



# Agenda

DATE 1/7/15 TIME 11:50 a

SERVED BY Lisa M. P.

RECEIVED BY [Signature]

**PUBLIC WORKS/CIP & LAND USE  
COMMITTEE MEETING  
COUNCIL CHAMBERS  
MONDAY, JANUARY 12, 2015  
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM DECEMBER 8, 2014 PUBLIC WORKS COMMITTEE MEETING

**CONSENT AGENDA**

6. REQUEST OF APPROVAL OF PROCUREMENT WITH CIVIL TRANSFORMATIONS INC. FOR DEVELOPING A NEW SIGNAL TIMING PLAN FOR RODEO/ZIA FOR A TOTAL AMOUNT OF \$59,343.59 (INCLUDES NMGR) (JOHN ROMERO)

**Committee Review:**

Finance Committee (Scheduled)  
Council (Scheduled)

01/20/15  
01/28/15

7. REQUEST FOR APPROVAL FOR AMENDMENT NUMBER ONE (1) TO THE AGREEMENT BETWEEN CITY OF SANTA FE AND HUITT-ZOLLARS, INC. FOR COMPRESSED NATURAL GAS (CNG) FACILITY – UPGRADE AND EXPANSION TO ADD REIMBURSABLE EXPENSES FOR TOPOGRAPHIC, SUBSURFACE UTILITY AND BOUNDARY SURVEYS (JON BULTHUIS)

**Committee Review:**

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8. REQUEST OF APPROVAL OF BID NUMBER 15/08/B SOUTHWEST SAFETY SERVICES, INC FOR BARRICADING AND TRAFFIC CONTROL SERVICES CITY-WIDE IN THE AMOUNT OF \$100,000 PER YEAR WITH AN OPTION TO RENEW FOR UP TO AN ADDITIONAL THREE YEARS (ISAAC PINO)

**Committee Review:**

Finance Committee (Approved)  
Council (Scheduled)

01/05/15  
01/14/15

9. REQUEST FOR APPROVAL OF SOFTWARE SUBSCRIPTION AGREEMENT WITH T2 SYSTEMS INC., IN THE AMOUNT OF \$165,531.40 (**PJ GRIEGO**)

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
Council (Scheduled)	01/28/15

10. REQUEST FOR CONCEPT APPROVAL OF LEASE AGREEMENT OF AERIAL RIGHTS CONTAINING APPROXIMATELY 81 SQUARE FEET FOR PROPOSED USE OF UPPER DECK FOR OUTDOOR SEATING AND FOOD AND DRINK SERVICE AREA OVER A PORTION OF THE PUBLIC SIDEWALK ADJOINING THE SOUTHERLY BOUNDARY OF 60 E. SAN FRANCISCO ST. BY 60 E. SAN FRANCISCO STREET LTD. CO. DBA SANTA FE ARCADE (**EDWARD VIGIL**)

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
Council (Scheduled)	01/28/15

11. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO YOUTH LEAGUE FEES FOR USE OF CITY SPORTS FIELDS; AMENDING SUBSECTION 23-4.13 TO REQUIRE YOUTH LEAGUE REPRESENTATIVES TO PARTICIPATE IN THE KEEP SANTA FE BEAUTIFUL CLEANUP EVENTS IN EXCHANGE FOR THE REDUCED YOUTH LEAGUE FEES THE CITY OFFERS AND MAKING SUCH OTHER GRAMMATICAL AND TYPOGRAPHICAL CHANGES AS ARE NECESSARY (**COUNCILORS DOMINGUEZ AND DIMAS**) (**RICHARD THOMPSON**)

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
Council (Request to publish)	01/28/15
Council (Public hearing)	02/25/15

12. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO THE NATIONAL ELECTRICAL CODE AND THE NATIONAL ELECTRICAL SAFETY CODE; AMENDING SUBSECTION 7-1.1 SFCC 1987 TO ADOPT THE 2014 NATIONAL ELECTRIC CODE AND THE 2012 NATIONAL ELECTRICAL SAFETY CODE (**COUNCILOR RIVERA**) (**THOMAS MONTANO**)

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
Council (Request to publish)	01/28/15
Council (Public hearing)	02/25/15

13. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO IMPLEMENT THE NEXT PHASE OF DEVELOPING THE SANTA FE "ARTS + CREATIVITY CENTER" WHICH IS INTENDED TO PROVIDE AFFORDABLE LIVE, WORK, CREATION, PERFORMANCE AND RETAIL SPACE FOR ARTISTS AND CREATIVE BUSINESSES IN SANTA FE (**COUNCILOR RIVERA**) (**ALEXANDRA LADD**)

**Committee Review:**

City Business Quality of Life Committee (Scheduled)	01/14/15
Finance Committee (Scheduled)	01/20/15
Council (Scheduled)	01/28/15

14. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE REALLOCATION OF 2012 PARKS AND TRAILS BOND FUNDS, IN THE AMOUNT OF \$533,300, THAT ARE CURRENTLY ALLOCATED FOR THE SKATE FEATURES AT FRANKLIN MILES PARK, RAGLE PARK AND WEST DE VARGAS PARK TO BE REALLOCATED FOR A SKATE FEATURE AT GENOVEVA CHAVEZ COMMUNITY CENTER (**COUNCILOR TRUJILLO**) (**RICHARD THOMPSON**)

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
Council (Scheduled)	01/28/15

15. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO COLLABORATE WITH STAKEHOLDERS TO ACHIEVE GOLD LEVEL STATUS WITH THE INTERNATIONAL MOUNTAIN BIKING ASSOCIATION (IMBA) AND TO PURSUE NEW TRAIL DEVELOPMENT OPPORTUNITIES (**COUNCILOR BUSHEE**) (**BOB SIQUEIROS**)

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
Bicycle & Trails Advisory Committee (Scheduled)	01/21/15
Council (Scheduled)	01/28/15

16. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION TO THE SANTA FE METROPOLITAN PLANNING ORGANIZATION FOR FUNDING UNDER THE FISCAL YEAR 2016/2017 NMDOT ADMINISTERED FUNDS FROM THE TRANSPORTATION ALTERNATIVES PROGRAM AND RECREATIONAL TRAILS PROGRAM (**COUNCILOR LINDELL**) (**LEROY PACHECO**)

**Committee Review:**

Finance Committee (Approved)	01/05/15
Council (Scheduled)	01/14/15

17. REQUEST FOR APPROVAL OF A RESOLUTION DECLARING THE ELIGIBILITY AND INTENT OF THE CITY OF SANTA FE TO SUBMIT AN APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2016 SECTION 5310 PROGRAM FUNDS FOR ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM (**COUNCILOR LINDELL**) (**KEN SMITHSON**)

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
Council (Scheduled)	01/28/15

18. REQUEST FOR APPROVAL OF A RESOLUTION DECLARING THE ELIGIBILITY AND INTENT OF THE CITY OF SANTA FE TO SUBMIT AN APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2016/2017 TRANSPORTATION ALTERNATIVES PROGRAM FUNDS TO COMPLETE IMPROVEMENTS AT THE DOWNTOWN TRANSIT CENTER (**COUNCILOR MAESTAS**) (**KEN SMITHSON**)

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
Council (Scheduled)	01/28/15

19. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO COLLABORATE WITH THE METROPOLITAN PLANNING ORGANIZATION (MPO) AND THE BICYCLE AND TRAILS ADVISORY COMMITTEE (BTAC) TO STUDY THE COSTS, BENEFITS AND POTENTIAL LOCATIONS TO IMPLEMENT A PILOT PROJECT TO INSTALL AND EVALUATE GREEN COLORED PAVEMENT MARKINGS IN BICYCLE LANES AT HIGH-RISK INTERSECTIONS WITHIN THE CITY OF SANTA FE; WORK WITH THE MPO AND OTHER STAKEHOLDERS TO CONDUCT A STUDY OF EXISTING BICYCLE SAFETY ISSUES; REVIEW THE METROPOLITAN BICYCLE MASTER PLAN PROJECT RECOMMENDATIONS FOR ON-ROAD BIKEWAY IMPROVEMENTS; AND DEVELOP AN IMPLEMENTATION PLAN OVER THE NEXT FIVE YEARS TARGETED AT IMPROVING BICYCLE SAFETY WITHIN THE CITY OF SANTA FE (**MAYOR GONZALES**) (**KEITH WILSON AND JOHN ROMERO**)

**Committee Review:**

Public Safety Committee (Approved)	12/16/14
Finance Committee (Scheduled)	01/20/15
Bicycle & Trails Advisory Committee (Schedule)	01/21/15
Council (Scheduled)	01/28/15

