City of Santa Fe, NM
Regular Committee
Monday, March 18, 2019
5:00 PM – Finance Committee
Council Chambers

AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF CONSENT AGENDA**

5. **APPROVAL OF MINUTES**
   a) Regular Finance Committee Minutes - March 4, 2019
   Item a.pdf

6. **CONSENT AGENDA**
   a) Request for Approval of Amendment #5 to Professional Services Agreement in the Total Amount $21,821.06, plus Applicable Gross Receipts Taxes for Professional Security Services; Universal Protection Service, LP/DBA Allied Universal Security Services. (David Silver, dmsilver@santafenm.gov, 505-955-6537; Mark Baca, mdbaca@santafenm.gov, 505-955-2901)
   Item a.pdf

   b) Request for Approval of FTA Section 5303 Federal Transportation Grant Funds in the Total Amount of $68,493.43 for Santa Fe MPO Program Operations; Transportation/Transit Planning, NMDOT/ Federal Transit Authority (FTA). Erick J. Aune, Santa Fe MPO Officer, ejaune@santafenm.gov, 955.6664
   1) Request for Approval of Budget Amendment Resolution
   Item b.pdf

   c) Request for the Approval of FY 2019-2020 Law Enforcement Protection Fund Applications in the Total Amount of $121,800 for Expenses Associated with Advanced Training and Purchase of Law Enforcement Apparatus, Equipment and Supplies from the State of New Mexico, Department of Finance & Administration, Local Government Division. (Andrew Padilla, Police Chief, aapadilla@santafe.nm.gov, 955-5102)
   Item c.pdf

   d) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Amount of $69,800 for Network and Video System Installations at the Genoveva Chavez Community Center Facilities; HEI, Inc. (Larry Worstell, ITT Infrastructure Manager, lfworstell@santafenm.gov, 955-5580)
   Item d.pdf

   e) Request for Approval of Amendment No. 4 to Professional Services Agreement in the Amount of $12,200 exclusive of NMGRT, for Bid and Construction Documents for the BS3 to BS4 & Well # 13 Fiber Optic Line Project; M&E Engineering. (Alex Gamino, Auto and Security Systems Administrator, aegamino@santafenm.gov, 955-4375)
   Item e.pdf

RECEIVED AT THE CITY CLERK'S OFFICE
DATE: March 18, 2019
TIME: 2:36 PM

f) Request for Approval of Award of Bid '19/19/P in the Amount of $757,872 exclusive of NMGRT, to Provide Groundwater Monitoring, Soil Vapor Monitoring, and Other Environmental and Engineering Services for Landfill Sites for a Period of Four Years; Intera, Inc. (Shirlene Sitton, Environmental Services Division Director, sesitton@santafenm.gov, 955-2209 and Alex Puglisi, Environmental Compliance Specialist, aepuglisi@santafenm.gov, 955-4232)
Item f.pdf

g) Request for Approval of Amendment No. 1 to Professional Services Agreement to the Cost Share Agreement for Watershed Management to Extend the Term to 12/31/2019; USDA Forest Service. (Alan Hook, Water Resources Coordinator, aghook@santafenm.gov, 955-4205)
Item g.pdf

h) Request for Approval of Change Order No. 1 to the Contract for a Decreased Amount of ($28,040.78) inclusive of NMGRT, for the WWMD Anaerobic Digester Project – CIP # 950; Bradbury and Stamm Construction, Inc. (Alan MacGregor, Engineering Supervisor, asmacgregor@santafenm.gov, 955-4623)
Item h.pdf

i) Request for Approval of Award of Bid '19/16/P for On-Call Engineering Services for the Water System Capital Improvements Program (CIP);
a. Carollo Engineers in the Amount of $325,000 exclusive of NMGRT
b. Hazen Sawyer in the Amount of $450,000 exclusive of NMGRT. (Bill Schneider, Water Resources Coordinator, whschneider@santafenm.gov, 955-4203).

