



Agenda

DATE 4/13/16 TIME 1:16pm
SERVED BY Richard DeMella
RECEIVED BY SSSS

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday, APRIL 21, 2016

5:15- P.M. - 6:15 P.M.

CYFD Offices

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
Words from the Chair – Sam Jackson
- V. Approval of minutes March 17th, 2016 and June 26th, 2014
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Approve of Financial Report
- VII Presentations:
 - A Communities in Schools – Julia Bergen
 - B. Job Corp – Glenda Sanchez, Admissions Coordinator
- VIII Matters from the Board
 - A. New programs FY 16/17- Program Committee
 - B. County Letter – Sam Jackson
- IX Matters from the Public
- X Next Meeting May 19th, 2016
- XI. Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's Office at 955-6520, five (5) working days prior to meeting date

**SF Regional Juvenile Justice Board
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Meeting of April 21, 2016**

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Call to Order	The Santa Fe Regional Juvenile Justice Board was called to order at 5:19 p.m. by Mark Dickson, Vice Chair.	1
Roll Call	A quorum was established at 5:22 p.m.	1
Introductions of Board Members and Guests Word from the Chair-Sam Jackson		1
Approval of the Agenda	<i>Judge Sommer moved to approve the agenda as amended with a second from Mr. Lindahl which passed by voice vote.</i>	2
Approval of the Minutes of March 17, 2016 and June 26, 2014	<i>Judge Somer moved to approve the minutes if March 17, 2016 as presented with a second from Mr. Lindahl which passed by voice vote.</i>	2
	<i>Judge Somer moved to approve the minutes if June 26, 2014 as presented with a second from Mr. Trujillo which passed by voice vote.</i>	2
Financial Report- A.) Budget-Detailed Budget and Financial Report B.) Approval Financial Report	<i>Mr. Trujillo moved to approve the Financial Report as presented with a second from Ms. Pathak which passed by voice vote.</i>	3
Presentations: A.) Communities in Schools-Julia Bergen B.) Job Corp-Glenda Sanchez, Admissions Coordinator	Discussion Only	3 4
Matters from the Board A.) New Programs FY 16/17-Program Committee B.) County Letter-Sam Jackson C.) Discussion of ICM Program	Discussion Only	5 5 5
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Adjournment	<i>There being no further business to come before the Santa Fe Regional Juvenile Justice Board the meeting adjourned at 6:27 p.m.</i>	5
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Santa Fe Regional Juvenile Justice Board Meeting
CYFD Offices 1920 5th Street, Santa Fe, NM 87505
April 21, 2016
5:15 p.m. to 6:15 p.m.

1. Call to Order

The Santa Fe Regional Juvenile Justice Board was called to order at 5:19 p.m. by Mark Dickson, Vice Chair. A quorum was established at 5:22 p.m.

2. Roll Call

Present

Mark Dickson, Vice Chair
Ted Lovato-Andrea Sandoval *proxy vote*
Poohja Pathka
Jesus Vargas
Richard Lindahl
Judge Mary Marlowe Sommer
Deacon Anthony Trujillo
Jennifer Romero

Excused

Sam Jackson, Chair
Aaron Garcia

Staff Present

Richard DeMella, City Liaison

Others Present

Linda Vigil, Stenographer
Julia Bergen, Communities in Schools
Andrea Sandoval, JPPO CYFD-proxy vote for Ted Lovato
Mary Ellen Gonzales, Restorative Justice
Kimber Seymore, Nurse at Cesar Chavez
Hilda Perez-Vargas, Student at Cesar Chavez
Maida Morales, Mother of students at Cesar Chavez
Student at Cesar Chavez
Devin Dunsay, Communities in Schools
Glenda Sanchez, Job Corps
Mary Louise Romero, ICM

3. APPROVAL OF THE AGENDA

Judge Sommer added the discussion of the ICM contract under Matters from the Board.

Judge Sommer moved to approve the agenda as amended with a second from Mr. Lindahl which passed by voice vote.

4. INTRODUCTIONS OF BOARD MEMBERS AND GUESTS

Introductions we made by all present.

Words from the Chair-Sam Jackson

Mr. Jackson was not present.

5. APPROVAL OF MINUTES MARCH 17, 2016 AND JUNE 26, 2014

Judge Somer moved to approve the minutes of March 17, 2016 as presented with a second from Mr. Lindahl which passed by voice vote.

Judge Somer moved to approve the minutes of June 26, 2014 as presented with a second from Mr. Trujillo which passed by voice vote.

6. FINANCIAL REPORT

A.) Budget- Detailed Budget and Financial Report

Mr. DeMella presented his Detailed Budget and Financial Report (See Exhibit A). Mr. DeMella explained the amount of \$521.60 was to reimburse him for his travel expenses to Silver City.