**DISCUSSION AGENDA**

20. LOCAL VENDOR: AWARENESS, PARTICIPATION AND PREFERENCE (**ROBERT RODARTE**)
21. MATTERS FROM STAFF
22. MATTERS FROM THE COMMITTEE
23. MATTERS FROM THE CHAIR
24. NEXT MEETING: **MONDAY, JANUARY 26, 2015**
25. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520  
five (5) working days prior to meeting date

**SUMMARY INDEX FOR  
PUBLIC WORKS/CIP & LAND USE COMMITTEE  
January 12, 2015**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE</b>
1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1
4. Approval of Consent Agenda	Approved as amended	2
5. Approval of Minutes - December 8, 2014	Approved as presented	2
CONSENT AGENDA LISTING	Listed	2-3
CONSENT AGENDA DISCUSSION		
6. Rodeo/Zia Signal Timing Plan	Approved as presented	4-5
10. Santa Fe Arcade Lease Agreement	Approved as presented	6
11. Youth League Fees	Approved	6-9
13. Arts + Creativity Center	Approved as presented	9-10
DISCUSSION AGENDA		
20. Local Vendors Matters	Discussion	10-14
21. MATTERS FROM STAFF	None	14
22. MATTERS FROM THE COMMITTEE	None	15
23. MATTERS FROM THE CHAIR	None	15
24. NEXT MEETING:	January 26, 2014	15
25. ADJOURNMENT	Adjourned at 6:45 p.m.	15

**MINUTES OF THE**  
**CITY OF SANTA FÉ**  
**PUBLIC WORKS/CIP & LAND USE COMMITTEE**

**Monday, January 12, 2015**

**1. CALL TO ORDER**

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Ron Trujillo at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

Councilor Ronald S. Trujillo, Chair  
Councilor Christopher M. Rivera, Vice Chair  
Councilor Bill Dimas  
Councilor Patti Bushee

**MEMBERS ABSENT:**

Councilor Carmichael A. Dominguez [excused]

**STAFF PRESENT:**

Isaac Pino, Public Works Director  
Bobbi Mossman, Public Works Staff

**NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.**

**3. APPROVAL OF AGENDA**

Chair Trujillo asked that items #16 and #19 be referred to BTAC then come back to Public Works.

Councilor Bushee asked to have her name added to #12, #17 and #18 as a sponsor.

**Councilor Bushee moved to approve the agenda as amended. Councilor Dimas seconded the motion and it passed by unanimous voice vote.**

#### **4. APPROVAL OF CONSENT AGENDA**

Councilor Bushee requested to move # 6, #10, #11 and #13 from the Consent Agenda for discussion.

Councilor Bushee moved to approve the Consent Agenda as amended. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

#### **5. APPROVAL OF MINUTES FROM DECEMBER 8, 2014 PUBLIC WORKS COMMITTEE MEETING**

Councilor Bushee moved to approve the minutes of December 8, 2014 as presented. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

#### **CONSENT AGENDA LISTING**

- 7. REQUEST FOR APPROVAL FOR AMENDMENT NUMBER ONE (1) TO THE AGREEMENT BETWEEN CITY OF SANTA FE AND HUITT-ZOLLARS, INC. FOR COMPRESSED NATURAL GAS (CNG) FACILITY – UPGRADE AND EXPANSION TO ADD REIMBURSABLE EXPENSES FOR TOPOGRAPHIC, SUBSURFACE UTILITY AND BOUNDARY SURVEYS (JON BULTHUIS)**

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01/20/15

Council (Scheduled)

01/28/15

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**SAFETY CODE (COUNCILOR RIVERA) (THOMAS MONTAÑO)**

**Committee Review:**

Finance Committee (Scheduled)	01/20/15
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- 14. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE REALLOCATION OF 2012 PARKS AND TRAILS BOND FUNDS, IN THE AMOUNT OF \$533,300, THAT ARE CURRENTLY ALLOCATED FOR THE SKATE FEATURES AT FRANKLIN MILES PARK, RAGLE PARK AND WEST DE VARGAS PARK TO BE REALLOCATED FOR A SKATE FEATURE AT GENOVEVA CHÁVEZ COMMUNITY CENTER (COUNCILOR TRUJILLO) (RICHARD THOMPSON)**

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**Committee Review:**



**10. REQUEST FOR CONCEPT APPROVAL OF LEASE AGREEMENT OF AERIAL RIGHTS CONTAINING APPROXIMATELY 81 SQUARE FEET FOR PROPOSED USE OF UPPER DECK FOR OUTDOOR SEATING AND FOOD AND DRINK SERVICE AREA OVER A PORTION OF THE PUBLIC SIDEWALK ADJOINING THE SOUTHERLY BOUNDARY OF 60 E. SAN FRANCISCO ST. BY 60 E. SAN FRANCISCO STREET LTD. CO. DBA SANTA FE ARCADE (EDWARD VIGIL)**

**Committee Review:**

Finance Committee (Scheduled)

01/20/15

Council (Scheduled)

01/28/15

Councilor Bushee asked how much of a space increase this is.

