



Agenda

CITY CLERK'S OFFICE

DATE 8/9/16 TIME 4:38

SERVED BY Jessie Esparza

RECEIVED BY [Signature]

**Parks and Recreation Advisory Commission (PARC)
Genoveva Chavez Community Center-
Conference Room- 3221 Rodeo Rd.
Tuesday, August 16, 2016
5:30 p.m. – 6:30 p.m.**

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Review and Approval of Minutes – from July 19, 2016
5. Parks and Recreational Department Update
6. New Business - Presentation
 - A. Review of Salvador Perez Park Project
 - B. Jessie Esparza, Parks Project Specialist: Renaming Community Garden
7. Public Comment
8. Commissioner Comment
9. Confirm date & time for next meeting (Tuesday, September 20, 2016 @ 5:30)
10. Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**SUMMARY OF ACTION
PARKS AND RECREATION ADVISORY COMMISSION
GENOVEVA CHAVEZ CENTER, CONFERENCE ROOM
3221 RODEO ROAD, SANTA FE, NM
TUESDAY, AUGUST 16, 2016, 5:30 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1-2
REVIEW AND APPROVAL OF MINUTES JULY 19, 2016	APPROVED	2
PARKS AND RECREATIONAL DEPARTMENT UPDATE	INFORMATION/DISCUSSION	2
<u>NEW BUSINESS</u>		
REVIEW OF SALVADOR PEREZ PARK PROJECT	INFORMATION/DISCUSSION	2
RENAMING OF COMMUNITY GARDEN	INFORMATION/DISCUSSION	2
PUBLIC COMMENT	NONE	2
COMMISSIONER COMMENT	INFORMATION/DISCUSSION	2-3
CONFIRM DATE AND TIME FOR NEXT MEETING	SEPTEMBER 20, 2016	3
ADJOURN	ADJOURNED	3

**PARKS AND RECREATION ADVISORY COMMISSION
GENOVEVA CHAVEZ CENTER, CONFERENCE ROOM
3221 RODEO ROAD, SANTA FE, NM
TUESDAY, AUGUST 16, 2016, 5:30 PM**

1. CALL TO ORDER

The meeting of the Parks and Recreation Advisory Commission was called to order by Victoria Bruneni, Chair, at 5:30 pm, on Tuesday, August 16, 2016, at the Genoveva Chavez Center Conference Room, 3221 Rodeo Road, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Victoria Bruneni, Chair
Damon Archuleta
Peggy Vasquez
James Stodgel
David Sidebottom
(Vacancy)
(Vacancy)
(Vacancy)

MEMBERS ABSENT

Linda Jackson, Excused

OTHERS PRESENT

Rob Carter, City of Santa Fe Parks and Recreation Department Director
Jessie Esparza, Parks Project Specialist
Jim Lodes
Joseph Charles, Surroundings
John Barton, Surroundings
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Vasquez, seconded by Commissioner Sidebottom, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

**4. REVIEW AND APPROVAL OF MINUTES
 JULY 19, 2016**

MOTION A motion was made by Commissioner Vasquez, seconded by Commissioner Sidebottom, to approve the minutes as presented.

5. PARKS AND RECREATIONAL DEPARTMENT UPDATE

Mr. Carter reported that a number of his staff will be attending the NMRPA Conference in Farmington on the 14th through the 16th of September. Salvador Perez is shutting down for pool renovation from September 6th through October 28th. Genoveva Chavez will close for maintenance for a week starting this weekend. The Doggy Dip at the Bicentennial Pool is set for Saturday, September 10th. He will be attending the NRPA Conference in St. Louis the first week of October.

6. NEW BUSINESS - PRESENTATIONS

A. REVIEW OF SALVADOR PEREZ PARK PROJECT

A presentation was made by Joseph Charles and John Barton of Surroundings. The presentation is incorporated into these minutes herewith as Exhibit "1".

B. RENAMING OF COMMUNITY GARDEN

Ms. Esparza presented a request to rename Sunny Slope Community Gardens to The Amy Hetager Community Gardens. A fact sheet on Ms. Hetager was handed out and is incorporated into these minutes herewith as Exhibit "2".

MOTION A motion was made by Commissioner Stodgel, seconded by Commissioner Sidebottom, to approve the name change.

VOTE The motion passed unanimously by voice vote.

