



# Agenda

## AMENDED AGENDA

### **Capital Improvements Advisory Committee**

Thursday, August 14, 2014

3:00 p.m.

City Hall, 200 Lincoln Avenue, 1<sup>st</sup> Floor  
City Councilors Conference Room

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES  
Meeting of July 10, 2014
5. MATTERS FROM THE CHAIR
6. DISCUSSION AND ACTION ITEMS
  - A. **Public Works Department – Request to use Impact Fees (Mary MacDonald)**  
*Colonia Prisma Park – park construction; Request \$60,000 from the Park Impact Fee Account.*
  - B. **Fire Department – Request to use Impact Fees (Chief Litzenberg)**  
*New Ambulance – Request \$93,000 from Fire/EMS Impact Fee Account*
7. INFORMATION ITEMS
8. MATTERS FROM THE COMMITTEE / STAFF
9. MATTERS FROM THE FLOOR
10. NEXT QUARTERLY MEETING DATE (Thursday, October 9, 2014, 3:00 p.m.)
11. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6520, five (5) working days prior to meeting date.  
For questions regarding items on this agenda, please contact the Long Range Planning Division at 955-6610.



Agenda

DATE 8/6/14 TIME 10:22a  
BY Reed Liming  
FILED BY

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**August 14, 2014**

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**MINUTES OF THE**  
**CITY OF SANTA FE**  
**CAPITAL IMPROVEMENTS ADVISORY COMMITTEE**

**August 14, 2014**

**1. CALL TO ORDER**

A regular meeting of the City of Santa Fe Capital Improvements Advisory Committee was called to order by Karen Walker, Chair at 3:05 p.m. on this date in the City Council Chambers, 1<sup>st</sup> Floor, City Hall, Santa Fe, New Mexico.

**2. ROLL CALL**

Roll call indicated a quorum was present for conducting official business as follows:

**MEMBERS PRESENT:**

Karen Walker, Chair  
Michael Chapman, Vice Chair  
Jack Hiatt  
Edmundo Lucero  
Rick Martinez  
Kim Shanahan  
Neva Van Peski  
Marg Veneklasen

**MEMBERS ABSENT:**

Maria Higuera Pope, excused

**STAFF PRESENT:**

Reed Liming, Long Range Planning Division Director  
Mary MacDonald, Project Administrator, Facilities Development Section

**OTHERS PRESENT:**

Bette Booth, Chair, Parks & Open Space Advisory Committee  
Jo Ann G. Valdez, Stenographer

### **3. APPROVAL OF AGENDA**

The Agenda was amended – Item 6b-*Request from Fire Department to use Impact Fees* was removed from the agenda.

**Ms. Van Peski moved to approve the Agenda as amended. Ms. Veneklasen seconded the motion. The motion passed unanimously by voice vote.**

### **4. APPROVAL OF MINUTES:**

- **Meeting of July 10, 2014**

**Ms. Van Peski moved to approve the Minutes of the July 10, 2014 meeting as submitted. Mr. Hiatt seconded the motion. The motion passed unanimously by voice vote.**

### **5. MATTERS FROM THE CHAIR**

Chair Walker said the only matter from the Chair is that the Committee should keep in mind that any capital improvement or eligible project that is financed with impact fee funding has to last at least 10 years.

Chair Walker asked Mr. Liming if the Committee will be discussing whether utility expansion fees should be considered (or treated) as impact fees because they are related to growth.

Mr. Shanahan said he did not disagree with the fact that utility expansion fees should be administered similar to what is done with the impact fees, but they have not been before.

Mr. Liming said he will be presenting this item to the Public Utilities Committee at the September 3<sup>rd</sup> meeting. He said he should have added this agenda item to today's agenda so the Committee could review it. He offered to email this information to the Committee Members.

Ms. Van Peski said it seems to her that this was left out of the impact fees for a reason, and that is because impact fees are subject to a certain legal description that utility expansion fees are not be subject to.

There was consensus of the Committee that utility expansion fees should be accounted for – separate from the General Fund.

Mr. Liming noted that this Committee passed a recommendation that an oversight committee (similar to the CIAC) be created to track the collection and expenditures of utility expansion charges. He mentioned that the Consultant also made several recommendations in his report regarding utility expansion charges.

**6. DISCUSSION AND ACTION ITEMS**

**A. Public Works Department – Request to use Impact Fees  
(Mary MacDonald)**

*Colonia Prisma Park – park construction: Request \$60,000 from the Park Impact Fee Account*

Staff requested the Committee's approval to use \$60,000 from the Park Impact Fee Account to supplement construction funding of Colonia Prisma Park. The total construction cost is \$303,333.00. The Parks Division has \$243,333.00 from the 2012 General Obligation Bond but needs the extra \$60,000 to construct the park.

Ms. MacDonald said Colonia Prisma Park is a new one-acre park on Camino Rojo in Tierra Contenta, an area which lacks neighborhood parks. She explained that this park was designed a couple of years ago but it had to be put on the shelf because of the lack of construction funds.

Copies of the design/plans of the proposed Colonia Prisma Park were reviewed.

