



CITY CLERK'S OFFICE
Agenda DATE 5/15/17 TIME 4:29
SERVED BY Lois Amador
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**TRANSIT ADVISORY BOARD MEETING
TUESDAY, MAY 23, 2017
5:00 PM – 7:00 PM
SANTA FE TRAILS FACILITY
2931 RUFINA STREET**

CALL TO ORDER
ROLL CALL
APPROVAL OF AGENDA
APPROVAL OF MEETING MINUTES: APRIL 25, 2017

PUBLIC COMMENT

ACTION ITEM:

1. APPOINTMENT OF ADA APPEALS COMMITTEE MEMBERS

DISCUSSION ITEMS:

1. FY 17/18 BUDGET UPDATE- STAFF
2. 2018 NCRTD AND TRANSIT SERVICE PLAN
3. VETERANS TRANSPORTATION AND COMMUNITY LIVING INITIATIVE GRANT (VTCLI)-STAFF
4. CNG FACILITY UPDATE- STAFF
5. SOUTHSIDE TRANSIT CENTER UPDATE- STAFF
6. DOWNTOWN (SHERIDAN) TRANSIT CENTER UPDATE – STAFF
7. STAFFING UPDATE – STAFF
8. SYSTEM RIDERSHIP – FIXED ROUTE, PARATRANSIT, AND SF PICK-UP- STAFF
9. CUSTOMER COMMENT/COMPLAINT SYSTEM – STAFF
10. OPERATIONS AND MAINTENANCE -- THOMAS MARTINEZ

PUBLIC COMMENT

ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

Transit Advisory Board
Meeting Index
May 23, 2017

Title	Description	Page
Cover Page		0
Call to Order	Chair Colin Messer called the meeting of the Transit Advisory Board to order at 5:04 p.m. at the Santa Fe Trails Facility, 2931 Rufina Street, Santa Fe, NM.	1
Roll Call	A quorum was established with roll call.	1
Approval of the Agenda	Mr. Cooper moved to approve the agenda as presented with a second from Ms. Bleck which passed by voice vote.	1
Approval of Meeting Minutes of April 25, 2017	Ms. Bleck moved to approve the minutes as presented with a second from Ms. McGinnis which passed by voice vote.	1
Public Comment	Discussion Only	1
ACTION ITEM:	Mr. Cooper moved to have Ms. McGinnis, Ms. Bleck, Mr. Messer and Ms. Mazares (<i>as an alternate</i>) to be the members of the TAB ADA Subcommittee, with a second from Ms. McGinnis which passed by voice vote.	2
1. Appointment of ADA Appeals Committee Members		2
Discussion Items:	Discussion Only	3
1. FY 17/18 Budget Update		3
2. 2018 NCRTD And Transit Service Plan	Mr. Calvert moves to recommend approval as written, with a second from Ms. Bleck which passed by voice vote.	3
3. Veteran's Transportation and Community Living Initiative Grant	Mr. Calvert moves to approve the remainder of the grant money to be used for the GPS units and other technology with a second from Mr. Thompson which passed by voice vote.	3,4
4. CNG Facility Update Staffing Update	Discussion Only	4
5. Southside Transit Center Update	Discussion Only	4
6. Sheridan Design and Update	Discussion Only	4
7. Staffing Update	Discussion Only	4
8. System Ridership-Fixed Route, Paratransit, and SF Pick Up	Discussion Only	4
9. Customer Comment/Complaint System	Discussion Only	4
10. Operations and Maintenance		
Public Comment	Discussion Only	
Adjourn	There being no further business to come before the Transit Advisory Board Mr. Calvert moved to adjourn the meeting at 6:31 p.m. with a second from Mr. Thompson which passed by voice vote.	4
Signature Page		5

Transit Advisory Board Meeting

Tuesday, May 23, 2017

5:00 p.m. to 7:00 p.m.

Santa Fe Trails Transit Facility
2931 Rufina Street Santa Fe, NM

1. CALL TO ORDER

Chair Colin Messer called the meeting of the Transit Advisory Board to order at 5:04 p.m. at the Santa Fe Trails Facility, 2931 Rufina Street, Santa Fe, NM. A quorum was established with roll call.

2. ROLL CALL

Present

Colin Messer, Chair
Stan Cooper
Aurore Bleck
Mary McGinnis
Alexandra Mazares
Chris Calvert
Paul Thompson

Excused

Rebecca Estrada

Others Present

Thomas Martinez, City Transit Director of Operations
Keith Wilson, City Transit
Lois Amador, City of Santa Fe Transit Staff
Linda Vigil, Stenographer

3: APPROVAL OF AGENDA

MOTION: Mr. Cooper moved to approve the agenda as presented with a second from Ms. Bleck which passed by voice vote.

3. APPROVAL OF MINUTES FROM APRIL 25, 2017

MOTION: Ms. Bleck moved to approve the minutes as presented with a second from Ms. McGinnis which passed by voice vote.

4. PUBLIC COMMENT

There was not any public comment.

5. ACTION ITEM

1. APPOINTMENT OF ADA APPEALS SUBCOMMITTEE MEMBERS

Ms. Amador explained there is a subcommittee to handle ADA appeals. There needs to be one more TAB member appointed. There will be a paratransit employee present as well. There is an appeal hearing scheduled tomorrow at 5:30 p.m.

Chair Messer has volunteered to be the third member for tomorrow's hearing but suggests an alternate be chosen. The handbook was referenced. ✓

Ms. Amador explained this is the first appeal she has seen since she has been at Transit.

MOTION: Mr. Cooper moved to have Ms. McGinnis, Ms. Bleck, Mr. Messer and Ms. Mazares (*as an alternate*) to be the members of the TAB ADA Subcommittee, with a second from Ms. McGinnis which passed by voice vote.

Mr. Wilson explained the timeline and the reason they needed to have the hearing tomorrow evening.

6. DISCUSSION ITEMS

1.FY 17/18 BUDGET UPDATE

Mr. Cooper drew a pie chart and asked that the revenues be shown so the board can see how the budget is divided.

Mr. Wilson explained the Finance committee and City Council passed the budget for next year unchanged. The amount is roughly 12.7 million which includes money for new buses.

Mr. Wilson stated there are some low emission grants they will try to get matched. However it is competitive nationwide. He will make a formal chart and get the information exact for the board.

Mr. Wilson explained the percentages Transit is getting from the GRT and Federal funds. The passenger revenue and rebates for clean energy contribute as well.

After the triennial in July they can look at the budget better.

A discussion was held about rerouting plans. Mr. Martinez stated they are holding onto to money for that specifically. Mr. Wilson stated once the contract is finalized with Transloc they can have data entered that could help with the rerouting process. They will get input from the drivers.

Chair Messer asked how that data will tie in with what the SFCC is doing. Mr. Martinez stated it should tie in well. There needs to be an update in technology.

A discussion was held about the closing of Capital City Cabs and the affect is has on the ridership now. Mr. Thompson informed the board that a larger company bought Sandia Shuttle.