7. PUBLIC COMMENT

None

8. COMMISSIONER COMMENT

Commissioner Stodgel presented a project he is working on regarding literacy for Libraries in the Park. He will send all of the details to Mr. Carter for additional

discussion at the next meeting.

Commissioner Vasquez said that there is now a big sculpture of hummingbirds that has been installed at Arroyo Sonrisa Park and it looks wonderful.

Mr. Carter said they will be working on Arroyo Sonrisa Park in September. They will be adding some benches, sidewalks and there are some plantings that will be done.

9. CONFIRM DATE AND TIME FOR NEXT MEETING: TUESDAY, SEPTEMBER 20, 2016, 5:30 PM


10. ADJOURN

MOTION A motion was made by Commissioner Vasquez, seconded by Commissioner Stodgel, to adjourn the meeting.

VOTE The motion passed unanimously by voice vote.

The meeting adjourned at 6:20 pm.



Victoria Brunini, Chair

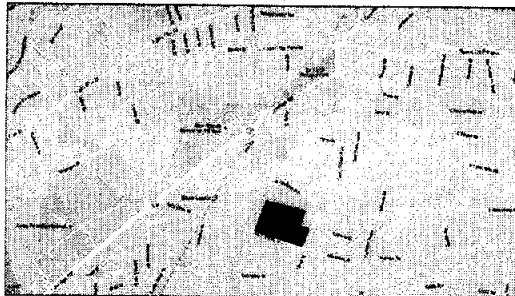
Elizabeth Martin, Stenographer

LANDSCAPE ARCHITECTURE DRAWINGS FOR:

SALVADOR PEREZ PARK IMPROVEMENTS

CITY OF SANTA FE, NEW MEXICO
C.I.P. PROJECT #408D

AUGUST 9, 2016



CLIENT

ENTITY: City of Santa Fe, Facilities Division
PHONE: 505.955.9937
CONTACT: Jason Kluck
EMAIL: jkluck@ci.santa-fe.nm.us

DESIGN TEAM

LANDSCAPE ARCHITECT

Surroundings Studio LLC
1600 Lena Street, #E3
Santa Fe, NM 87505
Phone: 505.982.3454
Contact: Kenneth Francis
Email: kenneth@thesurroundings.com

CIVIL ENGINEER

Wilson + Company
4800 Lang Avenue
Albuquerque, NM 87109
Phone: 505.438.4121
Contact: Tyler Ashton
Email: Tyler.Ashton@wilsonco.com

PROJECT ARCHITECT

John Barton Architect, LLC
1925 Aspen Drive, #200-B
Santa Fe NM 87501
Phone: 505.474.8855
Contact: John Barton
Email: j@jwbarton.com

REVIEWS

PROJECT DESCRIPTION

PHASE 1A: This is the base bid work. The project focuses on establishing a parking area south of the Community Center, turning Serra Way into an internal, two way drive aisle within the new parking zone, and all associated landscape improvements.

PHASE 1B: This is an add alternate phase, focused on adding parking at the east side of the Community Center, re-organizing the off-leash-dog area, and adding amenities for dog area visitors.

PHASE 1C: This is an add alternate phase, focused on removing the existing parking area near the ball fields, mitigating internal drainage issues, new pedestrian pathways, and a new nature-based playground area for children 2-12 years old.

SHEET INDEX

JOHN BARTON ARCHITECT
LANDSCAPE ARCHITECT
1.000 GENERAL NOTES
1.001 LAYOUT - MATERIALS PLAN 1A - 1B
1.002 LAYOUT - MATERIALS PLAN 1C
1.003 SITE DETAILS
1.004 SITE DETAILS
1.005 SITE DETAILS
1.006 PLANTING PLAN 1A - 1B
1.007 PLANTING PLAN 1C
1.008 PLANTING DETAILS

surroundings

1600 LENA STREET, #E3
SANTA FE, NM 87505
PHONE: 505.982.3454
WWW.SURROUNDINGSSTUDIO.COM

JOHN BARTON ARCHITECT, LLC
1925 ASPEN DRIVE, #200-B
SANTA FE, NM 87501
PHONE: 505.474.8855
WWW.JWBARTON.COM

60% CONSTRUCTION DOCUMENTS		
REVISIONS		
NO.	DATE	DESCRIPTION

NOT FOR CONSTRUCTION

Salvador Perez Park Improvements
CIP #408D

SALVADOR PEREZ PARK
IMPROVEMENTS
CIP #408D

SANTA FE, NM

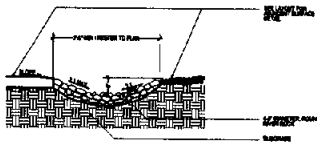
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DATE: 8-10-16
PROJECT: CIP #408D
SHEET: 1.001

