



Agenda

CITY CLERK'S OFFICE

DATE 4-26-17 TIME 1:30pm

SERVED BY Shannon Jones

RECEIVED BY Carmelina Spears

PUBLIC UTILITIES COMMITTEE

WEDNESDAY, MAY 3, 2017

BUCKMAN REGIONAL WATER TREATMENT PLANT

341 Caja del Rio Road

Regular Meeting – 5:00pm

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE APRIL 5, 2017 PUC MEETING

INFORMATIONAL ITEMS

6. Regional Water Authority White Paper. (Andrew Erdmann) **5 Min.**
7. Monthly Update of Capital Projects. (Shannon Jones)
8. Environmental Services Division Update. (Shirlene Sitton)

CONSENT – ACTION CALENDAR

9. Update on Current Water Supply Status and 2017 Santa Fe River Target Flow Hydrograph. (Alex Puglisi)
10. Wastewater Management Division Monthly Update. (Shannon Jones)
11. Water Conservation Program Scorecard. (Christine Chavez)
12. Request for approval of Amendment No. 1 to the PSA 16-0706 with Louie Cordova, LLC for the amount of \$50,000 exclusive of NMGR and extend the contract for a period of one (1) year. (Dee Beingessner)

Public Utilities Committee – 5/3/2017

Finance Committee – 5/22/2017
City Council – 5/31/2017

13. Request for approval of Amendment No. 1 to the PSA 16-0704 with TLC Plumbing for the amount of \$216,265 inclusive of NMGR and extend the contract for a period of one (1) year for period ending June 30, 2018. (Bill Huey)

Public Utilities Committee – 5/3/2017
Finance Committee – 5/22/2017
City Council – 5/31/2017

14. Request for approval of Amendment No. 1 to the PSA 16-0345 with PK Public Relations for the amount of \$75,000 exclusive of NMGR and extend the contract for a period of one (1) year. (Christine Chavez)

Public Utilities Committee – 5/3/2017
Finance Committee – 5/22/2017
City Council – 5/31/2017

15. Request for approval of procurement of service, repairs and equipment from James, Cooke and Hobson (JCH) for the Wastewater Treatment Plant over \$50,000.00 exclusive of NMGR. (Efren Morales)

Public Utilities Committee – 5/3/2017
Finance Committee – 5/22/2017
City Council – 5/31/2017

16. Request for approval of Change Order No. to the PSA Item #17-0227 with MWH Contractors for the Hospital Tank Project for the amount of \$83,850.00 inclusive of NMGR. (Kristin Johansen)

- a. Request for approval of a Budget Adjustment Request for the amount of \$82,258.00.

Public Utilities Committee – 5/3/2017
Finance Committee – 5/22/2017
City Council – 5/31/2017

17. Request for approval of Amendment No. 5 to the PSA Item # 14-1147 with Chavez Security, Inc. for the security services for the Water Division building for the amount of \$57,899.40 exclusive of NMGR. (Caryn Fiorina)

Public Utilities Committee – 5/3/2017
Finance Committee – 5/22/2017
City Council – 5/31/2017

MATTERS FROM THE PUBLIC

MATTERS FROM THE CITY ATTORNEY

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

NEXT MEETING: Wednesday, June 7, 2017

ADJOURN

PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5) WORKING DAYS PRIOR TO THE MEETING DATE.

SUMMARY OF ACTION
MINUTES OF THE
CITY OF SANTA FE
PUBLIC UTILITIES COMMITTEE
Wednesday, May 3, 2017

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CONSENT – ACTION CALENDAR

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INFORMATIONAL ITEMS

REGIONAL WATER AUTHORITY WHITE PAPER	INFORMATION/DISCUSSION	3-4
MONTHLY UPDATE OF CAPITAL PROJECTS	INFORMATION/DISCUSSION	4-5
ENVIRONMENTAL SERVICES DIVISION UPDATE	INFORAMTION/DISCUSSION	5-6

CONSENT DISCUSSION

REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PSA 16-0704 WITH TLC PLUMBING FOR THE AMOUNT OF \$216,265 INCLUSIVE OF NMGR AND EXTEND THE CONTRACT FOR A PERIOD OF ONE (1) YEAR FOR PERIOD ENDING JUNE 30, 2018. (BILL HUEY) <u>Committee Review: Public Utilities Committee</u>	APPROVED	7-8
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05/03/17; Finance Committee 05/22/17;
and City Council 05/31/17.