A discussion was held about the ICM contract, it was approved by City Council and is with the Mayor for signing. The Mayor was out of town and will sign tomorrow or the beginning of next week.

Mr. DeMella explained there is a balance that can be used for an existing program, he would like input from the Board.

Mr. DeMella reported that the Day Reporting Program has not complied with supplying invoices and reports as per the MOU.

Mr. DeMella explained the matches. Mr. Trujillo asked if the money available has to be used within the next three months. Mr. DeMella stated it does or it will be lost.

Mr. DeMella reviewed the report for the members that were late.

Judge Sommer asked about the issue with the ICM contract and if Ms. Romero is able to bill for the work she is currently doing. Ms. Romero stated she does not want to have to send money back if she is not under contract.

Mr. DeMella stated there is always a break in service with the CYFD contracts. This particular item is currently with the Mayor should be signed tomorrow or early next week, then it will be complete and Ms. Romero can continue working and work with new clients.

Ms. Sandoval asked Ms. Romero to explain the amount per client. Ms. Romero explained it is anywhere from 8 hours for 12-15 clients a week.

Judge Sommer reviewed and read aloud the portion of the minutes from last month where it was decided to Ms. Romero would not take on any new clients until the contract is signed she may present it as a match at a later date.

Judge Sommer presented a letter to the Board from a student on behalf of Ms. Romero describing the help she gives him. (See Exhibit B)

A discussion was held about this issue that happens every year. The programs are underfunded and there has to be a break in the service of the program. Ms. Gonzales stated that the Restorative Justice Program gets the funding however it is always months late.

Mr. DeMella explained the programs that are funded over \$50,000 have to go through the proper channels at the City Finance Department then to the City Council and finally to the Mayor. Mr. DeMella explained other money can be moved around in the same category but not a new one and not a program that is already budgeted over \$50,000.

A discussion was held about holding a Program Committee meeting to discuss and decide which program to place that overage in.

A brief discussion was held about possibly using it for tutoring.

The Fire Alarm disturbed the meeting from 5:19 p.m. until 5:24 p.m.

A discussion was held and a decision was made to have the Program Committee meet next week to insure it gets used placed and used by the end of June.

B.) Approval of Financial Report

Mr. Trujillo moved to approve the Financial Report as presented with a second from Ms. Pathak which passed by voice vote.

7. PRESENTATIONS:

A.) Communities in Schools-Julia Bergen

Ms. Bergen presented the Board with a flyer and a brochure on Communities in schools. (See Exhibit C). Ms. Bergen described the goals and the work they do with the program. The site coordinators work with the administrators and the students within the schools. They have offices in the schools so that they are accessible to the students.

Ms. Bergen described the work done at Cesar Chavez Elementary and the change in their school grade. The site coordinators have the summers off, however if the school has a summer program and needs the program they work with them.

Ms. Perez-Vargas spoke about the work she has done at the school. A student explained and described the tutoring and overall care that Ms. Perez-Vargas gave her and other students. Although the student moved to middle school she still helps tutor the student along with Ms. Perez-Vargas a few days a week.

Ms. Morales is a parent of a special needs student that Ms. Perez-Vargas helps in school. She explained the great things Ms. Perez-Vargas is teaching him, he is not able to retain a lot of information but he is learning simple things. Ms. Perez-Vargas has done such great work with her son, she has helped her as a parent as well.

Nurse Seymore described Ms. Perez-Vargas as indispensable. She explained the changes at the school since the program started. She explained with the school's grade change there came a loss funding. Nurse Seymore discussed the population of students who were not vaccinated became vaccinated with the help of Ms. Perez-Vargas.

Nurse Seymore explained how Ms. Perez-Vargas helps many needy families secure basic needs.

Vice Chair Dickson thanked them all for their work.

B.) Job Corps-Glenda Sanchez, Admissions Coordinator

Ms. Sanchez, an admission councilor for Job Corps introduced herself and presented a handout and brochure. (See Exhibit D) There are two campuses in the state, there is one in Roswell and one in Albuquerque.

Ms. Sanchez explained they service 16-24 year olds, they must be drug free. They help these young adults to get their GED or Diploma. The young adults can earn a stipend.

Ms. Sanchez explained that the enrolled will work with a counselor for two years. They will live on campus and are fed and given medical and dental care.

Ms. Sanchez is in the Northern part of the state recruiting because it is needed in this area.

A brief discussion was held about those that are currently on probation. Ms. Sanchez stated it depends on the severity of the probation. Perhaps the program can work with the JPS rather than sending the youth to a detention facility.

