



Agenda

CITY CLERK'S OFFICE

DATE 7/15/15 TIME 2:32pm

SERVED BY Fabian Trujillo

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CITY BUSINESS & QUALITY OF LIFE COMMITTEE

**Market Station at the Railyard
500 Market Station, Suite 200**

**Round House Conference Room
Wednesday, July 22, 2015
11:00 am – 1:00 pm**

- I. PROCEDURES
 - A. Roll Call
 - B. Approval of Minutes – June 10, 2015
 - C. Approval of Agenda

- II. INFORMATIONAL ITEMS
 - A. Santa Fe Business Incubator: International Innovation Award recognition and graduate client success presentation for IT CONNECT and Proclamation (Marie Longserre)

- III. ACTION ITEMS
 - A. Request for approval of an ordinance amending Subsection 23-6.2 SFCC 1987 to permit the sale and consumption of alcohol at Fort Marcy ball park for the Fiesta Council Mariachi Extravaganza Concert (Councilor Trujillo) (Yolanda Vigil)

 - B. Request for approval of a resolution directing staff to seek solutions to Santa Fe's housing affordability crisis, specifically as it relates to gentrification, inequity, and the widening gap between rich and poor in Santa Fe; providing a framework for Housing and Urban Planning Policy. (Councilors Maestas, Dominguez, Bushee and Trujillo) (Alexandra Ladd)

 - C. Request for approval of Professional Services Agreement, Youthworks! – from Workforce Development RFP 13/12/P (Kate Noble).

- IV. DISCUSSION ITEMS
 - A. Business License Checklists (Fabian Trujillo)
 - B. Office of Business Growth Program Metrics (Fabian Trujillo)

- V. ITEMS FROM STAFF

- VI. ITEMS FROM THE CHAIR

- VII. ITEMS FROM THE PUBLIC

- VIII. NEXT MEETING DATE – **July 8, 2015**

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CITY OF SANTA FE
BUSINESS & QUALITY OF LIFE COMMITTEE**

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CITY OF SANTA FE

BUSINESS & QUALITY OF LIFE COMMITTEE

WEDNESDAY, JULY 22, 2015

I. PROCEDURES

CALL TO ORDER

A regular meeting of the City of Santa Fe Business and Quality of Life Committee was called to order by Councilor Lindell, chair on the above date at approximately 11:00 a.m. at 500 Market Station, Railyard, Suite 200, Round House Conference Room, City of Santa Fe, New Mexico.

A. Roll Call

Roll call indicated a quorum as follows:

Members Present:

Councilor Signe Lindell, chair
Councilor Peter Ives, vice chair
Dr. Almi Abeyta (arrived later)
Miles Dylan Conway
Piper Kapin
Kim Kelly (arrived later)
Damian Taggart

Members Absent:

Brad Furry (excused)
Diane Karp (excused)
Tony Ortiz (excused)
Buddy Roybal (excused)

Staff Present

Kate Noble
Fabian Trujillo
Zach Quintero
Ross Chaney

Others Present

Mayor Javier Gonzales
Kareem Edwards
Marie Longserre, Santa Fe Business Incubator
Shelly Mann-Lev, Santa Fe Prevention Alliance
Jesse Guillen, City Atty.'s Office, Legislative Liaison
Charmaine Clair, Stenographer

Due to lack of quorum Item B. Approval of Minutes and C. Approval of Agenda were not discussed.

Chair Lindell welcomed Mayor Gonzales. She said she would start with the presentation to the Santa Fe Business Incubator.

II. INFORMATIONAL ITEMS

- A. Santa Fe Business Incubator: International Innovation Award recognition and graduate client success presentation for IT CONNECT and Proclamation (Marie Longserre)

Mayor Gonzales said recent data shows that New Mexico has gone from 25% to 31% of the population classified as poor and average annual wages from \$44,000-\$42,000. He said Santa Fe needs leadership and policy direction from BQL to turn the trends. The Santa Fe Business Incubator is doing incredible things and is continuing to employ Santa Feans at good wages and provide great opportunities.

Mayor Gonzales said not only does Santa Fe love the Incubator, but they won an award at the 2015 NBIA (National Business Incubation Association) Conference in Denver. He said he wanted to present them with a Muchas Gracias Award for their work and their receipt of the NBIA award that was attended by 560 people from 39 countries around the globe. He said the NBIA award illustrates the Incubator's leadership and ability to link local entrepreneurs to valuable resources at LANL (Los Alamos National Labs) and beyond.

