



Agenda

CITY CLERK'S OFFICE

DATE 11/10/15 TIME 8:04 am

SERVED BY Richard De Mella

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SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday November 19th, 2015

5:15-6:15 P.M.

CYFD Offices

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes October 15th 2015
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Approve of Financial Report
- VII. Presentations:
 - A. Restorative Justice Report- Debra Oliver
- VIII. Matters from the Board
- IX. Matters from the Public
- X. Next Meeting December 17th, 2015
- XI. Adjournment

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**SF Regional Juvenile Justice Board
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Meeting of November 19, 2015**

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Santa Fe Regional Juvenile Justice Board Meeting
November 19, 2015
5:15 p.m. to 6:10 p.m.
CYFD Offices 1920 5th Street, Santa Fe, NM 87505

1. Call to Order

The Santa Fe Regional Juvenile Justice Board was called to order at 5:20 p.m. by Mr. Sam Jackson, Chair. A quorum was established.

2. Roll Call

Present

Sam Jackson, Chair
Mark Dickson
Deacon Anthony Trujillo
Aaron Garcia
Ted Lovato

Excused

Sarah Jacobs
Judge Mary Marlowe Sommer
Jennifer Romero

Staff Present

Richard DeMella, City Liaison

Others Present

Linda Vigil, Stenographer
Sgt. David Webb, SF Police Dept.
Mary Louise Romero, ICM
Mary Ellen Gonzales, Restorative Justice
Debra Oliver, Restorative Justice
Julia Bergen, Communities in Schools
Brittney Serna, Rio Arriba County Juvenile Corrections
Miguel, Rio Arriba County Juvenile Corrections

3. Approval of Agenda

Deacon Trujillo moved to approve the agenda as presented with a second by Mr. Garcia, which passed by unanimous voice vote.

4. Introductions of Board Members and Guests

Introductions were made by those who present.

5. Approval of minutes October 15th 2015

Mr. Lovato moved to approve the minutes of October 15th , 2015 as presented with a second by Deacon Trujillo which passed by unanimous voice vote.

The minutes of the October 29, 2015 meeting will be voted on at the next meeting.

6. Financial Report – Richard DeMella

A. Budget – Detailed Budget and Financial Report

Mr. DeMella presented and explained the detailed report of the billing statements for October. (See *Exhibit A*) He will email the supporting documents as soon as he receives them.

ICM was the only program to bill this month. Restorative Justice and CIS will start to bill accordingly. Mr. DeMella explained the match salary amounts.

Ms. Gonzales asked about the County matching amounts. Mr. DeMella stated the MOU has to be approved. Mr. Garcia updated the Board on the status, it is in process and the amounts will be matched soon.

B. Approval of Financial Report

Mr. Lovato moved to approve the Financial Report as presented, with a second from Mr. Dickson which passed by unanimous voice vote.

Deacon Trujillo asked if the other programs ready to submit. Mr. DeMella stated Strengthening Families will start in January.

7. Presentations

A. Restorative Justice Report-Debra Oliver

Ms. Oliver discussed what the program does and how it works. There is an intake process where the parties are each interviewed to determine what occurred. The process takes time, as some of the parties do not speak up. They rely on the parties to take accountability for their actions. The families of the parties are also contacted and interviewed.

After the interviews there is a conference before the circle where there are community members, who can act as mentors. After the circle decides on the outcome, an agreement is written up for all parties and then a follow up.

Deacon Trujillo asked Ms. Oliver to explain the amount they are billing for administration fees.

Ms. Oliver explained the phone calls are necessary done to set up conferences. There are other administrative related tasks that are entailed.

Mr. Jackson asked how many have been helped since the contract began. Ms. Oliver and Ms. Gonzales both agreed there are 3-4 active referrals. One youth has been sent into detention while awaiting the contract.

Sgt. Webb inquired about the penalty if the agreement is breached. Ms. Oliver states they work closely with the JPO and it is their enforcement if they do not follow it. In many of the agreement the consequences are written into it.

Ms. Oliver discussed the issue of the schools calling the Police Department for discipline now. Each school has a different policy.

Mr. Dickson asked about the cases that involve damages and how is that worked out. Ms. Oliver explained the bills or amounts for the damages are collected and worked out with monetary refunds or manual labor.

8. Matters from the Board

Mr. DeMella presented the Juvenile Detention Alternative Initiative (JDAI). (See Exhibit B) CYFD will visit the Board in January to review.