2.2018 NCRTD AND TRANSIT SERVICE PLAN

Mr. Wilson explained the Resolution that would add routes 22, 4,2 and add the five annual specials. (See Exhibit A)

Mr. Wilson explained the portion of the agreement that will include the ski route. The service will reduce when the ski season ends. Mr. Wilson explained how NCRTD keeps a tally of their routes and ridership.

A brief discussion was held on how to pass this item to the next committee. Mr. Wilson explained it doesn't need a vote necessarily.

MOTION: Mr. Calvert moves to recommend approval as written, with a second from Ms. Bleck which passed by voice vote.

Ms. Bleck asked about the consolidation study. Mr. Wilson explained it is still going on. They received some draft documentation and consolidation options but they weren't very specific. He will try to get some more information for the next meeting.

3. VETERANS TRANSPORTATION AND COMMUNITY LIVING INITIATIVE GRANT

Mr. Wilson explained there was a grant in 2013. (See Exhibit B) There is still an amount needed to be spent but it has to be spent on electronic items before September 30th. They will use it to purchase some of the GPS units requires by Transloc.

If there is enough leftover they can link the units to the fare boxes. Mr. Wilson explained approval will go to City Council in July. They hope to have Transloc tested and still use Routematch until November when their contract runs out.

Mr. Martinez discussed an electronic work order system. A committee was formed and IT is now working on software that will help.

MOTION: Mr. Calvert moves to approve the remainder of the grant money to be used for the GPS units and other technology with a second from Mr. Thompson which passed by voice vote.

4. CNG FACILITY UPDATE

Mr. Martinez stated they were hoping to have the RFP out by the end of June. They want to have it done just right with the options they will need. They would like the option for the station to be owned by the City within eight years.

5. SOUTHSIDE TRANSIT CENTER UPDATE

Mr. Wilson reported that they are at 95% design now. They would like to have the final design by next month, then it can go out for bid.

A discussion was held about the Santa Fe Place mall. Mr. Wilson explained that their consultant contacted him and asked for a timeline on the Southside Center. The owners of the mall would still like service

through the mall area. Mr. Wilson explained to the consultant that they were working on options assuming they didn't want them to go through the property at all.

Mr. Wilson stated they will meet again to discuss further options.

6. DOWNTOWN SHERIDAN TRANSIT CENTER UPDATE

Mr. Wilson stated he still has not received final word on the environmental report downtown. A discussion was held about SHPO and their concern with digging to move the sewer lines. He hopes to get things started before winter.

7. STAFFING UPDATE

Mr. Martinez reported there were interviews for the last paratransit driver. The listing for a fixed route supervisor will close next week. Mr. Martinez stated the administrative assistant is in the hiring process. The shop is fully staffed and working well.

8. SYSTEM RIDERSHIP-FIXED ROUTE, PARATRANSIT, AND SF PICK UP

Mr. Martinez presented the system ridership report (See Exhibit C). The amount has gone up quite a bit since the closing of Capital City Cabs.

Mr. Thompson noticed there is a spike every other Wednesday.

9. CUSTOMER COMMENT/COMPLAINT SYSTEM

Mr. Martinez presented the complaint report. (See Exhibit D) If there are any outstanding he will get them closed out. Mr. Thompson asked about route 2 seems to have the same complaint of a rude driver. Mr. Martinez explained that route is the busiest route and it gets the most complaints.

10. OPERATIONS AND MAINTENANCE

Mr. Martinez reported the work was complete on the Arboc and is on the road again. (See Exhibit E)

8. PUBLIC COMMENT

There was not any public comment.

9. ADJOURN


Chair Messer briefly discussed the letter written by Ms. Bleck regarding the intersection at Cerrillos Rd. and Second Street. Mr. Wilson stated the MPO has the letter as well. Mr. Wilson stated NMDOT is at 60% design over the next few months they will coordinate the Indian hospital to approve right of way for the improvement. The estimated cost so far is 2.5 million.

MOTION: There being no further business to come before the Transit Advisory Board Mr. Calvert moved to adjourn the meeting at 6:31 p.m. with a second from Mr. Thompson which passed by voice vote.

SIGNATURES

A handwritten signature in black ink, appearing to read 'Colin Messer', written over a horizontal line.

Colin Messer, Chair

A handwritten signature in black ink, appearing to read 'Linda Vigil', written over a horizontal line.

Linda Vigil, Stereographer

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2017 -**

3 **INTRODUCED BY:**

4 Councilor Joseph M. Maestas

5
6
7
8
9
10 **A RESOLUTION**

11 **ENDORISING THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT'S FY2018**
12 **BUDGET PROPOSAL, APPROVING THE FY 2018 CITY OF SANTA FE REGIONAL**
13 **TRANSIT PLAN AND DIRECTING STAFF TO SUBMIT THE CITY OF SANTA FE**
14 **REGIONAL TRANSIT PLAN FOR FY 2018 TO THE NORTH CENTRAL REGIONAL**
15 **TRANSIT DISTRICT BOARD OF DIRECTORS FOR CONSIDERATION AND APPROVAL.**

16
17 **WHEREAS**, the North Central Regional Transit District (hereinafter referred to as
18 "NCRTD") was created in 2004 by agreement between the City of Espanola, Los Alamos County,
19 Pojoaque Pueblo, Rio Arriba County, San Ildefonso Pueblo, San Juan Pueblo, Santa Clara Pueblo, the
20 City of Santa Fe, Santa Fe County and Tesuque Pueblo; and

21 **WHEREAS**, NCRTD Resolution 2008-14 states that "in order to create a truly effective and
22 efficient regional transit system that cooperatively and equitably serves north central New Mexico,
23 the NCRTD believes that the City of Santa Fe should be a member of the District"; and

24 **WHEREAS**, as a result of City of Santa Fe Resolution 2008-87, the City of Santa Fe joined
25 the NCRTD and soon thereafter expanded City delivered transit services to provide connecting
26 transportation to and from the Rail Runner, through funding made available by the NCRTD; and

EXHIBIT

tabbles

1 **WHEREAS**, the City's expanded services include:

- 2 • Santa Fe Trails Route 22, serving the New Mexico 599 Rail Runner station as well as
- 3 Rancho Viejo and Santa Fe Community College;
- 4 • Santa Fe Trails Routes 2 and 4, serving inbound and outbound Rail Runner trains at
- 5 South Capitol station;
- 6 • Santa Fe Pick-Up Historic District Shuttle operations, providing shuttle service to and
- 7 from the Rail Runner station at the Railyard and downtown destinations;
- 8 • Additional enhanced, or "special service", provided to accommodate visitors and
- 9 residents alike, and meet increased demand for Rail Runner transfers, on Folk Art
- 10 Market, Spanish Market, and Indian Market weekends, as well as annual community
- 11 celebrations of Zozobra and the Canyon Road Farolito Walk;

12 **WHEREAS**, the existing services provided by Santa Fe Trails have been deemed to meet the
13 definition of regional services as adopted by the NCRTD Board and incorporated into its financial
14 policies as amended on November 4, 2011 by Board Resolution No. 2011-10; and

15 **WHEREAS**, the NCRTD has identified funding in their FY 2018 budget proposal to keep
16 the aforementioned regional services, operated by the City, funded and running through FY 2018; and

17 **WHEREAS**, the NCRTD will reimburse the City for said regional transit services, upon
18 receipt of invoices for service delivered, up to a FY 2018 total of \$1,011,150; and

19 **WHEREAS**, the City of Santa Fe agreed to pay up to \$25,000 to the NCRTD for the
20 Mountain Trail 255 Route, which will be deducted from the reimbursement to Santa Fe Trails on the
21 first quarterly reimbursement request by the City.