Mr. O'Reilly explained that this upper deck does not exist yet. It is only the part of the building that overhangs.

Councilor Bushee noted the lease term is 5 years with up to 3 additional 5-year terms. She asked how they would account for cost increases along the way.

Mr. O'Reilly said it was built into the lease for each 5-year term under the rent section, Section 4. It is an annual consideration at the beginning of the year based on CPIU with a minimum of 2.5%.

**Councilor Bushee moved to approve the request. Councilor Dimas seconded the motion and it passed by unanimous voice vote.**

**11. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO YOUTH LEAGUE FEES FOR USE OF CITY SPORTS FIELDS; AMENDING SUBSECTION 23-4.13 TO REQUIRE YOUTH LEAGUE REPRESENTATIVES TO PARTICIPATE IN THE KEEP SANTA FE BEAUTIFUL CLEANUP EVENTS IN EXCHANGE FOR THE REDUCED YOUTH LEAGUE FEES THE CITY OFFERS AND MAKING SUCH OTHER GRAMMATICAL AND TYPOGRAPHICAL CHANGES AS ARE NECESSARY (COUNCILORS DOMINGUEZ AND DIMAS) (RICHARD THOMPSON)**

**Committee Review:**

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Council (Request to publish)

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Council (Public hearing)

02/25/15

Councilor Bushee asked if they had put in a monetary valuation.

Mr. Richard Thompson apologized that he didn't know what the previous fee was and agreed that he would get the value of the waiver for her.

Councilor Bushee asked if a no-show fee was built in.

Mr. Thompson said he would not object to that. He explained that the amendment was the City's intent was not to interrupt the play of the youth leagues by denying them the permit and found a way to get additional support for Keep Santa Fé Beautiful.

Councilor Bushee said she wasn't opposed to the concept but wanted to figure out how they were going to make it happen.

Mr. Pino said Ms. Gilda Montañó could give the Committee a perspective from Santa Fé Beautiful. This all stems from letting the fee go. Their exchange was to participate in clean-up - once in the spring and once in the fall but they were all no-shows.

Councilor Bushee reasoned that the City was back to where we maybe need to change the ordinance to say they would be charged if they didn't participate.

Ms. Montañó said the ordinance does say if they don't show up they will be charged the fee. When they come they have to come and register the day of the event. She keeps track of it for the Parks Division of who does show up that way.

Councilor Bushee asked how many events had been held since this waiver was in place.

Ms. Montañó this will be the first. The way it was done before was that staff would be there to see who was showing up to participate and ended up doing all the work because nobody from the league showed up. Now Santa Fé Beautiful is managing the event and requires registration so if they didn't, they would be charged a fee.

Councilor Bushee asked if the City will be able to collect that fee. The waiver was established because the City was having a hard time collecting the fees.

Ms. Melissa Byers noted on page 4 the noncompliance clause that said if they do not comply with the requirements "shall not be granted a permit to use the field."

Councilor Bushee asked if that was something we could do.

Mr. Pino thought they should be able to do it. Any team that does not get a permit falls further down the priority list for field usage.

Chair Trujillo asked if there was a percentage of people that had to help.

Ms. Montañó said there was no percentage. It was up to the league president to get people out there.

Chair Trujillo asked if they could just send one person. If they did, then staff would end up cleaning up the whole park again.

Ms. Montañó said they would also be keeping track of what is cleaned up.

Chair Trujillo wanted to know how many showed up from each league.

Ms. Montañó said their forms asked how many participants were present.

Councilor Rivera pointed out the City has gone from a fee to having them clean up themselves and that has not worked. He asked how she would get in touch with the "out of season" leagues who were not active on those two clean-up days.

Ms. Montañó said there is a league meeting on January 27<sup>th</sup> for all league presidents. They will all be notified to be there and of the requirement to participate in clean-up. So they will be aware.