Mayor Gonzales presented a Muchas Gracias award to Marie Longserre to recognize the Santa Fe Incubator's work to *"launch new businesses, facilitate job creation and proudly representing Santa Fe"*.

Ms. Longserre acknowledged her colleague and Program Director Sean O'Shea, who developed the program (the *Eureka Effect*) that links Incubator clients to the entrepreneurs in LANL. She said as happy as the Incubator is to receive the NBIA Award, which is a combination of awards in the Incubation industry worldwide, she is happier about the Mayor recognizing a company that started and grew from local people and created amazing jobs and is about to create a lot more.

Mayor Gonzales said as a mayor, he can issue proclamations in honor of citizens or companies. Proclamations are important statements that recognize the importance to the community and the tremendous value not only for the community, but for those who work in the business.

Mayor Gonzales presented a Proclamation to Kareem Edwards, a native New Mexican and founder of IT CONNECT. He said IT CONNECT was created in 2005 for the purpose of providing and installing mediums to transfer data. They grew to become an anchor tenant of the Incubator and employ 70 people. They are establishing multi-state offices with revenues projected in excess of \$10 million in 2015. IT CONNECT formed a special relationship with schools and their first customer was the Santa Fe School for the Deaf. They are nationally recognized as a leading edge K-12 provider emphasizing youth training and job opportunities.

Mayor Gonzales said as the Mayor of Santa Fe, he proclaims June 22 as IT CONNECT Day.

Mr. Edwards said this is an incredible honor. He thanked his wife and seven children who have been supportive during this time and key employees who have been with him since the beginning. He gave a special thanks to Ms. Longserre and the Incubator. He said he started with four employees out of his home. He thanked the City of Santa Fe and said without their support to the Incubator, IT CONNECT would not have been able to grow as they did. Mr. Edwards said they hope to continue to be a vital company in Santa Fe and in the State of New Mexico.

Mayor Gonzales said IT CONNECT is a great testament to what can happen in the community when people believe that Santa Fe is not only a great place to start a business, but to build a business. He said the city will continue to build on the legacy IT CONNECT has provided and hopefully there are many companies to come. IT CONNECT was given a round of applause.

Ms. Kelly entered the meeting at this time.

Chair Lindell moved to item IV. Discussion Items while waiting for a quorum.

IV. DISCUSSION ITEMS (Revised Agenda Order)

A. Business License Checklists (Fabian Trujillo)

Mr. Trujillo thanked the Committee for their feedback. He explained there are now three checklists; the commercial business; the home-based business with no clients/customers and the home-based business with clients/customers. He said he included all of the Committee's changes and is open to feedback. The information including contacts is on the website.

Chair Lindell thanked Mr. Trujillo. She asked if any other member of the committee (Mr. Taggart, Ms. Kapin and Mr. Furry) wanted to add anything.

Mr. Taggart said the checklist is a big improvement. Ms. Kapin said she encouraged Mr. Trujillo to add the connections to the city resources such as the Incubator, the Ombudsman Services, SCORE, etc.

Mr. Trujillo said the checklists will be taken to the graphic artists next and put online as a PDF document that can be downloaded. He said there could be links to state licensing, etc.

Ms. Kapin said this was the short term goal of their recommendations. The long term goal is to have this be a more electronically interactive process online.

Chair Lindell thanked the committee. She suggested the product be assessed in six months.

Ms. Kelly asked about categorizing the business type such as arts, restaurants, etc. Mr. Trujillo explained that the current business licenses have an industry code and that would be added.

B. Office of Business Growth Program Metrics (Fabian Trujillo)

Mr. Trujillo said he used the Committee's feedback. He reminded the Committee that the program is a county-wide proactive business retention and expansion program and a modest expansion of the Business Ombudsman's Program.

He reviewed the outcomes desired: to increase the survey response by 10%, provide technical assistance, deliver 12 training events, facilitate expansion of 12 businesses and improve the business climate rating from 3 to 6%. He reviewed the areas of businesses assistance they will continue to provide, noting that Mr. Taggart's company was just awarded a grant through JTIP funding and explained how the Office of Business Growth (OBG) will achieve their goals.

Councilor Ives suggested a quarterly update on the metrics be on the agenda. Mr. Trujillo agreed.

Ms. Kapin asked what the plan for marketing is for the Office of Business Growth.

