was a small part that was prone to flood damage and they could look to the bond to consider arroyo improvements.

**Ms. Grogan moved to approve the request. Ms. Robinson seconded the motion.**

**Mr. Herdman requested a friendly amendment that the bollard project proceed expeditiously.**

Chair Bushee said the funding was in place.

Mr. Martínez agreed.

**Ms. Grogan accepted the amendment as friendly and the motion passed by unanimous voice vote.**

Chair Bushee asked that the Committee discuss G-3 and G-4 together but vote on them separately.

**3. Request for Approval of a Resolution of the Governing Body of the City of Santa Fé, New Mexico Declaring its Official Intent to Reimburse Itself with the Proceeds of a future Tax-Exempt Borrowing for Certain Capital Expenditures Undertaken or to be Undertaken by the**

**City; Identifying the Capital expenditures and the Funds to be Used for Such Payment; and Providing Certain other Matters in Connection therewith (Councilor Dominguez) – Marcos Tapia**

- 4. Discussion and Action Regarding a Request for Approval of a Resolution of the Governing body of the City of Santa Fé, New Mexico Declaring its Official Intent to Reimburse Itself with the Proceeds of a Future Tax-Exempt Borrowing for Capital Expenditures Paid to 1) Acquire Land, Plan, Design, Equip, Renovate and Improve Public Parks, Bike-Pedestrian Trails and Related Infrastructure Projects and 2) Acquire, Install, Construct, Upgrade, and Improve Sustainable Environment Projects; Identifying the Capital Expenditures and the Funds to be Used for Such Payment and Providing Certain Other Matters in Connection Therewith. (Councilor Dominguez) – Marcos Tapia**

Ms. Helene Hausman, Finance Department staff, was present in place of Marcos Tapia from the Finance Department.

Ms. Hausman said Items 3 and 4 were fundamentally for the same purpose. Item 3 was for the CIP bond issue, which at the moment was tentatively set to close September 30, 2014 and was a reimbursement resolution that would allow Public Works to start projects 60 days in advance of when they closed on the bonds and then gave the City permission to reimburse itself. The City could not start construction on any of these authorized projects in advance of bond issuance without this resolution. The City didn't do this on every bond issue but because they were closing in September which was after the construction season it would provide flexibility to get started.

Item 4 would do the very same thing for the GO bond issue which was scheduled to close August 14<sup>th</sup> and would allow the start of those projects 60 days before August 14. The GO Bond was the remaining \$5.8 million. She said the wording on it wasn't entirely clear and she apologized.

Chair Bushee said she ought to come to Public Works to explain that to the Committee because she didn't think any of the Committee understood what they were doing.

Ms. Hausman said she would be glad to come to Public Works.

**Mr. Rivera moved to recommend approval of the resolution listed as item 3. Ms. Grogan seconded the motion.**

Chair Bushee said to Mr. Martínez that it was clear to the Committee that #3 was just to begin projects but the specific project list had not been decided. She asked for help there.

Ms. Hausman said for CIP she didn't have a complete project list and understood it was still being discussed. But because it took as many as 120 days to close a bond issue, the City already set a financing schedule in the hope of getting it going. This just allowed them to start on the projects sixty days ahead of the closing and here that would be July 30<sup>th</sup>.

Chair Bushee noted that Mr. Pino needed a decision about projects by July 1.

Mr. Martínez agreed because it included operating funds for continued operations and maintenance, for streets, signing and striping, median maintenance. .

Chair Bushee reasoned that by the fiscal year end they would run out of money

Mr. Rivera noted this resolution said they could start moving on it before the bond closed.

Ms. Hausman explained again that any construction more than sixty days before the bond closed, the City could not reimburse itself for.

Chair Bushee said the BTAC only had one more stab at the CIP list and needed clarification on that piece of it. Somewhere it had \$2 million for parks and medians and MRC with 1.5% for labor. She asked Ms. Hausman what percent could be used for staffing.

Ms. Hausman said she didn't know and would rely on the attorneys or bond counsel to answer that.

Chair Bushee asked when Mr. Martínez expected the Council to move on this.