COVER
L.001

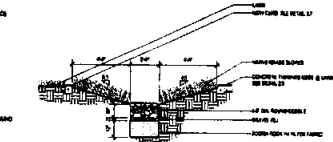
EXHIBIT 1

surroundings

WILSON & COMPANY
 ARCHITECTS
 1000 AVENUE D
 SAN ANTONIO, TEXAS 78205
 TEL. 512-345-1234
 FAX 512-345-1234
 JOHN BARTON ARCHITECT, LLC
 1000 AVENUE D
 SAN ANTONIO, TEXAS 78205
 TEL. 512-345-1234
 FAX 512-345-1234



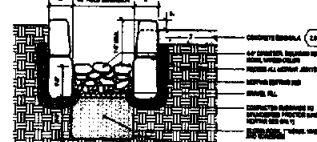
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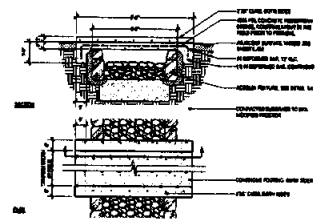
1.2 CONCRETE FINISH & LAWN



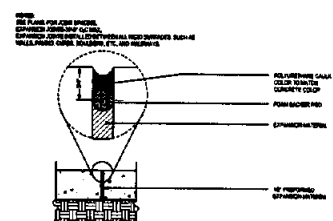
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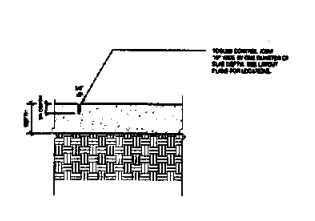
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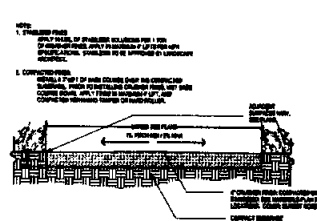
1.5 PAVING DETAIL



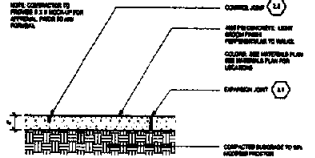
2.1 EXPANSION JOINT



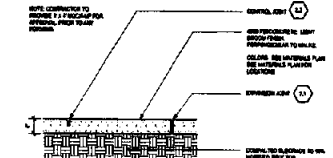
2.2 CONTROL JOINT



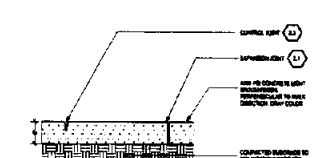
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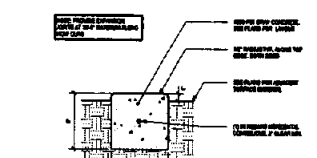
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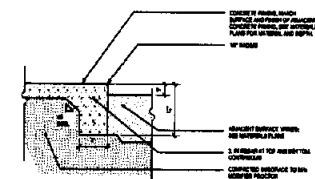
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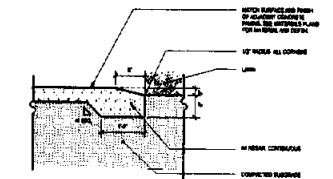
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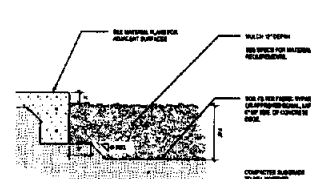
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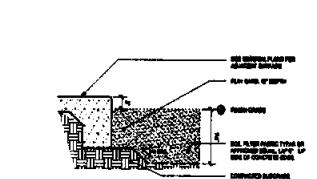
2.8 CONCRETE THICKENED EDGE IN PLAY AREA



