



CITY CLERK'S OFFICE
Agenda DATE 3/17/16 TIME 8:47a
SERVED BY Jessie Esparza
RECEIVED BY [Signature]

MUNICIPAL TREE BOARD

A Subcommittee of the PARC (Parks & Recreation Advisory Commission)

The Barn at Frenchy's Field

2001 Agua Fria Street

Wednesday, March 23, 2016

10:00 a.m. – 12:00 p.m.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Meeting Minutes of February 24, 2016
5. Old Business
 - A. Reflections from the Train-the-Trainer Session on February 27, 2016
6. New Business
 - A. Finalize Plantings for Arbor Day – Action Item
7. Announcements
8. Public Comment
9. Date and Time of next meeting- Wednesday, April 27, 2016 10:00 am
10. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**SUMMARY OF ACTION
MUNICIPAL TREE BOARD
THE BARD AT FRENCHY'S FIELD
2001 AGUA FRIA STREET
Wednesday, March 23, 2016, 10:00 am**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF MEETING MINUTES February 24, 2016	APPROVED	1
<u>OLD BUSINESS</u>		
REFLECTIONS FROM THE TRAIN THE TRAINER SESSION ON FEBRUARY 27, 2016	INFORMATION/DISCUSSION	2-4
<u>NEW BUSINESS</u>		
FINALIZE PLANTINGS FOR ARBOR DAY	INFORMATION/DISCUSSION	4-7
ANNOUNCEMENTS	INFORMATION/DISCUSSION	7-8
PUBLIC COMMENT	INFORMATION/DISCUSSION	8
DATE AND TIME OF NEXT MEETING	WEDNESDAY, APRIL 27, 2016	8
ADJOURN	ADJOURNED	8

**MUNICIPAL TREE BOARD
THE BARN AT FRENCHY'S FIELD
2001 AGUA FRIA STREET
Wednesday, March 23, 2016, 10:00 am**

I. CALL TO ORDER

The meeting of the Municipal Tree Board was called to order by Chair Patrick Torres at approximately 10:00 am, on Wednesday, March 23, 2016, at The Barn at Frenchy's Field, 2001 Agua Fria Street, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Patrick Torres, Chair
Tracy Neal
Katherine O'Brien
Athena Beshur
Tom Dominguez

MEMBERS ABSENT

OTHERS PRESENT

Victor Lucero, Parks Department
Mary Schruben
Jesse Esparza, Parks Department
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Neal, seconded by Ms. O'Brien, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MEETING MINUTES
February 24, 2016**

MOTION A motion was made by Mr. Neal, seconded by Mr. Dominguez, to approve the minutes as presented.

VOTE The motion was passed unanimously by voice vote.

5. OLD BUSINESS

**A) REFLECTIONS FROM THE TRAIN THE TRAINER SESSION ON
FEBRUARY 27, 2016**

Ms. O'Brien said Tracy took over leading the Train The Trainer. Thank you Tracy.

Chair Torres said it was a fun learning day.

Mr. Neal asked Ms. Beshur if she had spoken with any of the Master Gardner people after the training to get any feedback.

Ms. Beshur said yes, they decided that next weekend they are going to finish that inventory. It seems to be a good model. If we could provide that initial lesson then hand over to people they will feel more comfortable finishing the inventory.

Ms. O'Brien said that is a good idea. In each park we approach have a Train The Trainer for that specific park then let the volunteers do the work.

Ms. O'Brien said they could do it on separate days if the park is big. We can use this model. They decided what day worked for them.

Ms. O'Brien said she will join them.

Ms. Beshur explained that they need all of the maps, boxes, tapes and poles that were brought back. Maybe once they are finished with a park they could bring all the stuff back to Tom so we can get it to the next people.

Ms. O'Brien said we need to work with the City on that.

Chair Torres said that would be best. Especially if we have other groups.

Ms. Schruben said she has the materials. She brought it all to Richard and he told her that she was supposed to keep that stuff. So we have to work that out. It is all at Jesse's office. She can go get it and bring it on Saturday. How many boxes do you need.

Ms. O'Brien answered three.

Mr. Neal said he has the poles that are breast height. He will take them to the park on Saturday.