A brief discussion was held about the success rate they have. Mr. DeMella stated he visited the site and was very impressed with it. The youth is very receptive and it is a safe place for them.

8. MATTERS FROM THE BOARD

A.) New Programs FY 16/17-Programs Committee

It was decided to table this until the Program Committee meets next week.

B.) County Letter-Sam Jackson

Mr. DeMella distributed a draft of a short letter addressed to the County of Santa Fe regarding the Day Reporting Program. (See Exhibit E)

Vice Chair Dickson explained the reason for the letter. He excused the presenters and thanked them for their time.

A discussion was held about the amount that the County will be paid for Salaries and Benefits. The amount will be the half of the match that is written in the MOU (\$32,583). It was decided to explain in more detail in the letter why that amount is being paid, the MOU was not approved and in place for the entire time agreed upon.

It was decided the letter will address these concerns. A draft will be sent via email and sent out.

C.) Discussion of ICM contract

This item was discussed earlier.

9. MATTERS FROM THE PUBLIC

There were no matters from the Public.

10. NEXT MEETING MAY 19, 2016

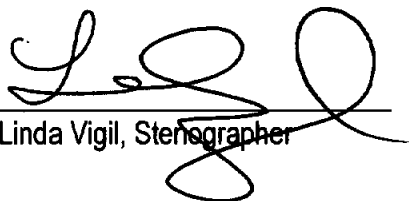
11. ADJOURNMENT

There being no further business to come before the Santa Fe Regional Juvenile Justice Board the meeting adjourned at 6:27 p.m.

SIGNATURES



Sam Jackson, Chair or Vice Chair Mark Dickson



Linda Vigil, Stenographer

Date received by CYFD	_____
Date SARA Data Entered	_____
Date to Finance Specialist	_____
Date invoice paid	_____
Check #	_____

PROGRAM INVOICE

INVOICE NUMBER: 9

I.

CONTRACTOR NAME:

REMIT TO ADDRESS:

Street/PO Box
City, State, Zip

AGREEMENT NUMBER:

TERM OF AGREEMENT:

VENDOR NUMBER:

PURCHASE ORDER #

City of Santa Fe

PO Box 909

Santa Fe, NM 87504

16-18436

July 1, 2015 - June 30, 2016

54360

49759

II.

BILLING PERIOD:

March 2016

TOTAL GRANT AMOUNT:

\$183,351.00

PREVIOUS BALANCE:

\$124,694.90

AMOUNT OF THIS BILLING:

\$8,905.30


GRANT BALANCE:

\$115,789.60

MATCH CONTRIBUTION THIS BILLING:

\$43,553.50

SUB-GRANTEE SIGNATURE



04/13/16

INVOICE DATE

Oscar Rodriguez

PRINT NAME AND TITLE

955-6536

TELEPHONE

I /WE CERTIFY THAT THE INFORMATION IN THIS INVOICE IS TRUE AND CORRECT, THAT THE SERVICES PERFORMED ARE IN ACCORDANCE WITH THE SCOPE OF WORK IN THE ABOVE REFERENCED CONTRACT AND SERVICES RENDERED HAVE NOT BEEN PREVIOUSLY APPROVED.

PROGRAM MANAGER

DATE

PRINT NAME

Revised 7/2015

Exhibit A

CHILDREN, YOUTH, AND FAMILIES EXPENDITURE REPORT

CONTRACTOR/GRANT NAME: _____ City of Santa Fe

CONTRACT/GRANT PERIOD: _____ 14-18436

BILLING FOR PERIOD OF: _____ March 2014

Check which applies:
 PROGRAM EXPENDITURE REPORT (X)
 MATCH EXPENDITURE REPORT ()

Use this form to budget and request reimbursement for expenditures and to report match requirement.

ACCOUNT DESCRIPTION <small>INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN</small>	APPROVED BUDGET <small>INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN</small>	CURRENT BILLING <small>INSERT YOUR CURRENT BILLING IN THIS COLUMN</small>	PREVIOUS BILLINGS <small>TOTAL PREVIOUS BILLINGS LESS CURRENT BILLING</small>	BUDGET BALANCE
Continuum- Contractual	\$0.00			\$0.00
Travel	\$522.00	\$521.60		\$0.40
Youth Committee	\$300.00			\$300.00
ICM- Contractual	\$60,046.00	\$4,532.00	\$37,576.00	\$17,938.00
Travel	\$0.00			\$0.00
Gender Specific- Contractual	\$8,000.00			\$8,000.00
				\$0.00
Day Reporting- Personnel	\$23,925.00			\$23,925.00
Benefits	\$8,613.00			\$8,613.00
Contractual	\$6,699.00			\$6,699.00
Strengthening Families- Personnel	\$7,823.00			\$7,823.00
Communities in Schools- Personnel	\$38,754.00	\$2,897.24	\$16,411.04	\$19,445.72
Benefits	\$4,744.00	\$120.56	\$1,695.76	\$2,927.68
Restorative Justice- Contractual	\$23,925.00	\$833.90	\$2,973.30	\$20,117.80
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$183,351.00	\$8,905.30	\$58,656.10	\$115,789.60

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.