Dr. Abeyta entered the meeting at this time.

Mr. Trujillo replied there will be a press release, email blasts, the use of social media and a robust marketing campaign. A welcome packet will be given to businesses when they get their business license and they will utilize City Hall among a variety of methods to market and do outreach.

Ms. Kapin asked if the OBG will host the workshops for the training listed under the education of businesses: Developing Business Plans/Organizational Structure, Accounting Basics, etc.

Mr. Trujillo said there would be a business education services RFP before the Committee in August and the person awarded will provide the bulk of the services, which were previously provided by SCORE. Additional training like incentives will be done by the Office of Business Growth.

Chair Lindell had to leave the room and quorum was lost. Vice Chair Ives resumed with the non-action items.

V. ITEMS FROM THE STAFF – There were none

VI. ITEMS FROM THE CHAIR – The chair was not present, but later established there was none.

VII. ITEMS FROM THE PUBLIC

Ms. Kelly said she was asked to pass on an issue from a business at the Railyard who feels the signage for parking in the Railyard is insufficient and causes them to lose clients.

Councilor Ives asked staff to follow up with the Parking Division, possibly through the SFRCC (Santa Fe Railyard Community Corporation).

Ms. Noble said in advance of the opening of Violet Crown [Theater] a committee was formed to discuss issues with many of the businesses. She said this issue was not resolved and is less an issue of signs, as the location of the signs, the clutter, etc.

She said the issue was discussed at length and the result was a rack card paid for by Economic Development and Parking that will be distributed. The card provides information on the garage and the number of available spaces, the rates and public transit.

Ms. Noble said there could be money for additional signage and the Parking Division is looking at smart signs that give the number of spaces left. She said it will require expertise to coordinate where the additional signs go. Signs are currently posted at most major arteries to the garage. The rack card solution is to at least furnish information and push awareness regarding the garage. Also they have created special rates to get Railyard employees off the surface and free spaces. She said staff will need to know specifically what to pursue, because the issues perceived are different.

Ms. Kelly thought it wasn't the number of signs, but the type. She said people see the P signs and think that is the parking space. They don't realize there is a huge parking garage.

Councilor Ives suggested the issue be added to the next meeting's agenda and invite business owners who have identified signs as an issue as well as SFRCC and Parking for a discussion.

Chair Lindell returned to the meeting at this time establishing quorum.

III. ACTION ITEMS

- A. Request for approval of an ordinance amending Subsection 23-6.2 SFCC 1987 to permit the sale and consumption of alcohol at Fort Marcy ball park for the Fiesta Council Mariachi Extravaganza Concert (Councilor Trujillo) (Yolanda Vigil)

Jesse Guillen with the Legal Department said the bill amends the subsection to allow the Fiesta Council to have a wine/beer/margarita garden at Ft. Marcy Ball Park for the Extravaganza. He stood for questions.

Chair Lindell said although this is an action item she would allow public comment on the topic.

Shelly Mann-Lev said she is with Santa Fe Prevention Alliance and Santa Fe Public Schools, but is here to represent the Alliance. She said this is an unusual request and in 2009 the City Council adopted an ordinance banning the sale of alcohol on public property with a few exceptions; the convention center, the airport and the golf course. There have been two exceptions: the Fuegos Baseball team whose caveat was to be able to serve alcohol. City Council allowed the sale of alcohol and shortly thereafter adopted very specific best practices to be followed.

Ms. Mann-Lev said the second exemption was for the Bike and Brew event in May. She said this is the third request and is different in some important ways. In addition to beer and wine addressed in the best practices, the request is to serve mixed drinks. She said that creates its own unique challenges in the control of alcohol content.

She said she wanted to share that there will be a meeting this afternoon with the organizers of the event and the representatives of the Santa Fe Prevention Alliance. They will discuss if there is a way to protect public safety and health and allow the Fiesta Council to put on a successful, safe event for the community. She said her hope is that City Council will modify the request to better serve the public's health and safety and the precedent set by adding hard liquor served in a public setting.

Ms. Mann-Lev said once you approve this event it is permanent. She said all are aware that alcohol abuse deeply impacts the community in terms of youth, adults, economics, health and school achievement, etc. She hoped the Committee considers that when making their recommendation.

Mr. Simon Brackley, President of the Santa Fe Chamber of Commerce said he represents over 900 mostly small businesses. He said we support approval of this waiver. He said it is not a precedent. There have been other examples of alcohol being served on city property. He said the proposal does require licensed servers and all have to go through rigorous training to prevent over serving.

