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**Parks and Open Space Advisory Committee
Parks and Open Space Office
1142 Siler Road, Building C
Wednesday July 22, 2009
3:00 p.m. – 5:00 p.m.**

1. Call to Order
2. Roll Call
3. Review and Approval of the June minutes
4. Approval of the Agenda
5. Old Business
 - Park Renovation Update and Parks Renovation Sign
 - Prairie Dog Update
 - Valentina Replacement on the Committee
 - NW Quadrant Priority Trails Plan
6. New Business
 - Reports: Community Gardens Update – Jessie, Soccer –Marg Veneklasen, BTAC-Anna Hansen, Youth Sports and Little League - Tom Agard, NW Quadrant/BMX / Skate Parks – Daniel Coriz, Tierra Contenta Parks – Oralynn Guerrierortiz, Park History – Sandie Taylor.
7. Public Comments
8. Confirm date and time for the next meeting.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

INDEX OF
CITY OF SANTA FE
PARKS AND OPEN SPACE ADVISORY COMMISSION

JULY 22, 2009

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| 1. CALL TO ORDER | | 1 |
| 2. ROLL CALL | Quorum | 1 |
| 3. REVIEW AND APPROVAL OF MINUTES June 24, 2009 Minutes | Approved | 1-2 |
| 4. APPROVAL OF AGENDA | Approved | 2 |
| 5. OLD BUSINESS | | |
| ▪ Park Renovation Update | | 2-4 |
| ▪ Prairie Dog Update | | 4 |
| ▪ Valentina Replacement | | 4 |
| ▪ NW Quadrant Priority Trails Plan | | 4 |
| 6. NEW BUSINESS | | |
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| Park History | Sandra Taylor | 6 |
| 8. PUBLIC COMMENTS | None | 6 |
| 9. Date and Time for Next Meeting & ADJOURN | August 26, 2009 4:21 p.m. | 6 |

MEETING MINUTES
FOR THE
PARKS AND OPEN SPACE ADVISORY COMMISSION

Wednesday, July 22, 2009

CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Sandra Taylor, Vice Chair on this date at approximately 3:00 pm at the Parks Division Conference Room, 1142 Siler Road, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated the presence of a forum as follows:

Members Present

Tom Agard
Daniel Coriz
Oralynn Guerrerortiz
Anna Hansen
Sandra Taylor
Patrick Torres (later)

Members Absent

Elizabeth Booth, Chair (excused)
Marg Veneklasen (excused)

Staff Present

Fabian Chavez, Director of Parks Division, City of Santa Fe
Jesse Esparza, Parks Division

Others Present

Charmaine Clair, Stenographer

APPROVAL OF THE MINUTES-June 24, 2009

Under -Gregory Lopez Park-the requested corrections are as follows:

The electrical box area next to handicapped parking needed to be reseeded.

The handicapped signs were in the wrong location, had no color (blue) on curb or sign indication for handicapped parking.

Areas where new cement and irrigation had been dug up needed to be reseeded and should have been with the spring and summer rains.

A grill at the park for over 30 years was used regularly and was the only one at the park. The bond stated that two new grills would be installed. Ms. Hansen said that hadn't meant the old one had to be replaced just to add another one and she asked why cement wasn't put between grill, the sidewalk and the table to make it ADA accessible.

Reference to Nava Ade Park on page 2 under Park Renovation should have been said *Patrick Smith*. And a dog *run*, *not dog park* had been discussed.

Page 3 when Ms. Hansen asked about the signs for no alcohol, no soccer, etc., it referred to *Gregory Lopez Park*.

Agenda Item: *Prairie dog Update* – referred to *Franklin Miles Park*.

On page 7, where it read: Ms. Hansen asked if the deadline had passed for *relocation*, *should have been the word*, not *construction*.

Ms. Hansen moved to approve the June 24, 2009 minutes as amended. Ms. Guerrerortiz seconded the motion and it passed by unanimous voice vote.

APPROVAL OF THE AGENDA

Ms. Hansen moved to approve the agenda. Ms. Guerrerortiz seconded the motion and it passed by unanimous voice vote.

OLD BUSINESS

Park Renovation Update and Parks Renovation Sign

Mr. Chavez said he had to leave early to meet with Bob Wood and the chemically sensitive group at Cornell Park regarding their concerns with the use of deltamethrin to treat fleas at Franklin Miles Park. He gave an update of the parks as follows:

Patrick Smith Park-deficiencies were noted from the previous week's review and the park was complete and open. The dog run would go back to turf, an irrigation zone was added and a split rail fence would be put in.

A shade structure at the picnic area had to be reviewed by FEMA because it was in the floodplain. Funding would be looked at once that was finished.

