

City of Santa Fe, NM
Regular Committee
Monday, July 30, 2018
5:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Meeting - July 16, 2018

Item a.pdf

6. CONSENT AGENDA

- a) Request for Approval of Memorandum of Understanding in the Total Amount of \$0.00 for Continued City Involvement in the LEAD Policy Coordinating Committee. (Julie Sanchez)

Item a.pdf

- b) Request for the Approval of Vendor Agreement #2018-19-60026 in the Total Amount of \$784,503.90 for FY 2018/19 for Congregate Meals, Home Delivered Meals, Transportation, Homemaker/Housekeeping, In-Home Respite Care and GRGC Respite Vouchers; North Central New Mexico Economic Development District Non-Metro Area Agency on Aging Direct Purchase of Services (DPS). (Gino Rinaldi)

Item b.pdf

- c) Request for Approval of Award of RFP 18/34/P and Professional Services Agreement in the Total Amount of \$280,000, Plus NMGR, for Database Development, Training and Support Services for Utility Billing Division; Mountain River Consulting. (Joshua Elicio).

Item c.pdf

- d) Request for Approval of Award of the Fire Department Station Uniform Bid (18-26-B) in the Amount to Exceed \$60,000 for Uniforms to Multiple Vendors; Galls, Capital City Uniforms, LN Curtis, Roadrunner Screen Printers. (Jan Snyder)

Item d.pdf

- e) Request for Approval of Budget Amendment Resolution for Local Match on Approved New Mexico Department of Transportation (NMDOT) Grant Agreement SAF-18-05 in the Amount of \$120,797 for the Santa Fe Municipal Airport (Nick Schiavo/Mark Baca)

Item e

- f) Request For Approval Of Procurement In The Amount Of \$1,040,040 (Inclusive Of GRT) For Two (2) Heavy Duty 30-Foot Low-Floor CNG Near Zero Emissions Buses Via Cooperative Agreement From The State Of Virginia Cooperative Agreement #E194-75548 MA 2274 With Gillig LLC

1. Request For Approval Of Amendment 1 To Contract 18-0554 To Add The Purchase Of The Two Buses And Extend The Term Of The Agreement To July 31, 2021 (Keith Wilson)

Item f.pdf

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: 7/30/2018

TIME: 12:02 PM

g) Request for Approval of a Professional Services Agreement for the Development/Design of the Agua Fria/S. Meadows Intersection Improvement Project (David Quintana)

Item g.pdf

h) Request for Approval of an Ordinance Relating to the City of Santa Fe Uniform Traffic Ordinance; Amending Section 12-9-3.9 Regarding the Failure to Properly Display a Parking Placard as a Defense Against a Charge of Violation of the Subsection; and Amending Subsection 12-9-4.5(B) to Allow For a Reduced Deposit for First Time Offenders of a Designated ADA Accessible Parking Violation Who Request an Administrative Hearing. (Councilors Lindell, Romero-Wirth and Villarreal) (Rick Word)

Committee Review:

City Council (request to publish) 7/11/18

Public Safety Committee (approved) 7/17/18

City Council (public hearing) 8/8/18

Fiscal Impact: None

Item h

i) Request for Approval of a Resolution in Support of Reauthorization of and Full Funding for the Land and Water Conservation Fund. (Councilors Villarreal, Ives) (Jesse Guillen)

Committee Review:

Public Works Committee 7/23/18

City Council 8/8/18

Fiscal Impact: None

Item i.2.pdf

j) Request for Approval of a Resolution Adopting the 2020-2024 Infrastructure Capital Improvements Plan (ICIP). (Councilor Ives) (John Romero)

Committee Review:

Public Works Committee 7/23/18

City Council 8/8/18

Fiscal Impact: None

Item j.pdf

k) Request for Approval of a Resolution in Opposition to the Trump Administration's Efforts to Include a Question Regarding Citizenship on the 2020 Census; Encouraging Concerned Citizens to Express Their Opinion During the Public Comment Period, and Forwarding a Copy of This Resolution to the New Mexico Congressional Delegation Urging Them to Oppose the Inclusion of a Citizenship Question on the 2020 Census. (Mayor Webber, Councilors Ives, Villarreal, and Lindell) (Jesse Guillen)

Committee Review:

