



Agenda

Santa Fe Film and Digital Media Commission

Tuesday, April 2, 2019

10:00 – 11:45 AM

Peralta Room, Convention Center, ground floor

Call to order, Deborah Potter, Commission Chair	10:00
Roll Call	10:01
Approval of Minutes and Agenda	10:03
Introduction of visitors	10:04
Report: Randy Randall, Tourism Santa Fe, rRANDALL@santafenm.gov , 955-6209	10:05
Report: Eric Witt, Executive Director, Santa Fe Film Office, re: current and upcoming productions, ewitt@sffo.film , 986-6353	10:10
Legislature Report: Eric Witt plus Commissioner Doug Acton and David Manzanares	10:15
Update: Matt Brown, Director, Office of Economic Development, mpbrown@santafenm.gov , 955-6915, re Tele-communications	10:25
Report, Midtown Campus: Commissioner Jim Gollin, Matt Brown, Eric Witt	10:30
Report, Santa Fe Media Network and Above-the-Line: Commissioner Lee Zlotof and Commissioner Adam Shaening-Pokrasso	10:35
Report, Emerging Media Alliance working group: Commissioner Chris Jonas	10:45
Report: Screenplay contest working group: Commissioner Riess	10:55
What do you do, how can we help series: Dr. Elizabeth Kianu Stahmer, Stagecoach foundation	11:04
Goals for next meeting	11:20
Any other business or announcements	11:25
Questions from visitors	11:30
Adjourn	11:45

Next meeting: May 7, 10:00 – 11:45 AM, Peralta Room, Convention Center

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: March 26, 2019

TIME: 11:50 AM

**SUMMARY OF ACTION
SANTA FE FILM AND DIGITAL MEDIA COMMISSION
CONVENTION CENTER, PERALTA ROOM
TUESDAY, APRIL 2, 2019, 10:00 AM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1-2
APPROVAL OF AGENDA	APPROVED	2
APPROVAL OF MINUTES	APPROVED	2
INTRODUCTION OF VISITORS	INFORMATION/DISCUSSION	2
REPORT: RANDY RANDALL	NONE	2
REPORT: ERIC WITT	INFORMATION/DISCUSSION	2-3
LEGISLATIVE REPORT	INFORMATION/DISCUSSION	3-6
UPDATE: MATT BROWN , TELECOMMUNICATIONS	NONE	7
REPORT: MIDTOWN CAMPUS	INFORMATION/DISCUSSION	7-8
REPORT: SANTA FE MEDIA NETWORK AND ABOVE THE LINE	INFORMATION/DISCUSSION	8
REPORT: EMERGING MEDIA ALLIANCE WORKING GROUP	INFORMATION/DISCUSSION	8
REPORT: SCREENPLAY CONTEST WORKING GROUP	INFORMATION/DISCUSSION	8-9
WHAT DO YOU DO, HOW CAN WE HELP: DR. ELIZABETH KIANU STAHER, STAGECOACH FOUNDATION	INFORMATION/DISCUSSION	9-10
GOALS FOR NEXT MEETING	INFORMATION/DISCUSSION	10-11

**ANY OTHER BUSINESS OR
ANNOUNCEMENTS**

INFORMATION/DISCUSSION 11

QUESTIONS FROM VISITORS

INFORMATION/DISCUSSION 12

ADJOURN

ADJOURNED 12

**SANTA FE FILM AND DIGITAL MEDIA COMMISSION
CONVENTION CENTER, PERALTA ROOM
TUESDAY, APRIL 2, 2019, 10:00 AM**

1. CALL TO ORDER

The meeting of the Santa Fe Film and Digital Media Commission was called to order by Deborah Potter, Chair, at 10:00 am on Tuesday, April 2, 2019, at the Convention Center, Peralta Room, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Deborah Potter, Chair
James Lujan, Vice Chair
Jacques Paisner
Michael Becker
David Aubrey
Jim Gollin
Chris Jonas
Pamela Pierce
Lee Zlotoff
Elias Gallegos
David Manzanares
Doug Acton
Anna Darrah, Alternate Commissioner
Milton Riess, Alternate Commissioner

