

CITY CLERK'S OFFICE  
DATE 5/18/18 TIME 10:09  
SERVED BY Becky Casper  
RECEIVED BY [Signature]

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, May 21, 2018**  
**05:00 PM – Finance Committee**  
**Council Chambers**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

- a) Special Finance Committee/ Budget Hearings- April 23  
5a.pdf
- b) Special Finance Committee/Budget Hearings - April 24, 2018  
Item 5b (2).pdf
- c) Special Finance Committee/Budget Hearings - April 25, 2018  
Item 5c.pdf
- d) Regular Finance Committee Minutes - April 30, 2018  
Item 5d.pdf

**6. CONSENT AGENDA**

- a) Request for Approval to Use Health Fund Reserves in the Amount of \$801,985 for Benefit Premium Increases; Cigna Health and Life Insurance Company. (Aon Benefits Consultants Todd Burley and Dawn Montano) (Gary Bartlett)
  - 1) Request for Approval of Budget Amendment Resolution  
Item a.pdf
- b) Request for Approval of Budget Amendment Resolution for the Third Quarter Ending March 21, 2018. (Andy Hopkins)  
Item b.pdf
- c) Request for Approval of Third Quarter Financial Report as of March 31, 2018. (Bradley Fluetsch) (Andy Hopkins) (Christina Keyes)  
Item c.pdf
- d) Request for Approval of Amendment No. 1 Using Exempt Procurement in the Amount of \$47,149 for Software Licenses and Professional Services and Maintenance Support for the City's Public Safety Database and Service System; Superior LLC. (Bogi Malecki)  
Item d.pdf

- e) Request for Approval of Amendment No. 6 Using NM State Price Agreement # 50-361-15-01844AD in the Total Amount of \$44,440 for Ethernet (QMOE) Services ; Century Link LLC, (Larry Worstell)

Item e.pdf

- f) Request for Approval of Procurement and Professional Services Agreements in the Total Amount of \$546,854 Inclusive of NMGRT, for FY 2018/2019 Global Arts Marketing Support Under Lodgers' Tax Arts Ordinance; Various Nonprofit Arts Organizations. (Jackie Camborde).

Item f.pdf

- g) Request for Approval of Procurement and Professional Services Agreements in the Total Amount of \$105,850 Inclusive of NMGRT, for FY 2018/2019 National Arts Marketing Support Under Lodgers' Tax Arts Ordinance; Various Nonprofit Arts Organizations. (Jackie Camborde).

Item g.pdf

- h) Request for Approval of Procurement and Professional Services Agreements in the Total Amount of \$87,000 Inclusive of NMGRT, for FY 2018/2019 Regional Arts Marketing Support Under Lodgers' Tax Arts Ordinance; Various Nonprofit Arts Organizations. (Jackie Camborde)

Item h.pdf

- i) Request for Approval of Change Order No. 1 to Bid No. '17/32/B in the Amount of \$500,000 Exclusive of NMGRT, for the FY 2018/2019 City Wide Water Utility Construction and Repair Project (CIP# 953); Sub Surface Contracting, Inc. (Bill Huey)

Item i.pdf

- j) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$200,000 Exclusive of NMGRT, for FY 2018/2019 City Wide Water Utility Pavement Restoration Contract (CIP # 3052); TLC Plumbing & Utility. (Bill Huey)

Item j.pdf

- k) Request for Approval of Professional Services Agreement in a Total Amount of \$140,000, Exclusive of NMGRT, for Equipment Programming and Calibration Services for the Water Division, Wastewater Division, Municipal Recreation Complex and Marty Sanchez Links de Santa Fe Golf Course; Yukon & Associates Ltd. (Kenneth Espinoza)

Item k.pdf

- l) Request for Approval of Change Order No. 1 to Professional Services Agreement in the Total Amount of \$1,624,000 Inclusive of NMGRT, for FY 2018/2019 Priority Line Replacement Projects (CIP# 3054) ; Sub Surface Contracting, Inc. (Lee Gagnon and Bill Huey)

Item l.pdf

- m) Request for Approval of Professional Services Agreement in the Total Amount of \$474,584 Exclusive of NMGRT, for Security Services at the Water Division Facilities; Chavez Security, Inc. (Nick Schiavo)

Item m.pdf

- n) Request for Approval of Amendment No. 2 for Lease Agreement Between BBA Aviation Plc D/B/A Signature Flight Support and the City of Santa Fe. (Nick Schiavo)

Item n.pdf

- o) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Total Amount of \$50,000 Exclusive of NMGRT, for FY 2018/2019 Field and Drafting Services- Water Division; Louie Cordova, LLC. (Dee Beingessner)

Item o.pdf

p) Request for Approval of Change Order No. 2 to Professional Services Agreement Contract Extension in the Amount of \$100,000 Inclusive of NMGR, for FY 2018/2019 Publicly Owned Treatment Works (POTW) On-Call Repair and Replacement Services -Wastewater Management Division ; Sub Surface Contracting, Inc. (Stan Holland)

Item p.pdf

q) Request for Approval of Procurement in the Amount Over \$50,000 Exclusive of NMGR, for Service, Repairs and Equipment for the Wastewater Treatment Plant; James, Cooke and Hobson. (Efren Morales)

Item q.pdf

r) Request for Approval of Procurement in the Amount Over \$50,000 Exclusive of NMGR, for Service, Repairs, Chemicals, Reagents, Controls, Analyzers, Probes and Mechanical or Electrical Parts for the Wastewater Treatment Plant; HACH Company. (Efren Morales)

Item r.pdf

s) Request for Approval of Procurement In an Amount Over \$50,000 Exclusive of NMGR, for Service, Repairs and Equipment for the Wastewater Treatment Plant; Veolia Water Technologies, Inc. dba Kruger Water Technologies. (Efren Morales)

Item s.pdf

t) Request for Approval of Amendment No. 1 for Professional Services Agreement In the Amount of \$420,459.50 Exclusive of NMGR, for FY 2018/2019 Printing and Mailing of Utility Bills for PUD/Utility Billing Division; Valli Information Systems, Inc. dba Postal Pros Southwest. (Caryn Fiorina)

Item t.pdf

u) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$30,000 Exclusive of NMGR, for FY 2018/2019 Traffic Control Equipment ; Southwest Safety Services. (Mike Moya)

Item u.pdf

v) Request for Approval of Change Order No. 3 to Professional Services Agreement in the Amount of \$131,905.68 Inclusive of NMGR, for the Hospital Tank Project; AUI, Inc. (Kristin Johansen)

Item v.pdf

w) Request for Approval of Change Order No. 4 to Professional Services Agreement in the Amount of \$13,802.12 Inclusive of NMGR, for the Buckman Parallel Pipeline Project; RMCI, Inc. (Kristin Johansen)

Item w.pdf

x) Request for Approval of Audit Committee Recommendation to Outsource Internal Audit Activities for Fiscal Year 2018-2019). (Renee Martinez)

Item x.pdf

y) Request for Approval to Award RFP #18/35/P and Approval of Professional Services Agreement in the Amount of \$556,546.76, Exclusive of NMGR, for Professional Security Services at Santa Fe Municipal Parking Facilities, Libraries, Community Convention Center, City Hall, Municipal Court, Santa Fe Trails, Genoveva Chavez Community Center, and Santa Fe Regional Airport; Universal Protection Service, LP/DBA Allied Universal Security Services. (David Silver)

Item y.pdf

z) Request for Approval of Professional Services Agreement in the Amount Not to Exceed \$260,000 for the Life of the Four Year Contract for Substance Abuse Testing Program; DATCO Services Corporation. (Barbara Boltrek)

Item z.pdf

aa) Request for Approval of Children and Youth Commission Funding Recommendations in the Total Amount of \$2,460,000 for FY 2018-2020; Various Local Non-Profit Organizations. (Julie Sanchez)

Item aa.pdf

ab) Request for Approval of Procurement in the Amount of \$1,018,184 Inclusive of GRT Using Cooperative Agreement From the State of Virginia Cooperative Agreement #E194-75548 MA2274 for Two Heavy Duty Thirty Foot Low-Floor CNG Near Zero Emissions Buses; Gillig LLC. (Kieth Wison)

1) Request for Budget Amendment Resolution in the Amount of \$118,184

Item ab.pdf

ac) Request for Approval of Budget Amendment Resolution in the Amount of \$136,000. (Jessica Sandoval)

Item ac.pdf

ad) Request for Approval of Budget Amendment Resolution in the Amount of \$287,799 . (Jessica Sandoval)

Item ad.pdf

ae) Request for Approval of 2018-2022 Five Year Consolidated Plan, 2018-2019 Annual Action Plan:

1) Fiscal Year 2018-2019 CDBG, Grant Administration in the Estimated Amount of \$100,000.