Mr. DeMella and Mr. Lovato explained each category.

- Collaboration- Santa Fe has shown a lot of different ways the different programs work together.
- Data Collection-Mr. Lovato explained the data is from the at risk youth already in the system.
- RAI-Mr. Lovato explained the youth is screened and given a score level, that will assess if they need to enter a Juvenile Center.
- New or enhanced non secure alternatives to detention-Mr. DeMella stated that is the collaboration piece. Mr. Lovato explained the work that helps move the youth through the system faster.
- Case Processing Reform and new court policies-Mr. Lovato explained it is for youth that need specialized detention case
- DMC-Mr. DeMella explained it is the minority youth locked up and why they stay locked in. A brief discussion was held about other systems that add to the issue.
- Conditions of confinement-Mr. DeMella explained that is the conditions of the facility. Mr. Garcia states they have to pass inspections from the state.

A discussion was held about this data measuring tool and how it works to obtain Grants. It was decided to look at the focus of each program. The grant paperwork touches on each program.

9. Matters from the Public

Ms. Bergen passed out the new brochure for Communities in Schools. (See Exhibit C) Ms. Bergen invited the Board to conduct a site visit at Cesar Chavez. The program has progressed and has been good for the youth and the families.

Mr. Jackson encouraged Ms. Bergen to set a date and a time.

A brief discussion was held about Deacon Trujillo's daughter and her work as a site coordinator at Salazar Elementary. She presented at the Youth Summit and did very well

Mr. Garcia briefly discussed the MOU and the referral to the Day Reporting Program, there is one current referral.

Deacon Trujillo addressed the guests from the Rio Arriba County Juvenile Corrections Department. Ms. Serna made a brief introduction and explanation on how they are funded. It was decided to invite them to the next meeting for a presentation.

Mr. Dickson announced that Ms. Jacobs will no longer be the Childs Attorney at the District and there will be a replacement on the board soon.

Mr. Jackson announced he will be undergoing medical treatment so he apologizes if he doesn't return emails as quickly.

Mr. Lovato reminded the Board about the JCAC presentations coming up.

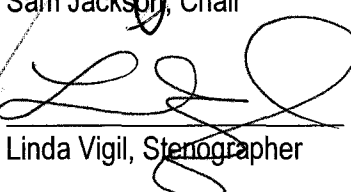
10. Next Meeting December 17th, 2015

11. Adjournment

There being no further business, Mr. Dickson moved the Santa Fe Regional Juvenile Justice Board adjourn at 6:10 p.m., with a second from Deacon Trujillo which passed by unanimous voice vote.

Signatures:



Sam Jackson, Chair

Linda Vigil, Stenographer

Date received by CYFD	
Date SARA Data Entered	
Date to Finance Specialist	
Date invoice paid	
Check #	

PROGRAM INVOICE

INVOICE NUMBER: 4

I.

CONTRACTOR NAME:

REMIT TO ADDRESS: Street/PO Box
City, State, Zip

AGREEMENT NUMBER:

TERM OF AGREEMENT:

VENDOR NUMBER:

PURCHASE ORDER #

City of Santa Fe

PO Box 909

Santa Fe, NM 87504

16-18436

July 1, 2015 - June 30, 2016

54360

49759

II.

BILLING PERIOD:

October 2015

TOTAL GRANT AMOUNT:

\$183,351.00

PREVIOUS BALANCE:

\$168,819.00

AMOUNT OF THIS BILLING:

\$4,564.00

GRANT BALANCE:

\$164,255.00

MATCH CONTRIBUTION THIS BILLING:

\$6,185.57

SUB-GRANTEE SIGNATURE

INVOICE DATE

PRINT NAME AND TITLE

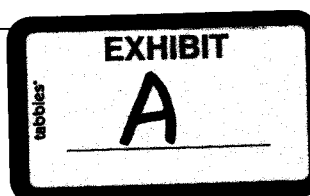
TELEPHONE

I /WE CERTIFY THAT THE INFORMATION IN THIS INVOICE IS TRUE AND CORRECT, THAT THE SERVICES PERFORMED ARE IN ACCORDANCE WITH THE SCOPE OF WORK IN THE ABOVE REFERENCED CONTRACT AND SERVICES RENDERED HAVE NOT BEEN PREVIOUSLY APPROVED.