1) Request for Budget Amendment Resolution in the Total Amount of $786,172

Item i.pdf

j) Request for Approval of Community Development Block Grant RFP 18/20/P Professional Services Agreement Amendments No. 2 for HUD Addition of Required 2 CFR 200 Specific Language Only; Homewise and Santa Fe Habitat. (Jacqueline Beam, Office of Affordable Housing, jybeam@santafenm.gov 955-6574) .
Item j-Homewise .pdf

Item j-Habitat for Humanity.pdf

k) Request for the Approval of Amendment No. 1 to Professional Services Agreement to Increase Compensation in the Amount of $50,000 for a Total Amount of $140,000 for the Provision of Rental Assistance Administered by Life Link. (Alexandra Ladd, agladd@santafenm.gov, 955-6346)
Item k.pdf

l) Request for Approval of Procurement of Two Ambulances Using HGAC Sole Source Agreement in the Total Amount of $276,128 for the Fire Department; Southwest Ambulance Sales. (Greg Cliburn, Medical Officer Fire Department, gbcliburn@santafenm,gov, 955-3123)
Item l.pdf

m) Request for Approval to Accept Fiscal Year 19 Fire Protection Grant Fund Award in the Amount of $100,000 to Purchase 45 P-25 Capable Mobile Radios using New Mexico State Price Agreement #70-000-16-00014AJ; Motorola Inc. (Jan Snyder, Assistant Fire Chief, jmsnyder@santafenm.gov 955-3121)

1) Request for Approval of Budget Amendment Resolution
Item m.pdf

n) Request for Approval of Cooperative Pricing Agreement for Procurement Services for Local Public Bodies; Houston-Galveston Area Council (HGAC). (Jan Snyder, Assistant Fire Chief, jmsnyder@santafenm.gov, 955-3121)
Item n.pdf

o) Request for Approval of Cooperative Pricing Agreement for Procurement Services for Local Public Bodies; FireRescue GPO. (Jan Snyder, Assistant Fire Chief, jmsnyder@santafenm.gov, 955-3121)
Item o.pdf

p) Request for Approval of Memorandum of Agreement No. 2019-0179-RECC/BT In the Total Amount of $1,743,999.99 for the Public Safety Radio Communications System Solutions Project between Santa Fe County and the City Of Santa Fe; Santa Fe County. (Paul Babcock, Fire Chief, prbabcock@santafenm.gov, 955-3112)
Item p.pdf

q) Request for Approval for the Procurement of one 2019 Chevrolet Tahoe and one 2019 Chevrolet Silverado 1500 in the Amount of $76,182 Using NM State Price Agreement 70-000-16-00002 for the City of Santa Fe Fire Department; Melloy Chevrolet in Los Lunas. (Jan Snyder, Assistant Fire Chief, jmsnyder@santafenm.gov, 955-3121)
Item q.pdf

r) Request for Approval of a Resolution Ratifying Submittal of an Application to the New Mexico Finance Authority for Refinancing of Subordinate Lien Gross Receipts Tax Revenue Bonds, Series 2009 – Santa Fe University of Art and Design. (Mayor Webber) (Brad Fluetsch, Financial Planning & Reporting Manager, bjfluetsch@santafenm.gov, 955-6885)
Fiscal Impact: ($400,000)

Committee Review:
Public Works Committee 3/25/19 (scheduled)
City Council 3/27/19 (scheduled)
Item r.pdf

s) Request for Approval of a Resolution in Opposition to a Proposed Rule Change by the Environmental Protection Agency and the Department of the Army Revising the Definition of "Waters of the United States"; Submitting This Resolution to the Environmental Protection Agency; and Encouraging City of Santa Fe Residents to Submit Their Comments During the Public Comment Period Ending April 15, 2019. (Mayor Webber, Councilors Villarreal, Rivera, Romero-Wirth, Ives, and Lindell) (Melissa McDonald, River Watershed Coordinator, mamcdonald@santafenm.gov, 955-6840; Alex Puglisi, Environmental Compliance Specialist, aapuglisi@santafenm.gov, 955-4232)

Fiscal Impact: None

Committee Review:
Santa Fe River Commission 3/14/19 (scheduled)
Public Works Committee 3/25/19 (scheduled)
City Council 3/27/19 (scheduled)