2) Allocation in the Estimated Amount of \$400,000. (Alexandra Ladd)

Item ae.pdf

af) Request for Approval of Professional Services Agreements in the Estimated Amount of \$400,000 for FY 2018-2019 Community Development Block Grant Funding Allocation of Several Projects; Various Vendors. (Alexandra Ladd)

Item af\_1.pdf

ag) Request for Approval of Professional Services Agreements in the Amount of \$400,000 for the FY 2018-2019 Affordable Housing Trust Fund Allocation to Fund Several Projects; Various Vendors. (Alexandra Ladd)

Item ag.pdf

ah) Request for Approval of Professional Services Agreement Through RFP 18-39 in the Amount of \$48,180 to Provide School Based Services; Communities in Schools. (Richard De Mella)

Item ah.pdf

ai) Request for Approval to Award RFP 18-39 and Professional Services Agreement in the Amount of \$57,165 to Provide Intensive Community Monitoring Services; Youth Works. (Richard De Mella)

Item ai.pdf

aj) Request for Approval to Award RFP 18-39 and Professional Services Agreement in the Amount of \$24,000 to Provide Educational Re-Engagement Specialist Services; Youth Works. (Richard De Mella)

Item aj.pdf

ak) Request Approval for a Resolution Sponsoring the Second Annual "Take a Kid Hiking Day", a Free Community Event, on June 9, 2018; and Providing Support on An Annual Basis. (Councilors Villarreal, Ives and Rivera) (Richard Thompson)

Committee Review:

Public Works Committee 05/29/2018

City Council 05/30/2018

Fiscal Impact: None

Item ak.1.pdf

al) Request for Approval of a Resolution Supporting National Dump the Pump Day on June 21, 2018 and Providing Free Fares on the City of Santa Fe Transit System That Day (Mayor Webber) (Keith Wilson)

Committee Review:

Finance Committee	05/21/18
Transit Advisory Board	05/22/18
Council	5/30/18

Fiscal Impact: \$1,100

Item al.pdf

am) Request for Approval of Resolution Proclaiming Severe or Extreme Drought Conditions May Exist in the City of Santa Fe; Imposing Fire Restrictions; Restricting the Sale or Use of Fireworks Within the City of Santa Fe and Prohibiting Other Fire Hazard Activities. (Councilor Rivera) (Porfirio Chavarria)

Committee Review:

Public Safety ( approved)	5/15/18
Finance Committee	5/21/18
City Council	5/30/18

Fiscal Impact: None

Item am.pdf

an) Request for a Resolution Supporting the Elimination of the Use of Plastic Straws in the City of Santa Fe and Encouraging Local Businesses to Provide Alternative Options to Reduce Straw Waste. (Councilor Ives) (Jesse Guillen)

Committee Review:

Finance Committee	5/21/18
City Council	5/30/18

Fiscal Impact: None

Item an.pdf

## 7. DISCUSSION

a) Discussion and Possible Action of Options for Augmented River Flow in Support of the Santa Fe River Greenway Project. (Andrew Erdmann and Melissa McDonald)

Public Utilities Committee	05/2/2018
Finance (scheduled)	05/21/2018
Public Works Committee	05/29/2018
City Council	05/30/2018

Item 7a.pdf

b) Budget Hearing Continuation: Request for Review and Approval of the Community Service Budget and Other Budget Items Requiring Additional Review. (Bradley Fluetsch)

1) Request for Approval of FY 2018-2019 Budget

Item 7b-1CityCouncilBudgetProposed\_FY1819.pdf

Budget Amendments FC 5-21-18.pdf

## MATTERS FROM STAFF

**SUMMARY OF ACTION  
CITY OF SANTA FE FINANCE COMMITTEE  
CITY HALL, COUNCIL CHAMBERS  
MONDAY, MAY 21, 2018, 5:00 PM**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF CONSENT AGENDA	AMENDED/APPROVED	1-2
<b><u>APPROVAL OF MINUTES</u></b>		
SPECIAL FINANCE COMMITTEE/BUDGET HEARING, APRIL 23, 2018	APPROVED	2
SPECIAL FINANCE COMMITTEE/BUDGET HEARING, APRIL 24, 2018	APPROVED	2
SPECIAL FINANCE COMMITTEE/BUDGET HEARING, APRIL 25, 2018	APPROVED	2
REGULAR FINANCE COMMITTEE APRIL 30, 2018	APPROVED	2
<b><u>DISCUSSION</u></b>		
REQUEST FOR APPROVAL OF THIRD QUARTER FINANCIAL REPORT AS OF MARCH 31, 2018.	INFORMATION/DISCUSSION	3-4
<b><u>CONSENT AGENDA</u></b>		
REQUEST FOR APPROVAL TO USE HEATH FUND RESERVES IN THE AMOUNT OF \$801,985 FOR BENEFIT PREMIUM INCREASES; CIGNA HEALTH AND LIFE INSURANCE COMPANY.	APPROVED	4-5

REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION FOR THE THIRD QUARTER ENDING MARCH 21, 2018.	APPROVED ON CONSENT	5
REQUEST FOR APPROVAL OF THIRD QUARTER FINANCIAL REPORT AS OF MARCH 31, 2018.	MOVED TO DISCUSSION	5
REQUEST FOR APPROVAL OF AMENDMENT NO. 1, USING EXEMPT PROCUREMENT IN THE AMOUNT OF \$47,149 FOR SOFTWARE LICENSES AND PROFESSIONAL SERVICES AND MAINTENANCE SUPPORT FOR THE CITY'S PUBLIC SAFETY DATABASE AND SERVICE SYSTEM; SUPERION LLC.	APPROVED ON CONSENT	5
REQUEST FOR APPROVAL OF AMENDMENT NO. 6 USING NM STATE PRICE AGREEMENT # 50-361-15-01844AD IN THE TOTAL AMOUNT OF \$44,440 FOR ETHERNET (QMOE) SERVICES; CENTURY LINK LLC.	APPROVED	5
REQUEST FOR APPROVAL OF PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENTS IN THE TOTAL AMOUNT OF \$546,854 INCLUSIVE OF NMGR, FOR FY 2018/2019 GLOBAL ARTS MARKETING SUPPORT UNDER LODGERS' TAX ARTS ORDINANCE; VARIOUS NONPROFIT ARTS ORGANIZATIONS.	APPROVED	5-8
REQUEST FOR APPROVAL OF PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENTS IN THE TOTAL AMOUNT OF \$105,850 INCLUSIVE OF NMGR, FOR FY 2018/20019 NATIONAL ARTS MARKETING SUPPORT UNDER LODGERS' TAX ARTS ORDINANCE; VARIOUS NONPROFIT ORGANIZATIONS.	APPROVED ON CONSENT	8
REQUEST FOR APPROVAL OF PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENTS IN THE TOTAL AMOUNT OF \$87,000 INCLUSIVE OF NMGR, FOR FY 2018/219 REGIONAL ARTS MARKETING SUPPORT UNDER LODGERS' TAX ARTS ORDINANCE; VARIOUS NONPROFIT ARTS ORGANIZATIONS.	APPROVED ON CONSENT	8

<p>REQUEST FOR APPROVAL OF CHANGE ORDER NO.1 TO BID NO. '17/32/B IN THE AMOUNT OF \$500,000 EXCLUSIVE OF NMGR, FOR FY 2018/2019 CITY WIDE WATER UTILITY CONSTRUCTION AND REPAIR PROJECT (CIP # 953); SUB SURFACE CONTRACTING, INC.</p>	<p>APPROVED ON CONSENT</p>	<p>8</p>
<p>REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$200,000 EXCLUSIVE OF NMGR, FOR FY 2018/2019 CITY WIDE WATER UTILITY PAVEMENT RESTORATION CONTRACT (CIP # 3052)' TLC PLUMBING AND UTILITY.</p>	<p>APPROVED</p>	<p>8-9</p>
<p>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN A TOTAL AMOUNT OF \$140,000 EXCLUSIVE OF NMGR, FOR EQUIPMENT PROGRAMMING AND CALIBRATION SERVICES FOR THE WATER DIVISION, WASTEWATER DIVISION, MUNICIPAL RECREATION COMPLEX AND MARTY SANCHEZ LINKS DE SANTA FE GOLF COURSE; YUKON AND ASSOCIATES, LTD.</p>	<p>APPROVED ON CONSENT</p>	<p>9</p>
<p>REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$1,624,000 INCLUSIVE OF NMGR, FOR FY 2018/2019 PRIORITY LINE REPLACEMENT PROJECTS (CIP #3054); SUB SURFACE CONTRACTING, IND.</p>	<p>APPROVED ON CONSENT</p>	<p>9</p>
<p>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$474,584 EXCLUSIVE OF NMGR, FOR SECURITY SERVICES AT THE WATER DIVISION FACILITIES; CHAVEZ SECURITY, INC.</p>	<p>APPROVED ON CONSENT</p>	<p>10</p>
<p>REQUEST FOR APPROVAL OF AMENDMENT NO. 2 FOR LEASE AGREEMENT BETWEEN BBA AVIATION PLC D/B/A SIGNATURE FLIGHT SUPPORT AND THE CITY OF SANTA FE.</p>	<p>APPROVED ON CONSENT</p>	<p>10</p>
<p>REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$50,000 EXCLUSIVE OF NMGR, FOR FY 2018/2019 FIELD AND DRAFTING SERVICES - WATER DIVISION; LOUIE CORDOVA, LLC.</p>	<p>APPROVED</p>	<p>10</p>



REQUEST FOR APPROVAL OF A CHANGE ORDER NO. 2 TO PROFESSIONAL SERVICES AGREEMENT CONTRACT EXTENSION IN THE AMOUNT OF \$100,000 INCLUSIVE OF NMGR, FOR FY 2018/2019 PUBLICLY OWNED TREATMENT WORKS (POT) ON CALL REPAIR AND REPLACEMENT SERVICES - WASTEWATER MANAGEMENT DIVISION; SUB SURFACE CONTRACTING, INC.	APPROVED ON CONSENT	10
REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OVER \$50,000 EXCLUSIVE OF NMGR, FOR SERVICE, REPAIRS AND EQUIPMENT FOR THE WASTEWATER TREATMENT PLANT; JAMES, COOKE AND HOBSON.	APPROVED ON CONSENT	10
REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OF OVER \$50,000 EXCLUSIVE OF NMGR, FOR SERVICE, REPAIRS, CHEMICALS, REAGENTS, CONTROLS, ANALYZERS, PROBES AND MECHANICAL OR ELECTRICAL PARTS FOR THE WASTEWATER TREATMENT PLANT; HACH COMPANY.	APPROVED ON CONSENT	10-11
REQUEST FOR APPROVAL OF PROCUREMENT IN AN AMOUNT OVER \$50,000 EXCLUSIVE OF NMGR, FOR SERVICE, REPAIRS AND EQUIPMENT FOR THE WASTEWATER TREATMENT PLANT; VEOLIA WATER TECHNOLOGIES, INC. DBA KRUGER WATER TECHNOLOGIES.	APPROVED ON CONSENT	11
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 FOR PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$420,459.50 EXCLUSIVE OF NMGR, FOR FY 2018/2019 PRINTING AND MAILING OF UTILITY BILLS FOR PUD/UTILITY BILLING DIVISION; VALLI INFORMATION SYSTEMS, INC. DBA POSTAL PROS SOUTHWEST.	APPROVED ON CONSENT	11
REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$30,000 EXCLUSIVE OF NMGR, FOR FY 2018/2019 TRAFFIC CONTROL EQUIPMENT; SOUTHWEST SAFETY SERVICES.	APPROVED ON CONSENT	11
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3 TO PROFESSIONAL SERVICES AGREEMENT	APPROVED	11-12

IN THE AMOUNT OF \$131,905.68 INCLUSIVE OF  
NMGRT, FOR THE HOSPITAL TANK PROJECT;  
AUI, INC.

