



# Agenda

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## ARCHAEOLOGICAL REVIEW COMMITTEE HEARING

THURSDAY, November 5, 2015 at 4:30 PM

CITY COUNCILORS CONFERENCE ROOM

CITY HALL - 200 LINCOLN AVENUE, SANTA FE, NM

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES: September 3, 2015, September 17, 2015, and October 1, 2015
- E. MATTERS FROM THE FLOOR
- F. ACTION ITEMS

- 1) Case #AR-30-2015. 1209 Canyon Road and Cerro Gordo Road. River and Trails Archaeological Review District. Ron Winters, agent for Eric Ulibarri at Sangre de Cristo Water, owner, requests approval of an Archaeological Reconnaissance Report for 4.27 acres at the Old Canyon Road Hydroelectric Power Plant and 2.72 acres at Two Mile Dam and Reservoirs. (David Rasch)
- 2) Case #AR-31-2015. Douglas Street, Miller Street, and Camino Escondido. Historic Downtown Archaeological Review District. Ron Winters, agent for City of Santa Fe, owner, requests approval of an Archaeological Monitoring Plan for 1700 linear feet in the City of Santa Fe Water Main Replacement Project. (David Rasch)
- 3) Case #AR-24-2015. 128 East Marcy Street. Historic Downtown Archaeological Review District. Ron Winters agent for Matthew Durkovich owner, requests approval of an Archaeological Monitoring Report for trenching 90 linear feet of sewer line. (David Rasch)
- 4) Case #AR-32-2015. Rufina Street and Siler Road. River and Trails Archaeological Review District. Townsend Archaeological Consultants, agent for Huitt-Zollars, Inc., owner, requests approval of an Archaeological Reconnaissance Report for 6.15 acres in the City of Santa Fe CMG Facility Upgrade. (David Rasch)

## G. DISCUSSION ITEMS

- 1) Discussion of the Santa Fe Archaeological Review Districts Overlay Zoning Ordinance Draft (Section 14-3.13).

## H. MATTERS FROM THE COMMITTEE

## I. ADMINISTRATIVE MATTERS AND COMMUNICATIONS

## J. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to date.

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Thursday, November 5, 2015

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**MINUTES OF THE  
CITY OF SANTA FE  
ARCHAEOLOGICAL REVIEW COMMITTEE HEARING  
City Councilors Conference Room  
November 5, 2015**

**A. CALL TO ORDER**

The Archaeological Review Committee Hearing was called to order by David Eck, Chair, at approximately 4:30 p.m., on November 5, 2015, in the City Councilors' Conference Room, City Hall, Santa Fe, New Mexico.

**B. ROLL CALL**

**Members Present**

David Eck, Chair  
Tess Monahan, Vice-Chair  
James Edward Ivey  
Derek Pierce  
Gary Funkhouser

**Others Present**

Lani McCulley, Administrative Secretary, Historic Preservation Division.  
Zachary Shandler, Assistant City Attorney  
Carl Boaz for Melessia Helberg, Stenographer

**NOTE:** All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference, and the original Committee packet is on file in, and may be obtained from, the City of Santa Fe Historic Preservation Division.

**C. APPROVAL OF AGENDA**

**MOTION:** Jake Ivey moved, seconded by Tess Monahan, to approve the Agenda, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

**D. APPROVAL OF MINUTES:**

**1. SEPTEMBER 3, 2015**

The following corrections were made to the minutes:

Page 6, paragraph 2, line 8, correct as follows: "...~~impact~~ intact subterranean..."

Page 6, paragraph 8, line 1, correct as follows: "...~~Lehar~~ Leeder

**2. SEPTEMBER 17, 2015**

The following corrections were made to the minutes:

Page 9, paragraph 3, line 1, correct as follows: "...~~things that~~ things that..."

**3. OCTOBER 1, 2015**

The following corrections were made to the minutes:

Page 4, paragraph 2 under Gary Funkhouser, correct as follows: "...is not sure..."

Page 6, paragraph 5, under Chair Eck, line 1, correct as follows: "...~~laterally~~ a lateral, it could be [~~inaudible~~] a desagauae. If it's [~~inaudible~~] a desagauae it's going..."

Page 7, paragraph 2, line 1, correct as follows: "...across this [~~ditch~~], cater..."

Page 10, paragraph 7, line 2, correct as follows: "...by ~~Alyssia~~ Alysia Abbott..."

