



Agenda

**TRANSIT ADVISORY BOARD MEETING
TUESDAY, SEPTEMBER 23, 2014
5:00 PM – 7:00 PM
SANTA FE TRAILS FACILITY
2931 RUFINA STREET**

CALL TO ORDER
ROLL CALL
APPROVAL OF AGENDA
APPROVAL OF MEETING MINUTES: AUGUST 26, 2014

PUBLIC COMMENT

SITE VISIT:

1. SOUTHSIDE TRANSIT CENTER

DISCUSSION ITEMS:

1. REPORT ON SYSTEM RIDERSHIP – FIXED ROUTE, PARATRANSIT, AND SF PU
2. REPORT ON CUSTOMER COMMENT/COMPLAINT SYSTEM
3. UPDATE ON COLLEGE SHUTTLE

PUBLIC COMMENT

ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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Call to Order and Roll Call	Colin Messer, Chair, called the meeting of the Transit Advisory Board to order. Roll call did not constitute a quorum.	Page 2
Approval of Agenda	No changes to the agenda. No quorum for vote.	Page 2
Approval of Minutes August 26, 2014	No quorum for vote.	Page 2-3
Public Comment	<i>None</i>	Page 3
SITE VISIT	<i>MEMBERS WERE TAKEN TO THE PROPOSED NEW SITE.</i>	
Discussion Items 1. Report on System Ridership 2. Report on Customer/Complaint System 3. Update on College Shuttle	Informational, No formal action.	Page 3-5
TAB Member Comments	None	Page 5
Adjournment	There being no further business to come before the Transit Board, the meeting was adjourned at 6:35 pm	Page 5
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TRANSIT ADVISORY BOARD
September 23, 2014
5:00 pm – 6:35 pm

MINUTES

Call to Order

Colin Messer, Chair, called the meeting of the Transit Advisory Board to order at 5:00 pm. Roll call did not constitute a quorum.

Roll Call

Present:

Colin Messer, Chair
Chris Calvert
Aurore Bleck
Stan Cooper

Not Present:

Don Bell
Garrett Robinson

Staff Present:

Ken Smithson

The record reflects that Cindy Montoya, member of the Transit Advisory Board has resigned.

Others Present:

Anna Serrano for Fran Lucero, Stenographer

Approval of Agenda

No quorum for approval of agenda.

Approval of Minutes: August 26, 2014

No quorum for approval of minutes.

Public Comment:

None

Site Visit

The TAB members went to the proposed site by bus.

Discussion Items

1. Report on System Ridership – Fixed Route and Paratransit

Ken reported that they are down compared to previous year. There are many factors that lead in to why ridership is down; you can't know for certain unless you actually interview a lot of people.

Mr. Cooper asked if there was a report that showed the breakdown of Senior Citizens vs. Disabled. It was also noted that there is a price difference for each of these riders.

Ms. Bleck stated that it is \$2.00 for disabled and \$5.00 if you are Senior and disabled; this is on Santa Fe Ride. ^{NOT} _A

Mr. Smithson said that they do separate ADA trips from non-ADA trips in the reservation system. It was also stated that ADA are the majority of the trips.

Ms. Bleck said that the Senior Van is also available and it is 50 cents and runs from 8 am to 5 pm.

Mr. Calvert said that the drop for August was significant.

Mr. Smithson said that they are not receiving much federal funding for capital replacement. Funds will need to be identified from other areas for replacement of vans.

Mr. Calvert identified 3 vehicles and Mr. Smithson confirmed that there are 3 on a typical day.

Mr. Smithson said that the vans who meet the train are the ones that carry the most riders and distribute people throughout downtown. Mr. Smithson said that they have an outside contractor who is doing an evaluation on how to operate Santa Fe Ride more efficiently. Parking Division has also provided funding for staffing salaries and they have shared budget dollars for maintenance.

Mr. Smithson reiterated from last meeting that they had obtained a \$3.5 million loan from the NM Finance Authority to purchase 7 more buses. A purchase order has been submitted for delivery at the end of next year. There is a remaining \$200,000 from this money that is targeted to replace Santa Fe Pick Up vehicles.

Discussion was held on the types of vans/buses that would be purchased. Ken explained that they would like to stay away from lifts. There was a suggestion that they would like to see the extra big seats that come equipped with the extra long seat belts. Ken said that they would probably order an assortment of vehicles for accommodations.

The Chair asked if the vehicles are funded with NMFA funds do they all have to be in ADA compliance. Mr. Smithson said yes they do.

The Chair asked if pick up was fixed route. Mr. Smithson said that it is supposed to be. The service is not being eliminated it is being provided in a different way.

Mr. Smithson stated that the “M” Route is one of the poorest performing fixed routes. They believe that it is because it winds around through a lot of upscale neighborhoods without a lot of ridership with the ultimate destination being Museum Hill. Mr. Smithson said he feels there is a more efficient way to get people to Museum Hill. More information will follow after the study by the MPO early next year.

The Chair asked if the survey process is complete. Mr. Smithson said, yes.

2. Report on Customer Comment/Complaint System

Mr. Smithson said he likes the way things are looking now and confirmed that complaints are being investigated and resolved quickly. The Supervisor in charge is very supportive of the process and she is responsible for collecting the complaints and getting them assigned for someone to investigate. Mr. Smithson said that the requested changes on the report, i.e., replacing the incident code and showing the route number; it should be on next month report.

Ms. Bleck asked if the columns could be realigned for Santa Fe Ride and Santa Fe Pick Up. Mr. Smithson will make sure that happens.

3. Update on College Shuttle

Information was provided to the TAB members showing the service design, the routing and scheduling. Purpose was to start at 6:00 pm and run until 11:00 pm which they did. They have an in-bound route and out-bound route to try to eliminate the u-turns on St. Michael’s for example. Route begins at the bus stop in front of the University on St. Michael’s as the instructions from the University was they did not want the vehicles on their campus. They are operating from the bus stop and it is an express service designed to get downtown as quickly as possible.

Ridership: Zero for the first week. Mr. Smithson said that he would ask from now on as the way they collect ridership is in columns on/off at each stop instead of just totals.

There was discussion regarding the frequency of the buses which are travelling every 30 minutes and not matching the bus schedule. The report reflected a different time sequence. No one pays for the use of this route bus; the city is paying for it.

Mr. Calvert said that it would be hard to know if those coming back to the university at 6 pm are all students.

Public Comments

No Public Comment

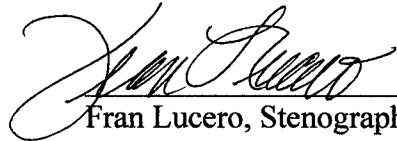
Adjourn

There being no further business to come before the Transit Board, the meeting was adjourned at 6:35 pm

Signature Page



Colin Messer, Chair



Fran Lucero, Stenographer