 AUTHORIZED SIGNATURE

04/13/16

DATE

Oscar Rodriguez, Finance Director

Printed Name and Title

CHILDREN, YOUTH AND FAMILIES EXPENDITURE REPORT

CONTRACTOR/GRANT NAME: City of Santa Fe

Check which applies:

PROGRAM EXPENDITURE REPORT ()

CONTRACT/GRANT PERIOD: July 1, 2015- June 30, 2016

MATCH EXPENDITURE REPORT (X)

BILLING FOR PERIOD OF: March 2016

Use this form to budget and request reimbursement for expenditures and to report match requirement.

ACCOUNT DESCRIPTION <small>INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN</small>	APPROVED BUDGET <small>INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN</small>	CURRENT BILLING <small>INSERT YOUR CURRENT BILLING IN THIS COLUMN</small>	PREVIOUS BILLINGS <small>TOTAL PREVIOUS BILLINGS LESS CURRENT BILLING</small>	BUDGET BALANCE
Juvenile Justice Planner	\$24,791.30	\$0.00	\$17,677.04	\$7,114.26
I.C.M.	\$1,260.00	\$0.00	\$1,260.00	\$0.00
Restorative Justice	\$3,735.20	\$0.00	\$3,735.20	\$0.00
Santa Fe County Youth Development	\$43,553.50	\$43,553.50	\$0.00	\$0.00
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$73,340.00	\$43,553.50	\$22,672.24	\$7,114.26

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

AUTHORIZED SIGNATURE

04/13/16

DATE

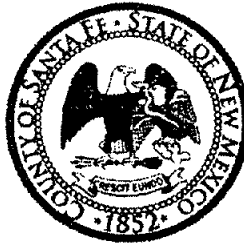
Oscar Rodriguez, Finance Director

Printed Name and Title

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

INVOICE

To : City of Santa Fe
Community Services Department
Attn: **Richard DeMella**
PO Box 909
Santa Fe, NM 87504-0909

From : Santa Fe County
Public Safety Department/Youth Development Program
Attn: **Aaron M. Garcia**
PO Box 276
Santa Fe, NM 87504-027

Contact : Aaron M. Garcia
(505) 424-5620

Fiscal Year: 2016

Payment Requested this Invoice: \$43,553.50

Payment For: Salaries and Benefits of staff working the Day Reporting Program at the Santa Fe County Youth Development Facility (Please see attached documentation).



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Check Number: 379525

Vendor Name	SUPPLIER#	CHECK DATE	CHECK NUMBER	CHECK AMOUNT
RICHARD DEMELLA	101109	03/16/16	379525	\$521.60

INVOICE #	INVOICE DATE	REMARKS	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
C/O SILVER CITY	02/25/16		521.60		521.60

TOTALS 521.60 521.60



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Wells Fargo Bank, N.A.
Santa Fe, NM

95-219
1070

Check Number 379525

Vendor #	CHECK #	CHECK DATE	PAY EXACTLY
101109	379525	03/16/16	\$*****521.60

VOID ONE YEAR AFTER DATE ISSUED

Pay

FIVE HUNDRED TWENTY ONE AND 60/100*****

To
The
Order
Of

RICHARD DEMELLA

Mayor:

Treasurer:

Kevin M. Pyles
[Signature]



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Check Number: 378745

Vendor Name	SUPPLIER#	CHECK DATE	CHECK NUMBER	CHECK AMOUNT
MARY LOUISE ROMERO	9697	03/01/16	378745	\$2,618.00

INVOICE #	INVOICE DATE	REMARKS	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
2282016	02/28/16		2,618.00		2,618.00

TOTALS 2,618.00 2,618.00



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Wells Fargo Bank, N.A.
Santa Fe, NM

95-219
1870

Check Number 378745

Vendor #	CHECK #	CHECK DATE	PAY EXACTLY
9697	378745	03/01/16	\$*****2,618.00

VOID ONE YEAR AFTER DATE ISSUED

Pay

TWO THOUSAND SIX HUNDRED EIGHTEEN AND 00/100*****

To
The
Order
Of

MARY LOUISE ROMERO

Mayor:

James M. Zales

Treasurer:

[Signature]