MEMBERS ABSENT

Adam Shaening-Pokrasso, Excused
Andrea Meditch, Excused
Kirk Ellis
Frank Ragano, Alternate Commissioner, Excused
Jilann Spitzmiller, Alternate Commissioner, Excused

OTHERS PRESENT

Matt Brown, Economic Development
Eric Witt, Santa Fe Film Office Director
Dr. Elizabeth Kianu Stahmer, Stagecoach Foundation, visitor
Alexandria Bombach, visitor

Steve Graham, visitor
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Jonas, seconded by Commissioner Zlotoff, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES

Mr. Aubrey said he was not present at the meeting and is shown as present.

MOTION A motion was made by Commissioner Gollin, seconded by Commissioner Pierce, to approve the minutes as amended.

VOTE The motion passed unanimously by voice vote.

5. INTRODUCTION OF VISITORS

Alexandria Bombach, film maker, introduced herself.

Dr. Elizabeth Kianu Stahmer, Stagecoach Foundation, introduced herself.

6. REPORT: RANDY RANDALL

Mr. Randall was not able to attend the meeting as he was out of town.

7. REPORT: ERIC WITT

Mr. Witt reported that production is good.

Chair Potter asked has the Mike Nelson series been picked up yet.

Mr. Witt said they are done shooting. He doesn't know that is intended to be a series. It is a self contained limited series.

Mr. Witt said *Roswell* is here and they have been picked up for second season. A lot of commercials have been shooting here. Tom Hanks film, *Bios*, officially called *Good Year* and the *Breaking Bad* film are shooting around here. We had a big Samsung shoot and have had a lot of catalogue still shoots. A lot will be coming with the new bill that passed. Will see a big uptik. We are doing production year round now. It was a very good winter here.

Commissioner Jonas said it sounds like things are growing. Is the Film Office growing.

Mr. Witt said no, but we are very busy. In a year we will be in a new office in the new County building. As to staffing, he has no idea. That is up to the City and County. We anticipate getting a lot busier going forward.

Commissioner Zlotoff asked can you anticipate roughly dollar wise what you think the City and County will do as a result of production in 2019.

Mr. Witt said no. With our current physical production capacity our peak year was close to \$200 million. Last year was down statewide at \$150 million. This year is ramping back up. It will be a decent fiscal year for us. The rest of the calendar year is looking great.

Chair Potter said thank you Eric.

8. LEGISLATIVE REPORT

Mr. Witt gave a major shout out to David Manzanares. He gave very effective testimony in front of the committees.

Commissioner Manzanares said no thanks necessary. We are all on the same team.

Mr. Witt said he did not go to any committee hearings. When folks like David and Doug and crew are there that is what has the most positive effect.

Commissioner Manzanares said every time this comes up we have to re-educate. All the conversation points to why we have to help Hollywood and we have to explain we give incentives to bring money here and help local people.

Chair Potter said she was in a hearing where David and Doug were there. David was awesome. He explained if we don't have any production we don't have anything. 70% of something is better than 100% of nothing. It was beautiful. She commended him highly.

Commissioner Manzanares said Doug pulled him aside and asked him to be there.

Mr. Brown said he is wondering where this information broadly can be captured and preserved so we don't re-educate every time. How do we get it institutionalized.

Commissioner Manzanares said two years ago he brought a diagram that explains everything. He handed it out so they were following that. He could not find his

old presentation so he will find it and that would be good. A gentleman who covers the Roundhouse did a story in the Albuquerque Journal restating what he said.

Mr. Witt said the reporter was Adrian Gomez.