Page 20, paragraph 12, line 1, correct as follows: "... ~~worthsmithing~~ wordsmithing that..."

Page 23, paragraph 9, Mr. Rash said he didn't say replication. [Stenographer's note: He didn't say however what he did say]

**MOTION:** Gary Funkhouser moved, seconded by Tess Monahan, to approve the minutes of the meetings of September 3, 2015, September 17, 2015 and October 1, 2015, as amended.

**VOTE:** The motion was approved unanimously on a voice vote.

**E. MATTERS FROM THE FLOOR**

Mr. Winters asked if the next submittal date for the December 3, 2015 meeting is November 17, 2015.

Ms. McCulley said that is correct, noting the schedule for submitting cases for consideration hasn't changed.

Mr. Winters said he understands December 22, 2015, is the submittal date for the January meeting, and Ms. McCulley said that is correct.

Chair Eck asked, since ARC will be going to one meeting per month, if they needed to change the submittal schedule.

Ms. McCulley said the schedule is still set for two meetings per month, because there is some thought about returning to two meetings per month, which must be approved by the City Council.

Mr. Ivey said he will be out of town and will not be attending the December and January meetings of the Committee.

**F. ACTION ITEMS**

- 1) **CASE #AR-30-2015. 1209 CANYON ROAD AND CERRO GORDO ROAD. RIVER AND TRAILS ARCHAEOLOGICAL REVIEW DISTRICT. RON WINTERS, AGENT FOR ERIC ULIBARRI AT SANGRE DE CRISTO WATER, OWNER, REQUESTS APPROVAL OF AN ARCHAEOLOGICAL RECONNAISSANCE REPORT FOR 4.27 ACRES AT THE OLD CANYON ROAD HYDROELECTRIC POWER PLANT AND 2.72 ACRES AT TWO MILE DAM AND RESERVOIRS. (DAVID RASCH)**

Ms. McCulley said she had nothing to add.

Mr. Winters apologized for burdening the Committee with the extra paperwork, but said he wanted the members to see the material. He said the power plant is fully surveyed as well as the dam. He said those are the areas that are going to be impacted by the construction.

Chair Eck asked if there is any need to resurvey Two-Mile Dam.

Mr. Winters said the dam was breached, and the area of the survey is just below the dam. He said on their map the pump house is the building that is scheduled to be demolished, and the configuration was correct. He said when they did theirs [survey] he thinks they were looking at something different.

Responding to the Chair, Mr. Winters said location A was done in 2008, and he did not resurvey it, so he focused on the 2.72 acres. He said the two tracts are shown on page 8, just southwest of the dam. He said there was no need to resurvey that, so he included the report done in 2008.

**Jake Ivey**

Mr. Ivey asked if it is true that Nellie Bly was absolutely the only one person in the world personally managing the industries of such a magnitude at that time.

Mr. Winters said that was what she touted, commenting he found it fascinating. However, it was her claim to fame. He said she sounded like a remarkable person.

Mr. Ivey asked if the IO is one of those [55 gallon drum].

Mr. Winters said no, it's historic, commenting he just wanted the Committee to know about the origin of the 55 gallon drums.

**Tess Monahan**

Ms. Monahan said the source information was interesting.

**Gary Funkhouser**

Mr. Funkhouser said he had no comment.

**Derek Pierce**

Mr. Pierce said he has one observation. He said Mr. Winters talked about the survey of the parcel, and asked Mr. Winters if it was the entire parcel in the legal sense as recorded on the deed, or is it a portion of that.

Mr. Winters said it is the 2.72 acres.

Mr. Pierce said he meant in terms of clearance, was it for the entire parcel of 4.27 acres.

Mr. Winters said he didn't survey that, noting clearance for the 4.27 acres was done in 2008.

Mr. Pierce said the reason he brings this up is that we often use parcel in the surveyor's legal sense when we're clearing a parcel, and we should use the term "project area" instead of "parcel."

Mr. Winters agreed, saying this is a good point.

**Chair Eck**

Chair Eck said on page 5, Paragraph 2, it says, "*Although a small percentage of the project involved the City of Santa Fe Water Treatment Plant (Figure 2), this portion of the project was not resurveyed.*" He asked if there is an indication on the original of what parts he has included.

Mr. Winters pointed to them on the aerial map, commenting he forgot the copies are only in black and white.

Chair Eck, referring to page 7, paragraph 6, said the last line says, "...undivided lands of the Santa Fe Grant, Santa Fe, New Mexico, and asked if they were platted.