Mr. Brackley said the Fuego example has proven that serving alcohol at a public event that includes family audiences can happen with no negative effects. He said allowing this will add to the atmosphere of the event and allow Fiesta Council to generate revenue for the event.

Mr. Conway asked how the amount of margaritas versus beer would be regulated.

Mr. Guillen said the amendment states a limit of 1.5 ounces of alcohol per drink served in a 6 ounce cup. Margaritas will be limited to 2 per person and a person who chooses to drink a margarita can only drink margaritas. There is no mixing.

Mr. David Ortiz, President of Santa Fe Fiesta Council said they have taken extensive measures to provide best practices at every level. He said a 30 page RFP was issued that requires limitations of the alcohol content and cannot be greater than a beer or a glass of wine. Vendors who have applied to the RFP have received the guidelines. The vendors will premix items and comply with code, as well as the sale of liquor. The beer garden can start selling at 6 pm and must stop at 9 pm and there will be food and free water. He said this is a family venue and the public has asked for this and everyone is invited.

Ms. Kapin said the state has strict guidelines of how much can be served and there are big fines and damages if a server goes outside of those guidelines. She was confused why there is a question.

Ms. Mann-Lev said what is different here is that this is public property and a community festival event in a defined business setting. She said this is a challenge for the many alcohol establishments downtown if people visit them before or after the Fiesta. She said many cities feel that a public event on public property is a liability for the city in a different way than for a business owner.

She said also there have been problems such as public disturbances, fighting and violence. Also a past study shows that a large number of young people were able to buy alcohol. She said despite the rule over serving happens as well as underage drinking. She said the Prevention Alliance is concerned about youth and the abuse of alcohol and drugs in the community. They want to allow the community to continue to celebrate at family friendly events without alcohol.

Mr. Brackley said in contrast Albuquerque opened a beer garden in the City Plaza downtown to encourage more use of public places by families, individuals and residents of the community.

Chair Lindell thanked Mr. Ortiz and Ms. Mann-Lev for getting together to discuss the issue.

Mr. Conway moved to approve amending the ordinance to permit the sale and consumption of alcohol at Fort Marcy Ball Park for the Fiesta Council Mariachi Extravaganza Concert. Mr. Taggart seconded the motion, which passed by unanimous voice vote.

- B. Request for approval of a resolution directing staff to seek solutions to Santa Fe's housing affordability crisis, specifically as it relates to gentrification, inequity, and the widening gap between rich and poor in Santa Fe; providing a framework for Housing and Urban Planning Policy. (Councilors Maestas, Dominguez, Bushee and Trujillo) (Alexandra Ladd)

Ms. Noble said the recommendation from this Committee will go to City Council. The *therefore be it resolved* acknowledges the importance of the five pillars as emphasis on the framework that directs all

housing and urban planning decisions and policies.

Ms. Noble said adoption of the resolution will direct staff to engage in dialogues across departments to explore policy, budgetary and community partnership solutions and collaborate with community organizations, including Chainbreaker that represents workers, ranchers, low income, etc. and others; and to prioritize the needs of low income when providing the services and programming. This is in line with the Federal Fair Housing Act and the practices of the Housing Urban Development (HUD).

She introduced Ms. Margaret Ambersino with the Office of Affordable Housing and explained that Alexandra Ladd is on vacation.

Chair Lindell opened the floor to public comment.

Tomas Rivera, the Director of Chainbreaker Collective said they are a membership-based economic and environmental justice organization in existence for 10 years with 400 members. Mr. Rivera said they have worked closely with staff and City Council. They want to create an ongoing code of ethics, best practices.

Mr. Conway said he was asked by former Mayor Coss to sit on the BQL partly because he wanted someone with a background in labor at the table. He said Santa Fe has pillars in how they handle the taxpayers' money and interests; is it green, is it sustainable, is it respectful of all the cultures in Santa Fe. He said that is how he felt when he read through the resolution; setting up a code of ethics platform for housing and planning that would also go through those filters.

He said he likes the way the resolution reads and thought it isn't stifling to development. He said he thought the Del Rio Apartment Complex controversy was a missed opportunity and if people had come to the table earlier and had the five pillars, they might have gotten past the finish line on development.

Councilor Ives said he was concerned. He asked about the reference to the 2016 Update of the Analysis of Impediment's to Fair Housing Choice.