2.9 CONCRETE THICKENED EDGE IN LAWN



2.10 FLAT SURFACE FINISH



2.11 FLAT SURFACE SAND

8% CONSTRUCTION DOCUMENTS		
NO.	DATE	REVISION

NOT FOR CONSTRUCTION

SALVADOR PEREZ PARK IMPROVEMENTS
 CP 0000

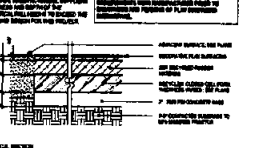
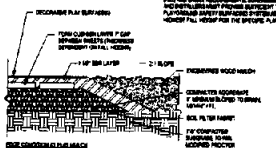
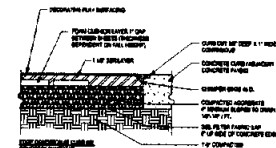
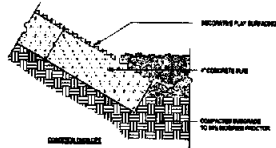
SANTA FE, NM
 AS NOTED
 1/1/2010
 PROJECT: 000000
 DRAWING: 000000

SITE DETAILS
 L.402

EQUIPMENT AND SAFETY SURFACING NOTE

ALL EQUIPMENT SHALL BE OPERATED AND MAINTAINED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS. THE USER SHALL BE RESPONSIBLE FOR THE PROPER USE OF THE EQUIPMENT. THE USER SHALL BE RESPONSIBLE FOR THE PROPER MAINTENANCE OF THE EQUIPMENT. THE USER SHALL BE RESPONSIBLE FOR THE PROPER SAFETY SURFACING OF THE EQUIPMENT. THE USER SHALL BE RESPONSIBLE FOR THE PROPER SAFETY SURFACING OF THE EQUIPMENT.

CONCRETE SURFACING SHALL BE DONE IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS: 1. CONCRETE SHALL BE 4000 PSI. 2. CONCRETE SHALL BE 4" THICK. 3. CONCRETE SHALL BE 12" WIDE. 4. CONCRETE SHALL BE 12" HIGH. 5. CONCRETE SHALL BE 12" DEEP. 6. CONCRETE SHALL BE 12" LONG. 7. CONCRETE SHALL BE 12" WIDE. 8. CONCRETE SHALL BE 12" HIGH. 9. CONCRETE SHALL BE 12" DEEP. 10. CONCRETE SHALL BE 12" LONG.



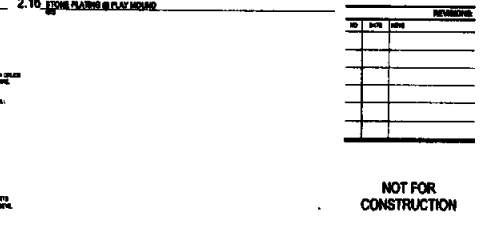
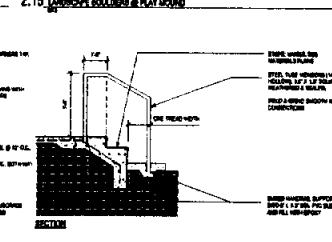
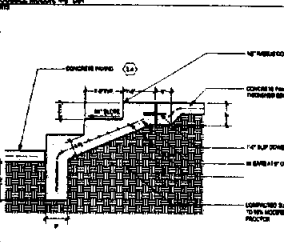
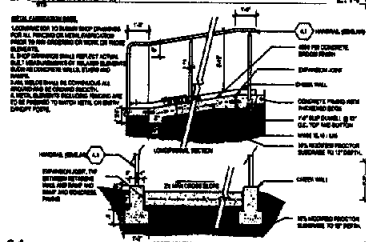
2.12 PLAY SURFACE PLACEMENT