22 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF**
23 **SANTA FE** that the Governing Body hereby endorses the proposed FY2018 NCRTD budget that
24 continues to fund regional transit services, and will fund up to \$25,000 as identified above, that the
25 City of Santa Fe currently provides on behalf of the NCRTD, and that the aforementioned routes
26 compose and are approved as the City of Santa Fe Regional Transit Plan for FY 2018,

1 and upon approval by the NCRTD Board of Directors, is incorporated in the NCRTD service plan.

2
3 PASSED, APPROVED, and ADOPTED this ____ day of ____, 2017.

4
5
6 _____
7 JAVIER GONZALES, MAYOR

8 ATTEST:

9
10 _____
11 YOLANDA Y. VIGIL, CITY CLERK

12
13 APPROVED AS TO FORM:

14
15 _____
16 KELLEY BRENNAN, CITY ATTORNEY

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: _____ x _____
(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A resolution endorsing the North Central Regional Transit District's (NCRTD) FY2018 budget allocation and associated City of Santa Fe Transit Service Plan.

Sponsor(s): Councilor Maestas

Reviewing Department(s): Public Works – Transit Division

Person Completing FIR: Lois Amador Date: May 10, 2017 Phone: 955-2010

Reviewed by City Attorney: _____ Date: _____
(Signature)

Reviewed by Finance Director: _____ Date: _____
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution.

The resolution endorses the FY2018 North Central Regional Transit District's budget allocation to the City of Santa Fe and payment of \$25,000 to NCRTD for mountain run and approves the FY2018 City of Santa Fe Regional Transit Plan.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
 "N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
 "NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns

e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

_____ Check here if no fiscal impact

1	2	3	4	5	6	7	8
Expenditure Classification	FY 2018	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel* \$ _____ \$ _____

Fringe** \$ _____ \$ _____

Capital Outlay \$ _____ \$ _____

Land/ Building \$ _____ \$ _____

Professional Services \$ _____ \$ _____

All Other Operating Costs \$ _____ \$ _____

Total: \$ 25,000 \$ _____
for mountain
run

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- To indicate new revenues and/or
- Required for costs for which new expenditure budget is proposed above in item 1.

1	2	3	4	5	6
Type of Revenue	FY 2018	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Regional \$1,011,150.00 \$ _____
Transit GRT _____

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

The NCRTD's approved FY2018 budget includes \$1,011,150.00 allocated to the City of Santa Fe for expenditures

for regional transit services on behalf of the NCRTD. These services will be delivered by Santa Fe Trails

as indicated in the City of Santa Fe's Regional Transit Service Plan. Included in the Resolution is agreement for City of Santa Fe to pay \$25,000 for Mountain Run. This money will be deducted from amount billed to NCRTD from the Santa Fe Trails on the first quarter invoice. Funding is recuperated quarterly by way of invoicing NCRTD for services provided.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No. _____

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The NCRTD Board of Directors would not be appraised of the wishes of the full City Council regarding the expenditure of regional transit tax revenues, for FY2018, allocated to deliver regional transit service in and around City of Santa Fe. Also, approval of a transit plan is required in order for the City to seek reimbursement from NCRTD for services provided.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No. _____

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

Approval of the FY2018 NCRTD service plan for the City of Santa Fe will allow continued operation of a number of transit services, currently in operation, that are funded through the regional transit tax dispersed by the NCRTD.

Form adopted: 01/12/05; revised 8/24/05; 4/17/08

City of Santa Fe, New Mexico

memo

Date: May 19, 2017

To: Public Works Committee
Finance Committee
City Council

From: _____
Nicholas Schiavo, P.E., Acting Public Works Department Director

Via: _____
Keith Wilson, Administration and Grants Manager

Subject: Request for approval of grant application, grant agreement and award of grant 49 U.S.C. §5309 under the Veterans Transportation and Community Living Initiative (VTCLI) from F.T.A. through New Mexico Department of Transportation (NMDOT). Memorandum of Agreement FY17 for \$52,000.00 (City match \$13,000.00) Approval and application between and the City of Santa Fe and Corresponding Budget Increase totaling \$65,000.00.

ITEM

The City of Santa Fe has been appropriated \$52,000.00 in Federal Transit Administration (FTA) §5309 funds through the New Mexico Department of Transportation (NMDOT), Transit & Rail Division, the designated recipient of these FTA funds for the State of New Mexico. In order for the City to be awarded these funds, a Memorandum of Agreement (MOU) must be executed with NMDOT.

BACKGROUND

Section §5309 provides for financial assistance for the purchase of capital equipment. The Transit Division intends to use this appropriation to purchase capital equipment for Transit. The funds will be used to purchase GPS Transponders for buses, equipment to connect the fare box system to the GPS, iPads to run the On-Demand service within the Transit and Para Transit vehicles, and to purchase software for the implementation of the application.

We were contacted by NMDOT informing us that the original contract extends back to 2013 and that we still had not spent the money and that funds are still available. The MOU is a one year agreement from April 1, 2017 to September 30, 2017. The local match for this grant is \$13,000.00.

BUDGET

As reflected in the attached Budget Adjustment Request, the revenue business unit/line item will be 51416.490150 (NM Dept. Trans) \$62,000.00 and the expense business unit/line items will be 52416.571900 (Equipment & Machinery>\$5,000) \$65,000.00. The local match amount of \$13,000.00 is in cash in the fund (5416).

EXHIBIT

tabbles

B

City of Santa Fe, New Mexico

memo

ACTION REQUESTED

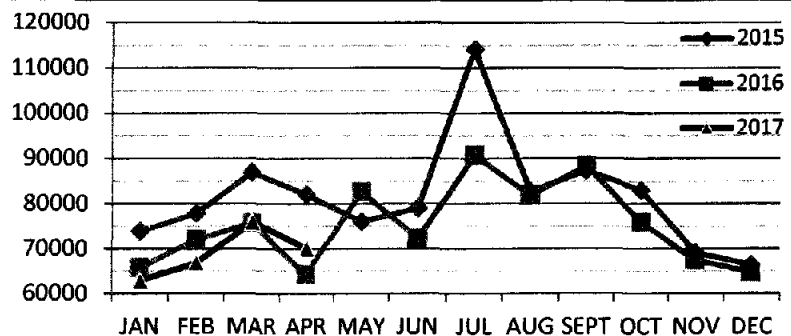
Recommend to City Council approval of grant application, grant agreement and award of grant 49 U.S.C. §5309 from F.T.A. through New Mexico Department of Transportation (NMDOT), City match, and the BAR.