Public Works Committee 7/23/18

City Council 8/8/18

Fiscal Impact: None

Item k.1.pdf

7. MATTERS FROM STAFF

8. MATTERS FROM THE COMMITTEE

9. ADJOURN

Finance Committee Meeting – Index – July 30, 2018

Cover Page		Page 0
Call to Order	Chair Abetyta called the Finance Committee meeting to order at 5:02 pm in the City Council Chambers. A quorum was present at the time of roll call.	Page 1
Approval of Agenda Staff changes: Postpone Item J until next meeting. The entire list was not in the packet. Chair asked if we would meet all of our deadlines and Ms. McCoy confirmed that we will meet all of our deadlines. The Chair asked that at the next Finance Committee that an updated list with all of the projects be included.	<i>Councilor Lindell moved to approve the agenda as amended, second by Councilor Harris, motion carried by unanimous voice vote.</i>	Page 1
Approval of Consent Agenda No changes from staff. Pulled: Councilor Harris pulled item c, e, and k.	<i>Councilor Harris moved to approve the consent agenda as amended, second by Councilor Lindell, motion carried by unanimous voice vote.</i>	Page 1
Approval of Minutes July 16, 2018	<i>Councilor Lindell moved to approve the minutes of July 16, 2018 as presented, second by Councilor Rivera, motion carried by unanimous voice vote.</i>	Page 2
Consent Agenda c) Request for Approval of Award of RFP 18/34/P and Professional Services Agreement in the Total Amount of \$280,000, Plus NMGR, for Database Development, Training and Support Services for	<i>Councilor Harris moved to approve Award of RFP 18/34/P and Professional Services Agreement in the Total Amount of \$280,000, Plus NMGR, for Database Development, Training and Support Services for Utility Billing Division; Mountain</i>	Page 2 - 6

Finance Committee Meeting – Index – July 30, 2018

Utility Billing Division; Mountain River Consulting.	<i>River Consulting, second by Councilor Rivera, motion carried by unanimous voice vote.</i>	
e) Request for Approval of Budget Amendment Resolution for Local Match on Approved New Mexico Department of Transportation (NMDOT) Grant Agreement SAF-18-05 in the Amount of \$120,797 for the Santa Fe Municipal Airport	<i>Councilor Harris moved to approve Budget Amendment Resolution for Local Match on Approved New Mexico Department of Transportation (NMDOT) Grant Agreement SAF-18-05 in the Amount of \$120,797 for the Santa Fe Municipal Airport, second by Councilor Rivera, motion carried by unanimous voice vote.</i>	
k) Request for Approval of a Resolution in Opposition to the Trump Administration's Efforts to Include a Question Regarding Citizenship on the 2020 Census; Encouraging Concerned Citizens to Express Their Opinion During the Public Comment Period, and Forwarding a Copy of This Resolution to the New Mexico Congressional Delegation Urging Them to Oppose the Inclusion of a Citizenship Question on the 2020 Census.	<i>Councilor Harris moved to approve Resolution in Opposition to the Trump Administration's Efforts to Include a Question Regarding Citizenship on the 2020 Census; Encouraging Concerned Citizens to Express Their Opinion During the Public Comment Period, and Forwarding a Copy of This Resolution to the New Mexico Congressional Delegation Urging Them to Oppose the Inclusion of a Citizenship Question on the 2020 Census with the amendments, second by Councilor Rivera, motion carried by unanimous voice vote.</i>	
Matters from Staff	Informational	Page 6 – 8
Matters from the Committee	Informational	Page 8 - 9
Adjourn and Signature Page	There being no further business to come before the Finance Committee the Chair called for adjournment at 6:10 pm	Page 9

City of Santa Fe, NM
Regular Committee – Finance Committee
Monday, July 30, 2018
5:00 PM – 6:10 PM

MINUTES

1. CALL TO ORDER

Councilor Roman Abeyta, Chair, called the regular meeting of the Finance Committee to order at 5:02 pm on Monday, July 30, 2018, in the City Council Chambers, City Hall, Santa Fe, NM.

2. ROLL CALL

MEMBERS PRESENT

Councilor Roman Abeyta, Chair
Councilor Christopher Rivera
Councilor Signe Lindell
Councilor Michael Harris

MEMBERS ABSENT

Councilor Carol Romero-Wirth, Excused

OTHERS PRESENT

Mayor Alan Webber
Mary McCoy, Finance Director
Brad Fluetsch, Financial Planning Manager
Christine Keyes, Finance Department
Joshua Elicio, IT
Mark Baca, Airport
Fran Lucero, Stenographer

3. APPROVAL OF AGENDA

Staff changes: Postpone Item J until next meeting.

The entire list was not in the packet. Chair asked if we would meet all of our deadlines and Ms. McCoy confirmed that we will meet all of our deadlines. The Chair asked that at the next Finance Committee that an updated list with all of the projects be included.

Councilor Lindell moved to approve the agenda as amended, second by Councilor Harris, motion carried by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Harris requested to pull item c, e and k.