Item s.pdf

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

ADJOURN

SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
CITY HALL, CITY COUNCIL CHAMBERS
MONDAY, MARCH 18, 2019, 5:00 PM

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THE TOTAL AMOUNT OF $121,800 FOR EXPENSES ASSOCIATED WITH TRAINING AND PURCHASE OF LAW ENFORCEMENT APPARATUS, EQUIPMENT AND SUPPLIES FROM THE STATE OF NEW MEXICO. DEPARTMENT OF FINANCE AND ADMINISTRATION. LOCAL GOVERNMENT DIVISION.		
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THIS RESOLUTION TO THE ENVIRONMENTAL PROTECTION AGENCY; AND ENCOURAGING CITY OF SANTA FE RESIDENTS TO SUBMIT THEIR COMMENTS DURING THE PUBLIC COMMENT PERIOD ENDING APRIL 15, 2019.		
DISCUSSION OF EXECUTIVE SESSION EXECUTIVE SESSION	INFORMATION/DISCUSSION SESSION HELD	11-14
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FINANCE COMMITTEE MEETING
CITY HALL, CITY COUNCIL CHAMBERS
MONDAY, MARCH 18, 2019, 5:00 PM

1. CALL TO ORDER

The special meeting of the Finance Committee was called to order by Councilor Roman Abeyta, Chair, at 5:00 pm on Tuesday, March, 18, 2019 at City Hall in the City Council Chambers, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT
Councilor Roman Abeyta, Chair
Councilor Christopher Rivera
Councilor Signe Lindell
Councilor Michael Harris
Councilor Carol Romero-Wirth

MEMBERS ABSENT

OTHERS PRESENT
Mary McCoy, Director, Finance Department
Brad Fluetsch, Finance Department
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Rivera pulled items D, M and P for discussion.

Councilor Lindell pulled items F and I for discussion in executive session.

Chair Abeyta explained that the Councilors had been informed by the City

Attorney that discussion about awards through the bid process must be in executive session.

Councilor Harris pulled items B, G, K and R for discussion.

Chair Abeyta said we will approve the consent agenda then go through the items pulled except items I and F which we will hear last. We will enter into executive session for discussion on those items, will return to the regular meeting and then act on those items.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Rivera, to approve the consent agenda as amended.

VOTE The motion passed unanimously by voice vote.

5. APPROVAL OF MINUTES

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

6. CONSENT AGENDA

A. REQUEST FOR APPROVAL OF AMENDMENT #5 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF $21,821.06, PLUS APPLICABLE GROSS RECEIPTS TAXES FOR PROFESSIONAL SECURITY SERVICES; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES.

Approved on consent.

B. REQUEST FOR APPROVAL OF FTA SECTION 5303 FEDERAL TRANSPORTATION GRANT FUNDS IN THE TOTAL AMOUNT OF $68,493.43 FOR SANTA FE MPO PROGRAM OPERATIONS; TRANSPORTATION/TRANSIT PLANNING. NMDOT/FEDERAL TRANSIT AUTHORITY (FTA). Erick Aune

Councilor Harris said he is curious about how the money will be used. More specifically the carryover funds from the grant.

Mr. Aune said the MPO has a two year federal budget. We modified that and pulled this funding and carried it over into this document. The BAR then reallocated those funds specifically to several items in our budget. For example this is one of two

Federal grants for salaries, professional contracts and other consultants. MPO has two vacant positions now and those funds have not been spent down. We are in the process of hiring to fulfill this budget. We are focused on updating the Metropolitan Transportation Plan with consultant services beginning in July. It will be a year to a year and a half long process and we budgeted that accordingly. It was identified in their Unified Work Program for two years as well. It also included travel and training and essential dues and in accordance with the City budgetary process we also put those in a request to the City.

Councilor Harris said he just wanted some specificity which you provided. He did know about updating the MPO.

MOTION A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the request.

Councilor Romero-Wirth said thank you for that explanation. She asked a similar question and received an email back from Eric that you might share with the Committee when you have time. She is curious, were you anticipating this carryover money or was it a surprise.

Mr. Aune said we knew we were going to have a carryover. In the email he described that every two years both Federal grants require an MOU and within those two years follows the Federal budget. He started as the MPO Officer in January. The previous Manager had been able to anticipate carryover funds each year. When we contract for federal fiscal year 17/18 it was unclear if the DOT was going to approve the carryover. Once they approved that they provided us with an award letter saying yes we could use those funds.

