



Agenda DATE 4/18/18 TIME 9:13 AM
PREPARED BY Jessie Espinoza
REVIEWED BY OW

MUNICIPAL TREE BOARD

A Subcommittee of the PARC (Parks & Recreation Advisory Commission)

Conference Room at Parks & Recreation Dept., Siler Road

Wednesday, April 25, 2018

11:30 am - 1:30 pm

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Meeting Minutes for March 28, 2018
5. Old Business
 - A. Tree Inventory Project
 - B. Tree Pest Report
 - C. Arbor Day April 27
 - D. SF River invasive species removal
 - E. Fire Safety pruning
6. New Business
 - A. Training of tree identifiers
 - B. Eco School Inventory
7. Comments from the Board
8. Public Comment
9. Date and Time of next meeting- Wednesday, May 23, 2018 at 11:30 am
10. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**SUMMARY OF ACTION
MUNICIPAL TREE BOARD
CONFERENCE ROOM AT PARKS AND RECREATION DEPARTMENT
WEDNESDAY, APRIL 25, 2018, 11:30 AM**

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**MUNICIPAL TREE BOARD
CONFERENCE ROOM AT PARKS AND RECREATION DEPARTMENT
WEDNESDAY, APRIL 25, 2018, 11:30 AM**

1. CALL TO ORDER

The meeting of the Municipal Tree Board was called to order at 11:32 am by Chair Katherine O'Brien, on Wednesday, April 25, 2018, in the Conference Room at the Parks and Recreation Department on Silar Road, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Katherine O'Brien, Chair
Tracy Neal
Pam Wolfe

MEMBERS ABSENT

Tom Dominguez
Athena Beshur, resigned (Vacancy)

OTHERS PRESENT

Richard Thompson, Recreation Division Director
Victor Lucero, Parks and Recreation Department
Becky Touchett, Master Gardeners
Mary Schruben
Keely Johnson, Santa Fe Watershed Association
Heidi Brandow, Santa Fe Art Institute, Intern to Mr. Thompson

3. APPROVAL OF AGENDA

Chair O'Brien asked to add under New Business to accept the resignation of Athena Beshur and to accept the resume and Board member application from Becky Touchett.

MOTION A motion was made by Mr. Neal, seconded by Ms. Wolfe, to approve the agenda as amended.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES

MOTION A motion was made by Mr. Neal, seconded by Ms. Wolfe, to approve the minutes contingent on the addition of the dialogue discussed.

VOTE The motion passed unanimously by voice vote.

5. OLD BUSINESS

A. TREE INVENTORY PROJECT

Chair O'Brien said the tree inventory is a goal of the Municipal Tree Board under PARC with the Parks Division. Master Gardeners has the inventory as a project with 4 co leaders, Becky Touchett, Athena Beshur, Culled Hallmark and Cynthia Freiden-Walsh. She would like to clearly understand the Parks Division requirements. Mr. Thompson said the Parks Division needed to only get a sample of City park trees to emphasize the observation with the Governing Body of the diversity of species, pests, loss of diversity and lack of maintenance. They wanted to show the relationship between the loss of trees in the parks and the value of the interest of the public and volunteers.

Chair O'Brien asked has this data been presented to the Governing Body.

Mr. Thompson said no, it will go to the Quality of Life Committee first. This year again, is a flat budget. There is a budget in the 5 year CIP for median work. Funding for a City wide inventory has not happened yet.

Chair O'Brien asked is there any big value to continuing this inventory project.

Mr. Thompson said the City is being asked to provide GIS support and resources to keep the Master Gardeners project going. He would like the 4 co-leaders to have publishing rights. Mr. Barsante offered Leonard's assistance in the beginning of this project. The ideal is for the tree layer to be an asset base, to direct actions on it and to capture cost by asset and perform preventative maintenance and to keep the database updated. There is currently a disconnect from policy to the actual process during the transition period in City government. Leonard has the tree data collected so far. Citizens and staff have access to read only. Parks wants the handwritten papers and will transfer that to a spreadsheet and do any analysis they need.

Ms. Touchett said she wants to access other GIS data such as soil, irrigation, boundaries, roads and parcels.

Chair O'Brien asked what is it that Parks wants.