Attachments: MOU and BAR

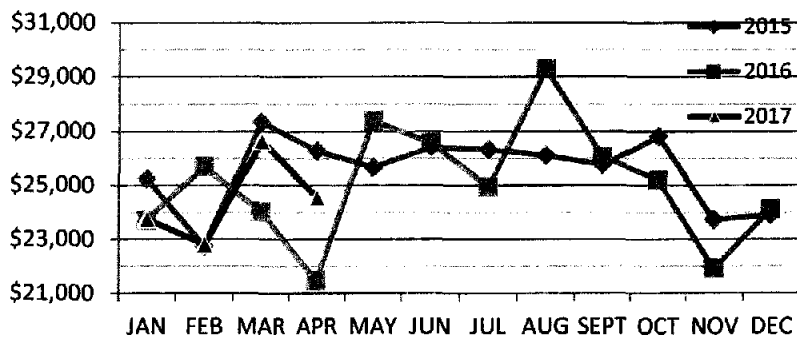
APRIL 2017 RIDERSHIP

DATE	DAY	Route 1	Route 2	Route 4	Route 5	Route 6	Route M	Route 21	Route 22	Route 24	Route 26	TOTAL
01-Apr-17	SA	67	571	263	48	68	22	15	0	61	17	1132
02-Apr-17	SU	139	618	147	0	0	30	0	0	0	14	948
03-Apr-17	MO	312	1837	274	205	132	73	61	208	256	30	3388
04-Apr-17	TU	265	1355	317	109	113	50	3	0	81	22	2315
05-Apr-17	WE	418	1741	309	239	179	80	109	175	261	6	3517
06-Apr-17	TH	355	1394	537	111	233	140	60	97	167	13	3107
07-Apr-17	FR	347	1508	460	116	116	37	38	78	179	22	2901
08-Apr-17	SA	174	810	136	89	116	30	7	188	92	28	1670
09-Apr-17	SU	79	609	37	0	0	16	0	0	64	7	812
10-Apr-17	MO	420	1503	434	97	93	48	67	105	110	0	2877
11-Apr-17	TU	401	1496	270	94	92	20	66	0	182	17	2638
12-Apr-17	WE	451	1174	496	232	151	103	82	166	269	35	3159
13-Apr-17	TH	379	1227	327	216	293	155	70	82	196	18	2963
14-Apr-17	FR	344	1189	199	138	112	63	13	0	166	28	2252
15-Apr-17	SA	87	1644	88	89	86	24	18	55	79	22	2192
16-Apr-17	SU	112	492	125	20	31	14	0	0	35	7	836
17-Apr-17	MO	293	1528	261	0	0	20	73	99	71	0	2345
18-Apr-17	TU	516	1410	509	0	0	0	0	104	105	33	2677
19-Apr-17	WE	363	1613	382	364	281	156	134	0	321	17	3631
20-Apr-17	TH	244	1019	116	274	267	156	57	197	203	16	2549
21-Apr-17	FR	290	949	243	0	0	0	25	0	211	10	1728
22-Apr-17	SA	178	1987	160	146	239	117	0	0	65	16	2908
23-Apr-17	SU	267	445	128	46	37	35	0	0	42	17	1017
24-Apr-17	MO	155	1072	142	73	71	9	54	11	291	36	1914
25-Apr-17	TU	567	1548	656	209	189	79	56	0	167	7	3478
26-Apr-17	WE	343	1829	507	23	14	10	53	0	116	0	2895
27-Apr-17	TH	278	1396	565	343	332	254	48	333	289	21	3859
28-Apr-17	FR	233	1189	255	285	182	84	28	46	155	6	2463
29-Apr-17	SA	79	640	89	56	109	15	0	0	20	0	1008
30-Apr-17	SU	68	604	131	0	0	4	0	0	98	20	925
Totals		8224	36397	8563	3622	3536	1844	1137	1944	4352	485	70104

Ridership	2015	2016	2017
JAN	73968	65846	62898
FEB	77909	72094	66874
MAR	87077	75825	75933
APR	82176	64364	70104
MAY	76139	82826	
JUN	79142	72432	
JUL	114212	90908	
AUG	82801	82005	
SEPT	87406	88542	
OCT	83052	76012	
NOV	69230	67540	
DEC	66491	64951	
	979603	903345	275809



Revenue	2015	2016	2017
JAN	\$25,242	\$23,721	\$23,758
FEB	\$22,755	\$25,696	\$22,812
MAR	\$27,350	\$24,037	\$26,646
APR	\$26,293	\$21,482	\$24,560
MAY	\$25,682	\$27,401	
JUN	\$26,437	\$26,574	
JUL	\$26,337	\$24,967	
AUG	\$26,114	\$29,299	
SEPT	\$25,768	\$26,068	
OCT	\$26,809	\$25,205	
NOV	\$23,724	\$21,922	
DEC	\$23,915	\$24,122	
	\$308,425	\$300,493	\$97,776