REQUEST FOR APPROVAL OF CHANGE ORDER NO. 4 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$13,802,12 INCLUSIVE OF NMGRT, FOR THE BUCKMAN PARALLEL PIPELINE PROJECT, RMCI, INC.	APPROVED	12-13
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REQUEST FOR APPROVAL OF AUDIT COMMITTEE RECOMMENDATION TO OUTSOURCE INTERNAL AUDIT ACTIVITIES FOR FISCAL YEAR 2018/2019.	APPROVED/AMENDED	13-16
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REQUEST FOR APPROVAL TO AWARD RFP #18/35/P AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$556,546.76, EXCLUSIVE OF NMGRT, FOR PROFESSIONAL SECURITY SERVICES AT SANTA FE MUNICIPAL PARKING FACILITIES, LIBRARIES, COMMUNITY CONVENTION CENTER, CITY HALL, MUNICIPAL COURT, SANTA FE TRAILS, GENOVEVA CHAVEZ COMMUNITY CENTER AND SANTA FE REGIONAL AIRPORT; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES.	APPROVED	16-17
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REQUEST FOR APPROVAL OF PROFESSIONAL SERVICE AGREEMENT IN THE AMOUNT NOT TO EXCEED \$260,000 FOR HE LIFE OF THE FOUR YEAR CONTRACT FOR SUBSTANCE ABUSE TESTING PROGRAM, DATCO SERVICES CORPORATION.	APPROVED ON CONSENT	17-18
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REQUEST FOR APPROVAL OF CHILDREN AND YOUTH COMMISSION FUNDING RECOMMENDATIONS IN THE TOTAL AMOUNT OF \$2,460,000 FOR FY 2018/2020; VARIOUS LOCAL NONPROFIT ORGANIZATIONS.	APPROVED ON CONSENT	18
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REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OF \$1,018,184 INCLUSIVE OF GRT USING COOPERATIVE AGREEMENT FROM THE STATE OF VIRGINIA COOPERATIVE AGREEMENT # f194-75548 MA2274 FOR TWO HEAVY DUTY THIRTY FOOT LOW FLOOR CNG	APPROVED ON CONSENT	18
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**NEAR ZERO EMISSIONS BUSES; GILLIG LLC**

<b>REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION IN THE AMOUNT OF \$136,000.</b>	<b>APPROVED</b>	<b>18-19</b>
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<b>REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION IN THE AMOUNT OF \$287,799.</b>	<b>APPROVED ON CONSENT</b>	<b>19</b>
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<b>REQUEST FOR APPROVAL OF 2018-2022 CONSOLIDATED PLAN, 2018-2019 ANNUAL ACTION PLAN:</b>	<b>APPROVED ON CONSENT</b>	<b>19</b>
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<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS IN THE ESTIMATED AMOUNT OF \$400,000 FOR FY 2018-2019 AFFORDABLE HOUSING TRUST FUND ALLOCATION TO FUND SEVERAL PROJECTS; VARIOUS VENDORS</b>	<b>APPROVED ON CONSENT</b>	<b>19</b>
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<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS IN THE AMOUNT OF \$400,000 FOR THE FY 2018-2019 AFFORDABLE HOUSING TRUST FUND ALLOCATION TO FUND SEVERAL PROJECTS; VARIOUS VENDORS.</b>	<b>APPROVED ON CONSENT</b>	<b>19</b>
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<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT THROUGH RFP 18-39 IN THE AMOUNT OF \$48,180 TO PROVIDE SCHOOL BASED SERVICES; COMMUNITIES IN SCHOOLS.</b>	<b>APPROVED ON CONSENT</b>	<b>19</b>
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<b>REQUEST FOR APPROVAL TO AWARD RFP 18-39 AND PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$57,165 TO PROVIDE INTENSIVE COMMUNITY MONITORING SERVICES; YOUTH WORKS.</b>	<b>APPROVED ON CONSENT</b>	<b>19-20</b>
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<b>REQUEST FOR APPROVAL TO AWARD RFP 18-39 AND PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$24,000 TO PROVIDE EDUCATIONAL RE-ENGAGEMENT SPECIALIST SERVICES; YOUTH WORKS.</b>	<b>APPROVED ON CONSENT</b>	<b>20</b>
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**REQUEST APPROVAL FOR A RESOLUTION**

SPONSORING THE SECOND ANNUAL "TAKE A KID HIKING DAY", A FREE COMMUNITY EVENT, ON JUNE 9, 2018; AND PROVIDING SUPPORT ON AN ANNUAL BASIS.	APPROVED ON CONSENT	20
REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING NATIONAL DUMP THE PUMP DAY ON JUNE 21, 2018 AND PROVIDING FREE FARES ON THE CITY OF SANTA FE TRANSIT SYSTEM THAT DAY.	APPROVED ON CONSENT	20
REQUEST FOR APPROVAL OF RESOLUTION PROCLAIMING SEVERE OR EXTREME DROUGHT CONDITIONS MAY EXIST IN THE CITY OF SANTA FE ; IMPOSING FIRE RESTRICTIONS; RESTRICTING THE SALE OR USE OF FIREWORKS WITHIN THE CITY OF SANTA FE AND PROHIBITING OTHER FIRE HAZARD ACTIVITIES.	APPROVED ON CONSENT	20
REQUEST FOR A RESOLUTION SUPPORTING THE ELIMINATION OF THE USE OF PLASTIC STRAWS IN THE CITY OF SANTA FE AND ENCOURAGING LOCAL BUSINESSES TO PROVIDE ALTERNATIVE OPTIONS TO REDUCE STRAW WASTE	APPROVED	20-21
<b><u>DISCUSSION</u></b>		
DISCUSSION AND POSSIBLE ACTION OF OPTIONS FOR AUGMENTED RIVER FLOW IN SUPPORT OF THE SANTA FE RIVER GREENWAY PROJECT.	MOVED FORWARD/NO RECOMMENDATION	21-25
BUDGET HEARING CONTINUATION: REQUEST FOR REVIEW AND APPROVAL OF THE COMMUNITY SERVICE BUDGET AND OTHER BUDGET ITEMS REQUIRING ADDITIONAL REVIEW.	INFORMATION/DISCUSSION	25-26
<b><u>ACTION</u></b>		
TRANSIT BUDGET : BUS TO BIKE PROGRAM	APPROVED	26-28
COMMUNITY SERVICES BUDGET: LA FARGE LIBRARY	APPROVED	28-29

<b>MATTERS FROM STAFF</b>	<b>NONE</b>	<b>29</b>
<b>MATTERS FROM THE COMMITTEE</b>	<b>RESOLUTION INTRODUCTION</b>	<b>29</b>
<b>EXECUTIVE SESSION</b>	<b>NONE</b>	<b>29</b>
<b>ADJOURN</b>	<b>ADJOURNED</b>	<b>30</b>

**CITY OF SANTA FE FINANCE COMMITTEE  
CITY HALL, COUNCIL CHAMBERS  
MONDAY, MAY 21, 2018, 5:00 PM**

**1. CALL TO ORDER**

The regular meeting of the Finance Committee was called to order by Councilor Roman Abeyta, Chair, at 5:00 pm on Monday, May 21, 2018, in the City Council Chambers, City Hall, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Councilor Roman Abeyta, Chair  
Councilor Christopher Rivera  
Councilor Signe Lindell  
Councilor Michael Harris  
Councilor Carol Romero Wirth

**MEMBERS ABSENT**

**OTHERS PRESENT**

Mayor Alan Webber  
Brad Fluetsch, Finance Department  
Becky Casper, Finance Department  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

Mr. Fluetsch asked to remove item 6 C from the Consent Agenda and put it before the Consent Agenda for information only.

**MOTION**      A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the agenda as amended.

**VOTE**          The motion passed unanimously by voice vote.

**4. APPROVAL OF CONSENT AGENDA**

Councilor Harris asked to pull items A, E, F, J, O, V, W and X for discussion.

Councilor Rivera asked to pull items Y, AC and AN for discussion.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Harris, to approve the Consent Agenda as amended.

**VOTE** The motion passed unanimously by voice vote.

**5. APPROVAL OF MINUTES**

**A. SPECIAL FINANCE COMMITTEE/BUDGET HEARING  
APRIL 23, 2018**

**MOTION** A motion was made by Councilor Rivera, seconded by Councilor Lindell, to approve the minutes as presented.

**VOTE** The motion passed unanimously by voice vote.

**B. SPECIAL FINANCE COMMITTEE/BUDGET HEARING  
APRIL 24, 2018**

**MOTION** A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the minutes as presented.

**VOTE** The motion passed unanimously by voice vote.

**C. SPECIAL FINANCE COMMITTEE/BUDGET HEARING  
APRIL 25, 2018**

Chair Abeyta said on the bottom of pages of the minutes the date is 4/23, change to 4/25.

**MOTION** A motion was made by Councilor Rivera, seconded by Councilor Lindell, to approve the minutes as amended

**VOTE** The motion passed unanimously by voice vote.

**D. REGULAR FINANCE COMMITTEE  
APRIL 30, 2018**

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Rivera, to approve the minutes as presented.

**VOTE** The motion passed unanimously by voice vote.

**C. REQUEST FOR APPROVAL OF THIRD QUARTER FINANCIAL REPORT AS OF MARCH 31, 2018. (This item was removed from Consent and placed here on the agenda as informational) Bradley Fluetsch, Andy Hopkins, Christina Keyes, Finance Department**

Ms. Keys said before you is the 3<sup>rd</sup> quarter financial performance report. It is in the meeting packet. She reviewed her portion of the report.

Mr. Hopkins reviewed his portion of the report which is included in the meeting packet.

Mr. Fluetsch reviewed his portion of the report which is included in the meeting packet.

Councilor Harris said on page 9 you show a constant for the approved budget interest on investments projected for year end. Why are we only showing \$33,819.

Mr. Fluetsch said while we are posting it to the general ledger the interest every month is not ending up in this report. It should be. He will need to look into that.