Mr. Thompson said since last month's meeting the Governing Body needs to vote to make something happen on these issues. Parks is using the data as they can. It is not a perfect system.

Ms. Touchett said she cannot do as much as she wants to do.

There was discussion regarding security issues for the City and access.

Ms. Touchett asked if she as a volunteer could come in and direct staff.

Mr. Neal said the City Council and Mayor direct staff and the budget and allocate monies for specific uses.

B. TREE PEST REPORT

Mr. Lucero provided a written report and brought a show and tell presentation about Tenebrionid Caterpillars.

Mr. Lucero said spring is a bad time for pests. He asked that anyone who sees pests please contact him so that he can collect a sample and know where these pests are located.

Mr. Lucero reported that in March the statewide EAB response team had a meeting. Also, there is a webinar on May 9th from the National Urban Forest Technical Group at 2:15 pm on the Emerald Ash Borer.

Mr. Lucero said the best thing we can do is to keep water on the trees so that they are not stressed.

C. ARBOR DAY APRIL 27TH

Mr. Thompson said at Frenchy's Field by the bridge at 10:00 am we will be planting 5 apple trees. They are replacements for the orchard. There is no irrigation there, but there is a yard hydrant.

Chair O'Brien passed out a flyer for the Taos event which has much more citizen involvement.

Mr. Neal asked why can't we do this in Santa Fe.

Mr. Thompson said Taos is a smaller town with more citizen support.

Ms. Johnson asked if there was a nonprofit who could take this on.
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Chair O'Brien said we could invite Paul from Taos to a future Tree Board

meeting.

Mr. Thompson introduced Ms. Brandow who is interning with him. She is story mapping the city.

D. SF RIVER INVASIVE SPECIES REMOVAL

Ms. Johnson commented on the need for guidelines for volunteers who are removing invasive species from the river area and watershed area. She has received an email from Chair O'Brien after the presentation of Melessia McDonald and was not satisfied with that.

There was discussion regarding guidelines for specific areas of the City.

Mr. Thompson said Melissa McDonald trains the volunteers for the river corridor.

Methods were discussed including decisions based on diameters and the fact that no power equipment can ever be used by the volunteers.

E. FIRE SAFETY PRUNING

Chair O'Brien handed out a flyer on fire safety.

Ms. Schruben said Porfirio Chaverria at the Fire Department should attend this.

MOTION There was a motion by Mr. Neal, seconded by Ms. Wolfe, for the Tree Board to send a memo to the Fire Department asked that Mr. Chaverria attend this meeting.

VOTE The motion passed unanimously by voice vote.

6. NEW BUSINESS

A. TRAINING OF TREE IDENTIFIERS

Chair O'Brien said there will be a workshop at Ashbaugh Park on Saturday, April 28th from 2:00 pm to 4:00 pm.

Ms. Wolfe said another session was held 2 weeks ago with Cullen Hallmark. Could the local tree list be available at each inventory session, could an experienced tree identifier walk the park before the first of each session at each park and make a short list of the species present.

Chair O'Brien said yes that can be done.

Ms. Schruben said at least one metal box should be loaded with materials and

used at each inventory session.

B. BOARD MEMBERSHIP

Chair O'Brien said Becky Touchett's resume and application have been received and sent out to all Tree Board members. She is thrilled that she is willing to be a member.

Mr. Neal said he trusts her instincts and abilities.

MOTION A motion was made by Mr. Neal, seconded by Ms. Wolfe, to nominate Ms. Touchett as a member of the Municipal Tree Board.

VOTE The motion passed unanimously by voice vote.

C. ECO SCHOOL INVENTORY

Ms. Schruben reported that she has contacted the Principal and the assistant and has not heard back from them yet. She will continue to pursue this.

7. COMMENTS FROM THE BOARD

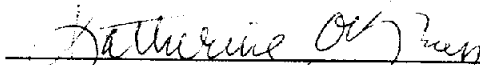
Ms. Brandow said she would like to join the next tree inventory.


8. NEXT MEETING

MAY 23, 2028

9. ADJOURN

There being no further business before the Board the meeting adjourned at 1:30 pm.


Katherine O'Brien, Chair


Elizabeth Martin, Stenographer