Councilor Rivera asked if they had one or two kids show up who play baseball and football and soccer whether those leagues would be exempt from paying any fee.

Ms. Montañó said each league has to participate.

Councilor Rivera asked about those that are in more than one league.

Ms. Montañó thought they could not register in multiple leagues for clean-up.

Ms. Melissa Byers page 2 of the ordinance line 17 says each league and school shall be assessed a \$100 fee. Each league has to participate.

Councilor Rivera if you send a couple of kids who play every sport does that cover each league.

Mr. Pino clarified that one kid shows up and could only declare for one league.

Ms. Brennan thought it seemed to be indistinct. She assumed each league had to contribute its share. The leagues are getting the benefit. Following the logic of the intention was not clear.

Councilor Rivera was not sure this would work but was willing to try. There were holes in it.

Ms. Brennan said each league has to make a contribution. One league per kid.

Chair Trujillo agreed that should happen. The person registering would have to ask what league are they were cleaning for and choose one.

Ms. Montañó said they should have a representative for each league.

Chair Trujillo saw where it states that and felt they were covered there.

Councilor Rivera asked which schools use the fields

Mr. Thompson was not sure which ones did but it was limited use. The schools have other fields. In the ordinance, the wording says all leagues. And it does say "representatives" which is plural. He could make minor changes in the wording. The intent is to keep the kids playing and the leagues to provide value to the City.

Councilor Rivera not sure a percentage would work. Based on last year

Chair Trujillo commented that the league officers need to know their responsibilities and what happens if they don't show up. It is part of enforcement.

Ms. Brennan said it seemed the ordinance needs to provide the equities for when this goes to Finance.

Councilor Dimas didn't think they could ever answer all the "what if" questions. But this is worth the chance we are taking because it is worthwhile. If it doesn't work, it doesn't work and we go back to the drawing board. The idea is a good one and good for our youth.

Councilor Bushee wondered what happened to the day when the leagues got together to raise funds for fees. She was uncertain about this.

Councilor Rivera said all the leagues give scholarships to those who could not afford fees. Maybe the City should get scholarship players to participate. It might be a way for them to earn the scholarship.

**13. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO IMPLEMENT THE NEXT PHASE OF DEVELOPING THE SANTA FE "ARTS + CREATIVITY CENTER" WHICH IS INTENDED TO PROVIDE AFFORDABLE LIVE, WORK, CREATION, PERFORMANCE AND RETAIL SPACE FOR ARTISTS AND CREATIVE BUSINESSES IN SANTA FE (COUNCILOR RIVERA) (ALEXANDRA LADD)**

**Committee Review:**

City Business Quality of Life Committee (Scheduled)	01/14/15
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Councilor Rivera recalled they received a presentation last month and it seems like a worthwhile project. For it to move forward we need a commitment in order to do a feasibility study on the old sewer plant? It is a great move for the Siler Road area. He was willing to meet with any councilors to discuss it further.

Councilor Bushee asked where exactly this sewer plan location intersected.

Ms. Ladd said she was in the process of getting the final site report. Siler Road scored the highest.

Councilor Bushee asked, in relationship to City plan if that project was alongside or part of it. She wanted to know how much land was there and if everyone was aware.

Ms. Ladd said the area is 4 acres out of a total acreage of 22. Having this facility and shelter is not mutually exclusive. Looking comprehensively at the whole area is a good thing to do.

Councilor Bushee noted the City had a plan for a public works campus and asked what piece of it was for that.

Chair Trujillo asked if they were talking about putting this facility facing Siler Road. He asked if Councilor Bushee was talking about the other area.

Councilor Bushee said it was all City owned land. Mr. Pino knew about that campus plan.

Mr. Pino said she was referring to a study on Siler Rd and City Hall that was done 6 or 7 years ago at a cost of about \$340,000. He handed out a map of the area.

Councilor Bushee asked if the campus would be between Harrison and Siler Road.

Ms. Ladd said it would be close to the food depot.

Councilor Bushee was uncertain.

Councilor Rivera said the interfaith shelter was an idea and this came out of that discussion but nothing was formalized.

Councilor Rivera said once the 3-year agreement was signed they stopped looking for sites and moved on with this.

Councilor Bushee said she would rely on him for that and asked where the City was talking about putting its campus.

Councilor Rivera the study done was based more on the western side, not the Siler Road side.

Mr. Pino agreed.