Councilor Harris said on page 8 in the highlighted section you state it is 11% below expected. That is a global statement correct.

Mr. Hopkins said yes.

Councilor Harris said later in the report the overall general fund is 1% below budget estimates. How do you explain the disconnection between the 2 statements.

Mr. Hopkins said the 11% refers to all non CIP funds. The general fund, since it is so much heavier in benefits and salaries, tends to come in more on time.

Councilor Harris said so would this tend to even out. Would the 11% get closer to 1% or 2%.

Mr. Hopkins said he could see it go down a bit, but it will still be significantly larger than the general fund.

Councilor Harris said big negatives on expenditures for all funds is a good thing. He is wondering, are we not spending the money or are we over budgeting.

Mr. Hopkins said many of these expenses are suffering from a bit of a lag of not getting invoices in a timely fashion. It will get reappropriated in the subsequent year. We budget contracturals and repairs the best we can.

Councilor Harris said it is \$40 million. He is wondering again are we over budgeting or not getting the money out the door. \$40 million is a big spread.



Chair Abeyta said thank you for the presentation.

Chair Abeyta said the Boys and Girls Club receives funding from the City through the Community Services Department. He is able to discuss and vote on item 6B as it is regarding a facility that is City owned. He recused himself from discussion or voting on items AA and the portion of item 7B that deals with the Community Services Department budget.

**6. CONSENT AGENDA**

**A. REQUEST FOR APPROVAL TO USE HEATH FUND RESERVES IN THE AMOUNT OF \$801,985 FOR BENEFIT PREMIUM INCREASES; CIGNA HEALTH AND LIFE INSURANCE COMPANY. Gary Bartlett, Aon Benefits Consultant Todd Burley.**

**1) REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION**

Councilor Harris said the \$5 million recommended by Aon, how do we get to that amount.

Mr. Burley said there are 2 components to that reserve number. One is an actuarially derived estimate of what the cost would be if the City ended providing medical insurance to their employees. That is \$1.3 million. The remainder was decided to have some cushion for claims and the \$5 million was a number settled on for the employee group.

Councilor Harris asked does that number stand the test of time.

Mr. Burley said that leaves \$3.5 million for claim fluxuations and provides a 20% cushion on claims. Without that if there was a shortfall in claims the City would have to pull out of that fund and employees would have to pay above and beyond.

Councilor Harris asked is this reserve fund funded equally by employees and the City.

Mr. Burley said for medical and pharmacy the City employees pay 23.5%. For dental the City pays 65% and employees pay 35%.

Councilor Harris asked how is our claims history.

Mr. Burley said we have not had to increase funding since July of 2015. The increase was 3.4% which is significantly below local and national trends. We are doing better than expected. He uses local and national trends to project. The City of Santa Fe is lower than that.

Councilor Harris asked what about changes in coverage.

Mr. Burley said when the movement was made to Cigna in 2015 there were some benefit changes. The co-pays increased a bit.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

**VOTE** The motion passed unanimously by voice vote.

**B. REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION FOR THE THIRD QUARTER ENDING MARCH 21, 2018.**

**C. REQUEST FOR APPROVAL OF THIRD QUARTER FINANCIAL REPORT AS OF MARCH 31, 2018.**

\*This item was removed from consent and placed on the agenda as informational only.

**D. REQUEST FOR APPROVAL OF AMENDMENT NO. 1, USING EXEMPT PROCUREMENT IN THE AMOUNT OF \$47,149 FOR SOFTWARE LICENSES AND PROFESSIONAL SERVICES AND MAINTENANCE SUPPORT FOR THE CITY'S PUBLIC SAFETY DATABASE AND SERVICE SYSTEM; SUPERION LLC.**

**E. REQUEST FOR APPROVAL OF AMENDMENT NO. 6 USING NM STATE PRICE AGREEMENT # 50-361-15-01844AD IN THE TOTAL AMOUNT OF \$44,440 FOR ETHERNET (QMOE) SERVICES; CENTURY LINK LLC. Larry Worstell**

Councilor Harris said we are providing a new connection to the admin building for police and emergency management. What else needs to be done at the campus to be ready.

Mr. Worstell said from the fiber optic point of view we have all the fiber at the campus we need. There is fiber to every building and there is an underground bunker. Whatever we do with the campus we are ready with fiber for the long term. The conduits are all in excellent position as well.

Councilor Harris said we are not adding fiber, but expanding our contract with Century Link to take advantage of the fiber we have.

Mr. Worstell said yes. The University is cutting off their fiber connections with Century Link the first or second week of June. Police and emergency management need the connections.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

**VOTE** The motion passed unanimously by voice vote.

**F. REQUEST FOR APPROVAL OF PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENTS IN THE TOTAL AMOUNT OF \$546,854 INCLUSIVE OF NMGR, FOR FY 2018/2019 GLOBAL ARTS MARKETING SUPPORT UNDER LODGERS' TAX ARTS**

**ORDINANCE; VARIOUS NONPROFIT ARTS ORGANIZATIONS. Debra Garcia y Griego**

Councilor Harris asked why are all the contracts written for \$100,000. \$50, 000 for the first year and \$50,000 for the second year.

Ms. Garcia y Griego said she cannot explain why that would be the case. The individual contracts have gone through with specific amounts.

Councilor Harris said in our packet it is a series of contracts for \$100,000 each.

Ms. Garcia y Griego said that is definitely in error.

Councilor Harris said by name the Arts Commission is named as the additionally insured. He would expect to see the City of Santa Fe listed instead. Please check on that. Do all the organizations have proof of liability insurance.

Ms. Garcia y Griego said yes.

Councilor Harris asked do you know if typically we would get a determination from our insurance company.

Mr. Fluetsch said yes, she runs everything through the broker.

Councilor Harris said he still thinks we have several PSA formats. The one you are using is not the one he likes. He suggests that the statement that the contractor can terminate due to convenience be removed. He thinks it should only allow for the City to terminate.

Mr. Fluetsch said we have one from legal and legal has just created 2 new ones to align with the new procurement process.

Councilor Harris asked when do we start using those.

Mr. Fluetsch said at the next Finance Committee meeting.

Ms. Casper said with the Governing Body adoption of the procurement process it brought about the need for more definition. Legal developed 2 new contract templates. They address some of the concerns you have raised over the last few months.

Councilor Harris said we should probably check with Gallagher on certificate holders. It seems it should be consistently, top level the City of Santa Fe and that is it. Not just the Arts Commission. Others do it as well. Generally it is the City of Santa Fe. Also the contract amounts should track with the award.

Ms. Garcia y Griego said before Council we will make sure those contracts are correct. Thank you

for bringing it to our attention.

Councilor Lindell said looking at this item along this request is connected to items F, G and H. They are funded from the same bucket of money.

Ms. Garcia y Griego said correct.

Councilor Lindell asked why are they broken out.

Ms. Garcia y Griego said there were 3 different RFPs that we issued. We broke them into several categories based on budget size.

Councilor Lindell said as she reads the Ordinance on these they are for promoting tourist related attractions.

Ms. Garcia y Griego said yes and arts events.

Councilor Lindell said it says for tourism related attractions related to arts. For all of these organizations being funded, it would seem they have to meet the measure of being a tourist related attraction and promoting themselves to people other than local citizens.

Ms. Garcia y Griego said correct. That the funding amount reaches the geographic scope in their contracts.

Councilor Lindell asked is this a one year. It is not a commitment for more than one year.

Ms. Garcia y Griego said for next fiscal year with the option to renew, but we would need to come back to you to renew.

Councilor Lindell said she would like to see how the Arts Commission goes about this and their matrix. It is a lot of money for marketing that is out of our control. She would like to be more aware of that. She would like to see what it is that they present to us that says they are really being effective in that.

Ms. Garcia y Griego said most of these people hit all the drive markets and are required to provide examples and a financial breakdown and viewer tracking. We leverage the investment of additional services.

Councilor Lindell said some people on this list are getting sizable amounts of money. She doesn't doubt they are doing these things, but she wants to ensure that this is happening in a way that is most beneficial to us.

Councilor Harris said in all 3 categories no one received all they asked for. The question he has is the sum of the 3 is \$739,000. What is the value of the 4<sup>th</sup> 1 point and what happens to the difference.

Ms. Garcia y Griego said a portion can go to administrative costs and operation of the community gallery and convention center. Also we can use it to fund the summer youth passport program and a variety of other programs.

Councilor Harris said the convention center is mostly funded by the 6<sup>th</sup> and 7<sup>th</sup> point.

Ms. Garcia y Griego said yes.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve this request.

**DISCUSSION** Councilor Rivera asked why do we fund Ranchos de los Golendrin. It is in the County.

Ms. Garcia y Griego said the lodgers tax does not restrict use to the City limits. They are a major tourist draw.

Councilor Rivera asked do they receive County funds.

Ms. Garcia y Griego said they did, but that funding stopped. They are a long term applicant.

Chair Abeyta said he would like to follow up with Councilor Lindell to determine the process off line.

**VOTE** The motion passed unanimously by voice vote.

- G. REQUEST FOR APPROVAL OF PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENTS IN THE TOTAL AMOUNT OF \$105,850 INCLUSIVE OF NMGR, FOR FY 2018/2019 NATIONAL ARTS MARKETING SUPPORT UNDER LODGERS' TAX ARTS ORDINANCE; VARIOUS NONPROFIT ORGANIZATIONS.**
- H. REQUEST FOR APPROVAL OF PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENTS IN THE TOTAL AMOUNT OF \$87,000 INCLUSIVE OF NMGR, FOR FY 2018/219 REGIONAL ARTS MARKETING SUPPORT UNDER LODGERS' TAX ARTS ORDINANCE; VARIOUS NONPROFIT ARTS ORGANIZATIONS.**
- I. REQUEST FOR APPROVAL OF CHANGE ORDER NO.1 TO BID NO. '17/32/B IN THE AMOUNT OF \$500,000 EXCLUSIVE OF NMGR, FOR FY 2018/2019 CITY WIDE WATER UTILITY CONSTRUCTION AND REPAIR PROJECT (CIP # 953); SUB SURFACE CONTRACTING, INC.**
- J. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$200,000 EXCLUSIVE OF NMGR, FOR FY 2018/2019 CITY WIDE WATER UTILITY PAVEMENT RESTORATION CONTRACT (CIP # 3052)' TLC PLUMBING AND UTILITY. Bill Huey**

Councilor Harris said on your summary of contracts agreements and amendments, amendment 2 increases the carry over from a different contract. Is that a mistake.