Councilor Harris moved to approve the consent agenda as amended, second by Councilor Lindell, motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

a) Regular Finance Committee Meeting - July 16, 2018

Councilor Lindell moved to approve the minutes of July 16, 2018 as presented, second by Councilor Rivera, motion carried by unanimous voice vote.

6. CONSENT AGENDA

c) Request for Approval of Award of RFP 18/34/P and Professional Services Agreement in the Total Amount of \$280,000, Plus NMGR, for Database Development, Training and Support Services for Utility Billing Division; Mountain River Consulting. (Joshua Elicio)

Councilor Harris: How does this contract support the scope of services and how does that coordinate and integrate with the issues for the new utility billing system especially in the water department that is being implemented?

Mr. Elicio: From the historical standpoint, back in 2004 we had an Engineer working on the UCIS project which is our water utility billing system. We have had a history with a number of individuals who have worked on this UCIS and support plan. As we started moving through the years these individuals have moved on to Mountain River Consulting. This is one the reasons Mountain River Consulting are our central consulting agency to date. The knowledge base that we have with Mountain River is there to help us make the transition to the new system from the antiquated system we have. There are a number of activities that have to be done to get to the next level. Whether it is this year or next year, we need that knowledge transfer to make this happen. In the FY 17/18 IT was the tier support meaning that if something actually broke it would go to IT and if IT couldn't fix it they would go to the consultant who had a better understanding. In FY 18/19 there were a couple of things that happened; 1) our resources to support this particular product for the billing system have been depleted so a lot of the IT support specialist are focusing on ERP at this time. We have tier 3 support and they will support us when they need to and if not we go to Mountain River Consulting for support. We are keeping Mountain River Consulting to support us day-to-day and to help us get to where we need to be with billing where IT can't support.

Councilor Harris: There have been various threads going on; I wasn't sure how this fits in.

1. This is a transitional contract and the expertise found in this Idaho Company is familiar with our current but outdated billing system.
2. We also know that there were issues as far as putting the new product in place and that is with the company Advance.

Mr. Elicio: About two years when we coordinator or negotiated what we thought would be a contract with Advance, at that time we had contracted with a specific version for Advance. Since 2 years have passed they have been through 5 different versions. I can confirm that there were problems with Advance and they had contracted for a different version. We need to go forward with an advanced water utility billing system, however there is an intense competition on what products are being supported, and I mentioned ERP and that is the main competition where IT is supporting and where water needs to go. Essentially if we go with Advanced Billing we would

need to contract that work out. IT will be in a secondary supporting role as we need to know what is going to be implemented.

Councilor Harris: There have been some issues with Advanced Billing and they haven't been worked out. Mountain River supports the existing system, I am hearing you say that because of the existing work load we need Mountain River to transition this product.

Mr. Elicio: Yes, this process needs to start this year with Mountain River.

Councilor Harris asked fellow members of the Finance Committee if they felt like they needed to get more information on this contract with Advanced billing.

Councilor Harris moved to approve Award of RFP 18/34/P and Professional Services Agreement in the Total Amount of \$280,000, Plus NMGR, for Database Development, Training and Support Services for Utility Billing Division; Mountain River Consulting, second by Councilor Rivera, motion carried by unanimous voice vote.

The Chair said that there was only 1 bid which is fine. In the future he would like Finance to ask if the scope of work was written properly, if it is a situation where it is more of a sole source then maybe that is the route to go vs. a full RFP, I don't know if that was the case here. Anytime the Chair sees a contract and only one bid he questions it. Also, as this is dealing with one department, water billing, for future reference it would be helpful in your memo if there was a line or a statement that indicates that the department

Mr. Elicio: We did go to RFP and we stipulated the requirements, due to the antiquation of the system and the knowledge that Mountain River brought; that was the only bid we received.

e) Request for Approval of Budget Amendment Resolution for Local Match on Approved New Mexico Department of Transportation (NMDOT) Grant Agreement SAF-18-05 in the Amount of \$120,797 for the Santa Fe Municipal Airport (Nick Schiavo/Mark Baca)

Councilor Harris: Conversation from Public Works: There were two items on the agenda that night, one which is a basically a local match for NMDOT Aviation Grant for runway improvement and also a local match of \$65,000 for design work. Again both of these are 10% of what had been allocated from NMDOT the Aviation Division, again specific to the runway. One of the questions that came up at Public Works is why we are seeing it now as the Finance Committee had already acted upon it in accepting the grants. Exhibit B was not attached to the grant agreement when it came through and Exhibit B provides the breakdown when it was delivered to the city it was clear that there was a 10% match on each grant required. That explained why we didn't have a full packet of information. Next question, where does this money come from? The total of the two grants is \$127,497 and what we were told by Mr. Baca, and I confirmed with Ms. Casper in the Finance Department. The next question is there enough money to support these local matches. (Exhibit A) These sheets were prepared by Ms. Briski, Administrative Assistant out at the Airport. Similar to the digging that has occurred in different funds, it is not entirely clear but both Ms. Briski and Mr. Baca are comfortable that as a result of the two bond issuances \$200,000 in 2012 and \$500,000 in 2014, after the transaction was approved for the two that we will have a balance in those funds of \$27,193.27.