Chair Trujillo showed Councilor Bushee where it was on the map.

Councilor Bushee said that whole chunk except Homewise was City owned.

Ms. Ladd said it was the blue area.

Councilor Bushee asked if this would work if the City campus went forward.

Ms. Ladd agreed.

Councilor Bushee asked that the map be refined to show how this would fit.

Ms. Ladd said that is part of phase 2 and agreed to refine the blue.

**Councilor Rivera moved to approve the request. Councilor Bushee seconded the motion and it passed by unanimous voice vote.**

## **REFERRED TO BICYCLE AND TRAILS ADVISORY COMMITTEE**

### **16. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION TO THE SANTA FE METROPOLITAN PLANNING ORGANIZATION FOR FUNDING UNDER THE FISCAL YEAR 2016/2017 NMDOT ADMINISTERED FUNDS FROM THE TRANSPORTATION ALTERNATIVES PROGRAM AND**

## **RECREATIONAL TRAILS PROGRAM (COUNCILOR LINDELL) (LEROY PACHECO)**

### **Committee Review:**

Finance Committee (Approved)  
Council (Scheduled)

01/05/15  
01/14/15

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### **Committee Review:**

Public Safety Committee (Approved)  
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Council (Scheduled)

12/16/14  
01/20/15  
01/21/15  
01/28/15

## **DISCUSSION AGENDA**

### **20. LOCAL VENDOR: AWARENESS, PARTICIPATION AND PREFERENCE (ROBERT RODARTE)**

Mr. Rodarte recalled in October, during a Public Works Committee meeting, there was a discussion related to doing business locally. He reviewed the minutes and put a memo in the packet about what was discussed in that meeting. He went through his memo in the packet. He said a vendor tried to submit questions about the RFP. He discovered that the majority of the questions were from the vendors desire to sell the City their products and to get product information to him before the RFP was published. He often gave vendors advice on how to complete the process and "to keep a mutual environment when it comes to the RFP/Bid process."

He noted Councilor Bushee's comments and asked if she had more to say.

Councilor Bushee said they had more to do with how the City can help in the active bid process those small local businesses. At the end of the memo it says Sam's Club has unique services. It struck her as odd that Sam's Club would be considered as a sole source. We end up with a lot of car dealers from Albuquerque. She was looking for any possible way that the City could promote local bidders who are intimidated by the system and don't feel it is an open system so they need help.

She acknowledged that Mr. Rodarte has been doing this awhile but she wanted to see the local businesses thrive. She questioned long contracts and leases and was looking for new ways of doing

business. She saw one of the small local businesses in the audience. She wanted to survey the local businesses and stop sending business to Albuquerque.

Mr. Rodarte said the reference to Sam's Club was not for office supplies but for unique items like for GCCC, for youth programs, bulk items, and large items. There is no other wholesaler here in Santa Fé and asked if anyone could name another.

Councilor Bushee mentioned Trader Joe's as somewhat like that.

Mr. Rodarte said there was a big difference between retail and wholesale. We go in there and buy tons of items for the GCCC. For seniors they buy things like Ensure by bulk. The City doesn't buy office supplies there but janitorial items and other things in mass quantities. The savings are incredible.

Councilor Bushee how to get our smaller businesses involved.

Mr. Rodarte said the City does offer advice to small businesses. The goal for state pricing agreements is to look for local vendors and he had seen some that had gotten on the contract list. He said they could schedule seminars on how to do business with the City. He had done some in the past and found them to be a complaint session rather than learning.

Councilor Bushee suggested he team up with the City's economic development team.

Mr. Rodarte agreed it is doable and he had partnered with the community college.

Mr. Rodarte was concerned with these state price agreements. There are 9 or 10 small Santa Fé companies for auto parts. They compete. They meet with him and he helped them. The City can do business with any dealer who is a representative of the manufacturers. In the case of GMC dealerships the City utilizes them but they have to be competitive.

Councilor Bushee appreciated the memo but wanted to see is a work plan as to how the City would do outreach.

Chair Trujillo didn't have a problem with audience coming up. He was also concerned that the City sends business to Albuquerque. He asked why the City was not giving business to Santa Fe but then when he saw the competitive bids he could see that the local bids are not competitive. The City has to follow the state procurement. He asked how the City could be creative to make procurements for Santa Fe.

Mr. Rodarte said with automobiles, the local dealerships do make money in working with the City on service.