East DeVargas Park- completed and open and being used.

Salvatore Perez and *Villa Linda Dog Parks* were substantially complete. Both parks still had irrigation work and trees to be planted and would be finished within the month.

Los Milagros Park- received sod instead of seed. People were on the sod the night after it was finished and there had been vandalism. The upper portion was scheduled for reseeding, more trees, irrigation upgrades and repair of the bubbler system and should be completed by September.

Franklin Ortiz Dog Park- on hold. The site was contaminated because the park had been built on top of an old landfill that hadn't met EPA standards and the Environmental Department was reluctant to let anything be done. The parking lot had been re-graveled but further improvements would be up to the state.

John Griego Park-had ADA, irrigation and upgrade issues. The design was complete and should be finished by fall.

Young Park – open and complete except for the removal of dead branches from an Elm tree.

Franklin Miles Park- Plague had been discovered and an exemption had been granted for Franklin Miles Park only, to euthanize the remaining prairie dogs. After meeting with a number of people regarding the use of deltamethrine, everyone concurred if used in accordance with the label the drug posed no threat to citizens and was the most effective and least toxic method and the fleas had been dusted with a very low concentration. A prairie dog quarantine had been declared at Franklin Miles Park until it could be determined if the fleas had a virus.

Patrick Torres entered the meeting at this time.

Franklin Miles Park was 5 weeks off schedule and wouldn't be opened for fall activity but should be available for play at the ball fields by next spring. The picnic area would be closed until the first mowing. Both Ragle and Franklin Miles Park closures would overlap for about 5 weeks.

Ragle- construction would start in September. Safe Routes to School reviewed the drawings and the trail locations and alterations would be included. Construction documents would be available for commission review the following week.

Vice Chair Taylor asked for the commission to be informed when information from the CDC came and the commission would communicate with the mayor and councilors.

Frenchy's and Larragoite Park- would be ready for the commission's review soon with construction to start early fall.

A contract had been completed for QNURU solar lighting. There were two parts and the first paid for a demonstration. The second was for a prototype to be built and the commission would be invited to a mock up once done.

A press release would be done when QNURU had a contract. The stimulus grant had been submitted for \$96,000 but denied by the federal government and Melissa found a way for the solar project to be done.

Cathedral Park- completed. A movement to create a permanent memorial in the park for the kids that were killed had met with opposition from the older families who had planned for the Park and would have to be determined.

Warehouse 21 had offered to have a site for the memorial and there had been some vandalism from the kids at the park as well as from the homeless that used the park as a camp ground.

Adam Armijo Park- 50% completed. The ADA issues with the drinking fountain and parking lot were being addressed and should be completed by fall.

Pueblos Del Sol- the Park would have a basketball court and a paved parking lot. All of the trails were recommended to be ADA and were being redesigned and landscaping and trees would have to be destroyed. The trail system had been built before standards and made it difficult to reach compliance.

The River Parkway design was awarded to Surroundings, a local firm. The design would happen in the winter with spring construction. The commission would be asked to look first at the West DeVargas site that would have a skate park and section one and two would be done by Parks. Planting would be started in the fall.

Cornell Park and Salvador Perez improvements were drawn at 90% and should be done by the fall.

Nava Ade's schematic drawings were ready to go out. The homeowner's association was made aware \$480,000 was there for design and construction and the project would take 3-5 years and costs would run a quarter of \$1 million per acre.

Mr. Chavez said he received a call that a landowner at the end of Mesa Visa Street with 2.5 acres wanted to donate 2 acres of his land to the city. He said he would meet with Ed Vigil to determine the next step.

He said the issues Ms. Hansen brought up for Gregory Lopez Park would be discussed with Ben and a contractor would look at the playground equipment.

The banner for the parks renovation was up at Franklin Miles Park.

Ms. Esparza was asked to let the commission know as documents came in.

Bryan Drypolcher would assume Rachel Friedman's position as the River Project Coordinator and his office would be in the engineering department with Chris Ortega.

Prairie Dog Update

Covered under Parks Update.

Valentina Replacement

Mr. Agard said Joe was interested and he learned the next step would be for Joe to write a letter of interest to the mayor and copy Chair Booth.

Mr. Coriz said he hadn't been able to reach Anthony Gonzalez that Valentina had recommended.

Ms. Guerrerortiz said Matt O'Riley, who recommended Valentina, would contact a man he knew that was a serious skateboarder and she would meet with Mr. O'Riley the following day.

NW QUADRANT PRIORITY TRAILS PLAN

BTAC had received Chair Booth's email and the NW Quadrant Trails had been put on the agenda for the following night.