Mr. Baca: We are hopeful from a final accounting with that balance remaining it may actually go up because of the actual expense. It is very difficult to navigate through the system. Once we get actual paid expenses, we are hopeful that the balance of \$27,193 will go up since we haven't had

a good tracking since 2012. Both of these bonds were combined in to one fund and that is another reason for the confusion which made it hard to track. If you notice in 14-15 we are still pulling from the 2012 bond and that is how it showed a negative of \$310,735, which affected the 14 Bond.

Councilor Harris: You see in the letter size sheet the (\$162,071) dollars, where is the \$127,000? I find it in the lower left hand corner of the legal size spreadsheet you will see \$6,000, \$28,574, \$127,497 and the total of those three number is \$162,071. I couldn't see the \$127,497 but it was bundled in the \$162,071. (Exhibit A-1 and Exhibit A-2)

Chair: So this \$127,497 that we need to come up with is in the bundle.

Councilor Harris: Yes, it is not encumbered yet but that isn't what is being accounted for in this information.

Chair: I there a reason it is \$127,497?

Councilor Harris: Yes I did ask that, it is a fair question. When you look at the packet, what we are looking at is \$120,000 that is not open. \$120,000 + approximately \$6,700, that is well below the EO with that latitude we are not bringing it back here.

Mr. Baca: Right hand of legal size it has \$1,111 that is the error and it also includes that. Everything that we found was encumbered and put back but it hasn't been posted right.

Councilor Rivera: After this encumbrance how much will be left in the fund?

Mr. Baca: \$27,193.27.

Councilor Rivera: How do we get more money in? Clearly the matching grants that we have with the FAA, they require a small amount compare to what they give the city. How do we make sure that we have enough funds to keep up with the matches?

Mr. Baca: We are looking at selling a partial of the property to Waste Water; the Airport owns the 28 acres that it sits on. We would intend for that money to go in to this fund and be our only matching grant. We are also looking at getting the PFCs (Passenger Facility Charges) that airports are allowed to charge the passengers, it tacks on approximately \$2 to \$4 to the ticket and that are a project only fund.

Councilor Rivera: Are you saying that Waste Water sits on property that is owned by the Airport. What do we need for the immediate, I know we are doing the runways and taxi runway, is there something pressing coming up.

Mr. Baca: We have spent everything that we were eligible for and we don't have a project ready, we have just sent out the RFP and are working on and we have an Engineer on record. We are hoping to get money for 2019, for 2018 we have missed our deadlines.

Councilor Rivera will wait on updates from Councilor Harris on any funding needs, we would hate to lose an opportunity on any funding matching opportunities.

Councilor Harris: Many of us just became aware of a congressional allocation of \$1 billion that was going to be spread throughout the country. In NM, Hobbs, Roswell and Santa Fe were

mentioned specifically as potential areas. The requirements for that money are to be shovel ready and we don't have any projects that are shovel ready that aren't funded. The grant application was due August 8, 2018. The next project that we have is the parking lot and this won't be until October or November 2018. What Mr. Baca referred to, because of the problems with the Engineer and issues with FFA not accepting our Engineer's analysis, we missed this cycle for funding Phase II of taxiway D. That is our next big project and we will need to wait until the 2019 cycle.

Councilor Lindell: Would you check that when you talk about selling property at the airport that the money stays at the airport.

Mr. Baca: It absolutely will stay at the airport. The FAA requires that any money generated at the airport stays at the airport in order to get our operating funds up.