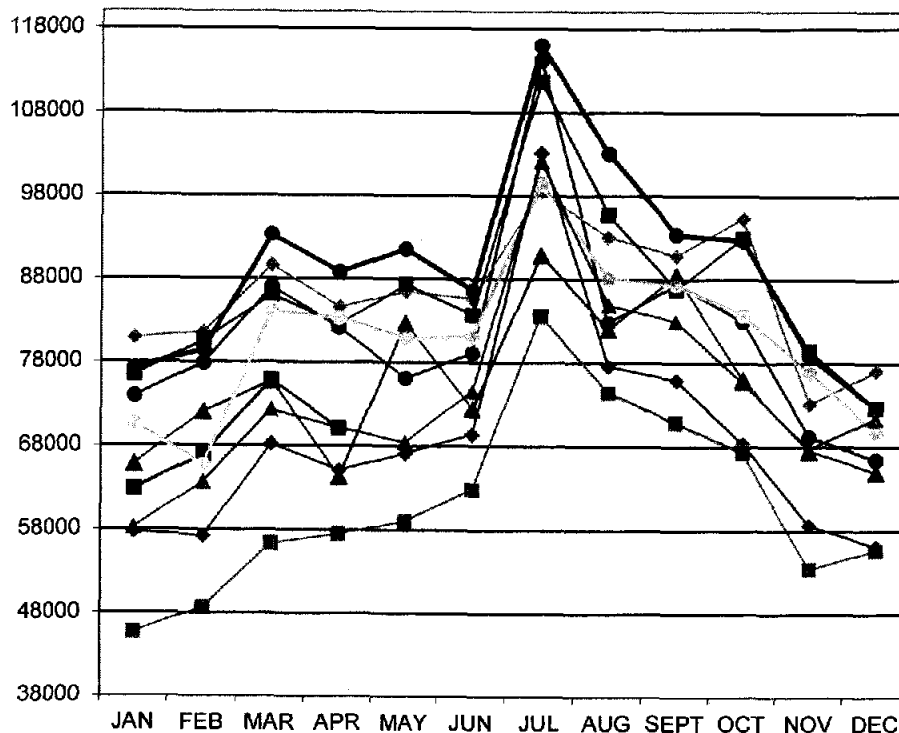
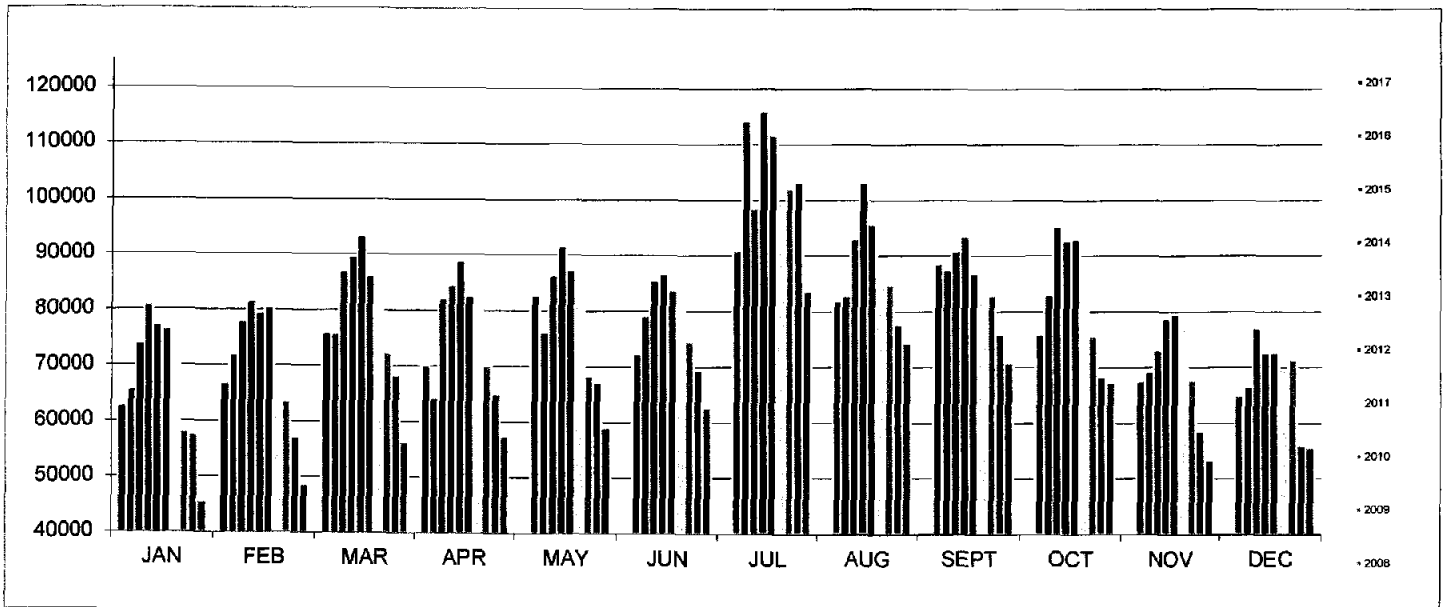
EXHIBIT

tabbles

C

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
JAN	62898	65846	73968	80920	77325	76524	70567	58231	57743	45673
FEB	66874	72094	77909	81623	79532	80576	65767	63709	57250	48643
MAR	75933	75825	87077	89698	93372	86131	84068	72363	68273	56377
APR	70104	64364	82176	84634	88859	82570	83316	70188	65127	57484
MAY		82826	76139	86534	91646	87379	80866	68477	67152	59057
JUN		72432	79142	85635	86644	83723	81039	74612	69397	62831
JUL		90908	114212	98558	115995	111709	99502	102129	103136	83616
AUG		82005	82801	93129	103104	95798	88084	84947	77610	74466
SEPT		88542	87406	90873	93405	86828	87375	83055	75945	70910
OCT		76012	83052	95332	92708	93009	83769	75757	68367	67353
NOV		67540	69230	73155	78832	79513	76846	67860	58636	53416
DEC		64951	66491	77090	72602	72735	69665	71421	56097	55670

ANN TLS **275,800** 903,345 979,603 1,037,181 1,074,024 1,036,495 970,864 892,749 824,733 735,496



FED FISCAL YEAR

	OCT 15	SEPT 16
OCT	83052	
NOV	69230	
DEC	66491	
JAN	65846	
FEB	72094	
MAR	75825	
APR	64364	
MAY	82826	
JUN	72432	
JUL	90908	
AUG	82005	
SEPT	88542	
Total	913,615.00	



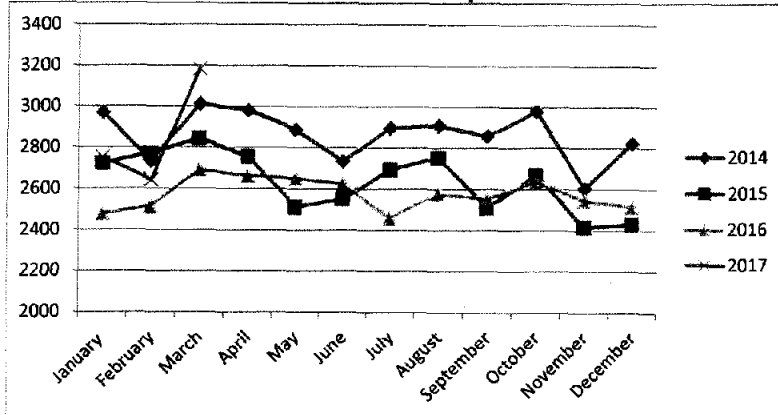


April 5, 2017

On-Time Performance

2013	On Time %	2014	On Time %	2015	On Time %	2016	On Time %	2017	On Time %
Jan-13	91.10	Jan-14	90.69	Jan-15	92.27	Jan-16	91.23	Jan-17	90.56
Feb-13	90.00	Feb-14	90.54	Feb-15	91.70	Feb-16	90.89	Feb-17	90.92
Mar-13	90.71	Mar-14	89.91	Mar-15	91.58	Mar-16	90.70	Mar-17	89.54
Apr-13	92.51	Apr-14	91.08	Apr-15	92.13	Apr-16	89.47	Apr-17	
May-13	93.00	May-14	91.93	May-15	92.64	May-16	88.89	May-17	
Jun-13	93.00	Jun-14	91.48	Jun-15	91.23	Jun-16	88.39	Jun-17	
Jul-13	91.64	Jul-14	91.50	Jul-15	91.20	Jul-16	90.38	Jul-17	
Aug-13	91.54	Aug-14	90.61	Aug-15	90.23	Aug-16	87.14	Aug-17	
Sep-13	89.47	Sep-14	79.13	Sep-15	91.84	Sep-16	89.17	Sep-17	
Oct-13	91.08	Oct-14	91.14	Oct-15	91.32	Oct-16	92.01	Oct-17	
Nov-13	91.19	Nov-14	91.38	Nov-15	92.19	Nov-16	88.55	Nov-17	
Dec-13	89.81	Dec-14	91.09	Dec-15	91.64	Dec-16	89.29	Dec-17	