2.13 CONCRETE SLAB

2.14 CONCRETE SLAB

2.15 LANDSCAPE SLOPES & PLAY MOUND

2.16 STONE PLACING & PLAY MOUND

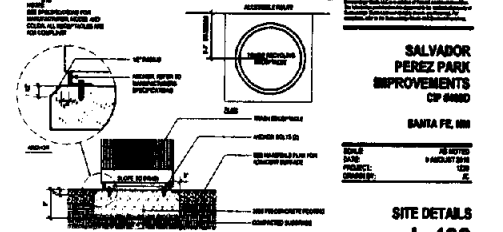
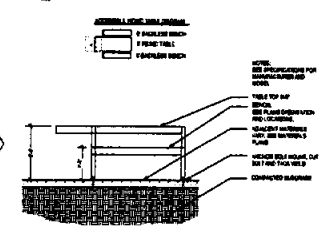
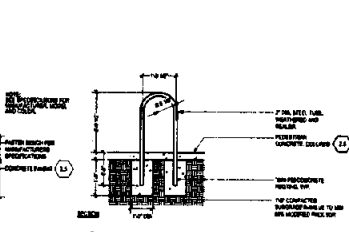
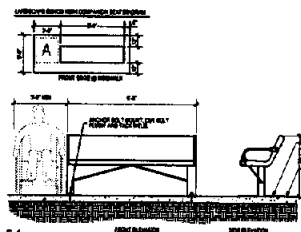


3.1 CONCRETE RAMP

3.2 CONCRETE RAMP & PLAY MOUND

4.1 METAL HANDRAIL

4.2 METAL GUARDRAIL



5.1 BENCH

5.2 BENCH

5.3 BENCH

5.4 BENCH

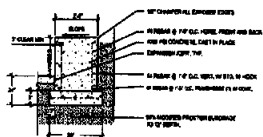
80% CONSTRUCTION DOCUMENTS		
NO.	DATE	REVISIONS

NOT FOR CONSTRUCTION

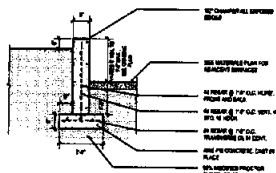
SALVADOR PEREZ PARK IMPROVEMENTS
CP 0000
SANTA FE, NM
DATE: 11/11/11
BY: JWB
PROJECT: 11/11/11
SHEET: 11/11/11
SITE DETAILS
L.403



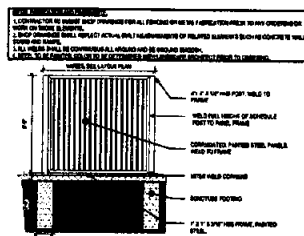
SITE DETAILS
L.404



6.4 CONCRETE SEAT WALL 12"



6.5 CONCRETE SEAT WALL 12"



6.6 CONCRETE FINISHING

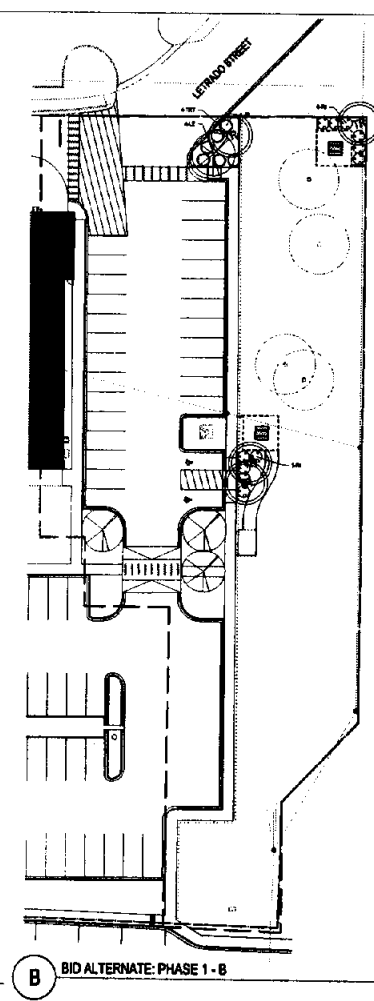
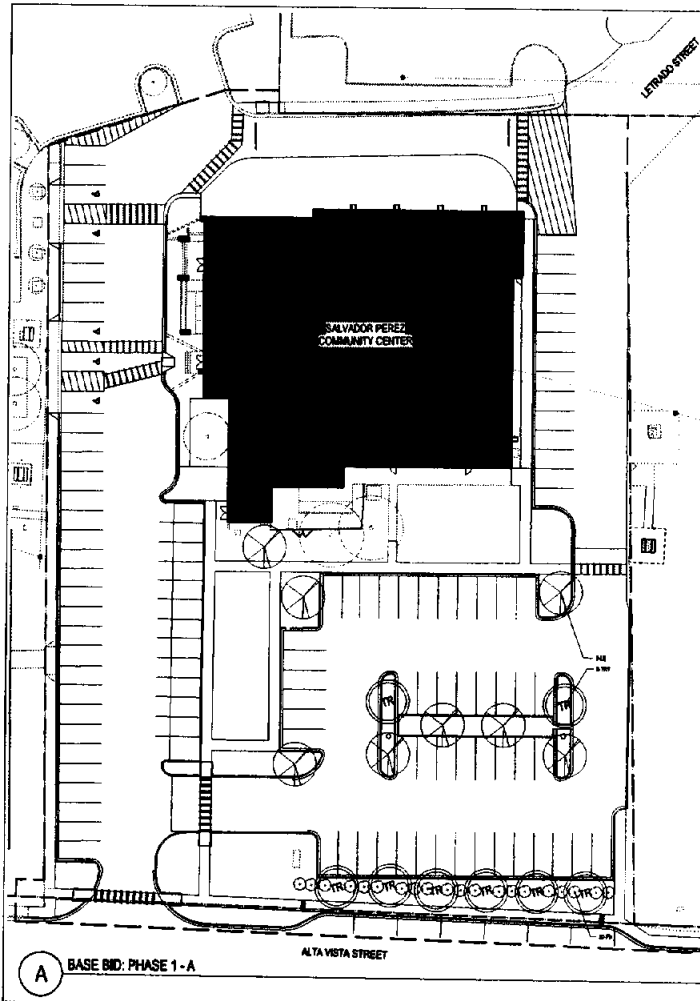
surroundings
 SURROUNDINGS
 CONSULTING
 ARCHITECTS
 1000 N. 10TH ST.
 SUITE 100
 DENVER, CO 80202
 (303) 733-1111
 FAX (303) 733-1112
WILSON & COMPANY
 ARCHITECTS
 1000 N. 10TH ST.
 SUITE 100
 DENVER, CO 80202
 (303) 733-1111
 FAX (303) 733-1112
 JOHN SANTON ARCHITECT, LLC
 1000 N. 10TH ST.
 SUITE 100
 DENVER, CO 80202
 (303) 733-1111
 FAX (303) 733-1112