Ms. MacDonald noted that the City had two meetings with the neighborhood. The meetings were advertised and a notice of the meetings was placed in the south side newspaper. Many of the residents who attended the meetings were in favor and enthusiastic of the proposed park and loved the idea of a playground. A community garden is planned for the future, due to the limited funds that are available presently. There will be two picnic tables and many new trees will be planted. Curb side parking will be available at the park.

Ms. Van Peski said there are a number of things that kids can do at the Fort Marcy Park and she hopes there is enough included in this playground to attract kids.

Ms. MacDonald said she thinks there is. She explained that playgrounds are extremely expensive.

Ms. Van Peski asked if this playground is comparable to what is at Fort Marcy Park.

Ms. MacDonald said probably not as elaborate as the Fort Marcy Park but definitely better than the other park in the area.

Chair Walker asked what kind of new trees will be put in.

Ms. MacDonald said they will be putting in the trees that are listed on the Parks list.

Mr. Shanahan asked if the Parks Department will be handling the maintenance of the Park to ensure that it will last for the next 20 years. He also asked if a new water line and meter will be part of the scope of work.

Ms. MacDonald said a water meter is already installed and it will be potable water because there is no effluent water near the Park.

Ms. MacDonald said one of the important things that will be funded with the impact fee funding is a shade structure, which will cost approximately \$20,000. They would also be able to put in the second picnic table. She mentioned that they had to take out the automatic controls (computerized system) for the water irrigation system out of the bid because of the high cost of \$14,000.

Ms. Booth, Chair of the Parks & Open Space Advisory Committee, said this item was brought to their Committee first and they were very disappointed that the irrigation system was pulled out of the bid. This is one of the reasons that this item was brought to this Committee – to ask for Park Impact Fee funding to pay for the irrigation system.

Ms. MacDonald said this is included in the \$60,000 that is being requested. They also have designs to put in a community garden in the future.

Mr. Shanahan asked if there are any community gardens in City parks now.

Ms. MacDonald said yes, there is a large community garden at Dancing Ground Community Park in Nava Ade.

Ms. Booth added that there are community gardens at Cielo Vista Park, Frenchy's Field, Maclovía Park, Sunny Slope Park and a new one will be put in at Cerro Gordo Park and Rancho Siringo Park.

Chair Walker asked if the community helps build these gardens.

Ms. MacDonald said yes, the Parks Department will put in the main foundation and soil and the community puts in the plants and maintains them.

Mr. Martinez asked if there will be recycling stations.

Ms. MacDonald said yes

Mr. Martinez asked if there will be crosswalks close by that the children can use.

Ms. MacDonald said there won't be a painted crosswalk but there is an existing sidewalk with a ramp.

**Mr. Shanahan moved to approve the request to use \$60,000 from the Park Impact Fee account. Mr. Lucero seconded the motion. The motion passed unanimously by voice vote.**

**B. Fire Department – Request to use Impact Fees (Chief Litzenberg)**  
*New Ambulance - Request \$93,000 from Fire/EMS Impact Fee Account*

This Agenda item was tabled.

**7. INFORMATION ITEMS**

There were no information items.

**8. MATTERS FROM THE COMMITTEE/STAFF**

There were no matters from the Committee/Staff.

**9. MATTERS FROM THE FLOOR**

There were no matters from the floor.

**10. NEXT QUARTERLY MEETING DATE: Thursday, October 9, 2014 at 3:00 p.m.**

The next quarterly meeting is scheduled for October 9, 2014 at 3:00 p.m.



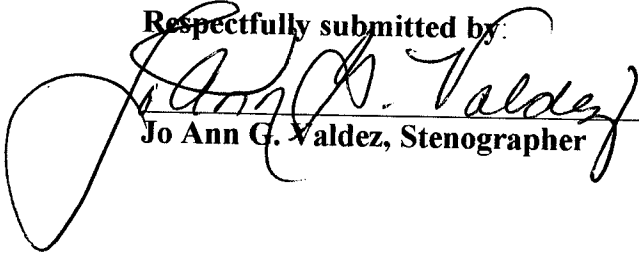
**11. ADJOURNMENT**

Having no further business to discuss, Commissioner Shanahan moved to adjourn the meeting, and seconded by Commissioner Lucero, the meeting adjourned at 4:00 p.m.

**Approved by:**

\_\_\_\_\_  
**Karen Walker, Chair**

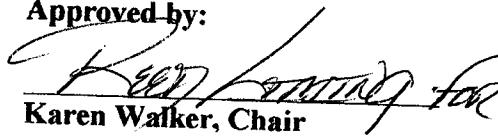
**Respectfully submitted by:**

  
**Jo Ann G. Valdez, Stenographer**

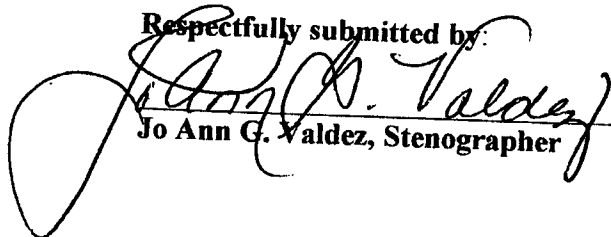
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Respectfully submitted by:

  
Jo Ann G. Valdez, Stenographer