Mr. Huey said yes, that is incorrect.

Councilor Harris said he wanted to let them know there was a mistake.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the request.

**DISCUSSION** Councilor Lindell asked who oversees the completion of the work these groups do.

Mr. Huey said he does.

Councilor Lindell said she wants to let him know that in the last 3 weeks she has called in to discuss where people have dug into the pavement and the pavement put on afterwards was completely unacceptable. They need to inspect that as well. She asked him to let TLC know that we have a high standard and we would like it to be met.

Mr. Huey said not every patch falls under his purview. Only the water ones.

Councilor Lindell asked does TLC have another contract with us other than yours.

Mr. Huey said it is likely that they may.

Councilor Lindell said please pay attention to the quality of the work being done.

Councilor Harris said the patches he sees on Siringo look like they are watershed related. This is something maybe Public Utilities could look at. Make them aware of the fact that both Councilor Lindell and he have seen some patches that are under par. They should not have even been accepted.

**VOTE** The motion passed unanimously by voice vote.

**K. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN A TOTAL AMOUNT OF \$140,000 EXCLUSIVE OF NMGR, FOR EQUIPMENT PROGRAMMING AND CALIBRATION SERVICES FOR THE WATER DIVISION, WASTEWATER DIVISION, MUNICIPAL RECREATION COMPLEX AND MARTY SANCHEZ LINKS DE SANTA FE GOLF COURSE; YUKON AND ASSOCIATES, LTD.**

**L. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$1,624,000 INCLUSIVE OF NMGR, FOR FY 2018/2019 PRIORITY LINE REPLACEMENT PROJECTS (CIP #3054); SUB SURFACE CONTRACTING, IND.**

- M. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$474,584 EXCLUSIVE OF NMGR, FOR SECURITY SERVICES AT THE WATER DIVISION FACILITIES; CHAVEZ SECURITY, INC.**
- N. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 FOR LEASE AGREEMENT BETWEEN BBA AVIATION PLC D/B/A SIGNATURE FLIGHT SUPPORT AND THE CITY OF SANTA FE.**
- O. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$50,000 EXCLUSIVE OF NMGR, FOR FY 2018/2019 FIELD AND DRAFTING SERVICES - WATER DIVISION; LOUIE CORDOVA, LLC. Dee Beingessner**

Councilor Harris said there seems to be real advantages to using Mr Cordova's drafting services. You have heard him talk several times about professional liability coverage. It seems like this is the type of service where that coverage should be applied. It seems he does not carry that and no waiver is attached. You may need to look into that.

Ms. Beingessner said he has insurance.

Councilor Harris said yes, but he does not have professional liability. Just check with Ms. Boltek to see if it is appropriate or necessary for him to have professional liability coverage.

Ms. Casper said it is listed on his proposal with \$25,000 professional liability.

Councilor Harris said he had not seen that. It is pretty low. Good catch Ms. Casper.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

**VOTE** The motion passed unanimously by voice vote.

- P. REQUEST FOR APPROVAL OF A CHANGE ORDER NO. 2 TO PROFESSIONAL SERVICES AGREEMENT CONTRACT EXTENSION IN THE AMOUNT OF \$100,000 INCLUSIVE OF NMGR, FOR FY 2018/2019 PUBLICLY OWNED TREATMENT WORKS (POT) ON-CALL REPAIR AND REPLACEMENT SERVICES - WASTEWATER MANAGEMENT DIVISION; SUB SURFACE CONTRACTING, INC.**
- Q. REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OVER \$50,000 EXCLUSIVE OF NMGR, FOR SERVICE, REPAIRS AND EQUIPMENT FOR THE WASTEWATER TREATMENT PLANT; JAMES, COOKE AND HOBSON.**
- R. REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OF OVER \$50,000 EXCLUSIVE OF NMGR, FOR SERVICE, REPAIRS, CHEMICALS, REAGENTS,**

**CONTROLS, ANALYZERS, PROBES AND MECHANICAL OR ELECTRICAL PARTS FOR THE WASTEWATER TREATMENT PLANT; HACH COMPANY.**

- S. REQUEST FOR APPROVAL OF PROCUREMENT IN AN AMOUNT OVER \$50,000 EXCLUSIVE OF NMGR, FOR SERVICE, REPAIRS AND EQUIPMENT FOR THE WASTEWATER TREATMENT PLANT; VEOLIA WATER TECHNOLOGIES, INC. DBA KRUGER WATER TECHNOLOGIES.**
- T. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 FOR PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$420,459.50 EXCLUSIVE OF NMGR, FOR FY 2018/2019 PRINTING AND MAILING OF UTILITY BILLS FOR PUD/UTILITY BILLING DIVISION; VALLI INFORMATION SYSTEMS, INC. DBA POSTAL PROS SOUTHWEST.**
- U. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$30,000 EXCLUSIVE OF NMGR, FOR FY 2018/2019 TRAFFIC CONTROL EQUIPMENT; SOUTHWEST SAFETY SERVICES.**
- V. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$131,905.68 INCLUSIVE OF NMGR, FOR THE HOSPITAL TANK PROJECT; AUI, INC. Kristen Johansen**

Councilor Harris said he asks this question on all major projects. We are seeing a proposed change order, but he would like to see when this comes to the Governing Body a total project cost. He would like to see that bundled and would like to know how this compares to the original project budget. Does the city have a claim against SMA.

Ms. Johansen said no.

Councilor Harris asked did MWH receive all the change orders.

Ms. Johansen said yes and they provided recommendations to the City. We also reviewed this.

Councilor Harris said this only showed up for change order 3. There is no claim for general conditions.

Councilor Harris asked what was the nature of the credit..

Ms. Johansen said due to delays associated with the 2 wall failures we calculated the number of days and it was 51 days. Liquidated damages are \$1,000 per day.

Councilor Harris said he saw a curb cut on St. Michaels. That was not anticipated.

Ms. Johansen said this went through the Planning Commission and was included as part of



Christus' plan. We had no access to facilities in that area. That was the only real opportunity we had to do continued maintenance for the tank.

Councilor Lindell said the last time we talked about this did we not think we would not see anymore change orders.

Ms. Johansen said that is correct.

Councilor Lindell asked why are you back with this.

Ms. Johansen said there were some items that came up late in the construction that were critical.

Councilor Lindell asked why are these things continuing to come up. No one foresaw that or talked about them or designed them in. She is really discouraged about this project. It is millions of dollars over years on what was an original failed project. How is it that these things are not thought of on the front end of the project.

Ms. Johansen said she was not involved in the original design. We have a lot of lessons learned on this project of over a decade. It is completed and we see it lasting for many years.

Councilor Lindell said she still cannot understand how people who design these projects could have overlooked so many parts of this project. It has been a horrid project. She knows, Ms. Johansen, you have not had it for very long. We have not done well on this project. She hopes we keep that in mind of who designed this and that we would look at any contracts from those people with a skewed eye.

**MOTION** A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the request.

**VOTE** The motion passed unanimously by voice vote.

**W. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 4 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$13,802,12 INCLUSIVE OF NMGR, FOR THE BUCKMAN PARALLEL PIPELINE PROJECT, RMCI, INC. Kristen Johansen**

Councilor Harris said he wants to know the total project budget. What level of contingency is carried on these projects. Maybe 5% or 6%. How is that handled.

Ms. Johansen said when we went out to bid for this project we were told we could not hold a contingency on it. That has changed. She can get you some more information on it. In the future we will have some form of contingency.

Councilor Harris said when we look at any project he believes it should have a certain contingency attached to it. That is essential. What is the total budget for the project by line item.

Councilor Harris said he is surprised no one is claiming general conditions.

Ms. Johansen said they are not claiming general conditions. The contractor is just requesting days.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the request,

**VOTE** The motion passed unanimously by voice vote.

**X. REQUEST FOR APPROVAL OF AUDIT COMMITTEE RECOMMENDATION TO  
OUTSOURCE INTERNAL AUDIT ACTIVITIES FOR FISCAL YEAR 2018/2019.  
Rene Martinez, Deputy Chief of Staff**

Councilor Harris said a lot of work went into the Ordinance that is in place. 2018-9 is the Ordinance. We have in our packet 3 bills. As critical as this is he is very disappointed after all the effort he put into getting this Ordinance updated that we are a moving target. He took offense at this. Whether it is bills or the Ordinance itself at the end we say under 6-5.4B in the cover memo that it says the City point of contact shall not be from Finance, but the Chief of Staff, City Manager or Deputy Manager. This is a direct contradiction to what the Ordinance requires.

Ms. Martinez said we have the Audit Committee Chair here as well. During the last meeting 2 audit firms gave a presentation at the request of the Committee. The Audit Committee was seeking to understand the types of services the firms could provide and information about the costs. The recommendation you cited came from the statements that both audit firms made about points of contact with the City. The statements were around that they want to have a close relationship with the Finance Department and the Internal Auditor, insourced or outsourced, but you want the relationship not to be too close. The familiarity could cause some issues regarding independence. They want to have the ability to be direct and critical when needed around the operations of the City.

Clark de Schweinitz, Chair, Audit Committee, said he was sorry about the irritation on the part of Councilor Harris. The person who helps us is Celeste in the City Manager's office for agendas and ministerial duties. He did not see that as a role for the Internal Auditor. We meet once a month. We want to have contact with the Internal Auditor, but we don't want the responsibility to be the administrative point of contact. It has been almost a year now since any internal audits were done. We were anxious to get someone in to do a risk assessment which had not been done for a year and then do some audits. He was happy to hear that there were these types of firms willing to do internal audit functions.

Councilor Harris said you are correct about staffing. Regarding the Audit Committee's decisions, under B, where did the notion of reporting to the Chief of Staff come from or the Deputy City Manager.

Mr. de Schweinitz said that was done specifically at the suggestion of the former City Attorney. The last provision on administrative procedures we felt that would take care of the functions that we would come to you for if we needed to formalize things. Also that came from Council.