Councilor Bushee asked where they bought mowers for the parks.

Mr. Rodarte said in this case the 10% helped the local vendor, Big Jim's Hardware.

Councilor Bushee understood not every product is going to work to do that. It may cost more but these are folks giving back to community with a buy local program. She didn't find our procurement process is friendly.

Mr. Rodarte reminded her that 10% is the maximum local preference.

Mr. Zachary Quintero, with Economic Development, said he was here to learn. They are trying to simplify the system for businesses and collecting a database on the surveys. He felt the best channel was partnering with Mr. Rodarte to work that into the surveys and partner with the Council to do an outreach town hall.

Councilor Bushee asked if he would see this as part of their Buy Local program.

Mr. Quintero agreed and why the division is here - as a liaison to help businesses. He said that anything related to budget would have to be answered by the Director.

Mr. Brad Furry came forward and said he was here to learn. He was made aware of Mr. Rodarte's presentation and he would love to do more business with the City.

Councilor Bushee asked if he knew about the state procurement process.

Mr. Furry said he did and it was why his dealership was as successful as it was.

Councilor Bushee asked if they had maintenance contracts with Santa Fé County and the State.

Mr. Furry said they did but not with the City. Their dealership does an enormous amount of business in the service department.

Councilor Bushee what would it take for us to bring in the Furry dealership.

Mr. Rodarte said having a quarterly meeting of "doing business with" would work. GM products in the City of Santa Fe is kind of going away. We are going with competitive prices. Ford trucks are less expensive.

Councilor Bushee asked about the equipment.

Mr. Rodarte said he did get that straight. We try to find the best price. His advice to the local dealer is to become more competitive. His staff does call. For the service side we can come up with local dealerships but they must be competitive in sales and service.

Councilor Bushee clarified that she was not saying get local at any cost.

Councilor Rivera understood the vehicle part and thanked Mr. Furry. His concern was that local companies are being outbid by a big margin and asked how the City could bridge that.

Mr. Rodarte said in professional services they have been successful by using the 10% preference. But some can't get a local preference because their home offices are elsewhere. On smaller ones, they go in under \$50,000 now under the rules that an accumulation cannot exceed the threshold. We get too used to the same ones over and over. We are forcing a lot of bids out there. He gave examples.



Councilor Rivera understood but would like to pay extra and keep the money local. We force every business to comply with minimum wage so we force higher wages but other municipalities do not have to deal with that. It makes a difference. We need to find ways to keep money local. He would always fight for the local people.

Chair Trujillo noted that without a tow truck ordinance the City has a rotation system. He asked if Mr. Rodarte had ever looked at that system to rotate other things like oil changes.

Mr. Rodarte said they did a lot of rotation when it comes to auto parts. He gave examples.

Chair Trujillo asked about warranty work.

Mr. Rodarte said warranty work was local.

Chair Trujillo thought it is education. If vendors can get on the state price agreement the City can use them.

Mr. Rodarte said he mentioned to Mr. Furry to come by his office and he could help him.

Chair Trujillo when he could set up these conferences.

Mr. Rodarte said he would definitely set them up. He commented about the difficulty with printing and having our own printing shop. But the City Manager gets a lot of flak about not doing business with the local printers. And Star Line in Albuquerque can beat anyone here at any time. We don't use them unless we have to.

Councilor Rivera wondered if it would be legal to raise the City Manager's procurement discretion amount so it would not have to come to Council if being spent locally.

Mr. Rodarte thought that would be a legal issue because the City cannot discriminate.

Councilor Rivera wondered if more money would stay local if Council gave the City Manager more authority.

Mr. Rodarte didn't think so. There are limits and we have to be careful. It may be an advantage if they are registered with us. State law and statutes bind us from giving more authority to the City Manager.

Councilor Dimas excused himself from the meeting.

Chair Trujillo thanked Mr. Rodarte and Mr. Quintero.

## **21. MATTERS FROM STAFF**

There were no matters from Staff.

## 22. MATTERS FROM THE COMMITTEE

There were no matters from the Committee.

## 23. MATTERS FROM THE CHAIR

There were no matters from the Chair.