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Check Number: 379506

Vendor Name	SUPPLIER#	CHECK DATE	CHECK NUMBER	CHECK AMOUNT
MARY LOUISE ROMERO	9697	03/16/16	379506	\$1,914.00

INVOICE #	INVOICE DATE	REMARKS	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
31316	03/13/16		1,914.00		1,914.00

TOTALS 1,914.00 1,914.00



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Wells Fargo Bank, N.A.
Santa Fe, NM

95-219
1070

Check Number 379506

Vendor #	CHECK #	CHECK DATE	PAY EXACTLY
9697	379506	03/16/16	\$*****1,914.00

VOID ONE YEAR AFTER DATE ISSUED

Pay

ONE THOUSAND NINE HUNDRED FOURTEEN AND 00/100*****

To
The
Order
Of

MARY LOUISE ROMERO
[REDACTED]

Mayor:

James M. P. [Signature]

Treasurer:

[Signature]

[REDACTED]



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Check Number: 379668

Vendor Name	SUPPLIER#	CHECK DATE	CHECK NUMBER	CHECK AMOUNT
SOLACE CRISIS TREATMENT CENTER	507233	03/16/16	379668	\$6,773.90

INVOICE #	INVOICE DATE	REMARKS	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
65	03/12/16		833.90		833.90
342	02/29/16		5,940.00		5,940.00

TOTALS 6,773.90 6,773.90



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Wells Fargo Bank, N.A.
Santa Fe, NM

95-219
1070

Check Number 379668

Vendor #	CHECK #	CHECK DATE	PAY EXACTLY
507233	379668	03/16/16	\$*****6,773.90

VOID ONE YEAR AFTER DATE ISSUED

Pay

SIX THOUSAND SEVEN HUNDRED SEVENTY THREE AND 90/100*****

Mayor:

James M. Fyfe

Treasurer:

[Signature]

To
The
Order
Of

SOLACE CRISIS TREATMENT CENTER
6601 VALENTINE WAY
SANTA FE NM 87507

[Redacted line]



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Check Number: 380029

Vendor Name	SUPPLIER#	CHECK DATE	CHECK NUMBER	CHECK AMOUNT
COMMUNITIES IN SCHOOLS OF NEW MEXICO	544447	03/22/16	380029	\$3,017.80

INVOICE #	INVOICE DATE	REMARKS	INVOICE AMOUNT	DISCOUNT	NET AMOUNT
123	03/08/16		3,017.80		3,017.80

TOTALS 3,017.80 3,017.80



City of Santa Fe, New Mexico
P.O. BOX 909
200 LINCOLN AVE
SANTA FE, NM 87504-0909
(505) 955-6130
ACCOUNTS PAYABLE

Wells Fargo Bank, N.A.
Santa Fe, NM

95-219
1076

Check Number 380029

Vendor #	CHECK #	CHECK DATE	PAY EXACTLY
544447	380029	03/22/16	\$*****3,017.80

VOID ONE YEAR AFTER DATE ISSUED

Pay

THREE THOUSAND SEVENTEEN AND 80/100*****

To
The
Order
Of

COMMUNITIES IN SCHOOLS OF NEW MEXICO
PO BOX 367
SANTA FE NM 87504

Mayor:

Jason M. Pzabo

Treasurer:

[Signature]

Dear Judge Marloe,

I Really Want To Continue Working With Mary Louise Romero. She Has Been A Big Support To My Family And Me. Mary Has Taught Me A Lot In The Few Months That I Have Been Working With Her. My Family And I Get Along Better Because Mary Helped Us Communicate Better. If I Ever Need Anything Mary Is A Phone Call Away Even If Its Late And Me And My Family Are Fighting Or Even If I Ever Need Anyone To Talk To I Could Call Her. I Think That Mary Has Helped Me Make A Lot Of Changes In The Community And At School. She Has Helped Me Change My Life And I Want To Continue Working With Her. She Helped Me Improve So Much And I Don't Want You To Take Her Off My Case. She's The Only One I Tell Everything To And She Also Supports Me More Than Anyone I Worked With On Probation. She's Always There At Whatever Time I Need Help Or To Vent. She's The Only One That I Listen To And Mary Also Calms Me Down And Helps Me With My Speed bumps. So Please Keep Mary Louise Romero On My Case. Without Her Help And Support I Would Have Honestly Never Have Gotten To Changed My Life And Show The Teachers And Principles Of What I'm Capable Of. She Has Helped Me So Much And Always Told Me I Was Important. She Always Had Me Smiling. She's The Best Support Ever And If It Wasn't For Her I Wouldn't Be Successful And I Wouldn't Achieve My Goals. I Will Be Attending College To Be A Heart Doctor When I'm Older. I Am Finally Achieving My Goals. Please Let Mary Louise Romero Stay On My Case. Without Her I Would Be Someone Else And A Different Person. I Have Completed 2 Of My Classes And Only Have Two More To Go.

