



# Agenda

CITY CLERK'S OFFICE

DATE 3/20/17 TIME 3:30

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**SUMMARY COMMITTEE**  
**Thursday, April 6, 2017 - 11:00am**  
**City Council Chambers**  
**City Hall 1<sup>st</sup> Floor - 200 Lincoln Avenue**

- A. ROLL CALL**
- B. APPROVAL OF AGENDA**
- C. APPROVAL OF MINUTES**

March 2, 2017

- D. OLD BUSINESS**
- E. NEW BUSINESS**

**1. Case #2017-11. 800 St. Michaels Drive Lot Split.** ARCH + PLAN Land Use Consultants, agent for Smith's Food and Drug Centers, Inc., requests approval of a lot split to divide approximately 2.1+/- acres to create two lots (+/-1.34 acres and +/-0.76 acres). The property is zoned C-2 (General Commercial) and is located in the Midtown Local Innovation Corridor Overlay District. (Noah Berke, Case Manager)

- F. STAFF COMMUNICATIONS**
- G. MATTERS FROM THE COMMITTEE**
- H. ADJOURNMENT**

**NOTES:**

- 1) Procedures in front of the Summary Committee are governed by Roberts Rules of Order. Postponed cases are postponed 1) to a specific date, or 2) indefinitely until specific conditions have been resolved, or 3) to a specific date with the provisions that specific conditions be resolved prior to that date. Postponed cases can be removed from postponement by a motion and vote of the Summary Committee.
- 2) Due to time constraints not all issues may be heard and may be rescheduled to the next scheduled Summary Committee meeting. This agenda is subject to change at the discretion of the Summary Committee.
- 3) *New Mexico law requires the following administrative procedures to be followed by zoning boards conducting "quasi-judicial" hearings. In "quasi-judicial" hearings before zoning boards, all witnesses must be sworn in, under oath, prior to testimony and be subject to cross examination. Witnesses have the right to have an attorney present at the hearing. The zoning board will, in its discretion, grant or deny requests to postpone hearings.*

**\*Persons with disabilities in need of special accommodations or the hearing impaired needing an interpreter please contact the City Clerk's Office (955-6520) 5 days prior to the hearing date.**

**SUMMARY INDEX  
CITY OF SANTA FÉ  
SUMMARY COMMITTEE  
April 6, 2017**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGES</b>
A. ROLL CALL	Quorum 1	
B. APPROVAL OF AGENDA	Approved as presented	1
C. APPROVAL OF MINUTES - March 2, 2017	Approved as presented.	1
D. OLD BUSINESS	None	1
E. NEW BUSINESS		
1. <u>Case #2017-11</u> 800 St. Michael's Drive Lot Split	Approved with conditions.	2
F. STAFF COMMUNICATIONS	Announcement	2
G. MATTERS FROM THE COMMITTEE	None	2
H. ADJOURNMENT	Adjourned at 11:09 p.m.	3

**MINUTES OF THE MEETING  
OF THE CITY OF SANTA FÉ  
SUMMARY COMMITTEE  
April 6, 2017**

A regular meeting of the City of Santa Fe Summary Committee was called to order by Commissioner Brian Gutierrez, Chair, on the above date at approximately 11:00 a.m. in the City Council Conference Room, City Hall, Santa Fé, New Mexico.

**A. ROLL CALL**

**MEMBERS PRESENT:**

Brian Gutierrez, Chair  
Roman Abeyta

**MEMBERS EXCUSED:**

Sarah Propst, Secretary

**OTHERS PRESENT:**

Greg Smith, Current Planning Division Director and Staff Liaison  
Noah Berke, Planner Senior  
Carl Boaz, Stenographer

There was a quorum of the membership in attendance for conducting official business.

**B. APPROVAL OF AGENDA**

**MOTION:** Commissioner Abeyta moved to approve the Agenda, as presented. The motion was seconded by Chair Gutierrez and was approved unanimously on a voice vote.

**C. APPROVAL OF MINUTES – March 2, 2017**

**MOTION:** Commissioner Abeyta moved to approve the minutes of the meeting of March 2, 2017, as presented. The motion was seconded by Chair Gutierrez and was approved unanimously on a voice vote.

**D. OLD BUSINESS**

There was no Old Business.

**E. NEW BUSINESS**

1. **Case #2017-11, 800 St. Michaels Drive Lot Split.** ARCH + PLAN Land Use Consultants, agent for Smith's Food and Drug Centers, Inc., requests approval of a lot split to divide approximately ±2.1 acres to create two lots (±1.34 acres and ±0.76 acres). The property is zoned C-2 (General Commercial) and is located in the Midtown Local Innovation Corridor Overlay District. (Noah Berke, Case Manager)

Mr. Berke provided the staff report for this case. A copy of the Staff Report for Case #2017-11 is available at the Land Use Department web site.

Mr. Berke recommended approval with Staff Cnditions

#### Applicant's Presentation

Mr. Derek Archuleta was sworn. The intent is to create two lots. Lot 1-a has Smith's on it. The agreement has been submitted to Staff and the owner is aware of permitted uses and the restrictions of the overlay district. They reviewed the staff report and agree with the conditions of approval recommended by Staff.

There were no questions for the Applicant.

#### Public Comment

There were no speakers from the public regarding this case and the public hearing was closed.

#### Action of the Committee

**MOTION: Commissioner Abeyta moved for approval of Case #2017-11, 800 East St. Michael's Lot Split subject to all staff conditions. Chair Gutierrez seconded the motion and it passed by unanimous voice vote.**

#### **F. STAFF COMMUNICATIONS**

Mr. Smith announced there will be two meetings in May.

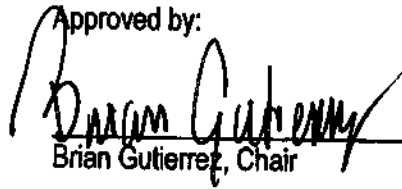
#### **G. MATTERS FROM THE COMMITTEE**

There were no matters from the Committee.

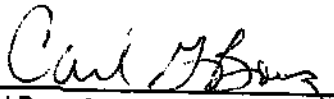
#### **H. ADJOURNMENT**

The meeting was adjourned at approximately 11:09 a.m.

Approved by:

  
Brian Gutierrez, Chair

Submitted by:

  
Carl Boaz for Carl G. Boaz, Inc.