Ms. Ambersino said the Fair Housing of Choice is a required document by HUD to look at community data in assessment with recommendations to remediate fair housing and affordable housing issues in a community. She said the document was completed in 2011 and HUD requires the report be updated every five years when they receive federal funding for fair housing.

Ms. Noble said the analysis to impediments takes a long time and is required to be prepared by an independent entity. She said that has been budgeted in fiscal year 2015/16 followed by a comment period and an approval process. The deadline is for completion is 2016.

Councilor Ives asked if appropriate for the Committee to direct staff now to ensure the findings are incorporated in the upcoming report. He said this is probably more than a year away.

Ms. Noble said Ms. Ladd is the expert in the Fair Housing Act and the analysis needs and felt the update and best practices examples should be incorporated into the resolution's purpose and objectives so the language does not conflict with the analysis and impediments.

Councilor Ives said BBC Research and Consulting identifies in impediment #3, neighborhood resistant or NIMBYism (*not in my backyard*) and the power of neighborhood organizations as fair housing barriers, including the stigma of affordable housing, resistance to shelters and group homes to the mentally ill as affordable housing bias. He said pillar #4 talks about stability, permanence and protection from displacement living in established neighborhoods.

He said there is a conflict in the language between a report that cites NIMBYism and a goal which seems to speak against exactly that type of circumstance, i.e. neighborhoods that don't have these types of facilities. He said it cites NIMBYism as an issue, but then says we want to preserve the established neighborhoods.

Councilor Ives said it states through the process conducted by Chainbreaker that community members identified 5 key pillars. He asked Mr. Rivera how much interaction there was with the neighborhood network and neighborhood associations and how extensive the outreach was.

Mr. Rivera said they did not reach out to the neighborhood network, but did get input from service providers working with homeless communities and the housing world, the poor and people on buses and "*those we think have been put into the streets*". He said they hope to bring in the neighborhood networks and those voices. He said the organization is small and hasn't had the time or ability to do all of the outreach, but want to be inclusive.

He said Chainbreaker has primarily focused on areas that are most impacted by housing affordability issues, and NIMBYism is an issue. He said Chainbreaker's goal is to help people understand density and why density is important to a neighborhood and they can do that with the dialogue process.

Councilor Ives said he is struggling with bringing this forward before the Committee engages in some of that process. He asked if that input isn't needed before passing a measure that is setting policy. He said he agrees with the need to define the problems for affordable housing issues in Santa Fe and to understand neighborhoods across the community and bring people in from different income levels and is fully aligned with those goals and objectives.

He said part of the BQL charge is to determine how the measures impact especially the business community, which he hasn't heard from at all.

Mr. Rivera said Chainbreaker organizes the unorganized. They didn't go to the neighborhood associations because they are already organized. He said the resolution says that Chainbreaker sets the baseline, but states *and other organizations*.

Councilor Ives said the many of those voices have come forward in recent land use decisions and are actively involved. He asked what is different in the resolution that the city is not already doing. He said he was struggling to understand what problem to which this is the solution, other than that they need to re-examine affordability in Santa Fe.

Mr. Rivera said Chainbreaker supports centralized housing that is truly affordable and density. He said it is hard for people to engage in the process and the resolution would say this is a priority. He said the resolution supports those discussions and helps them happen, not just in City Hall, but in the community and creates a framework of how to talk about the issue.

Councilor Ives said again, he would express that there are voices that have not weighed in. He said when talking about building community, you do that by inviting people into those discussions.

Mr. Taggart asked if the resolution replaces an existing resolution or adds to an existing directive.

Ms. Noble said there are governing documents around affordable housing; the General Plan and Chapter 14, the city's code providing guidance on policy. She said the analysis found no significant conflict with the resolution, but there are elements of interpretation that could appear in conflict.

Chair Lindell said she agrees with Councilor Ives and would be more comfortable with the resolution if neighborhood groups and other affordable housing groups were involved. She noted that page 4, line 5, regarding putting into resolution form that "*we are trying to ensure residents living in Santa Fe's established neighborhoods are protected from economic forces*"; she doesn't know what that means. She said that worries her to put that into a resolution.

She said on the same page on line 8 it talks about *special protection* allowed for neighborhoods. She said she doesn't know what a special protection would be. She said that kind of broad statement can lead them to a place they don't want to go. Also a concern is the five key pillars. She said she sees them as coming from a bigger national organization, Renter Nation. She said one of their overall goals is rent control and that will not happen in Santa Fe, it is against state law.