80% CONSTRUCTION DOCUMENTS		
REVISIONS		
NO.	DATE	BY

NOT FOR
CONSTRUCTION

**SALVADOR
 PEREZ PARK
 IMPROVEMENTS**
 CIP 64880
 SANTA FE, NM
 SCALE: AS SHOWN
 DATE: 11/01/01
 PROJECT: L.405
 DRAWN BY: JLS

**SITE DETAILS
 L.405**



PLANTING MATERIAL SPECIFICATIONS

ITEM	QUANTITY	UNIT	PRICE
1. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
2. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
3. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
4. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
5. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
6. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
7. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
8. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
9. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
10. 12" x 12" x 12" Concrete Block	100	sq ft	1.00

PLANT PALETTE 1A

ITEM	QUANTITY	UNIT	PRICE
1. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
2. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
3. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
4. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
5. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
6. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
7. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
8. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
9. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
10. 12" x 12" x 12" Concrete Block	100	sq ft	1.00

PLANT PALETTE 1B

ITEM	QUANTITY	UNIT	PRICE
1. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
2. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
3. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
4. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
5. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
6. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
7. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
8. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
9. 12" x 12" x 12" Concrete Block	100	sq ft	1.00
10. 12" x 12" x 12" Concrete Block	100	sq ft	1.00

surroundings

WILSON & COMPANY

JOHN BARTON ARCHITECT, LLC

100 N. 10th Street, Suite 100

San Antonio, TX 78205

80% CONSTRUCTION DOCUMENTS

NOT FOR CONSTRUCTION

SALVADOR PEREZ PARK IMPROVEMENTS CIP 4440

SANTA FE, NM

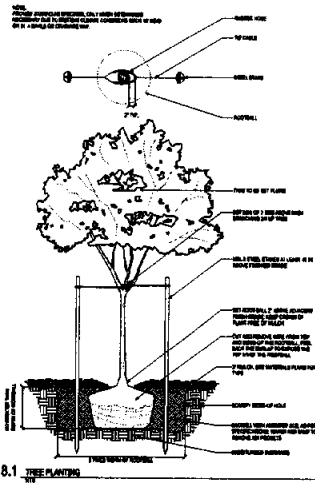
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DATE: 11/11/11

