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CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2016-85

INTRODUCED BY:

Mayor Javier M. Gonzales
Councilor Peter N. Ives

A RESOLUTION

CREATING THE CITY OF SANTA FE PROCEDURES AND GUIDELINES FOR PERMITTING OF URBAN AGRICULTURE ACTIVITIES AND USES AS SET FORTH IN SUBSECTION 14-.3(D)(4) OF THE LAND DEVELOPMENT CODE.

WHEREAS, the governing body wishes to promote a healthy lifestyle for all people in Santa Fe; and

WHEREAS, the governing body wishes to promote local economic development; and

WHEREAS, *Planning for Santa Fe's Food Future* was developed by the Santa Fe Food Policy Council as a guiding policy document designed to ensure that a safe, healthy, and affordable food supply will be available to all city residents, and subsequently adopted by the Governing Body of the City of Santa Fe via Resolution 2014-100; and

WHEREAS, *Planning for Santa Fe's Food Future* contains recommendations to develop a food system that nourishes all people in Santa Fe in a just and sustainable manner; and

WHEREAS, currently, the Santa Fe City Code does not allow for the sale of fresh fruits and vegetables from urban farms that offer for sale produce that is grown on premise; and

EXHIBIT A:
***City of Santa Fe Land Use Department Procedures and Guidelines for Permitting of
Urban Agriculture Activities and Uses as set forth in Subsection 14-6.3(D)(4) of the Land
Development Code***

PART 1: APPLICATION FOR URBAN AGRICULTURE

- 1.1 All Urban Agricultural Activities and Uses shall be examined by the Land Use Department Director and permitted as applicable.
- 1.2 The information required for the processing and permitting of urban agriculture activities and uses that utilize 200 square feet or less of a ground level lot shall include:
 - A. At minimum, a drawing depicting a site plan showing legal lot, planted areas, locations and footprints of all Farm Structures, driveways, parking areas, and landscape buffers; and
 - B. Document listing types and materials of Farm Structures; and
 - B. Photographs of existing site and adjacent properties to provide site context; and
 - C. Proposed plans for irrigation, and controls for storm water runoff as required by Section 14-8.2; and
 - D. Proposed signage plan showing proposed signage and related architectural features on the sign frontage as required by Section 14-8.10.
- 1.3 The information required for the processing and permitting of all urban agriculture activities and uses other than those that utilize 200 square feet or less of a ground level lot, shall include:
 - A. Site plan, legal lot of record, areas of urban agriculture activities, footprints for all structures, means of ingress and egress, parking areas (including spaces), and landscape buffers; and
 - B. A scaled drawing for Farm and other Structures; and
 - C. Site plan of existing site and adjacent properties (including structures); and
 - D. Proposed plans for irrigation and control measures for storm water runoff as required by Section 14-8.2; and
 - E. Signage plan showing proposed signage as required by Section 14-8.10.
- 1.3(A) Such submission materials shall demonstrate the dimensions, location and architecture of:

- A. All Urban Agriculture activities, materials, screening, fencing, and landscaping in a manner that is sensitive to the surrounding area; and
- B. Any existing buildings which will remain on the site, with the proposed Urban Agriculture activities, if applicable.

PART 2: DESIGN GUIDELINES

2.1 This subsection establishes the design guidelines for all Urban Farms deemed subject to Architectural Design Review by the Land Use Department Director.

A. Scaled Site Plan.

- 1. Including locations of Farm Structures, ingress/egress, and parking areas (including spaces). Urban Agriculture activities and uses should be designed in a manner that enhances the street frontage, surrounding buildings and under-utilized spaces on the site. In addition, Placement of Farm Structures should respect existing landscape features on the site, such as rock outcroppings, drainage areas, and significant trees.

B. Vehicular ingress and egress to and from an Urban Agriculture Activity should minimize traffic impacts on the adjacent roadways, and provide safe visual access for drivers and pedestrians.

C. Composting, farm equipment storage, and waste disposal areas cannot be located within the front yard setback.

2.2 Structures.

A. New Farm Structures will be compatible with the size and scale of the surrounding built and natural environment.

2.3 Landscape.

A. Landscaping elements will be compatible with surrounding architecture and environment provided pursuant to Section 14-8.4.

2.4 Walls and Fencing.

A. Wall and fences shall comply with Section 14-8.5.

2.5 Lighting.

A. Lighting for Urban Agriculture Activities is limited to that required for daily operation and safety purposes of all activities defined as Urban Agriculture, so as not

to create a nuisance through excessive brightness to abutting uses and shall comply with Section 14-8.9.

PART 3. BUSINESS LICENSING

3.1 Urban Agriculture Activities are subject to business licensing requirements by the city of Santa Fe Business Licensing Division pursuant to Section 18-1.

PART 4. AMENDMENTS TO THESE GUIDELINES AND REGULATIONS

4.1 Amendments to these guidelines and policies may be approved by the Land Use Department Director.