Chair Eck, referring to page 7, last line which says, "...the State Historic Preservation Office," and it should be "State Historic Preservation Officer."

Chair Eck, referring to page 10, said north is not shown on the map, which would be helpful.

Mr. Winters said north is at the top of the page.

Chair Eck suggested that as a caption change.

Chair Eck, referring to report page 152, the NIAF form, said our City terminology and your terminology are colliding. He said you only mention the 2.72 acres as actually being surveyed and asked if he intended to do that.

Mr. Winters said, "That is what I actually surveyed, yes."

Chair Eck said on the map attached to the NIAF form, he would like to see the location of the isolate noticed on that map.

**MOTION:** Derek Pierce moved, seconded by Gary Funkhouser, with respect to Case #AR-30-2015, 1209 Canyon Road and Cerro Gordo Road, River and Trails Archaeological Review District, to approve the Archaeological Reconnaissance Report for 4.27 acres at the Old Canyon Road Hydroelectric Power Plant and 2.72 acres at Two Mile Dam and Reservoirs, requested by Ron Winters for Eric Ulibarri at Sangre de Cristo Water.

**VOTE:** The motion was approved unanimously on a voice vote.

- 2) **CASE #AR-31-2015. DOUGLAS STREET, MILLER STREET AND CAMINO ESCONDIDO. HISTORIC DOWNTOWN ARCHAEOLOGICAL REVIEW DISTRICT. RON WINTERS, AGENT FOR CITY OF SANTA FE, OWNER, REQUESTS APPROVAL OF AN ARCHAEOLOGICAL MONITORING PLAN FOR 1700 LINEAR FEET IN THE CITY OF SANTA FE WATER MAIN REPLACEMENT PROJECT. (DAVID RASCH)**

Ms. McCulley said she has nothing to add.

Mr. Winters asked if it would be out of order to let Mr. Townsend go ahead of him, saying he doesn't mind waiting.

Chair Eck said we need to follow the agenda.

**Jake Ivey**

Mr. Ivey said he had no comment.

**Tess Monahan**

Ms. Monahan said she had no comment.



**Gary Funkhouser**

Mr. Funkhouser said he had no comment.

**Derek Pierce**

Mr. Pierce said he had no comment.

**Chair Eck**

Chair Eck said, referring to report page 20, regarding the discussion on human remains, it says, "*Articulated and in situ human remains will be excavated by a permitted archaeologist.*" He said there needs to be clarification that the remains will be excavated only as the results of that discussion, and would be excavated only if nothing else is possible, so it is qualified.

Chair Eck said on page 20, line 10, it should be "reinterment" instead of "reinternment."

Chair Eck said line 1, paragraph 1 on page 25, should be corrected so it reads as follows: "It is the archaeologist's belief....."

**MOTION:** Gary Funkhouser moved, seconded by Tess Monahan, with respect to Case #AR-31-2015, Douglas Street, Miller Street and Camino Escondido, Historic Downtown Archaeological Review District, to approve the Archaeological Monitoring Plan for 1,700 linear feet in the City of Santa Fe Water Main Replacement Project, as requested by Ron Winters for the City of Santa Fe, with the aforementioned corrections, and to forward a copy of the report and notice of this approval to the New Mexico Historic Preservation Division, as per NMAC 4.10.7.

**VOTE:** The motion was approved unanimously on a voice vote.

- 3) **CASE #AR-24-2015. 128 EAST MARCY STREET. HISTORIC DOWNTOWN ARCHAEOLOGICAL REVIEW DISTRICT. RON WINTERS AGENT FOR MATTHEW DURKOVICH, OWNER, REQUESTS APPROVAL OF AN ARCHAEOLOGICAL MONITORING REPORT FOR TRENCHING 90 LINEAR FEET OF SEWER LINE. (DAVID RASCH)**

Ms. McCulley said she had nothing to add.

Mr. Winters said it was interesting to monitor trenching inside of a building, commenting it had to be dug by hand, so he really got to see every shovelful that came out. He said there were quite a few artifacts.

**Jake Ivey**

Mr. Ivey said he had no comment.

**Tess Monahan**

Ms. Monahan said she had no comment

**Gary Funkhouser**

Mr. Funkhouser said he had no comment.