Mr. Martínez believed at the last Public Works meeting Mr. Pino had expressed the desire to finalize this before July 1. It would go to Public Works again on next Tuesday and could move to Finance from there and then to Council at its first meeting in June.

Chair Bushee said City government runs on a fiscal year of July 1 to June 30. She wondered if some positions would go without a pay check if they didn't approve it.

Mr. Martínez couldn't speak specifically to that.

Chair Bushee said BTAC would like another stab at seeing what was recommended by Public Works.

Mr. Martínez said they were assuming that Public Works would approve it but there was a chance they could ask for it to come back another time.

Chair Bushee asked Mr. Martínez if he could say what percent of category 1 had to be funded.

Mr. Martínez said the meat of the O & M part was category 1.

Chair Bushee said they needed answers from Legal on things like "temporary salary."

Mr. Martínez expected she would get the answers on Tuesday.

Chair Bushee suggest that Mr. Martínez come to the Public Works meeting on Tuesday

Ms. Robinson asked if this would be presented as a package or if it was going to be picked apart



because she really cared about the Trail Coordinator portion.

Chair Bushee you would get a chance to say those things when we get back to item 5

Mr. Abbatacola asked where and when the Tuesday meeting was if BTAC members wanted to attend.

Chair Bushee said it would be here in Council Chambers at 5:00.

Chair Bushee went back to number 3 and asked what portion of these things could be spent for staffing.

Mr. Rivera asked what would happen if Legal said salary couldn't be paid out of CIP. He understood there was no other money for that and it would have to come out of General Fund.

Mr. Herdman left the meeting at 7:30.

Chair Bushee said they could vote on number 3 to fund salaries. It was the same thing for item 4.

Ms. Hausman explained again that this was only a funding mechanism. This did not define the projects at all and BTAC would have more time to comment on the projects. But if this did not get approved it would delay the issuance of the bonds.

Chair Bushee said that GO Bond was passed in

Ms. Hausman said there were two parts with one in 2012 and \$5.8 million remained of what was approved by the vote of the public. That part was scheduled to close on August 14, 2014.

Chair Bushee asked why she had not ever seen this before.

Ms. Hausman said the City had done this many times with bond issues.

**The motion to recommend approval passed by unanimous voice vote.**

- 4. Discussion and Action Regarding a Request for Approval of a Resolution of the Governing body of the City of Santa Fé, New Mexico Declaring its Official Intent to Reimburse Itself with the Proceeds of a Future Tax-Exempt Borrowing for Capital Expenditures Paid to 1) Acquire Land, Plan, Design, Equip, Renovate and Improve Public Parks, Bike-Pedestrian Trails and Related Infrastructure Projects and 2) Acquire, Install, Construct, Upgrade, and Improve Sustainable Environment Projects; Identifying the Capital Expenditures and the Funds to be Used for Such Payment and Providing Certain Other Matters in Connection Therewith. (Councilor Dominguez) – Marcos Tapia**

**Mr. Rivera moved to recommend approval of the resolution in item 4. Ms. Robinson seconded the motion and it passed by unanimous voice vote.**

Chair Bushee went next back to item 5 for continued discussion.

**5. Continue Presentation, Discussion and Action Regarding the Status of the Existing 2012 CIP and the proposed 2014 CIP – Gretchen Grogan / Robert Siqueiros**

This agenda item was discussed earlier in the meeting and then tabled to the end of the agenda but Chair Bushee had it considered again at this point in the meeting.

Chair Bushee did not see any material on this and asked if there was meant to be one.

Mr. Siqueiros said it was the last two pages of the packet which identified how they were going to spend 2012 balance of \$125,000 and a memo on how they wanted to spend the monies from December 2012.

Ms. Grogan said the first page had the spread sheet that talked about sharrows and bike land striping projects as well as installing signal actuators. That was on the spread sheet before BTAC actually installed the 300 sharrows in the summer of 2012. After those sharrows got installed, the On-Road Subcommittee put together this memo on the flip side of the spread sheet. And that memo basically said they had installed 300 sharrows for a total cost of about \$60,000 and that included the price of materials and the installation costs. So of the \$200,000, by her calculation, they had \$140,000 left.