Councilor Harris moved to approve Budget Amendment Resolution for Local Match on Approved New Mexico Department of Transportation (NMDOT) Grant Agreement SAF-18-05 in the Amount of \$120,797 for the Santa Fe Municipal Airport, second by Councilor Rivera, motion carried by unanimous voice vote.

k) Request for Approval of a Resolution in Opposition to the Trump Administration's Efforts to Include a Question Regarding Citizenship on the 2020 Census; Encouraging Concerned Citizens to Express Their Opinion During the Public Comment Period, and Forwarding a Copy of This Resolution to the New Mexico Congressional Delegation Urging Them to Oppose the Inclusion of a Citizenship Question on the 2020 Census. (Mayor Webber, Councilors Ives, Villarreal, and Lindell) (Jesse Guillen)

Mayor Webber: There is a question raised about the origin of this resolution. Councilor Harris has some amendments and I am fine with them. This is not just Santa Fe or New Mexico, this is a national issue that Mayor's and Councils across the country are dealing with and that is the first time ever attempt by an administration to include a question on the census that goes to the question of citizenship rather than residency. It seems that this question if included in the Census will have serious impacts on New Mexico and Santa Fe when it comes to apportionment and financial revenue sharing and distribution of funds from the government simply because there will be a significant undercount of our population. The point behind the resolution is to have Santa Fe join cities and communities throughout the country who are objecting to this question and raising a united voice and pointing out the significant impact it will have nationally and locally regarding our revenues and representation of concern. There are lawsuits throughout the nation that are being filed by a variety of organizations and there is a statewide effort though out communities in NM to organize at the grassroots effort level like Santa Fe to say that it really goes against the things that we stand for. I am hoping with your amendments and other changes that you see fit to work with the language, the Whereas are up to you to work out to support our case. It is time for Santa Fe to go on record to say that this question on the census goes against our stated values as a community.

Councilor Harris: Thank you Mayor for providing your thoughts. I believe this is an important resolution and issue; I have no problem at all. It does ripple throughout our country and even past this administration. The second Whereas I propose to be deleted speaks to this administration and in my view this potentially could be a burden on the city of Santa Fe, State of New Mexico as well as around the country. I support the Resolution, and I hope my colleagues will consider the amendments I'm proposing. Just to be clear I am proposing to strike on

Page 2, line 24, (Exhibit B) - *Whereas the United States has a history of using information gathered in the Census for discriminatory purposes, including the internment of Japanese-Americans during World War II and referring to African Americans as a "free person" and Native Americans as "Indians not taxed". I didn't think it necessarily added anything. Second one is; Whereas; the Trump Administration has shown a tendency to attack immigrants, naturalized citizens, and non-citizen residents alike, making this information especially dangerous in their hands.* In Public Works I called the question the statement about and again referencing the questioning of ICE and their aggressive customs enforcement. A lot of people don't understand the enforcement in the previous administration; certainly I don't have a problem in this case calling attention to ICE.

Mayor Webber: The one thought that is worth remembering is that the undercount that we are worried about is about the fear that spreads throughout the community when their data is collected on a question that has never been in a census and that there are larger concerns with civil liberties are at risk. I think this matter comes before the Financial Committee because of the financial impact. It is also something that our other committees that deal with immigrant issues and issues of equity are legitimately concerned about. It is convenient in some ways to think of the financial implications but in terms of the lives of people who live here in Santa Fe to be forced to choose about not responding to the question at all or responding and having your data potentially used against you by immigrant unfriendly administration that is today in Santa Fe making raids in restaurants, stopping people and taking them out of cars and arresting them, and threatening to take them away. This is a nightmare scenario. We are asking our residents to put themselves in harm's way if they tell the truth on the Census. The important thrust of this Resolution is that we should go on record and say we find this question objectionable and that as community we don't approve of that approach of discriminating against people based upon their documentation.

Councilor Harris moved to approve Resolution in Opposition to the Trump Administration's Efforts to Include a Question Regarding Citizenship on the 2020 Census; Encouraging Concerned Citizens to Express Their Opinion During the Public Comment Period, and Forwarding a Copy of This Resolution to the New Mexico Congressional Delegation Urging Them to Oppose the Inclusion of a Citizenship Question on the 2020 Census with the amendments, second by Councilor Rivera, motion carried by unanimous voice vote.

7. MATTERS FROM STAFF

Brad Fluetsch discussed the campaign contributions and election costs, the ranked choice voting campaign requested by Councilor Romero-Wirth.

Exhibit C-1 is an analysis of the Public Campaign Fund at the July 16, 2018 Finance Committee. Since its inception the city has contributed \$1,175,000. (Information detailed in memo).

Councilor Lindell asked for clarification on the amounts given to each candidate on bullet point 2, how does that come out to \$361,500? Mr. Fluetsch explained that not every candidate took the \$15,000; one candidate only took \$1,500.

Councilor Harris: We are yet to fund the \$150,000 contribution for this fiscal year. Mr. Fluetsch said that is correct. Councilor Harris stated that we would be at \$650,000.