**Derek Pierce**

Mr. Pierce, referring to page 71, the second page of the LA form, said philosophically he has difficulty in Mr. Winters declaring the site not eligible when he only saw the profile in the trench, because he doesn't know the full extent. Although that part might not be significant, he would suggest a recommendation of "not determined" or "unknown."

Mr. Winters agreed, saying he based it on the visible disturbed area, and he will make that change.

Mr. Funkhouser said he would agree as well.

**Chair Eck**

Chair Eck, referring to the Abstract, page 2, paragraph 4, line 8, suggested it should say, "excavated under the sidewalk."

Mr. Ivey said the same thing can be achieved by removing the comma between "of" and "128," and the Chair agreed.

Chair Eck said on page 6, paragraph 3, line 7, remove the comma between "of" and "128."

Chair Eck said on Page 9, in the illustration, some indication of north would be good, since much of the discussion references north, noting the illustration actually is upside down.

Mr. Winters said he will do so.

Chair Eck, referring to Page 43, said he has a general question. He said to have the title search end in 1990 seems odd, and asked the reason.

Mr. Winters said it wasn't that it ended, there was a different interest in trying to follow it, commenting it had to do with the fact that 3 people came together and was difficult to follow the chain of title.

Chair Eck, referring to page 34, paragraph 3, line 2, where it says, "...by intercepting an existing sewer line a placing a proposed hand hole at this location, said it seems like it is missing words or phrases. He suggested he fix the language.

Chair Eck, referring to Page 34, paragraph 5, asked where is the profile on the original so it is clear to a future reader, and asked that be included.

Chair Eck, referring to Page 35, paragraph 3, where it says 5.5 meters of trench, and asked which 5.5 meters.

Mr. Winters said it is the diagonal portion of the trench.

Chair Eck, referring to page 41, under Artifact Analysis, said something is wrong with the first sentence because the site consists of more than 403 historic artifacts, noting a total of 484 artifacts were recovered.

Chair Eck said at the top of page 42, paragraph 1, line 1, it should say at least 431 artifacts were recovered.

Chair Eck said wherever the profile is illustrated in several places in the report, knowing where it is, will be critical, and suggested the entirety of the site was below the area illustrated in the profile. He said you only illustrate 1.23 meters of the excavation, and describe the lense as starting at 1.25 and going from 1.82 to [inaudible].

Mr. Winters said the trench varied in depth.

Chair Eck said then perhaps he should clarify it is the trench and not the lense itself. He asked if it is the entirety of Figure 3.

Mr. Winters said yes.

**MOTION:** Derek Pierce moved, seconded by Tess Monahan, with respect to Case #AR-24-2015, 128 East Marcy Street, Historic Downtown Archaeological Review District, to approve the Archaeological Reconnaissance Report for residential improvements at Lot 97-A DeVargas Subdivision, with the aforementioned corrections, as requested by Ron Winters, agent for Matthew Durkovich, owner.

**VOTE:** The motion was approved unanimously on a voice vote.

- 4) **CASE #AR-32-2015. RUFINA STREET AND SILER ROAD. RIVER AND TRAILS ARCHAEOLOGICAL REVIEW DISTRICT. TOWNSEND ARCHAEOLOGICAL CONSULTANTS, AGENT FOR HUITT-ZOLLARS, INC., OWNER, REQUESTS APPROVAL OF AN ARCHAEOLOGICAL RECONNAISSANCE REPORT FOR 6.15 ACRES IN THE CITY OF SANTA FE CMG FACILITY UPGRADE. (DAVID RASCH)**

*STENOGRAPHER'S NOTE: At this point, Mr. Boaz failed to turn the tape at the time it stopped, and at least 12 minutes are lost. The following is done from Mr. Boaz's notes.*

Mr. Pierce recused himself from this case and left the room.

Ms. McCulley had nothing to add to the staff report.

Mr. Townsend introduced Ms. Mary McDonald, Public Works Department.

Mr. Townsend said it would be great if the City could come up with another survey form to better indicate the conditions. He said the Committee has seen this before, and a lot of this is somewhat redundant. He found it fascinating to have that rejected boundary. It is something that needs to be looked at further. The warranty deeds that the City supplied were questionable as to whether there is title to the property.

**Jake Ivey**

Mr. Ivey said he had no comment.

**Tess Monahan**

Ms. Monahan said she had no comment

**Gary Funkhouser**

Mr. Funkhouser said he had no comment.

**Chair Eck**

Chair Eck referred to the last paragraph on page 7, below the figure. He said part of the lot is used elsewhere and had the legal description.