NEW BUSINESS

The Prescription Trails would be dedicated August 8th at 10 a.m. at Frenchy's Park.

Vice Chair Taylor read a note from Chair Booth about prairie dogs climbing the fence around the community garden.

REPORTS

Community Gardens Update- Jesse Esparza

Ms. Esparza said everyone had been supportive and she spoke with the neighbor that witnessed the prairie dog climbing the fence.

She said a wooden snake had been stolen from the garden and there were only two plots taken at McClovvia.

*BTAC(Bicycle Trails Advisory Committee)-Anna Hansen
There was no report.*

Youth Sports and Little League - Tom Agard

The Girl's Softball Tournaments would be held that weekend at Salvador Perez Park and girls statewide would come to Santa Fe. The Little League wanted to sponsor a Round Robin Tournament the following year and people from all over the state would come to Santa Fe to play five games a day and that would be good for the economy, the city, hotels and revenue.

NW Quadrant/BMX – Daniel Coriz

Mr. Coriz said maintenance on the BMX trails would be done soon and another trail jam was planned at the end of the year. He said the Skate Park at Franklin Miles Park had just opened after being closed a few weeks and they still waited on a new ledge.

Vice Chair Taylor said a note had been written to Rob and Charlie to thank them for their support of the trail jam.

Tierra Contenta- Orallynn Guerrerortiz

Ms. Guerrerortiz said Councilor Carmichael had been working on funding for the plaza in front of the library. He would also request money through park impact fees for master planning for a regional park at Tierra Contenta that was estimated at \$200,000 and would include skate parks.

She said the councilor needed information to take to the CIP Committee of acres of park per population to compare Tierra Contenta to the average in town.

Vice Chair Taylor said she had information at her home she could provide.

Park History – Sandra Taylor

Vice Chair Taylor said that Franklin Miles was the son of Governor John Miles and the park had been named for him because he had coached softball for thirty years and was a well respected, honored man in the National Guard. He was 86 years old still very active and lived on the east side.

She added that Salvador Perez Park was purchased from the penitentiary in 1956.

PUBLIC COMMENTS

There were no Public Comments.

DATE AND TIME FOR NEXT MEETING

Members were told the official name of their group in the resolution was Parks and Open Space Advisory Commission. (Exhibit 1)

The next meeting would be Wednesday, August 26, 2009.

ADJOURN:

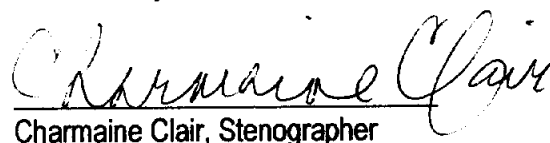
Ms. Hansen moved to adjourn the meeting. Mr. Agard seconded the motion and it passed by unanimous voice vote.

Having no further business to discuss the meeting was adjourned at 4:21 p.m.

Approved by:


Elizabeth Booth, Chair

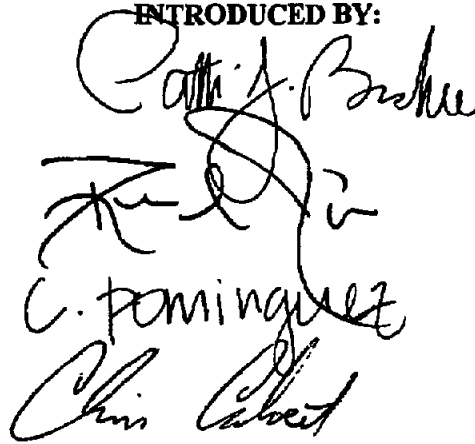
Submitted by:


Charmaine Clair, Stenographer

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2007- 22

INTRODUCED BY:



A RESOLUTION

**RESCINDING RESOLUTIONS NO. 1999-62 AND NO. 2003-11 REGARDING THE
PARKS ADVISORY COMMITTEE AND ADOPTING A RESOLUTION
ESTABLISHING A PARKS AND OPEN SPACE ADVISORY COMMISSION.**

WHEREAS, the governing body adopted Resolution No. 1999-62 creating the parks advisory committee and adopted Resolution No. 2003-11 amending the membership requirements of the parks advisory committee; and

WHEREAS, the parks advisory committee had a limited focus and has for some time been nonfunctioning; and

WHEREAS, the governing body passed Resolution No. 2001-80 adopting the *City of Santa Fe Parks, Open Space, Trails, and Recreation Master Plan*; and

WHEREAS, the governing body recognizes the need to reestablish an active advisory committee to look at parks and open space in a holistic manner; and

WHEREAS, the governing body recognizes that significant resources are needed to implement the *Parks, Open Space, Trails, and Recreation Master Plan* and desires to enlist