Councilor Harris said those administrative procedures have not been adopted.

Councilor Harris said he is irritated. He wants to make sure you know he is not irritated with the Audit Committee. He worked with you for months to get that Ordinance done. He doesn't know where these 3 bills come from. He wants the Ordinance referenced. Until we adopt the administrative procedures we need to track with the Ordinance. He does not think the Chief of Staff is appropriate at all. Does everything go through the Mayor's office. The answer is no.

Chair Abeyta said he was at the Audit Committee meeting. The intention with the language was that the point of contact for the firms was to be who would be responsible for getting the audit firm information when requested. Not that the firm would answer to this person. Someone would be held responsible to make sure the firm gets the information they request.

Chair Abeyta said the 2 people who spoke to us spoke about it being very flexible. They just said they need someone on an ongoing basis to get information. As far as who the firm would answer to it would be the Audit Committee.

Councilor Harris said the Ordinance anticipates that it would go thru the City Manager. There is no reason to funnel anything through the Chief of Staff. The point of contact should be the City Manager's office. It is implied in the Ordinance.

Chair Abeyta said the language says the point of contact is designated by the City Manager.

Chair Abeyta said to track with the Ordinance it should say the point of contact should be the City Manager. Strike Chief of Staff and Deputy City Manager.

Councilor Harris said the procedures referenced have not been tackled or approved. Until we have those we need to rely on the Ordinance.

Chair Abeyta asked do we want to strike that.

Councilor Harris said that is their minutes. This is a request for approval. This action has been anticipated. The Ordinance anticipates an internal or external audit. He will move to approve, but he does not think we have to do that consistent with the motion made by the Audit Committee.

**MOTION** A motion was made by Councilor Harris to approve the request and until such time the administrative procedures are adopted, the City Manager's office will be the point of contact.

Mr. de Sitschwinetz said it should be or the Deputy City Manager. Perhaps the Audit Committee went beyond our purview. We wanted to be specific if we have an external firm performing audit functions. He drafted the motion. He was trying to be clear.

Councilor Harris said the internal function has not functioned. The point of contact should be the

City Manager period. Not the other two.

**SECOND** Councilor Lindell seconded the motion.

**DISCUSSION** Councilor Rivera asked can you tell us about the fiscal impact report.

Ms. Martinez said she believes what happened with the packet information on the fiscal impact was for what had already passed. There is no fiscal impact for this action in front of you.

Councilor Rivera asked when was the Audit Committee meeting.

Ms. Martinez said May 2<sup>nd</sup>.

Councilor Rivera asked was there any thought to updating the fiscal impact report.

Ms. Martinez said no, not at that time..

Councilor Rivera said since this recommendation was made for internal audit functions by an outside source do you think the fiscal impact report is an important piece.

Ms. Martinez said certainly. The reason it was not included in this is that it is not an Ordinance. A fiscal impact report is usually required for an Ordinance.

Councilor Rivera said he assumes the budget is in place.

Ms. Martinez said the fiscal year 18/19 operations budget proposed including \$55,000 for contractual services anticipating that the City would go with a co-sourcing model. We anticipate that we still have salary for one FTE plus benefits and overhead. In total the operations budget for the office is \$210,000. We would then move the monies from salaries and benefits over to contractual services to support the complete outsourcing of audit activities.

Councilor Rivera said we don't know how much we can get done until we issue the RFP.

Ms. Martinez said yes. The first thing the Audit Committee wants to do is to hire a firm to do a risk assessment and a 1 to 2 year plan. The estimate they provided in costs per audit at 200 hours per audit and \$125 an hour was \$25,000 per audit. We would do 6 audits a year. That would be \$150,000 a year. The current budget would support that at this time.

Councilor Rivera asked what if a significant issue was found as a result of an audit. Would the cost increase.

Ms. Martinez said she is not sure. Typically the audit would be performed with the recommendation of the Audit Committee. The Audit Committee would hear that and approve it. We did not talk about City responsibilities for that audit. That level of effort would have to be considered and funded.

Councilor Rivera asked what if they found an issue in the City Manager's office.

Ms. Martinez said she is not sure how that would be handled. That scenario was not discussed in the Audit Committee.

Councilor Rivera said we talked about that in some of the discussions.

Councilor Harris said yes, we did. That is a scenario that was discussed. It was not resolved.

**VOTE**            The motion passed unanimously by voice vote.

- Y.        REQUEST FOR APPROVAL TO AWARD RFP #18/35/P AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$556,546.76, EXCLUSIVE OF NMGR, FOR PROFESSIONAL SECURITY SERVICES AT SANTA FE MUNICIPAL PARKING FACILITIES, LIBRARIES, COMMUNITY CONVENTION CENTER, CITY HALL, MUNICIPAL COURT, SANTA FE TRAILS, GENOVEVA CHAVEZ COMMUNITY CENTER AND SANTA FE REGIONAL AIRPORT; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES.  
David Silver.**

Councilor Rivera asked will you explain the levels of security.

Mr. Silver said level 3 guards are armed. Level 2 are armed with something less lethal. Level 1 have no weapons. They use physical deterrents.

Councilor Rivera asked what is the patrol

Mr. Silver said that is for the Parking Division. They go to the parking facilities in the evening hours.

Councilor Rivera asked so we don't have full time security at the garages.

Mr. Silver said no

Councilor Rivera asked what is the account manager level 3.

Mr. Silver said currently there is no mechanism for supervision for the guards. We determined a need for some sort of supervision dedicated to this contract. It would be a level 3 guard.

Councilor Rivera asked so we have a supervisor hired within the security company.

Mr. Silver said the account manager oversees the guards and comes from within their organization.

Councilor Rivera asked do they provide any services otherwise if someone calls in.

Mr. Silver said yes. Allied has a field force and those are the first layer if someone calls in sick.

Councilor Rivera asked is the supervisor armed.

Mr. Silver said yes.

Councilor Rivera asked at the main library, where we do not have armed guards, would the supervisor disarm himself.

Mr. Silver said yes, if that was a request of the library which it is.

Tad Garabedian, Allied Security. Mr. Garabedian said they would have a safe within the vehicle that they would leave the firearm locked in. The account manger is also the City's main point of contact. They handle payroll and other things.

Councilor Rivera asked where will this person be located.

Mr. Garabedian said they have to be available at all hours.

Councilor Rivera asked you have City Hall listed at level 1, but we have someone armed here.

Mr. Silver said it was a request from the Mayor to have a level 1 guard and not a uniformed guard and for them to be unarmed so that they would be more constituent friendly.

Councilor Rivera asked is that person in charge of the convention center as well.

Mr. Silver said yes.

Councilor Rivera asked during events are they in charge of hiring their own security.

Mr. Silver said yes, the event sponsor hires security.

**MOTION** A motion was made by Councilor Rivera, seconded by Councilor Lindell, to approve the request.

**VOTE** The motion passed unanimously by voice vote.

**Z. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICE AGREEMENT IN THE AMOUNT NOT TO EXCEED \$260,000 FOR THE LIFE OF THE FOUR YEAR**

**CONTRACT FOR SUBSTANCE ABUSE TESTING PROGRAM, DATCO SERVICES CORPORATION.**

- AA. REQUEST FOR APPROVAL OF CHILDREN AND YOUTH COMMISSION FUNDING RECOMMENDATIONS IN THE TOTAL AMOUNT OF \$2,460,000 FOR FY 2018/2020; VARIOUS LOCAL NONPROFIT ORGANIZATIONS.**
- AB. REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OF \$1,018,184 INCLUSIVE OF GRT USING COOPERATIVE AGREEMENT FROM THE STATE OF VIRGINIA COOPERATIVE AGREEMENT # f194-75548 MA2274 FOR TWO HEAVY DUTY THIRTY FOOT LOW FLOOR CNG NEAR ZERO EMISSIONS BUSES; GILLIG LLC.**
  - 1) REQUEST FOR BUDGET AMENDMENT RESOLUTION IN THE AMOUNT OF \$118,184**
- AC. REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION IN THE AMOUNT OF \$136,000. Matt Brown.**

Councilor River said in your memo it says these expenses were for the Bloomberg Project and the Mid Town Campus Project. He is curious to know how these projects went through without having a budget.

Mr. Brown said that is a great question. The budget that City Council adopted did not have these projects in it. Our office has a fund called the Tierra Contenta fund set aside. It is used where in the judgement of the City Manger feels it is needed. The City Manager did the BAR form there to cover the costs.

Councilor Rivera asked the previous City Manager.

Mr. Brown said correct.

Councilor Rivera said he disagrees with that. We still have a lot of infrastructure at Tierra Contenta to do. Did we look at any other funds to pull from.

Mr. Brown said he did not have any other funds to pull from. He asked if there were any other funds to pull from and he was told no. He believes the amount residing in affordable housing is \$376,000. The amount would go down to \$240,000 if this goes through.

Councilor Rivera said he has a hard time with them spending money not approved and now trying to find ways to cover the cost of it. He does not think that the Tierra Contenta Fund is the right place. It Should be from the Mayor's budget or the City Manger's budget. He will not support this.

Councilor Harris said he has been in the middle of both of these. The Bloomberg challenge came

out of Mayor Gonzales' desire to compete. The Mid Town Campus Project came out of a Resolution that directed the City Manager to put together a process to gather information and produce a vision. It was done under Mr. Brown's leadership and done well. It was not anticipated. Regarding the LEDA funds, we should look to see when we went through the process. Mr. Fluetsch please go back and see what we said at the time for the \$20,000 for this year.

Councilor Harris said he asked Mr. Brown earlier today about the Tierra Contenta Fund. What he heard is that the fund is to be used for economic development or affordable housing so he felt it was appropriate. It would be good to know if there was another source of funds. These are things the City committed to do for whatever reason. Maybe Mr. Fluetsch and Ms. Casper can find someplace more appropriate.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request and asking staff to look to see if there is an more appropriate place to take the funds from.