REQUEST FOR APPROVAL OF CHANGE ORDER NO. TO THE PSA ITEM #17-0227 WITH MWH CONTRACTORS FOR THE HOSPITAL TANK PROJECT FOR THE AMOUNT OF \$83,850, INCLUSIVE OF NMGRT.	APPROVED	8-9
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DISCUSSION AND ACTION ITEMS

MATTERS FROM THE PUBLIC	NONE	9
MATTERS FROM THE CITY ATTORNEY	NONE	9
MATTERS FROM STAFF	INFORMATION/DISCUSSION	9
MATTERS FROM THE COMMITTEE	INFORMATION/DISCUSSION	9-10
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**MINUTES OF THE
CITY OF SANTA FE
PUBLIC UTILITIES COMMITTEE
Wednesday, May 3, 2017**

1. CALL TO ORDER

A meeting of the Public Utilities Committee was called to order by Councilor Joseph M. Maestas, at approximately 5:00 p.m., on Wednesday, May 3, 2017, at the Buckman Regional Water Treatment Plant, 341 Caja del Rio Road, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Christopher M. Rivera, Chair (arrived later)
Councilor Signe Lindell
Councilor Joseph M. Maestas
Councilor Renee D. Villarreal

MEMBERS EXCUSED:

Councilor Ronald S. Trujillo

OTHERS PRESENT:

Shannon Jones, Public Utilities
Stephanie Lopez, Public Utilities
Marcos Martinez, Assistant City Attorney
Elizabeth Martin, Stenographer

There was a quorum of the membership present for conducting official business.

NOTE: All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Public Utilities Department.

3. APPROVAL OF AGENDA

Mr. Jones asked to remove item 14 from the agenda. He will bring it back in June

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Lindell asked to pull items 13 and 16 for discussion.

Councilor Maestas asked to pull item 16 for discussion.

Councilor Villarreal asked to pull item 13 for discussion.

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell , to approve the following Consent Action Calendar as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT – ACTION CALENDAR

9. **UPDATE ON CURRENT WATER SUPPLY STATUS AND 2017 SANTA FE RIVER TARGET FLOW HYDROGRAPH. (ALEX PUGLISI)**
10. **WASTEWATER MANAGEMENT DIVISION MONTHLY UPDATE. (SHANNON JONES)**
11. **WATER CONSERVATION PROGRAM SCORECARD. (CHRISTINE CHAVEZ)**
12. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PSA 16-0706 WITH LOUIE CORDOVA, LLC, FOR THE AMOUNT OF \$50,000, EXCLUSIVE OF NMGR, AND EXTEND THE CONTRACT FOR A PERIOD OF ONE (1) YEAR. (DEE BEINGESSNER) Committee Review: Public Utilities Committee 05/03/17; Finance Committee 05/22/17; and City Council 05/31/17.**
13. **REMOVED FOR DISCUSSION.**
14. **POSTPONED**

REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PSA 16-0345 WITH PK PUBLIC RELATIONS FOR THE AMOUNT OF \$75,000 EXCLUSIVE OF NMGR AND EXTEND THE CONTRACT FOR A PERIOD OF ONE (1) YEAR. (CHRISTINE CHAVEZ) Committee Review: Public Utilities Committee 05/03/17; Finance Committee 05/22/17; and City Council 05/31/17.
15. **REQUEST FOR APPROVAL OF PROCUREMENT OF SERVICE, REPAIRS AND EQUIPMENT FROM JAMES, COOKE AND HOBSON (JCH) FOR THE WASTEWATER TREATMENT PLANT OVER \$50,000, EXCLUSIVE OF NMGR. (EFREN MORALES)) Committee Review: Public Utilities Committee 05/03/17; Finance Committee 05/22/17; and City Council 05/31/17.**

16. REMOVED FOR DISCUSSION.

17. REQUEST FOR APPROVAL OF AMENDMENT NO. 5 TO THE PSA ITEM #14-1147 WITH CHAVEZ SECURITY, INC., FOR THE SECURITY SERVICES FOR THE WATER DIVISION BUILDING FOR THE AMOUNT OF \$57,899.40, EXCLUSIVE OF NMGR. (CARYN FIORINA)
Committee Review: Public Utilities Committee 05/03/17; Finance Committee 05/22/17; and City Council 05/31/17.

5. APPROVAL OF MINUTES FROM THE APRIL 5, 2017 PUC MEETING.

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the minutes of the meeting of April 5, 2017, as submitted.

VOTE: The motion was approved unanimously on a voice vote.