1 advisory committees to make recommendations regarding the priorities for funding improvements
2 in the plan prior to asking the voters to approve a general obligation bond to fund the
3 improvements; and

4 **WHEREAS**, the governing body needs ongoing advice regarding all park and open
5 space related issues including, but not limited to, the acquisition, dedication, development,
6 operation and maintenance; and

7 **WHEREAS**, because parks and open space are closely related to trails as well as to the
8 city's recreational facilities and are also some of the most critical areas of infiltration for storm
9 water in the Santa Fe watershed, the work of the parks and open space advisory commission will
10 need to be coordinated within the public works department's various divisions and with the
11 community services department, the bicycle and trails advisory committee and the Santa Fe river
12 commission.

13 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
14 **CITY OF SANTA FE** that Resolutions No. 1999-62 and No. 2003-11 are rescinded.

15 **AND BE IT FURTHER RESOLVED** that:

16 Section 1. **NAME.** The Parks and Open Space Advisory Commission.

17 Section 2. **PURPOSE.** The commission shall review and make
18 recommendations to the governing body and city staff related to parks and open space.

19 Section 3. **DUTIES AND RESPONSIBILITIES.**

20 A. The commission shall make recommendations regarding the priorities for
21 funding parks and open space improvements in the *Parks, Open Space, Trails, and Recreation*
22 *Master Plan* in a timely manner in anticipation of the regular municipal election in March 2008
23 wherein the governing body may ask the voters to approve a general obligation bond to fund the
24 improvements.

25 B. The commission shall provide ongoing advice regarding all park and open space

1 related issues including, but not limited to, the acquisition, dedication, planning, development,
2 construction, operation and maintenance.

3 C. The commission shall consult with the following groups as needed: the public
4 works department's various divisions; the recreation division of the community services
5 department; the planning and land use department; the county of Santa Fe; the bicycle and trails
6 advisory committee; the Santa Fe River commission; the planning commission; the Genoveva
7 Chavez community center advisory committee; and the municipal recreation complex advisory
8 committee.

9 Section 4. MEMBERSHIP; OFFICERS.

10 A. The commission shall consist of nine members appointed by the mayor with the
11 approval of the city council. Members shall be persons who have expressed an interest in serving
12 on the commission; who represent a broad range of park and open space users; have backgrounds
13 related to active, passive, regional, community, or neighborhood parks or open space policies;
14 have knowledge of park or open space use, maintenance or construction; and who are qualified by
15 training, experience, and ability to exercise sound and practical judgment regarding the duties and
16 responsibilities of the commission.

17 B. The mayor, with the approval of the city council, shall appoint the chairperson.
18 The chairperson shall designate the vice chairperson. The chairperson shall serve as chairperson
19 for a period of one year. Following one year of service, the chairperson shall be elected (or
20 reelected) by the members of the commission.

21 C. The chairperson shall appoint sub-committees and sub-committee chairpersons as
22 needed.

23 Section 5. TERMS. Of the initial appointments, four of the members shall be
24 appointed for two year terms and five shall be appointed for four year terms. Subsequent terms
25 shall be for four years to maintain staggering of terms. There shall be no limitation to the number

1 of consecutive terms a member may serve. The chairman shall serve for a two year term. After
2 three consecutive unexcused absences a commission member shall be automatically removed and
3 notified thereof by the chairman. Vacancies shall be filled in the same manner as initial
4 appointments and shall be for the remainder of the unexpired term. Any member of the
5 commission may be removed by the mayor with the approval of the city council, with or without
6 cause.

7 Section 6. MEETINGS. A quorum shall be at least five members. The
8 commission shall meet at least once per month and shall conduct all meetings in accordance with
9 adopted city policy and procedures.

10 Section 7. STAFF. The parks division shall serve as the primary liaison to
11 the commission. Depending upon the issue, other city staff may also be required to assist the
12 commission.

13 PASSED, APPROVED and ADOPTED this 28th day of February, 2007.

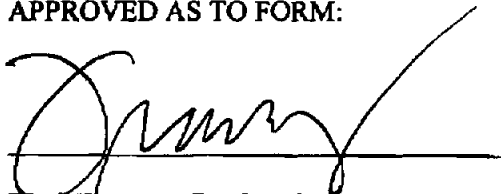
14 

15 DAVID COSS, MAYOR

16
17 ATTEST:

18
19 
20 YOLANDA Y. VIGIL, CITY CLERK

21 APPROVED AS TO FORM:

22 
23
24 FRANK D. KATZ, CITY ATTORNEY

25 jp/shareddrive/2006 res/mayor's com on disability res