Chair Eck said In the report on page 2, paragraph 2, the second word, "unaltered" is misspelled.

Chair Eck said on page 3 in Figure 3, there is no north arrow to show direction.

Mr. Townsend agreed it is hard to see on the copy but it is there on the original.

Chair Eck asked for clarification on page 4 in the caption to Figure 5. He said it looked as if Mr. Townsend was well north of the property when taking this picture, and asked if he took the picture from the arroyo.

Mr. Townsend said that is correct.

Chair Eck referred to page 15 regarding the discussion of aisle #1 and asked Mr. Townsend if he could embellish on that discussion.

Mr. Townsend said the second word is tapped. He said in the picture, the object just looks like a cross, but it is really just junk wood out there.

**MOTION:** Gary Funkhouser moved, seconded by Tess Monahan, with respect to Case #AR-32-2015, Rufina Street and Siler Road, River and Trails Archaeological Review District, to approve the Archaeological Reconnaissance Report for 6.15 acres in the City of Santa Fe CMG Facility Upgrade, with the corrections stipulated, as requested by Townsend Archaeological Consultants, agent for Huitt-Zollars, Inc., Owner.

**VOTE:** The motion was approved on a voice vote with Gary Funkhouser, Tess Monahan and Jake Ivey voting in favor of the motion, no one voting against and Derek Pierce recused.

Mr. Townsend asked about getting the approved documents.

Ms. McCulley said she would provide those to him.

*Derek Pierce returned to the meeting*

## **G. DISCUSSION ITEMS**

### **1) DISCUSSION DRAFT OF THE SANTA FE ARCHAEOLOGICAL REVIEW DISTRICTS OVERLAY ZONING ORDINANCE. (SECTION 14-3.13).**

Chair Eck said the Draft Ordinance in the packet repeats some things we approved last time, except the first six pages which are new.

Ms. McCulley said the whole section is in the packet, and Chair Eck said, "I stand corrected."

Chair Eck said we can review it now and/or asked Committee members to put together their questions for staff, to be answered at the next meeting.

Chair Eck said we are now at D. Exemptions, page 9 of the draft. He said we never talked about this part in the subcommittee.

He asked Mr. Shandler if he has comments.

Mr. Shandler said the Subcommittee talked about deleting part 1 and 2, parks and trails.

Mr. Pierce said #1, which proved contentious in the meeting, said *"No archaeological clearance permit is required for an individual City Park project that is less than one (1) acre."*

Chair Eck said that is very important, and our interpretation is based on that language.

Mr. Funkhouser said the problem was that people had different interpretations of what they wanted to do.

Chair Eck talked about a recent situation where they had projects in 42 different parks and wanted to consider that as one project. He said the Committee believed those were individual projects.

Mr. Pierce said the definition as written now is clear to him.

Mr. Funkhouser said people have different interpretations of what they want it to be.

Chair Eck said he would suggest a different word or perhaps an additional word would help.

Ms. Monahan suggested both "individual" and "independent" as a solution.

Mr. Ivey questioned why the word "individual" is there at all, commenting he would rather not have the "less than one acre" exemption at all.

Chair Eck said that is for City properties, commenting that we have thresholds for the private citizen and asked why there should not be a threshold for the City.

Mr. Ivey said, "My position is now and always has been that there should not be a threshold. Any square footage in the historical areas of this City should all receive equal attention from Archaeologists in historic districts."

Mr. Funkhouser agreed.

Chair Eck said, yes, to conform with State requirements.

Ms. Monahan said it doesn't specify that in River and Trails.

Chair Eck said there are no exemptions in the Historic Downtown, but we have 3 Historic Districts.

Mr. Pierce said it is a good point. He said they don't have that exemption under State law.

Mr. Funkhouser said we can't make it less specific than state law.

Mr. Pierce said we should run it by SHPO, noting it might be a moot point.

Chair Eck said all of the utility projects would be impacted.

*[Sorry, too many people talking here at the same time]*

Chair Eck said, "I guess the bottom line is if it ain't broke do we want to try to fix it unless the State tells us otherwise."

Mr. Funkhouser said there is some ambiguity to argue this point, but on the other hand, "I think we certainly made the definition clear."

*[Too many people talking here at the same time]*

Mr. Pierce asked about the language in Exemption #1.

Chair Eck said we reached consensus on that, so he thinks we are okay.