Mr. Fluetsch stated that the second memo addresses direct questions that the Finance Committee had asked at the July 16, 2018 meeting.

Exhibit C-2 dated July 30, 2018 from Ms. Mary McCoy, Finance Director discusses

- History and reconciliation of the public campaign finance fund.
- What GRT increments are used for Capital?
- Receivable in Tierra Contenta Fund, Loans to NWQ Development
- Bond analysis for Wastewater Digester

Responses detailed under each bullet of the exhibit.

Councilor Harris: How much money is being generated in the ½% municipal GRT?

Mr. Fluetsch said that approximately a 1/16th generates about \$2 million so 8/16th would generate about \$16 million. Ms. McCoy said she will get back with the specific amounts and debt service.

Mr. Fluetsch: #3 – Councilor Harris had asked staff to detail the two receivables in the Tierra Contenta Fund. Councilor Harris had referenced 2005-2009 and the city was developing its NW Quadrant. There was a master plan developed that cost a lot of money. I understand you ran in to issues with the Planning Commission and the City Council. We didn't really achieve certain objectives and the recession hit so the development did not occur. I spoke to Teresita Garcia, as long as the city owns the NW Quadrant, roughly 580 acres, the receivable is still good. Once that NW Quadrant is either sold or sold, that is when Tierra Contenta fund will be paid back. Mr. Fluetsch said he is striving to get more details on this.

Councilor Harris said that the great recession had nothing to do with that so you can take it out of your narratives. It got so bad that the Governing Body and Santa Fe Public Schools joined together to file an appeal of the Planning Commission decision. This will be a good place to have a discussion on what the future holds for a NW Quadrant. Even if it is just putting this money back where it belongs which is the Tierra Contenta fund.

Chair: The Tierra Contenta is owed approximately \$613,000?

Councilor Harris: That is correct.

Mr. Fluetsch: Stated that he talked to date about the interest owed. Roughly from 2005 to date ½% per year because we weren't earning that much. This year the budget is roughly for 2½% and that works out to be \$16,000 for this year.

Councilor Harris asked that it be put in the report on how it all breaks down.

Councilor Rivera asked if we know how much more property is left to be sold.

Mr. Fluetsch: No, I do not know.

Councilor Rivera would like to have as much information as possible.

#4 – Staff was asked about a bond package for the Waste Water Digester, \$15,300,000. Our municipal advisor ran debt service screen for this. Because wastewater has grown to a certain level we feel it is big enough to do a bond deal on its own without a subordinate lien GRT pledge. Only wastewater revenues would be pledged keeping full capacity for the GRT. We are looking

at it both as if we needed to have a debt fund \$1.6 million dollars or to carry a surety bond. In the past we have found surety bonds to be the cheapest alternative if we need it. This would be only if there were question asked about the waste water revenue stream. Mr. Fluetsch has taken our Municipal Debt Advisors and forwarded it to Jason who is Wastewater's Financial Consultant to review and see if that debt service fit within wastewater long term cash flow needs, he has not heard back from Jason.

Councilor Harris: I am appreciative that you have responded and I sincerely appreciate your efforts. Has the city, in developing a bonding line can be tricky in the private sector. Has the city ever done these types of surety bonds and maybe their called something different? I am familiar with Performance and Labor material payment bonds.

Mr. Fluetsch: The city can either put 10% of the bond issue into a bond reserve or purchase an insurance policy, a surety for 10% of the bond which we have done in the past. 10% would be the policy. Right now Water is AAA the city AA+; we are thinking of anything below AA you would want to have a surety. If we came in with anything under AA or above there would be no need to have either a reserve fund or a surety.

8. MATTERS FROM THE COMMITTEE

Councilor Lindell: There is a fee we collect monthly, wastewater fee \$3 per resident, how that has been spent in the last two years? Please send this report to all councilors.

Finance Department staff will follow up on that.

Councilor Harris directed his question to Mr. Fluetsch: It is my understanding that you are familiar with an MOU that is being developed between the NM Air Alliance and the City of Santa Fe. I am continually involved with the airport on all issues. We have a relationship that hasn't been easy to manage with the airlines and the city. Councilor Harris, Mr. Baca and Bud Hamilton, another member of the Airport Advisory Board attended a meeting of Air Alliance. It is structured differently from when it started; initially it was an opportunity fund within the Chamber of Commerce, it is now a 501(C) 3 and they are working on a MOU. I don't suspect anything, the airlines receives money from City of Santa Fe, Los Alamos County, Santa Fe County, Taos Ski Valley and Town of Taos. What we have to avoid is not knowing our numbers on this one. Councilor Harris told the group that this was going to rise to the top of his list. Councilor Harris and Ms. McCoy will meet this week.