PROGRAM MANAGER

DATE

PRINT NAME



CHILDREN, YOUTH, AND FAMILIES - EXPENDITURE REPORT

CONTRACTOR/GRANT NAME: City of Santa Fe

Check which applies:
PROGRAM EXPENDITURE REPORT (X)

CONTRACT/GRANT PERIOD: July 2015 - June 30, 2016

MATCH EXPENDITURE REPORT ()

BILLING FOR PERIOD OF: October 2015

Use this form to budget and request reimbursement for expenditures and to report match requirement.

ACCOUNT DESCRIPTION <small>INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN</small>	APPROVED BUDGET <small>INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN</small>	CURRENT BILLING <small>INSERT YOUR CURRENT BILLING IN THIS COLUMN</small>	PREVIOUS BILLINGS <small>TOTAL PREVIOUS BILLINGS LESS CURRENT BILLING</small>	BUDGET BALANCE
Continuum - Contractual	\$1,938.00			\$1,938.00
Travel	\$1,435.00			\$1,435.00
Youth Committee	\$300.00			\$300.00
ICM - Contractual	\$42,108.00	\$4,564.00	\$14,532.00	\$23,012.00
Gender Specific Services - Contractual	\$4,785.00			\$4,785.00
Day Reporting Center - Personnel	\$47,850.00			\$47,850.00
Benefits	\$17,226.00			\$17,226.00
Contractual	\$6,699.00			\$6,699.00
Strengthening Families - Personnel	\$6,910.00			\$6,910.00
Communities in Schools - Personnel	\$25,431.00			\$25,431.00
Benefits	\$4,744.00			\$4,744.00
Restorative Justice - Contractual	\$23,925.00			\$23,925.00
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$183,351.00	\$4,564.00	\$14,532.00	\$164,255.00

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

AUTHORIZED SIGNATURE

DATE

Printed Name and Title

CHILDREN, YOUTH, AND FAMILIES - EXPENDITURE REPORT

CONTRACTOR/GRANT NAME: City of Santa Fe

Check which applies:
PROGRAM EXPENDITURE REPORT ()

CONTRACT/GRANT PERIOD: July 2014 to June 2015

MATCH EXPENDITURE REPORT ()

BILLING FOR PERIOD OF: October 2015

Use this form to budget and request reimbursement for expenditures and to report match requirement.

ACCOUNT DESCRIPTION	APPROVED BUDGET	CURRENT BILLING	PREVIOUS BILLINGS	BUDGET BALANCE
INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN	INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN	INSERT YOUR CURRENT BILLING IN THIS COLUMN	TOTAL PREVIOUS BILLINGS LESS CURRENT BILLING	
Juvenile Justice Planner	\$73,340.00	\$4,324.37	\$12,837.21	
Restorative Justice		\$1,861.20		
				\$0.00
				\$0.00
				\$0.00
				\$0.00
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				\$0.00
				\$0.00
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$73,340.00	\$6,185.57	\$12,837.21	\$54,317.22

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

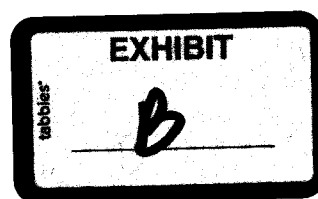
 AUTHORIZED SIGNATURE

 DATE

 Printed Name and Title

JUVENILE DETENTION ALTERNATIVE INITIATIVE (JDAI)

1. Collaboration:.
2. Data Collection:
3. Objective admission screening: RAI
4. New or enhanced non secure alternatives to detention: SFRJJB programs and auxiliary programs in the community.
5. Case processing reform
6. New court policies and practices to deal with special detention cases.
7. DMC
8. Condition of confinement.