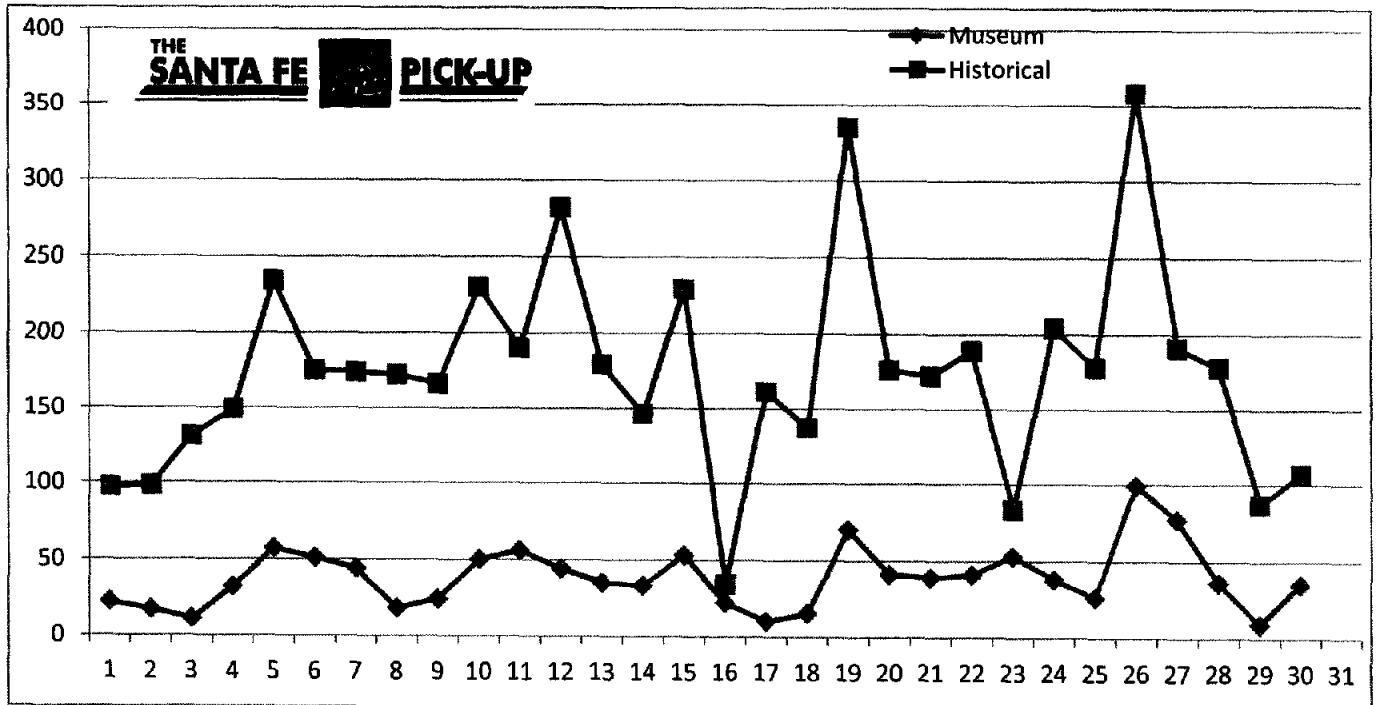
Santa Fe Ride Ridership



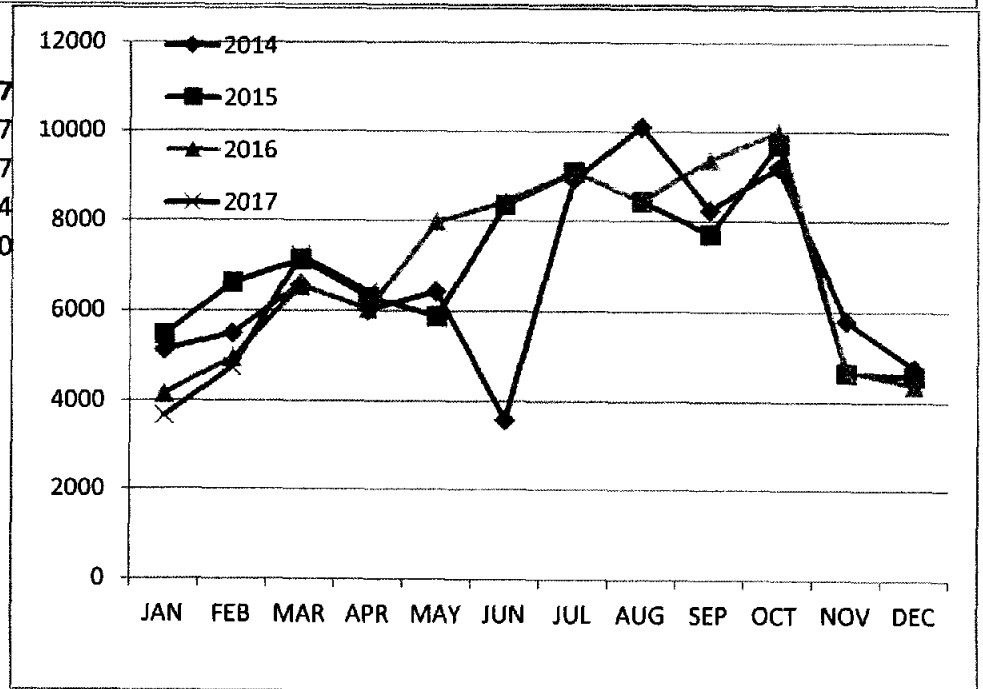
	2012	2013	2014	2015	2016	2017
January	2827	2859	2971	2724	2480	2753
February	2884	2750	2736	2771	2518	2644
March	3116	2903	3013	2845	2695	3185
April	3057	3132	2983	2756	2667	
May	2850	2844	2890	2513	2656	
June	2714	2812	2736	2552	2626	
July	2750	3023	2900	2695	2464	
August	2827	3223	2911	2753	2581	
September	2662	3137	2861	2512	2558	
October	2920	3229	2983	2672	2642	
November	2748	2728	2609	2418	2550	
December	2479	2733	2827	2432	2520	
Annual Total	33834	35373	34420	31643	30957	8582