She said Mr. Siqueiros indicated from John Romero in Public Works that they really had about \$122,409 remaining so there was a discrepancy of \$18,000 which Mr. Siqueiros was going to figure out.

But based on the memo, after installing the sharrows, the On-Road Subcommittee said they should set aside some money at John Romero's suggestion - maybe another \$60,000 that could be used to buy sharrows on an ongoing basis so when they identified a sharrow project that needed to get done, they would have the money to do it. In the memo they also suggested looking at three separate bike striping projects. One was on Galisteo Street between St. Michael's and Harkle Road and Hospital Drive at an estimated cost of \$14,500. Another was West Alameda between Camino Alire and DeFouri Street at a cost of \$37,500. These were bike striping projects that were identified in the Bike Master Plan.

Chair Bushee said she rode the sidewalks there because it didn't seem like there was room.

Ms. Grogan said with the River Trail there she wasn't sure they still needed a bike lane on West Alameda. But the third project was identified as a possibility - San Mateo between Galisteo Street and Second Street or possibly Siringo between Botulph and Avenida de las Campanas. So those were recommended as well as the signal activators.

Separately, the On-Road Subcommittee requested that as much as \$10,000 be used for education issues around bike facilities on roads. So that could be things such as wrapping a bus and reminding people about the five foot rule.

Chair Bushee said she had an inquiry that the City didn't seem to be enforcing that.

Mr. Siqueiros said he had not heard anything about that. It was part of the traffic ordinances.

Ms. Grogan said the opinion from Legal was that educational efforts like this, so long as they were directly related to bike facilities and infrastructure were okay to use from CIP monies. So they had monies remaining for bike facilities from the earlier CIP bond that they needed to spend or encumbered before the end of June. The memo was approved by BTAC in December 2012. If members had ideas for how this money left over should be spent she was open for suggestions. The memo listed suggestions.

Chair Bushee asked for comments.

Mr. Rogers appreciated the emphasis put on on-road bike lanes. All of the recommendations in the Bike Master Plan were subject to analysis by City Traffic Engineer and would have to work with DOT on intersections such as with St. Francis. He felt bike lanes were desirable on West Alameda. The AASHTO guidance makes it pretty clear that multi-use trails were meant to complement the road system and not replace on-road facilities. Furthermore, it was good to have a lot of projects listed we some would not work out. These were recommendations.

Mr. Abbatacola asked Mr. Rogers for roads that had an existing stripe or shoulder how wide AASTO required it to be in order to be a bike lane.

Mr. Rogers said it needed to be four feet wide to say this was a bike lane.

Ms. Grogan asked if he agreed that all of those identified bike lane striping projects were good ones to do or if there were others he felt should supersede these.

Mr. Rogers thought it still stands that those would be the top priorities.

Chair Bushee knew they did not discuss 2014 any further. Although they could, she suggested that without the most current list that was going to Public Works on Tuesday, members should attend and/or write about the things they wanted to see stay on the list.

Ms. Grogan would like to get action on the spending from remaining 2012 monies.

Chair Bushee said she would also like action on 2014 preferences.

Chair Bushee asked if there was agreement that 2012 money should be spent according to the memo.

**Ms. Grogan moved to recommend that the remaining monies left from 2012 be spent in accordance with the On Road Subcommittee memo of December 2012 with the discrepancy of the total remaining funds to be accounted for at \$140,000 as opposed to \$122,409.**

Mr. Rivera thought the West Alameda project was dependent on if a bike lane was feasible.

**Mr. Rivera requested a friendly amendment that if a project was not feasible that it come back to**

**this committee for reconsideration.**

Mr. Siqueiros said he would take this memo and meet with Mr. Romero and see where he was with analyzing these projects.

**Ms. Grogan accepted Mr. Rivera's amendment as friendly.**

**Mr. Longworth seconded the motion as amended and it passed by unanimous voice vote.**

Regarding 2014, Chair Bushee suggested a general motion of support.