Councilor Rivera: Have we had any success in finding a Purchasing Director.

Ms. McCoy: Position request is in HR and it will be posted. Once it gets posted Ms. McCoy will inform the Finance Committee. Also posted is the Financial Assurance position that the Council created in the FY19 Budget. Fleet Manager position will also be posted in the next week or so.

Councilor Rivera: Since the City Managers contract came out, can you let me know where we found the additional funding for this salary.


Chair Abeyta noted that the Treasure position was changed from At Will to Classified. It was in the budget narrative part, it said see the narrative. Chair Abeyta said he was disappointed that it wasn't highlighted during the budget meeting, conversation should have taken place when discussing at will to classified. What is the official policy on that? We recently approved positions for At Will, and would like to know when positions are changed to classified. Please research that with HR.

Chair Abeyta asked the Finance Director to research; Turquoise Trail has approached the Boys and Girls Club because they lease property with Tierra Contenta. They are willing to lease the Teen Center if it was built in Tierra Contenta. They would pledge revenue and commit to a long term lease. Boys and Girls club would give a portion of that property back to the city, please research as to what next steps would be and know what Council would entertain.

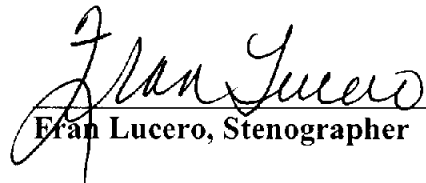
9. ADJOURN

There being no further business to come before the Finance Committee, the Chair called for adjournment at 6:10 pm.

Signature Page:



Councilor Roman Abeyta, Chair



Fran Lucero, Stenographer

12 & 14 Bond Encumbrance Balances			
Bond		3214	
Reconciliation	12 Bond	14 Bond	Balance as of 7/30/2018
Beg Bal	200,000.00	500,000.00	700,000.00
Encumbered	(509,624.73)	(162,071.00)	(671,695.73)
	(309,624.73)		28,304.27
3214 error	(1,111.00)		(1,111.00)
End Bal	(310,735.73)	337,929.00	27,193.27
			- check

NOTES:

- The bonds are combined into 1 fund; 3214 Fund.
- The current aggregate balance of both bonds = \$27,193.27.
- Due to the lack of administrative oversight since FY 12/13, the bond balances were not tracked adequately. Since Tuesday Brzykcy's arrival in June 2017, she has asked Finance and Budget to assist in determining the correct bond balances, but has not received much assistance. Tuesday has researched the balances on her own and has determined that the 12 bond had been over-encumbered, and there was a posting error made of \$1,111 that she is working on how to correct.
- The balance remaining of \$27,193.27 may be higher once the actual paid expenses are calculated. The remaining unpaid amounts could in essence be transferred back into the 3214, if allowed. This will require more research.

\\file-svr-1\homes\hbrzykcy\1-Tuesday Folders\AI\REPORT\1-Tuesday\1-BUDGET\BONDS\1-3214.0112900 Recon 2011-2018

As of July 30, 2018

Prepared by Tuesday Brzykcy

Exhibit A-1

1 **WHEREAS**, community-based organizations and researchers agree that including such a
2 question would drastically undercount areas of the country that have high populations of
3 immigrants, as these residents would be deterred from answering any questions on the census for
4 fear of being targeted by increasingly aggressive Immigration and Customs Enforcement (ICE)
5 Agents; and

6 **WHEREAS**, an undercount of residents in New Mexico, even on a small scale, could
7 cost the state millions of dollars in federal funding for social programs many New Mexicans rely
8 on and utilize on a daily basis; and

9 **WHEREAS**, an undercount of immigrant communities would also affect the
10 apportionment of Representatives in Congress, leaving those communities with a lesser voice in
11 their collective representation; and

12 **WHEREAS**, New Mexico is vulnerable to an undercount of residents because of hard-
13 to-count communities including immigrants, rural residents and Native Americans; and

14 **WHEREAS**, over the ten years the 2020 Census would cover, nearly \$6 billion in federal
15 funding is at stake – an undercount of even 1% would cost the state \$60 million in much needed
16 support; and

17 **WHEREAS**, accurate census data is especially critical to rural areas that often rely on
18 immigrant residents who patronize stores, send their children to school, and provide a workforce
19 to the agriculture, dairy, construction, service, and oil and gas industries; and

20 **WHEREAS**, numerous lawsuits have been filed against the federal government opposing
21 the inclusion of a citizenship question on the Census; and