Ms. Beshur said so Richard wants us to keep them until we are done. Is there some place to turn them in.

Chair Torres said this will work until we get multiple groups doing inventories at the same time.

Ms. Schruben said after we are done the equipment will go to Tom's and the drawing and data sheets will go to Richard.

Mr. Neal asked do you Athena want to be in charge of organizing the inventories.

Ms. Beshur said you did such a good job. We could set a date that works and do adjoining parks and split us up and Tracy could float from one to another.

Ms. O'Brien said or do a big park and finish Ragle Park as the next thing.

Ms. Beshur said that would give us all an opportunity to be that trainer.

There was discussion about forming a quorum.

Chair Torres will work with legal and the clerk's office to get done.

Ms. O'Brien asked for a date for Ragle Park. It will be three weeks before we will have leaves.

Ms. Beshur said we will see different issues now than we will see in summer. It is Intimidating for people to identify trees without leaves.

Chair Torres asked are we going to have any trainings planned to conduct prior to our next meeting in April.

Ms. Beshur said the faster we move on this the better. Parks is going to have to build some more of those boxes with the items inside.

Mr. Lucero asked how many.

Mr. Neal said two more. Is there any money in the budget to buy diameter tapes.

Mr. Lucero will check.

Ms. O'Brien said each box should have one and each box should have calipers.

Ms. Schruben said we need the longer circumference tapes too.

Mr. Neal said we need nine tapes.

Ms. Beshur asked do we already have maps for Ragle.

Mr. Neal said no.

Ms. Schruben said she will talk to Richard when she picks up boxes about that. They have a 2015 fly over map that they could get for us.

Ms. Beshur said or landscape maps.

Ms. Schruben said she does not think there is one of those for Ragle.

Ms. Beshur said for moving forward landscape maps would be good.

There was a discussion about dates.

It was decided to do Ragle Park on April 23rd at 10 am.

Ms. Beshur said she will create a sign up for the event for that date. We may have more people. She asked if she should invite the Watershed people and Railyard Stewards

Chair Torres said yes.

6. NEW BUSINESS

A) FINALIZE PLANTINGS FOR ARBOR DAY

Chair Torres said at the last meeting we started discussion on Arbor Day and having input.

Mr. Neal asked did you Katherine or Athena talk to the City guy in charge of that day.

Ms. O'Brien said no, we were waiting for this meeting. She understood from Richard that he just wanted us to select the park and tree then get hold of Mr. Sanchez. Lets do that. In correspondence among the Tree Board members we narrowed it down to Torreon Park and a Texas Red Oak.

Mr. Neal said he went by Torreon this morning. It would be nice for us to go by there and show Mr. Sanchez where we are talking about planting the tree.

Ms. O'Brien said we are thinking the SW corner of the picnic table area that is without shade.

Mr. Neal said the City may have to do some land sculpture so that water would run to it.

Mr. Neal asked Victor what does the City do if there are gophers running rampant. Burrowing rampant.

Mr. Lucero said they are in the process of mitigating with trapping and carbon monoxide devices. Let him know what areas you want to prioritize and we will put it next in line.

Mr. Neal asked if you trap them is there a program to come back and control them on an ongoing basis.

Mr. Lucero said that is what he has been pushing. That is the best way to alleviate a park infested with pocket gophers.

Mr. Neal said Ashbaugh is highly infested. Could you put that on your list.

Mr. Lucero said yes.

Ms. Beshur said now it is connected to other parks in the area.

Ms. O'Brien said Richard wanted us to work on Torreon and Ashbaugh.

Ms. Beshur said in Larragoite Park there are lots of prairie dogs mounds.

Ms. O'Brien asked do you want me to contact Mr. Sanchez and tell him the Park and a Red Oak.

Mr. Neal said in the email discussion we discussed planting a tree with shrubs around it. You have to be careful about location.

Ms. Beshur said she was thinking of a single tree because of the location. The rest are areas for play. It is probably not a good idea to put shrubs.

Everyone agreed.

Ms. O'Brien said she will email Mr. Sanchez and ask for a larger Red Oak.