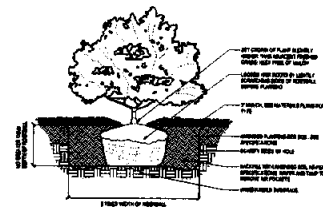
PROJECT: CIP 4440

DESIGNED BY: JCB

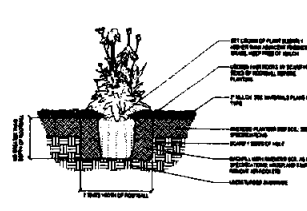
PLANTING PLAN L.701



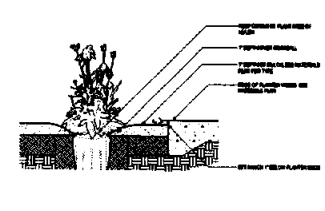
8.1 TREE PLANTING



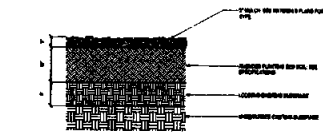
8.2 SHRUB PLANTING



8.3 PERENNIAL PLANTING



8.4 MULCH



8.5 SOIL PROFILE AT PLANTING SITE

surroundings
landscape architecture
WILSON & COMPANY
JOHN BARTON ARCHITECT, LLC
1000 LOMA VISTA RD.
SANTA FE, NM 87505
(505) 424-4444

80% CONSTRUCTION DOCUMENTS			
REVISIONS			
NO.	DATE	BY	REVISION

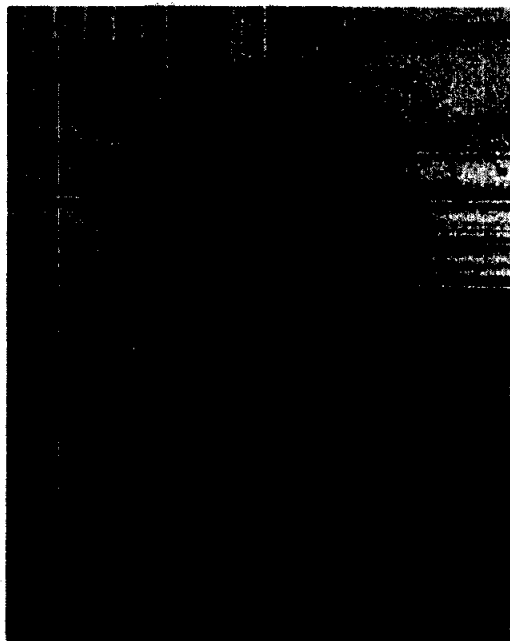
NOT FOR CONSTRUCTION

SALVADOR PEREZ PARK IMPROVEMENTS
CIP 84000
SANTA FE, NM

DATE: 12/10/09
BY: J. WILSON
CHECKED BY: J. WILSON
APPROVED BY: J. WILSON

PLANTING DETAILS
L.703

In Memory of Amy Hetager



Thursday morning, Amy Hetager, founder of Home Grown New Mexico and friend to many, lost her battle with cancer after 5 years. She died peacefully with her family around her. She was 40 years old.

Amy was a remarkable person never giving in to her discomfort or pain—in fact many people didn't even know she had cancer. She was always moving forward with her vision for Home Grown New Mexico. She brought us *The Santa Fe Seed Exchange*, *Home Grown New Mexico Community Potlucks* to bring gardeners together, scheduled many classes to educate the public, was involved with all the community gardens and of course helped create the very popular '*Santa Fe Kitchen Garden & Coop Tour*'. She brought Home Grown New Mexico down to Albuquerque where she had another '*Kitchen Garden & Coop Tour*' as well last year. Amy was involved with many organizations within our community. She was an active member and gardener of Milagro Community Garden and Frenchy's Community Garden where she shared her joy of gardening. Amy was also a Master Gardener where she was on their Board of Directors last year.

When Amy was told when she was diagnosed with cancer 5 years ago by her doctors, they told her to get a good hobby that she could focus on, so she started Home Grown New Mexico and accomplished so many things for our organization in such a short period of time. She was a woman with a vision, a woman with a dream of building a community of people interested in growing, harvesting, and processing their own food—of becoming more sustainable. All of her community is feeling the giant void now without her. She will be sorely missed by all. Many of us will carry on her vision with Home Grown New Mexico but it won't be easy—she has some big shoes to fill.

EXHIBIT

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