Chair Bushee thanked staff for building in the on-road monies. She asked, if it were to come down brass tacks and they wanted to cut either sharrow or the trail coordinator, which the Committee would prefer to keep.

Everyone said they wanted to keep the trail coordinator.

Chair Bushee said that was why all the members should be there on Tuesday.

Mr. Abbatacola said he would much rather have bike lanes than sharrow.

The Committee discussed their preferences for the 2014 bond further.

Mr. Longworth registered that he was not for the Acequias Trail underpass.

**Ms. Grogan moved that BTAC recommends that the proposed 2014 CIP specifically include \$250,000 for on-road bike improvements, the trail coordinator position for \$100,000, the Acequia Trail underpass for \$3.5 million and not include the Santa Fé River Trail underpass at \$2 million and the West Alameda bike lanes if feasible.**

Mr. Rivera said, just to clarify, small sidewalks might be relevant to this committee.

Chair Bushee said the category one projects were a given.

**Ms. Robinson seconded the motion.**

Mr. Longworth said they were putting all of their eggs into a \$3 million project out of \$6 million. He asked if there was an alternate and/or an appropriate lesser amount to begin addressing other parts that were in the plan.

Chair Bushee explain the process. There were things that were not even on this list like the second phase of SWAN Park. The rule of thumb for these two-year bonds was that unless the project could be completed in that time frame, it was not something to include in this bond. The City already spent about \$400,000 on the Acequia Trail project so there was a high expectation on people's list. Her hope was that

they would not need \$3.5 million but would get close to \$2 million for the River Trail and then would only have \$1.5 million for the underpass. To even vie for a project it was likely that was one in the chute. She felt the smaller ones would go to the bottom of the list. There was a water truck for the fire department that came up and other things that other people would advocate for. She didn't think she would get a chance to add another set of projects. It was disappointing to everybody that this was only \$18 million.

It was also a hope to get funds from the feds.

Mr. Abbatacola asked for category one, the first item was intersection safety and asked if that was related to BTAC.

Chair Bushee said that was for Zia and St. Francis intersection safety.

Mr. Rivera asked if Ms. Robinson was trying to add an amendment on the motion.

**Ms. Robinson said she wanted to offer a friendly amendment that BTAC was also in support of transit matching funds.**

**Ms. Grogan accepted the amendment from Ms. Robinson as friendly. And all voted in favor except Mr. Longworth who voted against.**

## **F. COMMUNICATIONS FROM OTHER AGENCIES**

### **1. Santa Fé Conservation Trust – Tim Rogers, Trails Program Manager**

Chair Bushee skipped this item in favor of the next one.

### **2. Santa Fé County Open Space & Trails – Lisa Roach, Community Planner and Judy Kowalski, COLTPAC Chair**

Ms. Lisa Roach, Open Space Planner and Ms. Judy Kowalski Chair of COLTPAC and Ms. Carol Branch, the County Volunteer Coordinator were present.

Ms. Roach said they were here to respond to the request from BTAC and similar request from POSAC on the need for improved collaboration between the 3 entities. They discussed it at the meeting in May. The COLTPAC confirmed that need and agreed that a COLTPAC member serve on BTAC. Ms. Kowalski volunteered and was here to speak to that. If that needed to be reciprocal relationship they would like to suggest that there be a wider joint committee to discuss things. Perhaps that meant a joint subcommittee focused on opportunities for collaboration and ways to deal with interjurisdictional properties, trail systems and other opportunities for collaboration.

Chair Bushee agreed they definitely have a hard time getting the three together. Maybe a subcommittee would be more successful. BTAC had an open position representing District 3. Half of the committee had been re-appointed.

Ms. Grogan thought this was timely and she was willing to serve on a subcommittee because she was already familiar with the county trail system.

Mr. Rivera agreed with what Ms. Grogan said. He asked if they were able to create this tonight.

Chair Bushee said it couldn't be done tonight.

Mr. Rivera asked that it be put on agenda for next time.