**VOTE** The motion passed by a vote of 3 yes to 2 no. The no votes were Councilor Rivera and Chair Abeyta.

**AD. REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION IN THE AMOUNT OF \$287,799.**

**AE. REQUEST FOR APPROVAL OF 2018-2022 CONSOLIDATED PLAN, 2018-2019 ANNUAL ACTION PLAN:**

1) **FISCAL YEAR 2018-2019 CDBG, GRANT ADMINISTRATION IN THE ESTIMATED AMOUNT OF \$100,000.**

2) **ALLOCATION IN THE ESTIMATED AMOUNT OF \$100,000.**

**AF. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS IN THE ESTIMATED AMOUNT OF \$400,000 FOR FY 2018-2019 AFFORDABLE HOUSING TRUST FUND ALLOCATION TO FUND SEVERAL PROJECTS; VARIOUS VENDORS**

**AG. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS IN THE AMOUNT OF \$400,000 FOR THE FY 2018-2019 AFFORDABLE HOUSING TRUST FUND ALLOCATION TO FUND SEVERAL PROJECTS; VARIOUS VENDORS.**

**AH. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT THROUGH RFP 18-39 IN THE AMOUNT OF \$48,180 TO PROVIDE SCHOOL BASED SERVICES; COMMUNITIES IN SCHOOLS.**

**AI. REQUEST FOR APPROVAL TO AWARD RFP 18-39 AND PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$57,165 TO PROVIDE INTENSIVE COMMUNITY**



**MONITORING SERVICES; YOUTH WORKS.**

- AJ. REQUEST FOR APPROVAL TO AWARD RFP 18-39 AND PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$24,000 TO PROVIDE EDUCATIONAL RE-ENGAGEMENT SPECIALIST SERVICES; YOUTH WORKS.**
- AK. REQUEST APPROVAL FOR A RESOLUTION SPONSORING THE SECOND ANNUAL "TAKE A KID HIKING DAY", A FREE COMMUNITY EVENT, ON JUNE 9, 2018; AND PROVIDING SUPPORT ON AN ANNUAL BASIS.**
- AL. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING NATIONAL DUMP THE PUMP DAY ON JUNE 21, 2018 AND PROVIDING FREE FARES ON THE CITY OF SANTA FE TRANSIT SYSTEM THAT DAY.**
- AM. REQUEST FOR APPROVAL OF RESOLUTION PROCLAIMING SEVERE OR EXTREME DROUGHT CONDITIONS MAY EXIST IN THE CITY OF SANTA FE ; IMPOSING FIRE RESTRICTIONS; RESTRICTING THE SALE OR USE OF FIREWORKS WITHIN THE CITY OF SANTA FE AND PROHIBITING OTHER FIRE HAZARD ACTIVITIES.**
- AN. REQUEST FOR A RESOLUTION SUPPORTING THE ELIMINATION OF THE USE OF PLASTIC STRAWS IN THE CITY OF SANTA FE AND ENCOURAGING LOCAL BUSINESSES TO PROVIDE ALTERNATIVE OPTIONS TO REDUCE STRAW WASTE**  
**Jesse Guillen**

Councilor Rivera said the Resolution says we are encouraging local businesses to provide an option to the use of plastic straws. Are we asking for elimination or voluntary compliance.

Mr. Guillen said the Resolution is looking for ways the Governing Body can support elimination and encourages business to provide options. It is not a ban.

Councilor Rivera said it seems like we trying to eliminate the plastic straws so why encourage local businesses.

Councilor Lindell said this was brought to her attention by the lady from IAIA. She encouraged her to go to the Restaurant Association. She did that. They said they were supportive if it was not a ban. it is trying to bring awareness and asking the establishments to see if there were any alternatives they might have. She was surprised how supportive the Restaurant Association was.

Councilor Harris said he had the same reaction. He knows at the end of the day what it is saying. He wondered if the sponsors would consider an amendment that says the Governing Body "supports the reduction in the use" instead of "elimination of."

Councilor Lindell said that is agreeable to her, but she can't speak for the major sponsor.

Councilor Harris said the language clarifies it. That is the intent.

Councilor Romero Wirth said or "decrease in."

Councilor Lindell said she can't speak for the main sponsor. She is a cosponsor. Have something prepared for when this goes to Council.

Councilor Harris said will do.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Rivera, to approve the request with the amendment coming from Councilors Harris and Councilor Romero Wirth.

**VOTE** The motion passed unanimously by voice vote.

## **7. DISCUSSION**

### **A. DISCUSSION AND POSSIBLE ACTION OF OPTIONS FOR AUGMENTED RIVER FLOW IN SUPPORT OF THE SANTA FE RIVER GREENWAY PROJECT. Andrew Erdmann.**

Mr. Erdmann said this came up in the River Commission meeting. This project offers multiple benefits for the City. He is here to go through the financial implications of the project. They are outlined in his memo in the packet. He reviewed the memo.

Mr. Erdman said this was brought to PUC. They passed it without recommendation and said that they wanted him to come back with more answers. His intent was to go to Public Works, but he missed the deadline. He came here due to the timeliness of the request.

Councilor Rivera said this is a County project they are going to turn over to the City. How are they currently watering the project.

Mr. Erdmann said they are watering once a week with a truck through the end of June then with a lesser amount of water sourced from a local privately owned well.

Councilor Rivera asked why wouldn't the County continue that process.

Mr. Erdman said they are going to continue to the end of June and beyond if necessary. They feel that the new plants need a soaking and then can exist with weekly watering. That comes from the project Manger. Right now they just have a small amount of roots.

Mr. Erdmann said we are looking at 2 acre feet per day that well would produce. For 6 days, would

be 12 acre feet of water. 1/3 of the water right of the well.

Councilor Rivera asked so the Osage option is the only viable option at this time.

Mr. Erdmann said they can keep watering with trucks.

Councilor Rivera asked Osage is drinking water.

Mr. Erdmann said yes. I is a small water right. We have not run the well in 3 years. It would give us an opportunity to test the capacity of the well. We don't have to, but if it is going to run we will update our knowledge.

Councilor Rivera said we had a nice rain storm today. What is the prospect of the monsoons.

Mr. Erdmann said optimistic. The concern is about not being able to operate the BDD for a time. It could be a one time thing.

Councilor Rivera said at PUC someone reported the reservoirs at 35% capacity.

Mr. Erdmann said he would be surprised if that still the case. We have 80 days left of water.

Councilor Rivera said he is not in favor of using drinking water to water plants. He understands the project, but we are in a drought. We don't know what will happen up stream in the Rio Grande as far as fires. If we ran into a situation of running minimum capacity at the reservoirs and BDD was down we are in a world of hurt at that time. He is not in support of this.

Councilor Romero Wirth asked if we don't water these trees what percentage do we lose.

Mr. Erdmann said he is not sure. It depends on what happens with the monsoons.

Councilor Romero Wirth said lets assume we are in a drought.

Mr. Erdmann said there is anticipation that some will not make it. There is no actual number for that. The engineer is reluctant to provide that because there is not much to base that on.

Councilor Romero Wirth asked how much money is in the plantings.

Mr. Erdman said no money, but the replacement cost would be \$81,000.

Councilor Romero Wirth asked did the County ever consider that maybe this was not the optimal time to plant these plants. They were only recently planted. We know we had a dry winter.

Mr. Erdmann said he is not privy to the County planning process. They have been working on this project for several years. He does not know what they considered.

Councilor Romero Wirth said if we don't have the plantings there what would it be like. What is the benefit.

Mr. Erdmann said it is the connection for the River Trail to Frenchys. It gets the river more established. If they die they would be replanted at a cost. The plants provide a solar benefit for filtering out contaminates. These plants are just getting started.

Councilor Romero Wirth said describe the terrain.

Mr. Erdmann said they have been bringing tremendous trucks down the river bed do make it rock solid. If we ran water down that it is extremely likely that the water would soak the plants. Burns will be used to control the water. It is essentially the same as the river trail close to Frenchys. It has the look of a construction site.

Councilor Romero Wirth asked what is the dust potential without the plantings.

Mr. Erdmann said pretty high if there is no water in that channel at some point.

Councilor Romero Wirth said and it is surrounded by neighborhoods. Is that a public health issue.

Mr. Erdmann said there are a few thousand homes and those people will get sand blowing around in the summer. The plants will block it some in the future.

Councilor Romero Wirth said as we find ourselves in drought we are going to have to look at the water consequences of these things. Maybe planting this year was not the right thing to do. There are really tough choices that we are going to continue to find ourselves in. We have to be smarter in thinking about the water issues around everything we do.

Councilor Harris said you are prusuing the effluent option, but for next season. How long will it take to get that in place.

Mr. Erdmann said it is a couple of months process. It can be slowed down if there are protests. The permit is from the EPA Administration through the Environment Department. It should be a manageable permit to get.

Councilor Harris said we are using effluent every day for construction sites. This construction site seems straight forward.

Mr. Erdmann said there is a dust abatement issue used on construction sites.

Councilor Harris said it is for compaction as well. This is a construction project. Perhaps approach it from that way.

Mr. Erdmann said he will do that.

Councilor Harris said to Councilor Romero Wirth's point, dust is something he looks at all the time. It is a legitimate concern. We have to realize this is not our turf. There is a lot of disturbed area. Do you know what is being done to stabilize the banks.

Mr. Erdmann said no he does not. The grades are there instead of a cliff. In terms of how do they hold down that part of it, he is not sure.

Councilor Harris asked to what extent is effluent used for site stabilization for seeding for instance. This is a tough one.

Mr. Erdmann said his intention was to bring this forward so all of you have the ability to evaluate this and provide us with some guidance if we are to use staff time and resources to do this.

Councilor Harris said this is going to Council on the 30<sup>th</sup>.

Councilor Lindell asked is this a County project.

Mr. Erdmann said yes.

Councilor Lindell asked what is the County inclination to bring water to this.

Mr. Erdmann said County staff was at the River Commission to ask what we could do to water this. They were hoping for more water to be in the Living River.

Councilor Lindell asked are they prepared to go out and water these trees.

Mr. Erdmann said though the end of June and then as needed.

Councilor Lindell said then she is not sure why we are discussing it.

Mr. Erdmann said it is the belief of the County and what they asked for is a soaking to allow the plants to develop root systems. They feel that is important for the development process of the plants.