Commissioner Acton said you all heard the news. What was concerning was we were hearing different numbers every time we talked. It was over \$300 million in backlog. The momentum changed once we saw that amount change so high. We did a two prong approach through the House originally and addressed the backlog and bringing up the cap. Half way through we discovered if it did not get through the Senate it was going nowhere. Shout out to Elizabeth for keeping everyone up to date on when committee hearings were. We knew if we could get it out of the Senate the House would support us. It went from a \$50 million cap to a \$110 million cap with \$100 million hard stop on the back side. They will use that to pay off part of the past debt. There is another \$90 million to pay the back debt. It isn't all backlog. Some are shooting now or they know they are coming. We might only be \$230 million in backlog right now. We knew to get out of the Senate we had to add 5% to the 30% if filmed outside of Santa Fe and Albuquerque. We changed the language on what could be rebated for non New Mexican employees. Now it is 15% of the below the line wages only can be used for non New Mexican employees. If there is no New Mexican that can fulfill the obligations of that production they can go to an extra 5%, but they have to prove there are no New Mexicans who can do that job. The big carve out that surprised us is the partnership the Netflix carve out. Any company that wants to come to New Mexico and set down roots for 10 years will be exempt from the cap. That means Netflix can shoot here anytime they want to and know they will get their money sooner once we get the backlog paid off which will hopefully be within a year and a half. Netflix owns Santa Fe Studios now so they own 50% of all the studio space.

Commissioner Manzanares said they will be reimbursed after they spend it.

Commissioner Acton said they are giving their money back to them for staying here 10 years.

Commissioner Acton said they are pass through accounts. You now have to be New Mexican owned and operated for rebates.

Mr. Witt said three things needed to happen. Raise the cap, pay off the backlog. The cap went from \$50 million to \$110 million a year. The \$100 million, the State can carry up to \$100 million in backlog credits. The actual number they came up with for the current backlog and production in place by the end of the fiscal year will be \$383 million. That was a hard number for the Legislature to swallow. On the cap they have \$110 million in new credit that gets issued every year. If they don't use all of it they can pay down future backlog with it. At any one time their cannot be more than \$210 million in play. On the backlog allocation there is \$225 million to pay down the backlog over two

years. Streamlining the program was the 3rd thing that was important. We took the program from 31 pages to 7. We were able to close loop holes and other things. That was SB 2 originally, then they made sausage. The bill that passed went to 52 pages. None the less there was some streamlining that took place. It is easier to understand. It is much easier for a production to figure out now. The new stuff they put in, the exemption. The State said if you are a designated New Mexico film partner and have obtained or are leasing significant production assets and you commit to being here for 10 years those caps do not apply to you. They wanted to reward companies that make a long term commitment here. The problem was that the rest of the community said Netflix is going to use \$80 million to \$90 million so there will be nothing left for the rest of us. This allows room for everyone else if they are committed. The other thing they did was put in extra 5% for designated rural areas. Anywhere outside a County that has a taxable asset base of \$6 billion or more. Sixty miles outside of those counties. There are only two of those. Santa Fe and Bernalillo. Dona Ana is close at \$5.8 billion. This was orientated towards Las Cruces. Some of the problems they may have with this going forward include, how do you get to be a designated New Mexico film partner, the rural designation, if you take a map and draw out what these rural areas would be, and no one did that, it is very limiting. Santa Fe is a big county. If you draw a 60 mile radius around that it includes some of the poorest parts of the State of New Mexico. Mora is in that and is the poorest county in the United States. Others similar are excluded. They will have to revisit that. What they hopefully will do, we had asked about staffing up the Film Office and Taxation and Revenue to respond to the new opportunities. Neither of those were included in the State base budget. If production goes up as we anticipate, resources will be more strained. Hopefully they are able to do some budget adjustments through the year. We have \$110 million in credits every year, the State can use any excess they don't spend to pay down future credits you can carry, but all the big producers who come in are exempt. There remains a base of 25% credit for film and 35% for TV. If you shoot TV in a rural area you can get that back. Also a 5% bump if you shoot a feature film on qualified stages. They loosened the requirements for a qualified studio. New Mexico now, for all intents and purposes, has pretty much a 30% to 35% rebate for production in New Mexico which is the most competitive in the United States. If it is fiscally sound we have wait to see. Will it still be the case that this program pays for itself now, we will have to see.

Chair Potter said thank you so much.

Commissioner Acton said he is right. Stuff just got thrown in.

Alternate Commissioner Darrah asked has anyone worked on the numbers as to where we will be in two years. Will there be \$100 million in production that will not make it in. What happens there.