Sincerely,

Zackery Quintana

Exhibit B



Communities
In Schools

New Mexico at Santa Fe

Cesar Chavez Elementary 2015-16 School Year

Principal: Dr. Tammy Hall

CIS Site Coordinators: Hilda Perez-Vargas

Total # Students: 470 (Kindergarten-5th grade)

Total Free and Reduced Lunch: 97%/Title I School

Total economically disadvantaged: 100%

Total ESL: 52%

Total Special ED: 14%

Graduation Rate: 53.5%

Retention Rate: 46.5%

2015: Moved from Transformation Zone to Acceleration Zone. From Grade "D" to Grade "B"

CIS Goal A: Develop/implement CIS School Support Plan focusing on highest areas of concern for the school: high poverty and mobility rates, food insecurity, students not living with natural parents, undocumented parents, family disruptions, poor academic performance, lack of after-school programs, basic needs, parental engagement and language barriers.

CIS Goal B: Case Manage 10% of student population based on academics, behavior, attendance, parent engagement, basic needs and Social-Emotional and health safety.

First Steps:

- Collaborate with Cesar Chavez Leadership Team to develop and implement school-wide site plan.
- Collaborate and partner with the Wellness Team to identify highest at-risk students.

CIS has worked at Cesar Chavez since 2013 with Hilda Perez-Vargas as CIS Site Coordinator. She worked two years prior to CIS under the direction of the Santa Fe County Juvenile Justice Board. During her time with CIS, Hilda has built a strong presence and support system for children and families ensuring that broad school-wide needs are met while individual student and family needs are addressed and mitigated in a timely, thoughtful and efficient manner.

"I am incredibly blessed to be working with the families at Cesar Chavez Elementary, and I am vested in being the guide who helps our village to raise our children. Our families drive my work and together we are moving towards a better tomorrow." Hilda Perez-Vargas, CIS Site Coordinator

Highlights/Focus:

- Hilda is currently **Case Managing 96 students—which is 21%** of the student body at Cesar Chavez. Hilda works with case managed students individually and in small goal-focused groups.
- Weekly meetings with the wellness team to establish and clarify roles and ensure students in need of support and case managing are supported. Develop and implement individual student intervention/prevention plans. Track student/family progress.
- Organizes and supports ongoing parent events to engage parents and families so that students are surrounded with a network of support including: parent coffees at school; arts and crafts with families for school events, Fall Festival, Cars drive-in movie night, UNM tour, yard sales to raise funds for Cultural events, End of year Event, meetings with Dr. Boyd, and computer, GED and Citizenship classes for parents.
- Organize and support multiple programs for academic after and during school tutoring including: Capital High School tutors and Desert Academy tutors,
- Organize and facilitate multiple programs to serve high-need children including: multiple basic needs supports and supplies for students: clothing and school supply closets, coat drives, maintaining a food pantry and **snack pack distribution for 150 students weekly**, Cooking with Kids, Girls Inc. groups and Gerard's House groups.

Exhibit C

COMMUNITY SPONSORS

Anonymous
Avalon Trust
100 Women of New Mexico
Barker Welfare Foundation
Buckaroo Ball
Buckman Family Fund
City of Santa Fe - Children & Youth Commission
Communities In Schools - Impact Fund
Daniels Fund
Susan and Conrad De Jong Fund
Denman and Associates Contractors
Fasken Foundation
Feinberg Foundation
First Presbyterian Church
Fitness Boot Camp Santa Fe
Frost Foundation
Garfield Street Foundation
Gullickson Family Fund
Hestia Fund
Infinite Possibilities Fund
Los Alamos National Bank
Los Nativos Fund
Matthews Office Supply
McCune Charitable Foundation
Richard & Julia Moe Gift Fund
New Mexico Bank and Trust
New Mexico Children, Youth and Families Division
New Mexico Community Foundation
New Mexico Mutual Insurance
Edward John Noble Foundation
Nusenda Credit Union
Office Depot/ Office Max - DeVargas Mall
Kathryn O'Keefe Revocable Trust
Phase One Realty
Rosemont Realty
SAMS Club
Santa Fe Bar and Grill
Santa Fe Community Foundation
Santa Fe Properties, Inc.
Santa Fe Public Schools
Santa Fe Regional Juvenile Justice Board
Santa Fe Rotary Club
Santa Lucia LLC
Schneiders Family Foundation
Social Innovation Fund
Southwestern Title & Escrow
Steele Family Foundation
Stern Family Foundation
True North Fund
TW Family Fund
United Church of Santa Fe
Vigil Enterprises
Doris Goodwin Walbridge Foundation
Weiner and Company P.C.