Mr. Ivey asked if we discussed Exemption #3. He said on line 5, it says, "*The report shall state whether demolition will damage possible archaeological artifacts*." He asked why it specifies artifact rather than site. He would think the historical archaeology is more of sites than artifacts.

Chair Eck said it is the characteristics of the deposit that we're actually interested in.

Mr. Ivey asked about the possible damage of archaeological resources.

The Committee seemed to agree with that new language.

Mr. Pierce said Exemption 4 is the exemption for federal agencies.

Chair Eck said in terms of the federal agencies, we are to stay out of the way.

Mr. Funkhouser said it sort of defeats the purpose if we are excluded from knowing what is happening in places for which are responsible. He said he believes that we should regularly insist that we get the information.

Chair Eck said the last sentence says City staff are supposed to get the report but it might not get into the right location with the City.

Ms. McCulley said we would assign it a case number that we would file for tracking purposes.

Chair Eck have you seen such.

Ms. McCulley said she hasn't.

Chair Eck asked Ms. McCulley if she can "pick David Rasch's mind" to see if that is being done, and Ms. McCulley agreed.

Mr. Pierce said Exemption 4 is fine if they have a process in place but some of them don't.

Mr. Funkhouser said regarding Exemption 6, the State should have a stake in what is going on in the town. But if the department is not involved, they are supposed to reach out.

Chair Eck asked Ms. McCulley to find out also if there is a track record, a history of contacts to the City's Historic Preservation Division, and if not there ought to be.

Ms. Monahan said we don't want to overreach but we do need this information.

Mr. Funkhouser said ARC has tried not to overreach.

Mr. Pierce said getting a copy of the report is okay.

*[Ms. Monahan's remarks are inaudible]*

Chair Eck said if it doesn't have a case number, it probably doesn't rise to the level of attention we would like.

Mr. Pierce said the case number is primary.

Chair Eck said it can be dealt with internally through the Historic Preservation Division and linking them in so they don't disappear.

Chair Eck asked, with regard to Exemption 5, what is the logic of exempting Applicants requesting a lot split subdivision.

*[Ms. Monahan's remarks here are inaudible.]*

Ms. McCulley said the subdivision has to come before the City before any kind of infrastructure work can be done.

Chair Eck asked Mr. Shandler about this language.

Mr. Shandler said he agrees with Mr. Pierce. He thinks the current Code for River & Trails & Suburban is tracked with the subdivision which goes for a lot split. He said if he had the opportunity to rewrite it, he would say 2 acres.



Chair Eck said it could be implicit in the acreage, if you are less than this, you are exempt. If you are in the Suburban District and it is 10.2 acres you do need clearance, but with 9.8 acres you don't.

Mr. Shandler said the same point could be made about the City park language. He said he will talk with Mr. Rasch about mirroring that language and exemptions.

Mr. Shandler said they discussed devoting 90 minutes of the next meeting to the discussion of the draft ordinance.

Chair Eck would like for the entire Committee to be here for that discussion.

Mr. Funkhouser said the language in Exemption 7, *Applicants whose land is in areas where archaeological inventory, excavation or other treatment has previously been completed, are exempted...* is very vague to allow an exemption. He asked what is an area, how big is an area and so forth.

Mr. Ivey expressed concern about protection of artifacts in such area.

Chair Eck said we could add language to tighten it up, and Mr. Funkhouser agreed, saying we need to establish control.

Ms. Monahan wants to close the loopholes.

*[Mr. Funkhouser's remarks here are inaudible]*

#### **H. MATTERS FROM THE COMMITTEE**

None.

#### **I. ADMINISTRATIVE MATTERS AND COMMUNICATIONS**


Ms. McCulley said something here about filling the vacant position.

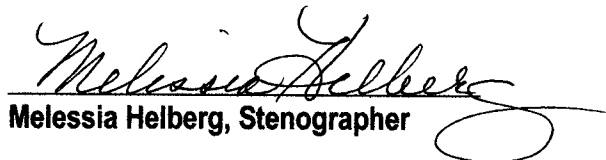
#### **I. ADJOURNMENT**

There was no further business to come before the Committee.

**MOTION:** Jake Ivey moved, seconded by Gary Funkhouser, to adjourn the meeting.

**VOTE:** The motion was approved unanimously on a voice vote, and the Committee was adjourned at approximately 6:30 p.m.

  
David Eck, Chair 3/January 2016

  
Melessia Helberg, Stenographer