INFORMATIONAL ITEMS

6. REGIONAL WATER AUTHORITY WHITE PAPER. (ANDREW ERDMANN)

Councilor Christopher Rivera, Chair, arrived at the meeting.

Mr. Erdmann said the Regional Water Authority White Paper is included in your packet. He reviewed the information and asked for questions.

Councilor Maestas said he wanted to recognize staff. They were able to combine everything content wise into this concise version and he appreciates that. The reason to have this paper was a Resolution sponsored by Councilor Ives calling for a series of workshops to discuss regionalizing water service. We wanted a position from staff regarding the prospects of that. How do we memorialize this position to make it an official position of the City. Can it be done administratively or do we, adopt this as an official position.

Mr. Martinez advised that a Resolution would be helpful to state what the position of the Council is.

Councilor Maestas asked what about the Resolution of Councilor Ives.

Mr. Martinez said it was tabled indefinitely. He does not have to withdraw it. A new Resolution would help to clarify.

Councilor Maestas said he would like to move to accept this paper and proceed to draft a Resolution for Governing Body action.

Chair Rivera said this was not noticed as an action item. We will have to limit that to giving direction to staff to get the Resolution together for presentation to the Committee at our next meeting.

7. MONTHLY UPDATE OF CAPITAL PROJECTS. (SHANNON JONES)

Mr. Jones said the update of the Capital Projects is in the packet. He would like to highlight a couple of on going projects. Within this fiscal year, the projects include the hospital tank, the parallel pipeline as part of the Buckman well, portions of Buckman diversion, the rehab of City wells, priority line replacement including finalizing designs and grouping projects together and the PRV relocation at San Mateo is underway. The complete list is in the packet.

Mr. Jones said regarding the Wastewater digester project, staff has visited the Albuquerque co-generation facility and the design is to be completed within a month. The Nutrient Study has been underway. We are making progress and are on schedule. The collection system rehab project has been awarded. We are finalizing the paperwork today and should start after Memorial day.

Councilor Maestas asked are all these projects in the City CIP.

Mr. Jones said yes, the projects are identified in the current fiscal year and in the current, just approved, CIP

Councilor Maestas said several months ago there were some new developments just outside of the City limits and the limitations of the collection mains that we identified. Will they be coordinated into the CIP.

Mr. Jones said regarding the developments, we are seeing some movement on those. It will be a bit before they actually come on line. It is going to take a lot of the work but we are in a good position. They have to tie into the Wastewater Treatment Plant. We are moving forward with the digester project as was started and have identified it in the Master Plan. The nutrient study will help us with getting nutrients removed in this area. We may modify our CIP, but staff feels we are in a good place.

Chair Rivera asked on the priority placement for water, is there a list of lines to be replaced. How is that determined.

Mr. Jones said we use a couple of approaches. We look at the attributes of the line, the material it is made of, typical repairs, problematic areas, the material it is in and easements. Then we try to see how we can group those lines together into a reasonable bid package but keep it at a size where we can manage the project with our project managers and not cause traffic issues. Decisions are driven by material and fire service.

Chair Rivera asked are they mostly in older parts of town.

Mr. Jones said yes, typically.

Chair Rivera asked how does the newly annexed area fit into this

Mr. Jones said before the annexation the City Water Division served the areas anyway. It does not impact the Water Division because we had control over most of that. It is a minimum challenge.

8. ENVIRONMENTAL SERVICES DIVISION UPDATE. (SHIRLENE SITTON)

Ms. Sitton reported that they are starting on closing the 2 landfill projects. The methane investigation will be beginning on May 8th.

Councilor Maestas asked what made NMED want that investigation.

Ms. Sitton said most of the quarterly assessments show no issues but one last time did. We think that was because it had been rainy and that gets the landfill cooking. They have asked for more methane investigation. Some EPA rules changed in 2008 and that may effect this.

Councilor Maestas said they asked for an investigation in the Dog Park too. That is a reclaimed area.

Ms. Sitton said yes, but that is a different issue. That investigation was brought about by the Ground Water Quality Bureau. There is no particular thing that triggered it. They had been wanting another monitoring well. There is only one there catching ground water. They are wanting a fairly large investigation. They are going to dig some test pits using a backhoe, fencing off each area they are working in and moving the temporary fencing as they move to another test area. The decision at this time is to leave the Park open. A sign will be up at the site. The final plan has not been approved by NMED. As soon as the plan is approved she will reach out to the Dog Park group and do a press release. After the release the press may do a public information request for information. She wants to have everything in place first. It is tentatively scheduled for May 8th.