OUR TEAM

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Communities In Schools of New Mexico

300 Catron Street, Suite A
Santa Fe, New Mexico 87501
505.954.1880 • www.cisnm.org

Photos © Don Usner



CHANGING THE PICTURE OF
EDUCATION FOR MORE THAN
IN SANTA FE



Communities
In Schools



New Mexico at Santa Fe



OUR STORY

THE BARRIERS that keep kids from staying in school and graduating are numerous and widespread. Some are easy to spot, like academic problems or homelessness. But many others are less obvious – bullying, untreated medical or dental issues, or lack of school supplies and clothes. Communities In Schools of New Mexico is dedicated to helping identify and remove any and all barriers for the students we serve so they can stay in school and succeed in life.

COMMUNITIES IN SCHOOLS places site coordinators in schools to assess students' needs and provide resources tailored to each student. We partner with local businesses, social service agencies, health-care providers and volunteers. Whether providing food, supplies, mentoring, academic assistance or a positive role model, Communities In Schools is there to help.

THE SCHOOLS WE SERVE

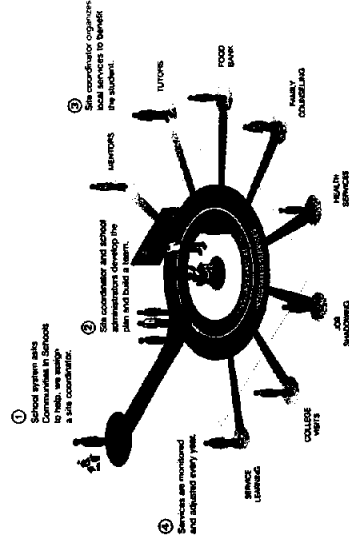
Aspen Community Magnet School
Cesar Chavez Community School
El Camino Real Academy
Engage
Kearny Elementary School
Nava Elementary School
Salazar Elementary School
De Vargas Middle School
Ortiz Middle School
Capital High School

"The success of CIS in our schools means more students are equipped to learn and teachers have the time to teach."
– Dr. Joel Boyd, Superintendent of Schools

OUR WORK

COMMUNITIES IN SCHOOLS surrounds students with a community of support. Our evidence-based approach, adapted to meet each community's unique needs, is the basis for our success.

OUR UNIQUE MODEL



COMMUNITIES IN SCHOOLS advocates for kids. Our policy work is based on the core belief that all children have the ability to learn and succeed, and that improving public education must involve integrating community-based services into schools. Our tailored, comprehensive approach serves all students, including those most at risk of dropping out.

OUR RESULTS

When our students succeed we succeed. We measure our performance methodically, carefully evaluate all aspects of our programs, and use this knowledge to constantly improve.

With full time site coordinators working in ten public schools in the 2014-15 school year, CIS provided 4,522 students with school-wide services while 385 received longer-term case management support. The results were rewarding.

83%
OF CIS STUDENTS IN PRE-K-12 WERE PROMOTED TO THE NEXT GRADE LEVEL

83%
MET THEIR BEHAVIORAL GOALS – AMELIORATING THEIR DISRESPECTFUL OR DISRUPTIVE CLASSROOM BEHAVIOUR

86%
MET THEIR ACADEMIC PERFORMANCE GOALS INCLUDING IMPROVED GRADES, OVERALL GPA, STANDARDIZED TEST SCORES OR HOMEWORK COMPLETION

77%
MET THEIR ATTENDANCE GOALS

CIS is the most effective dropout prevention organization in America because we never give up on a student.

JOB CORPS IS CURRENTLY ENROLLING! GET YOUR FREE EDUCATION NOW!

**Are you between the ages of 16-24?
Do you need your High School Diploma or GED?
Are you interested in a trade such as:**



- Carpentry
- Cement Masonry
- Electrical Wiring
- Facility Maintenance
- Health Occupations
- Office Administration
- Plumbing
- Welding



Job Corps can help!

**Please call to schedule an appointment:
505-235-7122**

Exhibit D



ABOUT ALBUQUERQUE JCC

THE BASICS

- Located on a 20-acre campus in Albuquerque, N.M.
- 415 students, separate dorms for men and women
- State-run child care center on campus
- Charter high school on campus
- Co-enrollment partnership with Central New Mexico Community College

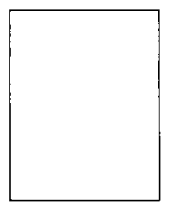
FREE TIME

- TV lounges and movie rooms
- Trips to area malls, sporting events, restaurants and other sites
- Student Government Association
- Student clubs and organizations
- Community service projects
- Competitive sports teams
- Gymnasium, weight room, aerobics room and athletic facilities
- ...and much more!