## 24. NEXT MEETING: MONDAY, JANUARY 26, 2015


## 25. ADJOURN

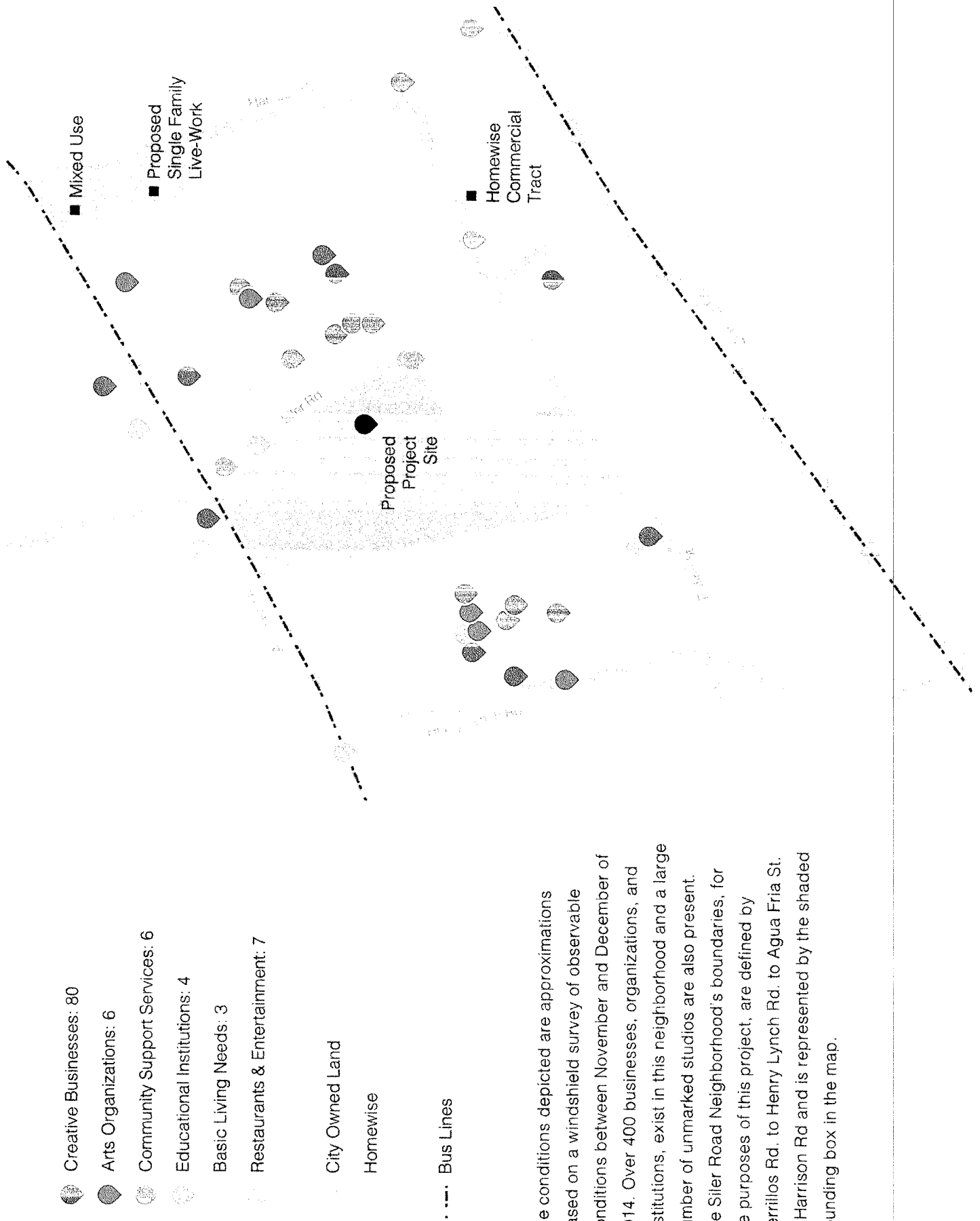
Having completed the agenda and with no further business to come before the Committee, the meeting was adjourned at 6:45 p. m.

Approved by:

  
\_\_\_\_\_  
Ronald S. Trujillo, Chair

Submitted by:

  
\_\_\_\_\_  
Carl Boaz for Carl G. Boaz, Inc.



\* The conditions depicted are approximations based on a windshield survey of observable conditions between November and December of 2014. Over 400 businesses, organizations, and institutions, exist in this neighborhood and a large number of unmarked studios are also present. The Siler Road Neighborhood's boundaries, for the purposes of this project, are defined by Cerrillos Rd. to Henry Lynch Rd. to Agua Fria St. to Harrison Rd and is represented by the shaded bounding box in the map.