Councilor Romero asked then once you got notification you figured out how to use those funds or had you been thinking what you would use it for.

Mr. Aune said in the Unified Work Plan that was mentioned. We said that we would pull those funds into the specific tasks. That was accomplished two months ago.

Councilor Romero-Wirth asked once you knew you had carryover money coming then you decided how to use it.

Mr. Aune said yes.

VOTE The motion passed unanimously by voice vote.

C. REQUEST FOR APPROVAL OF FY 2019-2020 LAW ENFORCEMENT PROTECTION FUND APPLICATIONS IN THE TOTAL AMOUNT OF $121,800 FOR EXPENSES ASSOCIATED WITH ADVANCED TRAINING

AND PURCHASE OF LAW ENFORCEMENT APPARATUS, EQUIPMENT AND SUPPLIES FROM THE STATE OF NEW MEXICO. DEPARTMENT OF FINANCE AND ADMINISTRATION. LOCAL GOVERNMENT DIVISION.

Approved on consent.

D. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF $69,800 FOR NETWORK AND VIDEO SYSTEM INSTALLATIONS AT THE GENOVEVA CHAVEZ COMMUNITY CENTER FACILITIES, HEI, INC. Larry Worstell

Councilor Rivera asked do we have cameras at GCC.

Mr. Worstell said we have seven working and seven not working. These are all brand new to replace those seven and put in additional one. There are forty two cameras going in, internally and externally.

Councilor Rivera asked what will the quality be like.

Mr. Worstell said it will be the highest quality. The cameras in the convention center are a good representation of these. They are state of the art cameras and come with a nice software package that runs them.

Councilor Rivera asked how long will you be able to go back and look at data.

Mr. Worstell said that is dependent on what is needed. We can record forty cameras for a month. We have questions about how long we want to keep the data. We have left that up to the various Departments and Divisions. There are no rules outlining this. We are operating at a month right now. We can go shorter or longer with more hardware.

Councilor Rivera asked you don't anticipate ever having something come up that you need to look at past those thirty days.

Mr. Worstell said thirty days is what they are asking us for.

Councilor Rivera asked so is that the norm throughout.

Mr. Worstell said yes.

Councilor Harris said this refers to wireless devices. Is this supporting a wifi network.

Mr. Worstell said it supports more wifi sites.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the request.

VOTE The motion passed unanimously by voice vote.

E. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF $12,200 EXCLUSIVE OF NMGRT, FOR BID AND CONSTRUCTION DOCUMENTS FROM THE BS3 TO BS4 AND WELL #13 FIBER OPTIC LINE PROJECT; M AND E ENGINEERING.

Approved on consent.

F. REQUEST FOR APPROVAL OF AWARD OF BID '19/19/P IN THE AMOUNT OF $757,872 EXCLUSIVE OF NMGRT, TO PROVIDE GROUNDWATER MONITORING, SOIL VAPOR MONITORING, AND OTHER ENVIRONMENTAL AND ENGINEERING SERVICES FOR LANDFILL SITES FOR A PERIOD OF FOUR YEARS; INTERA, INC.

MOTION A motion was made by Councilor Harris, seconded by Councilor Romero-Wirth, to approve the request.

VOTE The motion passed unanimously by voice vote.

G. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT TO THE COST SHARE AGREEMENT FOR WATERSHED MANAGEMENT TO EXTEND THE TERM TO 12/31/2019; USDA FOREST SERVICE. Alan Hook

Mr. Hook was not present.

Councilor Harris the reference date is October 30 and the date in the FIR says December 31. For whatever reason there is a mistake.

Ms. McCoy said she will look into that.

Councilor Harris said the date needs to be fixed before Council.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request with the understanding that staff will confirm the term date to be December 31 and correct the MOA.

VOTE The motion passed unanimously by voice vote.

H. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 TO THE CONTRACT FOR A DECREASED AMOUNT OF ($28,040.78) INCLUSIVE OF NMGRT, FOR THE WWMD ANEROBIC DIGESTER PROJECT - CIP #950; BRADBURY AND STAMM CONSTRUCTION, INC.