Museum Historical

Apr 1 Sat.	22	97
Apr 2 Sun.	17	98
Apr 3 Mon.	11	131
Apr 4 Tues.	32	149
Apr 5 Wed.	57	234
Apr 6 Thurs.	51	175
Apr 7 Fri.	44	174
Apr 8 Sat.	18	172
Apr 9 Sun.	24	166
Apr 10 Mon.	50	230
Apr 11 Tues.	56	190
Apr 12 Wed.	44	282
Apr 13 Thurs.	35	179
Apr 14 Fri.	33	146
Apr 15 Sat.	53	229
Apr 16 Sun.	22	34
Apr 17 Mon.	10	161
Apr 18 Tues.	15	137
Apr 19 Wed.	70	335
Apr 20 Thurs.	41	176
Apr 21 Fri.	39	172
Apr 22 Sat.	41	189
Apr 23 Sun.	53	83
Apr 24 Mon.	38	204
Apr 25 Tues.	26	178
Apr 26 Wed.	99	358
Apr 27 Thurs.	77	191
Apr 28 Fri.	36	178
Apr 29 Sat.	9	87
Apr 30 Sun.	35	107
	1158	5242



	2014	2015	2016	2017
JAN	5120	5464	4149	3657
FEB	5493	6606	4941	4737
MAR	6570	7120	6549	7214
APR	6009	6298	6033	6400
MAY	6420	5873	7964	
JUN	3573	8339	8418	
JUL	8908	9083	9091	
AUG	10094	8431	8446	
SEP	8236	7701	9365	
OCT	9187	9718	9979	
NOV	5795	4644	4700	
DEC	4746	4573	4377	



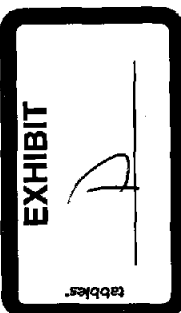
SANTA FE TRAILS



May 15, 2017

Comment/Complaint Report

Control Number	Date of Reception	Date of Occurrence	How Concern Was Rec'd	Section	Investigator	Route	Description of Incident	Action Taken	Response Date	Type of Response
24319	12-May-17	12-May-17	Telephone	Transit buses	J. Duran	2	Driver was not cordial enough	In progress		
24274	11-May-17	11-May-17	Telephone	Transit buses	G. O'Hara	1	Youth asked to show ID for free fare	Driver followed protocol	14-May-17	Closed
24271	11-May-17	11-May-17	Telephone	Transit buses	J. Duran	2	Driver was not helpful with route info	In progress		
24256	10-May-17	10-May-17	Telephone	Transit buses	G. O'Hara	2	Rider(s) missed at stop	Operator coached on customer service	14-May-17	Closed
24254	10-May-17	10-May-17	Telephone	Transit buses	J. Alarcon	1	Service animal issue	In progress		
24131	7-May-17	7-May-17	Telephone	Transit buses	J. Duran	4	Rider(s) missed at stop	In progress		
24052	3-May-17	3-May-17	Telephone	Transit buses	G. O'Hara	2	Rider(s) missed at stop	Video shows rider was not at stop	8-May-17	Closed
23949	1-May-17	1-May-17	Telephone	Transit buses	G. O'Hara	2	Rider was dressed inappropriately	Unable to verify complaint	1-May-17	Closed
23941	1-May-17	1-May-17	Telephone	Transit buses	J. Alarcon	2	Inconsiderate driver	In progress		
23809	26-Apr-17	26-Apr-17	E-mail	Transit buses	G. O'Hara	N/A	Compliment for great service	Compliment was passed on	1-May-17	Closed
23629	20-Apr-17	20-Apr-17	Telephone	Transit buses	J. Alarcon	5	Careless driving	In progress		
23559	19-Apr-17	19-Apr-17	Telephone	Transit buses	J. Duran	6	Bus is always late	In progress		
23549	18-Apr-17	18-Apr-17	Telephone	Transit buses	G. O'Hara	24	Rider denied free fare	Rider would not provide proof of age	18-Apr-17	Closed
23488	17-Apr-17	17-Apr-17	Telephone	Transit buses	G. O'Hara	24	Question about disabled passes	Clarification provided	17-Apr-17	Closed
23453	14-Apr-17	14-Apr-17	Telephone	Transit buses	J. Alarcon	4	Rider(s) missed at stop	Driver coached about this issue	19-Apr-17	Closed
23320	11-Apr-17	11-Apr-17	Telephone	Transit buses	G. O'Hara	21	Bus never arrived at SFP	Unfounded complaint	18-Apr-17	Closed
23283	10-Apr-17	10-Apr-17	Telephone	Transit buses	G. O'Hara	22	Bus did not wait for train at 599	Operator followed protocol	18-Apr-17	Closed
23205	7-Apr-17	4-Apr-17	Telephone	Transit buses	G. O'Hara	2	Rider(s) missed at stop	Operator coached on night driving	8-Apr-17	Closed
23182	7-Apr-17	7-Apr-17	Telephone	Transit buses	G. O'Hara	N/A	General complaint about Transit	Unable to determine particulars	18-Apr-17	Closed
23162	6-Apr-17	6-Apr-17	Telephone	Transit buses	G. O'Hara	2	Rider(s) missed at stop	Unable to verify concern	18-Apr-17	Closed
23049	5-Apr-17	5-Apr-17	Telephone	Transit buses	A. Petry	1	Driver was rude	In progress		
23011	4-Apr-17	4-Apr-17	Telephone	Transit buses	J. Alarcon	4	Rider(s) missed at stop	In progress		
22862	29-Mar-17	29-Mar-17	Telephone	Transit buses	G. O'Hara	1	Rider(s) missed at stop	Unfounded complaint	2-Apr-17	Closed
22829	28-Mar-17	28-Mar-17	Telephone	Transit buses	J. Alarcon	4	Rider(s) missed at stop	Drivers advised to check headsigns regularly	19-Apr-17	Closed
22803	27-Mar-17	27-Mar-17	Telephone	Transit buses	G. O'Hara	2	Issue with "drunks on busses"	We do what we can	27-Mar-17	Closed
22557	17-Mar-17	17-Mar-17	Telephone	Transit buses	G. O'Hara	N/A	Driver was using bluetooth device	Unable to verify complaint	19-Mar-17	Closed
22534	16-Mar-17	15-Mar-17	Telephone	Transit buses	G. O'Hara	2	Driver was rude	Not enough information provided	19-Mar-17	Closed
22529	16-Mar-17	16-Mar-17	Telephone	Transit buses	J. Alarcon	M	Careless driving	In progress		
22426	10-Mar-17	10-Mar-17	Telephone	SFPD	G. O'Hara	N/A	Shuttle ran a red light	Unable to determine operator	11-Mar-17	Closed
22260	2-Mar-17	2-Mar-17	Telephone	Transit buses	G. O'Hara	2	Driver was rude	Unable to verify complaint	15-Mar-17	Closed
22259	2-Mar-17	1-Mar-17	Telephone	Transit buses	G. O'Hara	2	Rider(s) missed at stop	Unable to verify complaint	15-Mar-17	Closed
21828	6-Feb-17	6-Feb-17	Telephone	Transit buses	A. Petry	2	Bus ran red light	In progress		
21634	28-Jan-17	28-Jan-17	Telephone	Transit buses	J. Duran	2	Improper stop at RR crossing	In progress		
21511	23-Jan-17	23-Jan-17	Telephone	Transit buses	J. Alarcon	2	Rider was asked to disembark	In progress		