Ms. Roach clarified that she was not suggesting that a joint subcommittee was the best or most beneficial option. She thought a discussion with POSAC was warranted at this point. Perhaps an inter-committee meeting was in order for this summer to discuss ways to move forward. COLTPAC was also in the midst of discussion on their roles and responsibilities and redoing the open space plan for the County.

Chair Bushee asked if COLTPAC dealt directly with proposals.

Ms. Kowalski said they were advisory - they reviewed and made recommendations on projects.

Chair Bushee asked if they dealt with on-road improvements in the County for bicyclists.

Ms. Kowalski said that had not come up in her tenure. They had a lot of new members and were reexamining their mission. Some members felt overwhelmed now with the responsibilities to COLTPAC. She was very interested and did live in the City. She was thrilled with the bicycle improvements that had been made over the last twenty years.

Chair Bushee said this committee had been a driving force in the City.

Ms. Kowalski agreed and was happy to be able to support this committee in any way. She explained that COLTPAC didn't have standing subcommittees but created ad hoc committees for specific issues or tasks.

Chair Bushee thought what was missing was a subcommittee of staff from city and county. For instance, they collaborated on the Siler Bridge on the river crossing and a little patch of concrete on Agua Fria that needed to be done but failed to put in a bike lane. So now they were missing that link on West Alameda and new areas had been annexed into the City and there were a lot of connections. The River Trail had lots of fits and starts and one couldn't continue on it. So for her, although there was good energy for trail planning at the county, with better coordination, there would be better continuity. BTAC was still trying to get a better connection out to the Santa Fé Community College.

Ms. Roach said she came on board in October and they went through significant staff reorganization and turn over as well as Committee members in the last year. They had been without a transportation planner since December and would hopefully have one on board soon. The Open Space and Trails program for the County was predominantly focused on conservation and passive recreation and trails. Whereas the transportation planner was more focused on the alternative transportation modes and those

connections. There was obvious overlap and when that person came on board he and she would have a great deal of collaboration. They had also worked closely with Mr. Wilson and Mr. Martinez to collaborate as much as possible.

Chair Bushee said the MPO was often putting little subcommittees together to deal with things and that might be the best vehicle for some of this.

Ms. Roach suggested that if a subcommittee was formed and was the decision, she said one topic to focus on was the Santa Fé River Greenway Trail because as a result of the annexation and the Greenway Trail not included, there was no decision yet whether the County would complete the Greenway project or be turned over to the City.

Chair Bushee thought the City expectation was that the County was going to finish the Greenway Trail.

Ms. Roach understood that but didn't know that there was the same willingness in the County to move forward with it. She couldn't say because she was not one of the elected officials.

Chair Bushee said in the negotiations the County had continued to assume that responsibility.

Ms. Roach understood that didn't make it into the annexation agreement.

Mr. Rivera thanked them for staying so late. It seemed to him that the next step needed to have an ad hoc group get together and talk on the structure.

Ms. Roach offered to coordinate such a meeting.

Mr. Rivera asked that they have something on the next agenda.

Chair Bushee said that would be great. She was hopeful but it was difficult because the Committee had no authority over money.

Ms. Roach said one of the stated roles for COLTPAC was to advise on funding.

Chair Bushee said she would make sure City staff gets back to her regarding completion of the River Trail.

Ms. Roach said the County had committed money to finishing the segment from Frenchy's Field to Siler Road. Project Managers had been working on acquisitions in relation to the subsequent segments but no money for construction as yet.

Chair Bushee thanked them for coming and apologized for turning the meeting upside down.

Chair Bushee went back to **Communications from Other Agencies** and welcomed Mr. Bonwell back.

Mr. Bonwell said they had a unique opportunity for this designation but asked how they would go about

getting approval to build a new one mile section of trail in La Tierra with zero money spent in City.

Chair Bushee said they have done that before and did get a resolution. She asked him to get with Mr. Siqueiros and she would get it presented at the next Council meeting.

Mr. Bonwell continued to talk about the opportunity. It would be a bike specific trail with an average 5% grade, one way downhill trail.

Ms. Robinson thought it would help our City get a higher designation.