Councilor Lindell said she sits with Councilor Romero Wirth on this that this seems like not a very wise decision to plant \$81,000 worth of trees when they did. She would think professionals would have thought that through more. She can't support pumping our wells to water these trees. The idea for a Living River release is not recommended by staff. In terms of effluent water for your staff to go out and do that she has had no less than 10 emails today that we are not watering established trees that are struggling. It is not the orchard that we spent a tremendous amount of water on. She does not know how we can entertain having staff going out and water. They are not getting it done with the trees we already have. She does not see a yes vote on this for her. She is concerned about the County going ahead and planting these trees.

Chair Abeyta said there is only one viable option. Is there a motion regarding that option or do we

want to pass this on without recommendation.

Councilor Harris said he would like to move this forward without recommendation.

Councilor Rivera said the decision should be made by the entire Governing Body.

Councilor Romero Wirth asked we will own this stretch when.

Mr. Erdmann said sometime this summer.

Chair Abeyta said thank you for this information.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to move this item forward without recommendation.

**VOTE** The motion passed unanimously by voice vote.

**B. BUDGET HEARING CONTINUATION: REQUEST FOR REVIEW AND APPROVAL OF THE COMMUNITY SERVICE BUDGET AND OTHER BUDGET ITEMS REQUIRING ADDITIONAL REVIEW.**

Chair Abeyta said in our packet we have amendments to the budget to make. Also we have to act on the Community Services budget and the constituent services and liaison piece. He went through the memo in the packet.

Councilor Lindell said she would like to entertain these items on Wednesday with the ok of the rest of the Committee.

Councilor Harris said he would like to consider the Community Services budget and the Transit bus pass issue tonight. The staff for those 2 issues have been waiting in the back of the room for us to address those.

Councilor Lindell said her preference is to tackle all this on Wednesday at 5:00 pm. We are at almost 8:00 pm now.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Romero Wirth, to look at item B 7 on Wednesday, including the discussion about bike and bus.

**DISCUSSION** Councilor Harris said he thinks we should do the 2 items now.

Councilor Rivera asked what items do you want to do tonight.

Councilor Harris said the Community Services budget and the bike and bus program.

**VOTE** Chair Abeyta asked for a roll call vote.

Councilor Rivera voted no, Councilor Lindell voted yes, Councilor Harris voted no, Councilor Romero Wirth voted no. The motion was defeated by a vote of 1 yes and 3 no.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Rivera, to postpone all of item 7 B to Wednesday except the Community Services budget and the bike and bus program.

**VOTE** The motion passed unanimously by voice vote.

**TRANSIT BIKE AND BUS PROGRAM**

**Keith Wilson**

Chair Abeyta said this program was approved without funding for next fiscal year. There were concerns about that.

Mr. Wilson said this program was done several years ago. CIP funds were used in the amount of \$50,000 then an additional \$30,000 was dedicated to this program from Municipal GRT. We are now down to \$8,000 left in the program. This program has been administered by the Transit Division, but funds from other areas reimburse us. We have not had a budget for it.

Chair Abeyta asked is the amount you need \$30,000.

Mr. Wilson said based on the last appropriation. \$30,000 was appropriated in May of 2016.

Chair Abeyta said you have \$8,000 left. We are talking about \$22,000 for 2 years..

Councilor Romero Wirth asked when would the \$8,000 run out.

Mr. Wilson said the end of this calendar year is what is estimated.

Chair Abeyta said so then you only need another \$8,000 from January to June.

Mr. Wilson said yes, based on previous trends.

Councilor Romero Wirth said the advocates around this are exploring if this could be expanded. They have a concrete proposal. She is asking what has been done and how much money there is and the value of what we have done. She is trying to ascertain if this is something we want to continue to do.

Mr. Wilson said Transit is not fully involved in this. We were given the program to administer. Funding sources came in. Some advocates were wanting to expand the passes. We need to have revenue to operate. Every time we give free fares we lost operationally. We are happy to administer it, but cannot sustain ourselves if we are always giving away revenue.

Councilor Romero Wirth said this program is important for folks who need bus passes and would otherwise not be able to afford them. It is critical to quality of life and encourages multimodal transportation. There are important aspects and value. We may need to look at making sure it is administered so that we get the best value. There is some room for improvement. The other side that Mr. Wilson mentioned she understands completely. The management of the assets is critical in the operation of the Transit Department.

Councilor Lindell said she is looking at a report sent to her by Keith Wilson on April 25<sup>th</sup> that shows the balance at \$9,600. Now it is at \$8,000. Certainly \$15,000 a year typically funds this because there is \$8,000 remaining.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Wirth to approve the \$7,000 for the Bike and Bus program and that the program be evaluated and looked at before next fiscal year.

**DISCUSSION** Councilor Harris said this is a reasonable proposal. Let's find the funds.

Councilor Romero Wirth said the only thing she worries about is that Mr. Wilson is not advocating for it. Is this something you could help us evaluate.

Mr. Wilson said this money comes from other sources. We do keep records. We know how much money we are spending. The evaluating, we can help someone else look at it.

Councilor Romero Wirth said maybe BTAC.

Councilor Harris said would it be reasonable to pull this from GRT.

Mr. Fluetsch said we have some bigger ticket items to discuss that were postponed to Wednesday. We still have bigger numbers to find. \$7,000 would not be difficult to find.

Chair Abeyta said we have a motion and a second.

Councilor Rivera said what is the average age of people who use this service.

Mr. Wilson said he is not sure. He will check. The people he has seen are across the spectrum of age. Chainbreakers and commuters.

Councilor Rivera said keep track of age if that is possible. It was originally for teens to ride free.



Mr. Wilson said he can ask staff tomorrow.

Councilor Rivera asked if they are under 18 and they purchase bike parts they can ride free.

Mr. Wilson said if they purchase \$25 of lights for their bike they can obtain a bus pass. That is how the Resolution is written. The Ordinance is silent on that.

Councilor Lindell said that is her point. Move on with \$7,000 and evaluate it before next year.

**VOTE** The motion passed unanimously by voice vote.

Mr. Fluetsch said in order to be in order we need to open up the Transit budget and approve it with the \$7,000 added.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Wirth, to approve the Transit budget with an additional \$7,000 added for the Bike to Bus program.

**VOTE** The motion passed unanimously by voice vote.

#### **COMMUNITY SERVICES BUDGET**

**Chris Sanchez**

Chair Abeyta left the meeting due to his recusal.

Councilor Rivera took over as Chair.

Chair Rivera said the questions on the Community Services budget were around opening La Farge Library on Sundays.

Mr. Sanchez said we looked for the best and most practical solution. We looked at increasing the hours for part time staff and came up with needing \$56,000 as opposed to \$181,000. That allows us to open La Farge Library for 4 hours on every Sunday. Our goal is to analyze the usage in 6 months.

Councilor Romero Wirth said if you start evaluating this on July 1st she is concerned that 3 of those months will be summer months when the demand of the library by the school kids is diminished.

Mr. Wilson said we can extend it past the 6 months.

Councilor Harris said so \$56,000 is what you need annually to open La Farge Library on Sunday. You will evaluate it in 6 months as to usage.

Mr. Sanchez said yes.

Councilor Harris asked do you have projections.

Mr. Sanchez said no, not yet.

Mr. Sanchez said we will hire one part time librarian.

Councilor Lindell said she thinks this will pass. Going from \$181,000 to \$56,000 is going in the right direction. She would like to see it stay in your budget. If it comes back later on for more money she won't support it. She will support this. She expects it to be done for this amount of money.

Councilor Harris as you went through this exercise did you look at costs for the other 2 libraries on a Sunday.

Mr. Sanchez said we didn't. We looked at opening it at a minimum cost.

Councilor Rivera said he commends Mr. Sanchez for going through the process and really bringing it down. We challenged you and you did it. He appreciates the work you and your staff did on that. He looks forward to the 6 month evaluation.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Harris, to approve the Community Services budget with the addition of \$56,225 for La Farge Library to open on Sundays.

**DISCUSSION** Councilor Harris asked has there been any discussion around the County contributions to the libraries.

Mr. Sanchez said yes, there has. He is not sure to what extent. He has not had the conversation yet.

Councilor Harris said he read in the newspaper that they generated more money than they thought they would. You should initiate that conversation before they allocate that money.

Mr. Sanchez said he is meeting with the County on Friday.

**VOTE** The motion passed unanimously by voice vote.

**8. MATTERS FROM STAFF**

None.

**9. MATTERS FROM THE COMMITTEE**

Councilor Lindell introduced a Resolution which is herewith attached to these minutes as Exhibit "1".

**10. ADJOURN**

There being no further business before the Committee the meeting adjourned at 8:30 pm.

A handwritten signature in dark ink, appearing to be 'RA', written over a horizontal line.

Councilor Roman Abeyta, Chair

A handwritten signature in dark ink, appearing to be 'EM', written over a horizontal line.

Elizabeth Martin, Stenographer



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**FINANCE COMMITTEE MEETING OF  
May 21, 2018  
BILLS AND RESOLUTIONS SCHEDULED FOR INTRODUCTION  
BY MEMBERS OF THE GOVERNING BODY**

<b>Mayor Alan Webber</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
<b>Councilor Roman Tiger Abeyta</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
<b>Councilor Mike Harris</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
<b>Councilor Peter Ives</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>

<b>Councilor Signe Lindell</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
	<b>A RESOLUTION</b> AUTHORIZING THE CONSUMPTION OF ALCOHOL DURING A PRIVATELY SPONSORED RECEPTION FOR THE NATIONAL GOVERNORS ASSOCIATION ON CITY PROPERTY ON JULY 21, 2018, PURSUANT TO SECTION 23-6.2(B) SFCC 1987.	Public Works Committee – 5/29/18 City Council – 5/30/18
<b>Councilor Chris Rivera</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
<b>Councilor Carol Romero-Wirth</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
<b>Councilor Renee Villarreal</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>

Councilor JoAnne Vigil-Coppier		
Co-Sponsors	Title	Tentative Committee Schedule

Introduced legislation will be posted on the City Attorney's website, under legislative services. If you would like to review the legislation prior to that time or you would like to be a co-sponsor, please contact Jesse Guillen, (505) 955-6518, [jbg Guillen@santafenm.gov](mailto:jbg Guillen@santafenm.gov) or Linda Vigil at (505) 955-6501, [lfvigil@santafenm.gov](mailto:lfvigil@santafenm.gov).