Councilor Maestas asked there was nothing that triggered it you said.

Ms. Sitton said not recently.

Mr. Puglisi said the ground water monitoring well did trigger the first investigation. They then asked for a subsequent investigation. That has been done and now they are saying they have questions that have still not been answered as to what the source was. We did our own investigation out there by targeting with bore hole samples so we can find out. The nitrates are somewhat of a puzzle. One report said they were emanating from the old Japanese Internment camp out there but NMED disagrees with that. They have asked us to go in and do more investigating. NMED came back in 2012 and asked for a new abatement plan. We submitted it and they sat on it. Then they came back and said it was not good enough. We are doing sampling of soil and possibly will do additional wells.

Ms. Sitton said NMED really wants another monitoring well out there.

Mr. Puglisi said the City is offering an additional monitoring well between there and our wells. We should have sufficient time to react with that if there was an issue. The main mode of transportation of nutrients is ground water. We have also looked at the cap that they questioned.

Councilor Maestas said it would be nice if we could avoid a complete shutdown of the Dog Park.

Ms. Sitton said she agrees. She asked the Parks Department to consider leaving the Park open with the fencing moving and the signs.

Councilor Maestas said before the press release goes out it would be good if you could give us some talking points.

Councilor Villareal asked is there an informational sign there.

Ms. Sitton said yes. It was put up and someone will be assigned to answer questions.

Chair Rivera asked is there a better way to communicate with your constituents than a press release.

Councilor Villareal said using Next Door works. She would rather they put a notice there than have the community calling and making assumptions about what is happening there. We need to be ahead of the message.

Ms. Sitton said she will look into that.

Ms. Sitton continued that the recycling animated commercial will premiere at the movie theater this weekend. We are also doing a fun recycling quiz in the paper. We can schedule a demonstration of the Rubicon technology for the Committee at your June meeting or any other meeting you would prefer.

Chair Rivera said sure, let's schedule that.

Ms. Sitton explained that it is a smart phone app that is not for the public, but for the drivers. We do have an app for the public called My Waste.

Councilor Villarreal thanked the Environmental Services team for working with the Keep Santa Fe Beautiful event and the clean up. The drivers were great. Overall it was very successful.

Ms. Sitton said it defiantly was a successful day. We had 888 volunteers overall plus the County volunteers.

Councilor Maestas said there were several Trash Amnesty Day Letters to the Editor in the paper complimenting the process at the transfer station. Great job. When the public speaks it says a lot.

CONSENT DISCUSSION

13. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PSA 16-0704 WITH TLC PLUMBING FOR THE AMOUNT OF \$216,265 INCLUSIVE OF NMGR AND EXTEND THE CONTRACT FOR A PERIOD OF ONE (1) YEAR FOR PERIOD ENDING JUNE 30, 2018. (BILL HUEY) Committee Review: Public Utilities Committee 05/03/17; Finance Committee 05/22/17; and City Council 05/31/17.**

Councilor Lindell asked why do we have a plumbing contractor doing road repairs.

Mr. Huey said they are a major contractor out of Albuquerque. They also do paving and road work.

Councilor Lindell asked do we have a basic contract in the new budget for pot holes.

Mr. Huey said that issue is not in his department. He cannot answer.

Councilor Lindell said her concern is the pot holes and the quality of the repair. She drives on a couple of roads like Palace Avenue several times a day. She finds the patches of poor quality. They are either too low or too high. It does not feel there is much care taken with these patches or that they hold up very well. She does not know how long they are supposed to last but there are numerous areas with issues where patches were done and 2 or 3 months later they are in terrible shape.

Mr. Huey said there is not a lot he can say on that. There are patches on Palace due to Water Division activity but many are not. He has no input into how those patches are installed. Over the last 2 years, we have done about 17 sites with TLC and they have all held up very well. He can look into it further if the Committee would like him to.

Councilor Lindell said she hopes we have some quality control over the repairs. We have over \$10,000 a location in the budget.

Councilor Lindell said the costing on these fixed unit prices is set forth in Exhibit 1 in the packet. There is no Exhibit 1 in the packet.

Mr. Huey said he will forward that to her.

Councilor Lindell said she does not know who does the patch work on Palace and does not know the cause of the issues. The roadway itself is not in very good condition.