Chair Lindell said the resolution needs more work and input from the existing affordable housing organizations, the neighborhoods and the neighborhood networks. She said the Affordable Housing Roundtable would have been appropriate for this work, but no longer exists. She said for her to support the resolution it needs more work and has to be better defined.

Mr. Conway agreed this should be inclusive. He said this kind of legislation scares people because it is progressive and runs the danger of offending some support. He thought they could keep working on it to make it more palatable to everyone.

He said make no mistake who already has the hegemonic power. He said the business community is the engine bringing the building and some of the neighborhood associations are the NIMBY. He said it is good to be sensitive, but at the same time they don't want to take some of the teeth out of the resolution. He said it has no teeth really; it is a tooth. He said he suggests the legislation even as is, if they just strike "*special*" protections.

Ms. Kelly said conflict resolution needs to happen between people needing housing and people who don't want their neighborhoods changed. She said no one wants to speak about density and that is how you support sustainability and affordability. She said even if this moves forward, once there is a project it would be blocked.

Councilor Ives asked if staff could do item 5: "*staff working with community organizations representing workers, renters, low income homeowners and others experiencing homelessness, etc. and providing recommendations to the governing body within 90 days*".

Ms. Noble said she believes staff can meet the requirement with the existing staff. She said there has been discussion around the FIR (Fiscal Impact Report), i.e. if money would be needed to facilitate that

work. Staff believes they could do this, but would need support if meetings added to staff load.

Mr. Conway moved to approve forwarding the resolution to City Council for approval.

Mr. Taggart asked to add a friendly amendment to remove the catchall phrases such as 'protected from economic forces' and 'special protections'.

He said it is important to recognize that the housing market in Santa Fe, like the rest of the country is a free marketing system and there is a limited amount the governing body and local laws can change.

Mr. Conway asked Mr. Taggart if he wanted to rephrase his amendment to strike specific language.

Mr. Taggart rephrased his friendly amendment to strike the word 'special' on page 4, line 8 and strike on line 5, 'from economic forces'.

Dr. Abeyta seconded the motion.

Councilor Ives said he questions "*ensure that Santa Fe Housing Authority housing is controlled through democratic structures and processes ...*" He said he doesn't understand how it *isn't*. He asked what staff proposes to accomplish the second *be it further resolved* that talks about dialogue across appropriate departments to address Santa Fe's widening gap between rich and poor.

Ms. Noble said staff would primarily within the Housing Community Development Department, sit down with Land Use and Community Services to talk through the resolution: the policy, budgetary, community, partnership solutions to address Santa Fe's widening gap between rich and poor.

Councilor Ives said he would love an answer to that question. He said he is not sure what that means and does not understand staff's role, but he appreciates that Ms. Noble feels she can do that.

Ms. Noble said specifically, she would call a meeting and put ideas on a white board across departments.

Councilor Ives proposed a friendly amendment to add before Section 2 and 5 *be it further resolved "to collaborate with organizations across the community, including those that...."*

The friendly amendments were accepted by the maker of the motion and the second.

A roll call vote was taken as follows:

For: Miles Conway and Dr. Almi Abeyta
Against: Councilor Lindell, Kim Kelley and Damien Taggart

Councilor Ives and Piper Kapin abstained from the vote.

The motion failed for lack of support.

- C. Request for approval of Professional Services Agreement, Youthworks! – From Workforce Development RFP 13/12/P (Kate Noble).

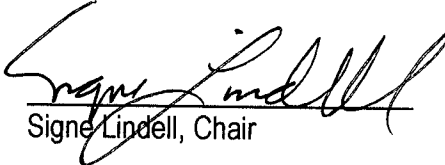
Ms. Noble said the Youthworks contract is expiring and she will work with the representative.

Chair Lindell apologized for not staying on the timeline she typically follows and said she would do better in the future.

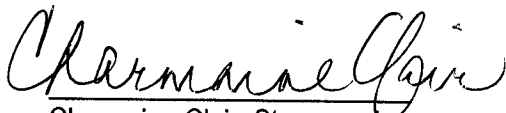
VIII. NEXT MEETING DATE– August 12, 2015

Having no further business to discuss the meeting adjourned at 1:06 p.m.

Approved by:


Signe Lindell, Chair

Submitted by:


Charmaine Clair, Stenographer