Approved on consent.

I. REQUEST FOR APPROVAL OF AWARD OF BID '19/16/0 FOR ON-CALL ENGINEERING SERVICES FOR THE WATER SYSTEM CAPITAL IMPROVEMENTS PROGRAM 9CIP);

A. COROLLO ENGINEERS IN THE AMOUNT OF $325,000 EXCLUSIVE OF NMGRT

B. HAZEN SAWYER IN THE AMOUNT OF $450,000 EXCLUSIVE OF NMGRT.

1) REQUEST FOR BUDGET AMENDMENT RESOLUTION IN THE TOTAL AMOUNT OF $786,172.

MOTION A motion was made by Councilor Harris, seconded by Councilor Romero-Wirth, to approve the request.

VOTE The motion passed by a voice vote of 4 yes and 1 abstention. Councilor Lindell abstained.

J. REQUEST FOR APPROVAL OF COMMUNITY BLOCK GRANT RFP 18/20/0 PROFESSIONAL SERVICES AGREEMENT AMENDMENTS NO 2 FOR HUD ADDITION OF REQUIRED 2 CFR 200 SPECIFIC LANGUAGE ONLY; HOMEWISE AND SANTA FE HABITAT.

Approved on consent.

K. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT TO INCREASE COMPENSATION IN THE AMOUNT OF $50,000 FOR A TOTAL AMOUNT OF $140,000 FOR THE PROVISION OF RENTAL ASSISTANCE ADMINISTERED BY LIFE LINK.

Councilor Harris stated that he recused himself from this discussion and vote.

He left the meeting.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Romero-Wirth, to approve the request.

VOTE The motion passed unanimously by voice vote.

Councilor Harris returned to the meeting.

L. REQUEST FOR APPROVAL OF PROCUREMENT OF TWO AMBULANCES USING HGAC SOLE SOURCE AGREEMENT IN THE TOTAL AMOUNT OF $276,128 FOR THE FIRE DEPARTMENT; SOUTHWEST AMBULANCE SALES.

Approved on consent.

M. REQUEST FOR APPROVAL TO ACCEPT FISCAL YEAR 19 FIRE PROTECTION GRANT FUND AWARD IN THE AMOUNT OF $100,000 TO PURCHASE 45 P-25 CAPABLE MOBILE RADIOS USING NEW MEXICO STATE PRICE AGREEMENT #70-000-16-00014AJ; MOTOROLA INC. Deputy Fire Chief Jan Snyder

REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION

Councilor Rivera asked is this from the grant.

Deputy Fire Chief Snyder said yes.

Councilor Rivera asked what was included in 2018 for radios.

Deputy Fire Chief Snyder said with the savings we were able to bring down these costs and not have to use GRT money. We are replacing some of the money used from GRT.

Councilor Rivera said the regarding the 2018 GRT request, none of that money was to be used for portable radios.

Fire Chief Babcock said some of it was. Five mobile radios were behind the date for upgrades.

Councilor Rivera asked in the end will this or will it not save some money from the 2018 GRT funds.

Fire Chief Babcock said it will.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris to approve the request.

Councilor Romero-Wirth asked how often do we apply for these kinds of funds.

Deputy Fire Chief Snyder said annually.

Councilor Romero-Wirth asked how often do we get them.

Deputy Fire Chief Snyder said we have gotten seven or eight of them in the last seven years. We are very fortunate.

Councilor Romero-Wirth asked is it usually at the same level.

Deputy Fire Chief Snyder said yes with a 10% match.

VOTE The motion passed unanimously by voice vote.

N. REQUEST FOR APPROVAL OF COOPERATIVE PRICING AGREEMENT FOR PROCUREMENT SERVICES FOR LOCAL PUBLIC BODIES; HOUSTON-GALVESTON AREA COUNCIL (HGAC).

Approved on consent.

O. REQUEST FOR APPROVAL OF COOPERATIVE PRICING AGREEMENT FOR PROCUREMENT SERVICES FOR LOCAL PUBLIC BODIES; FIRERESCUE GPO.