COMMUNITY SPONSORS

Anonymous
Avalon Trust
100 Women of New Mexico
Barker Welfare Foundation
Buckaroo Ball
Buckman Family Fund
City of Santa Fe – Children & Youth Commission
Communities In Schools – Impact Fund
Daniels Fund
Susan and Conrad De Jong Fund
Denman and Associates Contractors
Fasken Foundation
Feinberg Foundation
First Presbyterian Church
Fitness Boot Camp Santa Fe
Frost Foundation
Garfield Street Foundation
Gullickson Family Fund
Hestia Fund
Infinite Possibilities Fund
Los Alamos National Bank
Los Nativos Fund
Matthews Office Supply
McCune Charitable Foundation
Richard & Julia Moe Gift Fund
New Mexico Bank and Trust
New Mexico Children, Youth and Families Division
New Mexico Community Foundation
New Mexico Mutual Insurance
Edward John Noble Foundation
Nusenda Credit Union
Office Depot/ Office Max – DeVargas Mall
Kathryn O'Keeffe Revocable Trust
Phase One Realty
Rosemont Realty
SAMS Club
Santa Fe Bar and Grill
Santa Fe Community Foundation
Santa Fe Properties, Inc.
Santa Fe Public Schools
Santa Fe Regional Juvenile Justice Board
Santa Fe Rotary Club
Santa Lucia LLC
Schnieders Family Foundation
Social Innovation Fund
Southwestern Title & Escrow
Steele Family Foundation
Stern Family Foundation
True North Fund
TW Family Fund
United Church of Santa Fe
Vigil Enterprises
Doris Goodwin Walbridge Foundation
Weiner and Company P.C.

OUR TEAM

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Dan Piscione-Marotta
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Andel Trujillo
Samia van Hattum
Stephanie Walther

CHANGING THE PICTURE OF EDUCATION FOR MORE THAN IN SANTA FE



Communities In Schools of New Mexico

300 Catron Street, Suite A
Santa Fe, New Mexico 87501
505.954.1880 • www.cisnm.org

photos © Don Usner



Communities
In Schools



anta Fe



OUR STORY

THE BARRIERS that keep kids from staying in school and graduating are numerous and widespread. Some are easy to spot, like academic problems or homelessness. But many others are less obvious – bullying, untreated medical or dental issues, or lack of school supplies and clothes. Communities In Schools of New Mexico is dedicated to helping identify and remove any and all barriers for the students we serve so they can stay in school and succeed in life.

COMMUNITIES IN SCHOOLS places site coordinators in schools to assess students' needs and provide resources tailored to each student. We partner with local businesses, social service agencies, health-care providers and volunteers. Whether providing food, supplies, mentoring, academic assistance or a positive role model, Communities In Schools is there to help.

THE SCHOOLS WE SERVE

Aspen Community Magnet School
Cesar Chavez Community School
El Camino Real Academy
Engage
Kearny Elementary School
Nava Elementary School
Salazar Elementary School
De Vargas Middle School
Ortiz Middle School
Capital High School

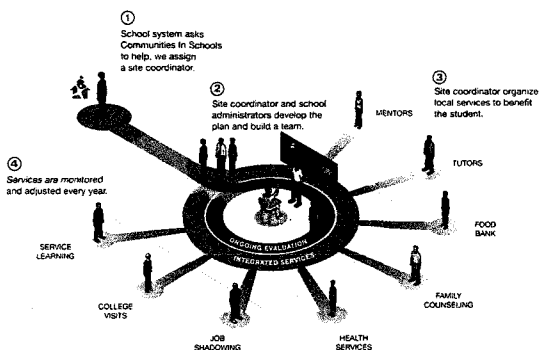
"The success of CIS in our schools means more students are equipped to learn and teachers have the time to teach."

– Dr. Joel Boyd, Superintendent of Schools

OUR WORK

COMMUNITIES IN SCHOOLS surrounds students with a community of support. Our evidence-based approach, adapted to meet each community's unique needs, is the basis for our success.

OUR UNIQUE MODEL



COMMUNITIES IN SCHOOLS advocates for kids. Our policy work is based on the core belief that all children have the ability to learn and succeed, and that improving public education must involve integrating community-based services into schools. Our tailored, comprehensive approach serves all students, including those most at risk of dropping out.

OUR RESULTS

When our students succeed we succeed. We measure our performance methodically, carefully evaluate all aspects of our programs, and use this knowledge to constantly improve.

With full time site coordinators working in ten public schools in the 2014-15 school year, CIS provided 4,522 students with school-wide services while 385 received longer-term case management support. The results were rewarding.

83%
OF CIS STUDENTS IN PRE-K-12 WERE PROMOTED
TO THE NEXT GRADE LEVEL

83%
MET THEIR BEHAVIORAL GOALS – AMELIORATING THEIR
DISRESPECTFUL OR DISRUPTIVE CLASSROOM BEHAVIOUR

86%
MET THEIR ACADEMIC PERFORMANCE GOALS INCLUDING
IMPROVED GRADES, OVERALL GPA, STANDARDIZED TEST
SCORES OR HOMEWORK COMPLETION

77%
MET THEIR ATTENDANCE GOALS

CIS is the most effective dropout prevention organization in America because we never give up on a student.