Ms. O'Brien said it is up to the City to buy the tree.

MOTION A motion was made by Ms. O'Brien, seconded by Mr. Neal, to contact Mr. Sanchez to let him know that we want to plant a Texas Red Oak at Torreon Park for the Arbor Day festivities.

VOTE The motion passed unanimously by voice vote.

Chair Torres said he will send that recommendation to the City.

Ms. Beshur asked will you talk to Mr. Sanchez about getting the basin dug in that area.

Ms. O'Brien said yes.

Ms. Beshur said a lot of the residents don't know we have a Tree Board. Maybe we could take some pictures of all of us in front of the tree when it is planted and make it a media event.

Ms. Schruben said isn't Mr. Sanchez the guy that gets the spread in the New Mexican. We could ask him to organize that.

Ms. O'Brien said what we really want to do is publicize the inventories. If we could get the New Mexican to do a photo of what we will be doing at Ragle Park that would be good. Also why we are doing it and the importance of it.

Mr. Neal said that is a good way for people to get involved.

Ms. Beshur asked should we also plan to inventory Torreon Park that day.

Mr. Neal said that is a good idea.

Ms. Beshur said so we will do the inventory at Torreon Park on April 29th. Maybe Mr. Sanchez could encourage the media to come out for the 23rd to highlight the training and on Arbor Day for the celebration.

Ms. O'Brien said it is good to do two in a row. It gives us momentum.

Ms. Schruben asked are there any schools doing events on that day.

Chair Torres said last time he went to schools close by an event and they were invited to come.

Mr. Lucero said Gonzales Elementary is close.

Ms. O'Brien said Aspen Elementary is pretty close too.

Mr. Dominguez asked do we contact them and invite them.

Ms. O'Brien said she could suggest that to Mr. Sanchez.

Chair Torres said sure.

Ms. Beshur asked with the idea to invite schools is it that then they go back and inventory their school or just for them to understand about trees.

Ms. O'Brien said it is just for them to understand the significance of trees.

Chair Torres said yes, if we do that then we have done good.

Ms. Beshur asked if we are going to invite the school should we have some sort of paper or something to give them.

Ms. O'Brien said Richard does not like paper. We can leave it up to Mr. Sanchez.

Ms. Beshur said she will send them some stuff from Ranger Rick.

Chair Torres said the best way is to give it to teachers to distribute to kids in the classroom.

Chair Torres said he is going to suggest to Mr. Sanchez to contact them.

7. ANNOUNCEMENTS

Mr. Lucero said from his findings, as far as the tree pests he encounters, there are Conifer Aphids on Ponderosa, the stems and needles. Pine Saw Flies are active now. Pinon Needle Scale Egg masses are very bad this year. He has looked at the Nantucket Pine Tip Moth and it is still in pupae stage. He has some traps out and is generating data.

Mr. Neal asked what are you seeing them in.

Mr. Lucero said ponderosa, not many. Next week he will be doing some work using Arbor Jet technology on Texas Red Oaks and American Elms. The scale insects are doing damage. He will keep everyone posted on the results of that. You inject an insecticide and as the sap flows and it reaches areas that are infested.

Mr. Neal asked do you try to control the Pine Scale in the parks.

Mr. Lucero said he can't find any data where any control measures have been used on landscape plants. He will continue to monitor the populations. You can control them mechanically with hard sprays of water but typically that is not sufficient.

Ms. Beshur asked for the Arbor Jet are you selecting trees that have already blossomed.

Mr. Lucero said the sap wood has to be active. Anything that is at bud break.

8. PUBLIC COMMENT

Chair Torres called on Jesse. Jesse Esparza is the liaison for this Committee. The City clerk needs the Board members current information. She will take the information to the City clerk.

Ms. Esparza passed around an update sheet and everyone completed it.

9. DATE AND TIME OF NEXT MEETING

Wednesday, April 27, 2016.

10. ADJOURN

MOTION A motion was made by Mr. Neal, seconded by Ms. O'Brien, to adjourn the meeting.

VOTE The motion passed unanimously by voice vote.

The meeting adjourned at 11:30 am.



Patrick Torres, Chair



Elizabeth Martin, Stenographer