Mr. Siqueiros thought the resolution adopted in March might be enough and he would just need to meet with staff.

Chair Bushee asked Mr. Siqueiros to figure it out and let the Committee know after getting it all together.

Ms. Grogan said he should get Claudia Horn involved.

Chair Bushee asked if he was looking for bodies to help.

Mr. Bonwell agreed, eventually, using club members and other volunteers.

Chair Bushee wondered if they would have to amend the master plan for any reason.

Mr. Bonwell didn't think so.

Chair Bushee asked what the timeline was.

Mr. Bonwell said the trail crew visit was in September.

Chair Bushee asked that it be put on our next agenda and for him to work with staff.

Chair Bushee thanked Mr. Bonwell for the presentation.

Mr. Bonwell said he would put together a packet of information.

Mr. Martínez said his staff could work with Mr. Bonwell on this. There might be some archeology things to work through. We could design through that.

Chair Bushee thought they would have to notify neighbors.

## **1. Santa Fé Conservation Trust – Tim Rogers, Trails Program Manager**

Mr. Rogers handed out the work plan and said this time he was speaking as Santa Fé Conservation Trust. The draft work plan for next year assumed they would get the funding. He hoped they didn't have an



interruption in funding.

Chair Bushee asked if he could be on the agenda for next month.

Mr. Rogers agreed but wanted to say to COLTPAC his suggestions about collaboration with the county. In the work plan he wanted to add language regarding trail planning activities processes. Planning was his expertise and it needed collaboration with the County on this. He was happy to include that kind of subcommittee activity on behalf of the City in it.

Mr. Rogers said he would send out emails to everyone. He appreciated BTAC support and enjoyed this work.

Mr. Martínez said one of the things they did recently was put together a work session to talk about the work plan. He requested that the work plan come to BTAC for input from the committee about how we write the next contract. He asked the members to give him their thoughts and recommendations. Currently the contract was focused on natural trail surfaces. If the members had other ideas let him know.

Chair Bushee believed there was an authorizing resolution that he needed to refer to.

## **6. BTAC Subcommittee Updates:**

### **a. On-Road**

This item was not considered.

### **b. Mountain Bike**

This item was not considered.

### **c. Bike Education and Outreach**

This item was not considered.

### **d. La Tierra Master Plan**

This item was not considered.

## **H. STAFF COMMUNICATIONS**

Mr. Siqueiros said the Committee had a list of reappointments on the last page in the packet.

He announced the next meeting would be on June 18<sup>th</sup>.

He was pleased with Bike To Work Week, and the Bike to Brew events.

## I. COMMITTEE COMMUNICATIONS

Chair Bushee asked how people liked the Santa Fé Century.

Everyone said it was great.

Mr. Rivera said the Chain Breakers did the Century.

Ms. Robinson said she was on the MPO Pedestrian Committee.

Chair Bushee said she was biking a lot on the south side.

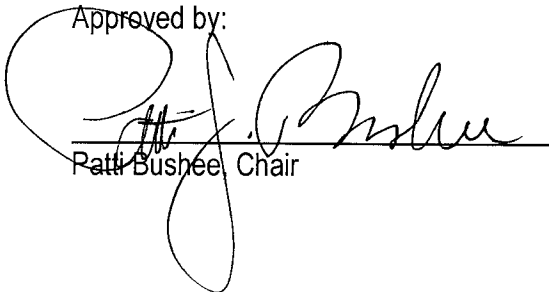
Ms. Grogan said there were lots of people there. She was pleased with the first kick off Bike and Brew which was huge.

Mr. Abbatacola thought the event was fantastic. There was a snafu on that Friday with the burritos and coffee. The food arrived later at the Railyard but it was fantastic otherwise

## J. ADJOURNMENT

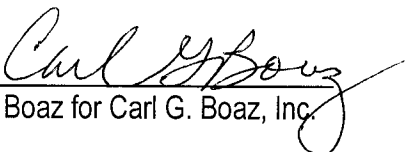
The meeting was adjourned at 9:26 p.m.

Approved by:



Patti Bushee, Chair

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.