22 **WHEREAS**, three bills have been introduced in Congress relating to the 2020 Census
23 and the inclusion of questions such as the one on citizenship; and

24 **WHEREAS**, the United States has a history of using information gathered in the Census
25 for discriminatory purposes, including the internment of Japanese-Americans during World War

1 II and referring to African Americans as a "free person" and Native Americans as "Indians not
2 taxed"; and

3 WHEREAS, the Trump Administration has shown a tendency to attack immigrants,
4 naturalized citizens, and non-citizen residents alike, making this information especially dangerous
5 in their hands; and

6 WHEREAS, per Resolution No. 2017-19, Santa Fe stands as a community that supports
7 non-discrimination in all forms, as an immigrant-friendly municipality that recognizes the many
8 contributions immigrants provide in daily life, and as a welcoming city that appreciates the
9 diversity of its residents.

10 NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
11 CITY OF SANTA FE that the Governing Body stands in strong opposition to the inclusion of a
12 question in the 2020 Census regarding the citizenship status of residents of the United States and
13 the detrimental effect it will have on Congressional apportionment, billions of dollars in federal
14 funding for vital services, and funding for infrastructure projects throughout New Mexico.

15 BE IT FURTHER RESOLVED that concerned residents are encouraged to participate
16 in the public comment period allowing the public to express their opposition to the inclusion of a
17 citizenship question on the 2020 Census.

18 BE IT FURTHER RESOLVED that this resolution be provided to all members of the
19 New Mexico Congressional Delegation and urge them to oppose the inclusion of a question on
20 citizenship in the 2020 Census.

21 PASSED, APPROVED AND ADOPTED this _____ day of _____, 2018.
22
23
24
25

ALAN M. WEBBER, MAYOR

1 ATTEST:

2

3

4 YOLANDA Y. VIGIL, CITY CLERK

5 APPROVED AS TO FORM:

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7

 7/15/19

8

ERIN MCSHERRY, CITY ATTORNEY

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M/Legislation/Resolutions 2018/Census Question Opposition

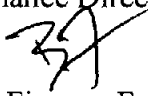


City of Santa Fe New Mexico

Finance Department

Memorandum



DATE: July 30, 2018
TO: Councilor Romero-Wirth
VIA: Erik Litzenberg, Interim City Manager
Mary McCoy, Finance Director
FROM: Bradley Fluetsch 
RE: Public Campaign Finance Fund

Below is the analysis you requested Councilor Romero-Wirth asked for an analysis of the Public Campaign Finance Fund at the July 16, 2018 Finance Committee.

- The Public Campaign Finance Fund was initially funded in fiscal year 2011 with \$150,000 deposit and the City has contributed a total of \$1,175,000 through June 30, 2018.
- A total of 25 Councilor campaigns were financed in the four elections for a total of \$361,500.
- A total of four Mayoral campaigns were financed in the two Mayoral elections for a total of \$240,000.
- In the four Councilor and two Mayoral elections, a total of \$27,589 of campaign funds was returned to the fund.
- Total advertising expenditures from this fund was \$59,287.81, all in 2018.
- The fund was charged a total of \$358 in investment expenses in in fiscal years 2014 and 2015.
- \$109,000 was transferred out in FY 2018 to the General Fund for the March election.
- The fund has earned a total of \$13,220.22 investment income, not including FY 2018.
- The fund has received a total of \$60,295.06 in seed money, contributions or qualifying payments from candidates.
- The ending balance on June 30, 2018 was approximately \$495,000.

Exhibit C - 1



City of Santa Fe New Mexico

Finance Department

Memorandum



DATE: July 30, 2018
TO: Finance Committee
VIA: Mary McCoy, Finance Director
FROM: Bradley Fluetsch, CFA, Financial Planning and Reporting Officer
RE: Information requests from July 16, 2018 Finance Committee

1. **History and reconciliation of the Public Campaign Finance Fund.**
Completed with memo to Councilor Romero-Wirth distributed today.
2. **What GRT Increments are used for Capital?**
The ½ Percent Municipal GRT funds the Capital Improvement Plan debt service and is appropriated as part of the annual operating budget. Remaining funds are appropriated during the operating or capital budget process.
3. **Receivable in Tierra Contenta Fund, Loans to NWQ Development**
In 2005 Tierra Contenta Fund recorded a \$313,400 receivable and in 2006 a \$300,000 receivable from NWQ Development. Finance staff is continuing to review available information and seeking additional information.
4. **Bond analysis for Wastewater Digester**
The City's municipal advisor has run the numbers on a variety of bond packages and I have forwarded them on to Wastewater Utility's financial advisor for his analysis.

Exhibit C-2