SANTA FE RIDE

May 15, 2017

Comment/Complaint Report



Control Number	Date of Reception	Date of Occurrence	How Concern Was Rec'd	Section	Investigator	Description of Incident	Action Taken	Response Date	Type of Response
24296	11-May-17	11-May-17	Telephone	Santa Fe Ride	G. O'Hara	Trip not entered	Unable to identify CSR involved	14-May-17	Closed
23866	27-Apr-17	27-Apr-17	E-mail	Santa Fe Ride	G. Salazar	Compliment on hard work	Compliment was passed on	1-May-17	Closed
22774	24-Mar-17	24-Mar-17	Telephone	Santa Fe Ride	J. Saiz	Careless driving	This was <i>not one of our vehicles</i>	23-Apr-17	Closed
22442	13-Mar-17	12-Mar-17	Telephone	Santa Fe Ride	G. Salazar	CSR was rude	Supervisor contacted client and resolved issue	16-Mar-17	Closed

FLEET AND FACILITIES MAINTENANCE REPORT

April-17

Preventive Maintenance Inspections Performed

Fixed Route Buses:	17
Paratransit Vehicles:	6
Pick-Up Vehicles:	1

Major Repairs Completed

Date	Unit #	Model	Description	Comments
04/01/2017	all		fire suppression recertification	still to be completed

Accidents

Date	Unit#	Model	Description	Comments
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Other Major Mechanical Failures

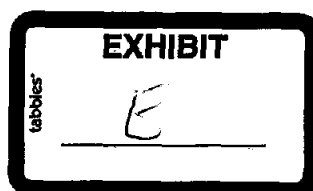
Date	Unit #	Model	Description	Comments
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Facility Inspections/Repairs Completed

Date	Facility	Description	Comments
04/24/2017	transit lot	cleaned trash and weeds	

Bus Stop Repairs Completed

Date	Bus Stop	Direction	Description	Comments
04/03/2017	route 2	inb/outb	cleaned graffiti/painted shelter	at dennys stop
04/10/2017	route 1	inb/outb	removed trash	all stops on route
04/17/2017	route 22	inb/outb	removed weeds throughout route	all stops
04/24/2017	route 5	inb/outb	removed trash	all stops



David McQuarie
2997 Calle Cerrada
Santa Fe, New Mexico 87505
505-471-5785

Aurore Bleck
3129 Primo Colores
Santa Fe, New Mexico 87507
505-473-2060

May 12, 2017

Mr. Mark Tibbetts
Santa Fe Metropolitan Planning Organization
500 Market Street, Suite 200
Santa Fe, New Mexico

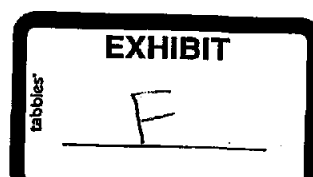
**Comments on Proposed Draft Amendment 6 to the Santa Fe MPO
Transportation Improvement Program re Project Number S100230**

Dear Mr. Tibbetts:

A Road Transfer Agreement for NM14/Cerillos Road between the City of Santa Fe and the New Mexico Department of Transportation hasn't happened in over a decade and **may never happen**. It is currently not anticipated in at least the next four years. This lack of a "Road Transfer Agreement" is not an excuse for the NMDOT to delay once again making the bus stop in front of the Indian Hospital at Cerillos Road and Second Street accessible.

NMDOT has actually admitted that they have the responsibility to meet ADA standards at the bus stop in front of the Indian Hospital in advance of the Road Transfer but lack funding for the project. Whatever other projects are needed in District 5 over the next two years, by law, this project must be given priority. If current District 5 funding is not adequate, the State of New Mexico must find the money out of reserves or other emergency funding.

We are writing this letter as citizens of Santa Fe. You will see from the enclosures how unresponsive the NMDOT has been to this accessibility problem in front of a medical facility and a school that serve members from minority populations and



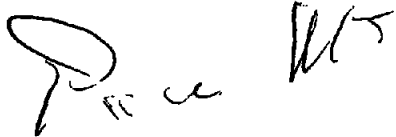
persons with limited resources. To prove Title 1, 2, and 6 violations of U.S. law, one only has to put pictures of the bus stops from different facilities side by side.

Plans to make the intersection at Cerillos Road and Second Street accessible are partially (30-60%) drawn [Santa Fe County SP-5-16(385) CN M500887] because a start date of July 2017 was promised last year (see 2016 enclosures) and a cost estimate has been made. To save costs, only the two south corners of the intersection need to be made accessible. The two corners on the north would be curb cuts to nowhere because there are no passable sidewalks there anyway. A pull-in/pull-out bus stop as requested by the City of Santa Fe also seems unnecessary if that requirement prevents a timely remedy that will work for persons using wheelchairs and scooters.

We are not the only two people in Santa Fe who care about people who use wheelchairs and scooters and might need medical care. By copy of this letter, the FHWA is hereby notified of our stance on this issue. The Mayor's Committee on Disability and the Transit Advisory Board are also monitoring this breach of responsibility by the NMDOT.

There can be no more excuses on this project to provide accessibility as required under the ADA. The Road-Transfer-Agreement excuse expired several years ago with the repeated (and now continued) postponements of the transfer plans. NMDOT has agreed that they MUST fix this intersection. There are no excuses that justify further delay. This project needs to be fixed this summer, and we as citizens will call upon fellow citizens, friends and media contacts to help keep the NMDOT accountable for a timely remedy.

Sincerely,



Dave McQuarie



Aurore Bleck

cc: Don Martinez, FHWA (with enclosures)
Mayor Javier Gonzales
Councilor Joseph Maestas

Colin Messer, Transit Advisory Board
Leslie Dye, Santa Fe Indian Hospital
Anthony Alarid, Governor's Commission on Disability
Monica Vargas, NMDOT Office of Equal Opportunity Programs

Enclosures:

- March 10, 2008 memo from D. McQuarie to Santa Fe Governing Body
- March 22, 2010 letter from D. McQuarie to J. Ortiz
- March 29, 2010 memo from J. Ortiz to M. Gabaldon
- March 3, 2011 letter from J. Bulthuis to D. McQuarie
- September 23, [2011] letter from D. McQuarie to P. Gallegos
- June 16, 2014 letter from M. Vargas to D. McQuarie
- April 27-28, 2016 email chain with J. Maestas, I. Pino, and B. Snyder
- May 31, 2016 response by S. Lopez to D. McQuarie
- June 17, 2016 email chain A. Bleck and J. Maestas
- March 1-2, 2017 email chain with A. Bleck, J. Maestas, and J. Romero