Approved on consent.

P. REQUEST FOR APPROVAL OF MEMORANDUM OF AGREEMENT NO. 2019-0179-RECC/BT IN THE TOTAL AMOUNT OF $1,743,999.99 FOR THE PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM SOLUTIONS PROJECT BETWEEN SANTA FE COUNTY AND THE CITY OF SANTA FE; SANTA FE COUNTY. Fire Chief Paul Babcock

Councilor Rivera said toward the end of the packet it says the ask is for $1.7 million, but on page 165 it says the City portion is $1.157 million. That is short of this ask by $600,000.

Fire Chief Babcock said he did a memo to Public Works that is in the packet. The breakdown is described there.

Councilor Rivera said you are asking here for $1.743 million. Are we covering the entire cost and getting paid back.

Fire Chief Babcock said the County is covering the entire cost.

Councilor Rivera asked so the City's part is $1.1 million.

Fire Chief Babcock said correct.

Councilor Rivera asked is that amount from item M part of this.

Fire Chief Babcock said no, that is a totally different funding source.

Councilor Rivera asked does the capture need to say what City portion is.

Fire Chief Babcock said it is correct in the packet.

Fire Chief Babcock said it was agreed upon at Public Works that the difference would be applied to the South Side Fire Station. If we can make that happen we will do that.

Councilor Rivera asked could you incorporate the second crime site into the new fire station.

Fire Chief Babcock said that is part of the plan.

Councilor Harris said everything the Chief represented was said at Public Works.

Councilor Rivera said nice job keeping the cost down as you said you would.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the request.

VOTE The motion passed unanimously by voice vote.

Q. REQUEST FOR APPROVAL FOR THE PROCUREMENT OF ONE 2019 CHEVROLET TAHOE AND ONE 2019 CHEVROLET SILVERADO 1500 IN THE AMOUNT OF $76,182 USING NM STATE PRICE AGREEMENT 70-000-16-00002 FOR THE CITY OF SANTA FE FIRE DEPARTMENT; MELLOY CHEVROLET IN LOS LUNAS.

Approved on consent.

R. REQUEST FOR APPROVAL OF A RESOLUTION RATIFYING SUBMITTAL OF AN APPLICATION TO THE NEW MEXICO FINANCE AUTHORITY FOR REFINANCING OF SUBORDINATE LIEN GROSS RECEIPTS TAX REVENUE BONDS, SERIES 2009 - SANTA FE UNIVERSITY OF ART AND DESIGN. Brad Fluetsch

Councilor Harris asked since we are working with NMFA on this do we know the interest rate and terms. Are we negotiating those now.

Mr. Fluetsch said no we do not know the interest rate. In this issue the NMFA bond went to market in June of 2009. We went to them in September of 2009 to get the loan. We were thinking this would be in September. The reason we can call it in in June is that NMFA is calling their bond from the market in June. They are going to go to market and issue a new bond in May. This is taxable. We are the only participant in the 2009 NMFA bond they sold. Once NMFA goes to market in May we will know the interest rate.

Councilor Harris said he wanted to clarify that in his mind. The potential savings we think are about $400,000.

Mr. Fluetsch said that is correct.

Councilor Harris asked what are the NMFA bonds rated.

Mr. Fluetsch said triple A. The interest savings is roughly $364,000 per year. The extension of the maturity, which really is a three part package, over three years saves us an additional $180,00 per year for seventeen years. It reduced our out of pocket debt service by $180,000 a year. It is a reduction in debt service. We are uncertain about the future of the Midtown Campus and we want to also include the bond collaboration after one year and for the next nineteen years and that has a cost to it so that reduces the savings.

Councilor Harris said that takes it back down to about $400,000.

Mr. Fluetsch said correct.

Councilor Harris said on the application, which was not done by our staff, there is a math mistake. It is off by five cents.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

S. REQUEST FOR APPROVAL OF A RESOLUTION IN OPPOSITION TO A PROPOSED RULE CHANGE BY THE ENVIRONMENTAL PROTECTION AGENCY AND THE DEPARTMENT OF THE ARMY REVISING THE DEFINITION OF "WATERS OF THE UNITED STATES"; SUBMITTING THIS RESOLUTION TO THE ENVIRONMENTAL PROTECTION AGENCY; AND ENCOURAGING CITY OF SANTA FE RESIDENTS TO SUBMIT THEIR COMMENTS DURING THE PUBLIC COMMENT PERIOD ENDING APRIL 15, 2019.