Councilor Maestas said he agrees with that. There are certain streets in areas he drives through where the patches are more than the road area. This is an issue for David Catanach in Public Works. We probably need to bring David Catanach here or refer this issue to Public Works. This issue in the

Hopewell/Mann neighborhood is terrible.

Councilor Villarreal said we budgeted a lot of money for staff to work on pot holes. We need to do them right. We need to have staff focused on it.

Councilor Maestas said let's bring this up at the Public Works Committee meeting and get David Catanach there.

Councilor Lindell asked that he let her know when that will be.

Chair Rivera asked Mr. Huey to take a look at a couple of the 17 pot holes TLC did and make sure you are satisfied with their work and then we can talk to the Streets Division.

Mr. Huey said he will review them. Most of the patching on this contract is not for pot holes. The repairs are mostly for areas at least 8x10. We are cognizant of trying to leave the road better than it was. We only have \$200,000 in the budget.

Councilor Lindell asked that he review these patches and make sure they are done well. The ones she is talking about are not done with much care. It does not cost more to do them with care. Just give us a report on that.

MOTION: Councilor Lindell moved, seconded by Councilor Maestas, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

16. **REQUEST FOR APPROVAL OF CHANGE ORDER NO. TO THE PSA ITEM #17-0227 WITH MWH CONTRACTORS FOR THE HOSPITAL TANK PROJECT FOR THE AMOUNT OF \$83,850, INCLUSIVE OF NMGRT. (KRISTIN JOHANSEN)**
 - a. **REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT REQUEST FOR THE AMOUNT OF \$82,258.**

Disclosure: Councilor Maestas said his new employer is Souder, Miller and Associates who are involved in this project. He will recuse himself for this discussion and vote.

Councilor Maestas stepped out of the meeting.

Councilor Lindell said she thought we were never going to talk about this again. This says due to setbacks. She thought we talked about these and the cement issues last time. Why are we involved in setbacks that make us hire this company for longer.

Ms. Johansen said these occurred early in the year. Due to the change in the type of concrete, there were a lot of challenges. Now they have added 28 days to due date. The project will not be complete until late July or early August. These added costs are for an inspector to come on to ensure that we were getting the quality we wanted with the project. He has been invaluable. The way we will be paying for this is through liquidated damages. We are charging the contractor \$1,000 a day for every day they are over the contract. That covers this.

Councilor Lindell said that is what she was trying to get at. Our initial contract was for \$50,000 and this change is for 160% of that. We have added a lot on.

Ms. Johansen said we are withholding that \$1,000 a day from our pay estimates to them.

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote

DISCUSSION AND ACTION ITEMS

None.

MATTERS FROM THE PUBLIC

None.

MATTERS FROM THE CITY ATTORNEY

None.

MATTERS FROM STAFF

Mr. Jones said he wanted to give a brief update of the Water Division's continual search for additional funds. We have been pursuing Title 16 reclamation funding for the study. Because they did such a great job that qualified us for additional money. We are on the list for that funding and are pursuing that.

Chair Rivera said great job.

MATTERS FROM THE COMMITTEE

Councilor Maestas said he wanted to recognize Karen Fiorina. She helped his constituent with a billing issue. She did a good job with the constituent. Karen closed the loop. Thank you Karen. She ended her email to the constituent by saying "going through this was a learning experience for us." He was very happy and proud of that.

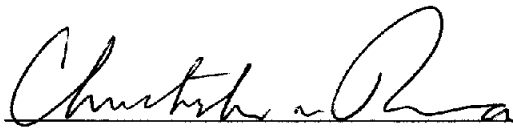
Councilor Maestas said he recently toured the Airport. They are starting to really manage themselves as a true enterprise. We are leasing some property for sludge fields there and he is wondering what the conditions are around that land use. If the field is permitted, how much of the sludge can we distribute. What are the terms and conditions of the lease agreement.

Mr. Jones said we are permitted for solids by the NMED. We are allowed to discharge 9,800 gallons per day per acre. It is a 5 year permit. We just got the renewal. There is no lease at this time. There are discussions around that. The portion for the solar array does have an executed lease between the contractor and the Airport. The composting facility allows diversion of a portion of the solids to go into composting. 20% goes through the composting process. An alternative will be putting a disposal plant in place. We are working on how we can transition off that site. There will be an executed lease between Wastewater and the Airport in between of short duration.

NEXT MEETING: WEDNESDAY, WEDNESDAY, JUNE 7, 2017

ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at 6:05 p.m.



Christopher M. Rivera, Chair



Elizabeth Martin, Stenographer