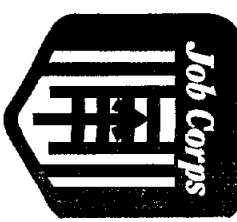
Albuquerque

CONTACT JOE CORPS TODAY!

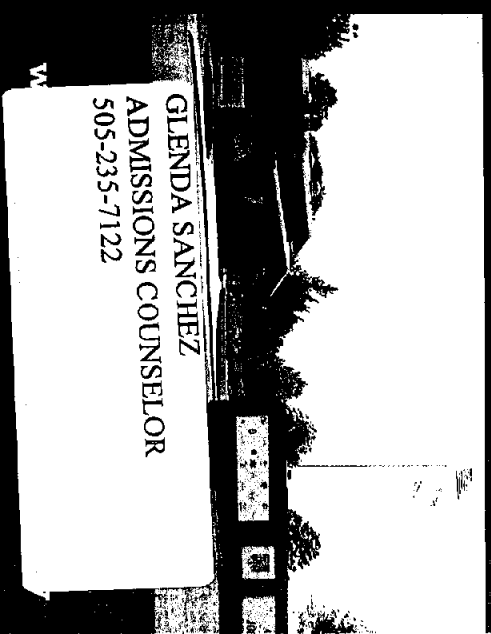
For more information, to schedule a tour or to enroll:
Call (505) 346-2562 or visit
www.recruiting.jobcorps.gov



Albuquerque Job Corps Center
1500 Indian School Road NW
Albuquerque, NM 87104



ALBUQUERQUE
CORPS CENTER



GLENDIA SANCHEZ
ADMISSIONS COUNSELOR
505-235-7122



U.S. JOE CORPS

Job Corps is a comprehensive career technical training program for ages 16 through 24. Most students live on campus and typically complete their training in less than one year. Administered by the U.S. Department of Labor, Job Corps trains 62,000 students each year at 123 centers across the country.



CHECK OUT SOME OF THE BENEFITS

- Industry-based certification
- Hands-on training and internships
- High school diploma and GED programs
- Housing, meals and medical care provided
- Earn while you learn: Biweekly living allowance
- Career counseling and support after graduation
- Funded by the U.S. Department of Labor

ARE YOU ELIGIBLE?

- Ages 16 through 24
- A U.S. citizen for at least one year
- Meet the program's academic requirements
- High school graduates who want to pursue career education
- High school graduates who want to pursue career education
- High school graduates who want to pursue career education

CAREER TRAINING

We offer technical training in the following career areas:

- Advanced Manufacturing
- Welding
- Construction
- Carpentry
- Cement Masonry
- Electrical Wiring
- Facilities Maintenance
- Plumbing
- Finance and Business Services
- Business Office Technology
- Health Care
- Nursing Assistant

YOUR CAREER BEGINS HERE

Our programs are aligned with industry-based skill standards and nationally recognized certifications. We provide training in related areas to prepare you for multiple jobs along your career path. We partner with employers to offer you internships and hands-on experience.



EDUCATION

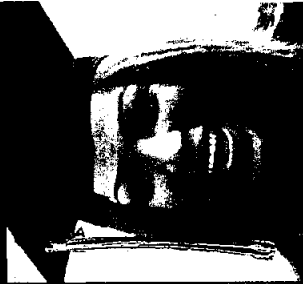
If you haven't finished high school, Albuquerque Job Corps can help you earn a GED or diploma through SIATech (School for Integrated Academics and Technologies) Albuquerque, a charter high school located on campus. Classes for English Language Learners (ELL) are offered both on-site and through Central New Mexico Community College.

But I already have my diploma ...

Congratulations! Have you figured out what's next? Are you looking for career options, technical training, or a bridge to higher education? We help high school graduates launch their careers.

WANT MORE?

Albuquerque Job Corps has a partnership with Central New Mexico Community College in Albuquerque so you can continue your education.



DID YOU KNOW?

- 84 percent of graduates were placed in jobs or continuing education programs or joined the military.
- Job Corps graduates receive support services, including job search assistance, for up to 21 months after they leave the program.
- Since 1964, Job Corps has trained more than 2 million young people.

Dear Mr. Sedillo,

We would like to inform you that the Santa Fe Regional Juvenile Justice Board has decided to reduce the funding for the Day Reporting Program for fiscal year 2016 to _____, equivalent to half of the contract amount. Due to the delay of the MOU, the Board made the decision to use the funding to help supplement other alternative to detention programs.

The current MOU was fully executed as of February 1st 2016 and of this date, billing may be processed as it pertains to the scope of services.

Please let me know if you have any questions or concerns.

Sincerely,

Exhibit E