Approved on consent.

Chair Abeyta said he needed a motion to go into Executive Session.

Councilor Rivera said he did not get a chance to read the City Attorney's memo as thoroughly as he would have liked to. How did you come to this decision.

City Attorney Erin McSherry said she would need a vote of the Council to release her attorney client privileged memo. She recommends that the Committee go into Executive Session. The State Procurement Code makes proposals confidential until awarded.

Councilor Rivera said typically what we review in Council is what is in the packet and that is public information. This leads to a lack of transparency.

Ms. McSherry said this would be just for proposals, but not bids. Only responses to competitive sealed proposals. Those are provided confidentiality until the award is made so that information should not be in packet.

Councilor Rivera asked RFPs and RFQ.

Ms. McSherry said request for bids depending on the terms. Bids are responses to requests for bids. The lower price typically is selected then awarded and then is public.

Councilor Rivera asked how is that different.

Ms. McSherry said competitive sealed proposals include procurement for professional services as opposed to general services or goods. For professional services price is a minority in selection. On awards of bids price is the total one factor in the award.

Councilor Rivera said we have not been consistent in that the lowest bid is awarded. Is there a time frame when proposals become open.

Ms. McSherry said they are not disclosed until the final award is made.

Councilor Rivera asked so any discussion in any City meeting from here out that is specific has to go to Executive Session for discussion.

Ms. McSherry said if the proposal itself is to be discussed, yes. If it is discussion on the RFP that is public. The proposals are confidential.

Councilor Rivera asked if there is more than one proposal they would not know that until the bid is awarded.

Ms. McSherry said correct.

Councilor Rivera said so Departments are going to have to start much earlier un the process. The RFP cannot be executed until the 30 or 60 days for the appeal process have passed.

Ms. McSherry said that is not accurate. You can continue with the procurement. A protest can happen concurrently.

Councilor Rivera said he does have a problem with the lack of transparency. He assumes this is coming form the State Procurement Laws.

Ms. McSherry said correct. From the State Procurement Code.

Council Lindell said she shares some of Council Rivera's concerns on this. She is also concerned that this is going to change how we do business and procurement. She has had a conversation with Ms. McSherry on this. Her concern is when we get a bid we don't have transparency on it. No one associated with this likes less transparency. We try to be more transparent. When we have something come through and Council has a packet confidentially showing the cost, once we approve the contract then it is too late to go back and negotiate for a best price from the bidders. She thinks at this point in time our process is that we ask for bids and we get those bids and put them on a piece of paper, bring them in here and approve them or not. With the discrepancies we see in some of these there may be a firm that has some advantages over some other firms. Do we do anything other than taking the bids as they show up and putting them into a matrix or do we go back and ask is this your very best price on this contract.

Chair Abeyta asked Mary when there is one that scores the highest, but the price might be much higher than others can you still negotiate with them on price.

Ms. McCoy said she will defer to the City Attorney on that.

Ms. McSherry said we are certainly authorized to get best and final offers. We

would have to look at a total Division to see if we are doing that.

Chair Abeyta asked so we can still negotiate price.

Ms McSherry said yes.

Councilor Lindell said once the contract is approved there is no negotiation of price. These come to us with a price attached. This a topic we need to take up between Legal and Procurement and the City Manager and the Council needs to have a report on how we can do this differently in the future. She is really concerned about this and having a confidential packet for the Councilors and not having this informtion be public. She remains concerned that we are letting out contracts for hundreds of thousands more than the next bidder and we don't have a clear justification on why that firm was chosen. She knows we are coming up on budgets. She is not putting an immediacy on this, but it is something we very much need to address.

Chair Abeyta asked when it comes to us the final price has already been negotiated.

Ms. McSherry said no, it is not final until it is signed or approved by the Governing Body.

Chair Abeyta said these are usually brought to us with final price negotiated.

Councilor Lindell said she doesn't think we are negotiating.

Chair Abeyta asked could the Finance Committee or the Governing Body approve a contract, but with a lesser amount based on other proposals.

Ms. McSherry said you could approve a lower amount contractor, but they would have to agree to do the work for a lesser amount.

Chair Abeyta said we have seen big time differences in the prices. He understands both sides.

Councilor Rivera asked do you know who or what the State is trying to protect in this process.

Ms. McSherry said the general idea is to depoliticize the procurement process and make it so that elected officials are not involved in scoring. That is supposed to be objective. For professional services and other services the emphasis is supposed to be on their qualifications and goals. Whether or not we could improve the State criteria is something that could be looked at, but that is the general goal. So there is to be no preferential treatment applied to a particular vendor.

Councilor Rivera said on the restaurant at the golf course, there was a healthy discussion and that is the transparency of that. This takes it away. It leaves everyone wondering more after the process than they would hearing us go through it.

Ms. McSherry said all of the scores and proposals would become public after the final award.

Councilor Harris said we did a lot with the State Procurement Code twenty years ago and that was the way it was back then. Even in a bid situation it was a harder and more difficult judgement to make an award to the most responsible bidder as opposed to the most responsive. It isn't easy. His feelings for a long term solution is that the State of New Mexico is operating, and needs to operate, under a certain set of rules. They have been doing that for a while.

Chair Abeyta said we need a motion to go into Executive Session to discuss items F and I. Lets see how this first process works.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Lindell, to enter into Executive Session for the purpose of discussing items F and I as recommended by the City Attorney and Ms. McCoy.

VOTE The motion passed unanimously on a roll call vote as follow:
Councilor Rivera, yes; Councilor Harris, yes; Councilor Romero-Wirth, yes;
Councilor Lindell, yes; Chair Abeyta, yes.

The Finance Committee entered into Executive Session at 5:53 pm.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Lindell, to return to the regular meeting for the purpose of recording action on matters limited to those on the agenda discussed in the Executive Session.

VOTE The motion passed unanimously by voice vote

The Committee returned to the regular meeting at 6:50 pm and acted on items F and I as noted in the consent agenda above.

7. MATTERS FROM STAFF

Ms. McCoy reported that she and the Councilors have received an update from the City Lobbyist, Mark Duran. The City of Santa Fe received over $12.8 million in capital outlay dollars from the State Legislature. That included $9 million for the Airport,

$1.1 million for the southside teen center, $900,000 for solarization of City Buildings and over $500,000 for public restrooms on the Plaza. The City also is identified in the road funding package for $20 million for City roads. It was a very successful Legislative session. We are also looking at the impact of House Bill 6 and will be providing a report back to the Committee and the Governing Body. Staff is reviewing it now and we have been in contact with DFA and LFC and Taxation and Revenue. We will be working on an estimated amount the City should receive in the new tax on internet sales where there is a local government portion.

Councilor Lindell asked on the specific streets, Osage to St. Francis was called out specifically.

Ms. McCoy said yes.

Councilor Harris said he is curious how those streets get determined..

Ms. McCoy said we will provide an update on the background of that.

8. MATTERS FROM THE COMMITTEE

Councilor Lindell said after this meeting tonight, we need to have a discussion and think about how we are doing our procurement based on the State Procurement Code and is that the direction we really want to go or do we want to do some work on the Ordinance and how it effects the Body and our procurement in the future.

Chair Abeyta said we are coming up on budget hearings and there are a few things he would like to remind Ms. McCoy about. We requested an update at budget or before on franchise agreements and enterprise funds. We talked about potentially increasing our agreement with PNM and Comcast. Also life guards are a big issue. He hopes the budget addresses that within the Parks and Recreation budget. It is Something we spent a lot of time on. We are making a big investment at Salvador Perez. To spend all that money to put in a pool and have no lifeguards is a concern. The IT plan. He is concerned about that and would like to see the IT Strategic Plan. He would like to know the direction of that plan and wants to make sure we address that this year.

9. ADJOURN

There being no further business before the Committee the meeting adjourned at 7:08 pm.

Councilor Roman Abeyta, Chair

Elizabeth Martin, Stenographer