Mr. Witt said the anticipated growth rate of the State Film Office is to double production by 2024. He think that will happen quicker than that. That will push up

against the capacity for the incentive system. The other thing they did was keep the three tier system. It allows you to spread out the impact over two years of increased production. They think that the current Bill will handle the gigantic growth rate for the next five years. That was their target.

Commissioner Zlotoff said you said when the incentive program was initially conceived it was done so there was no requirement for above the line talent to be included from New Mexico. Why was that decision made.

Mr. Witt said that is not what he said. Above the line, except onscreen talent, is not incentivized in the program. If a producer or director is a resident you do qualify for credit. If not you don't.

Commissioner Zlotoff asked why was that decision made.

Mr. Witt said initially we did not have the talent here. We wanted to keep it simple. We said we were not going to give an incentive for non-residents. If you can find someone in New Mexico you get the incentive.

9. UPDATE: MATT BROWN , TELECOMMUNICATIONS

Mr. Brown said there is nothing new to report at this time.

10. REPORT: MIDTOWN CAMPUS

Mr. Brown said on maintenance and security we have a very long list of multiple pages of work going on to repair and maintain different buildings and multiple parts of the campus. There have been no security issues for weeks and we hope it stays that way. We have a pretty significant budget for this proposed for next year. The City Council and the Mayor are attuned to the demands and needs for that property. He is confident that we will get what we need. The Finance team refinanced the debt and the annual payment has dropped from \$2.2 million to \$1.7 million. Big kudos to the Finance team, Brad Fluetsch and the State of New Mexico financing agency. Productions keep Greer Garson Studios occupied. We got a call from Netflix about space for offices. He will be speaking with them next week. We are in conversations with a great nonprofit about renting space on the property and in turn would provide grounds keeping. On the redevelopment, the first RFP went out this month. It was a lot of work to get that done. It covers two main areas. Economic Yield Analysis and a land use development framework. They are different scenarios. The second one is around use, disposition and development of the property and should be out this quarter. We are beginning to draft that one now. The first one is open for 30 to 45 days. The second one will be open for 90 days. It will be a national and international effort.

Mr. Gollin said he and the Art Institute are working together with arts centric nonprofits to use the southwest corner where the Art Institute is and similar buildings. The Director of the Arts Institute gave him some of her ideas. She said she thought the amount of State land to the south and a bit inside is significant and any major redevelopment that involved roads going through there might involve the State in addition to the City and County. He had subsequent meetings with Speaker Egoft and the Governor and brought that up as a heads up that State participation may be required.

Mr. Brown said when Matt O'Rielly was Director of Assets Management he had negotiated a land swap deal between the State and the City where we get the 8 acre notch and three parcels of State land down Llano and Siringo and other pieces of State land. We would transfer the City owned land under the State Police Station and their training facility. That was done under the previous Governor who declined to go forward with that. We are in the process of hiring a new Asset Development Director in Economic Development. Once that person is on board this is among the first three things they will deal with and we will get with the State to get that done. Councilor Harris asked us to talk to State about getting a parcel that would allow for connection to Richards. That has been added to the possible negotiations. We are trying to get the deal done separate from investing on the property for our ultimate goals. There is Federal land that the Forest Service has behind the chain link fences. If we want to do a connection to Franklin Miles Park we have to negotiate with the Feds and the State to do something like that. From what we can tell those are low utility pieces of the property. The Feds or the State may feel differently about that piece. That is phase 2 or 3.

Commissioner Jonas said you and your team have done such a great job at heading up this complicated venture. It is not easy. He wanted to acknowledge the hard work and good heart you are putting into this.

11. REPORT: SANTA FE MEDIA NETWORK AND ABOVE THE LINE

Commissioner Zlotoff reported that Above The Line is great. Santa Fe Network is going fabulous. We had 200 turnout for Above The Line. It was one of the more successful events in terms of turnout, but not in getting people to sit down and talk. It was targeted to raise the question of how can we start looking towards development programs or possibilities so at the next Legislative session we can build in additional incentives for using New Mexico content. To create more opportunities for people here who can do those jobs and attracting people to come here to build their careers. In five years if we double the amount of production, he doesn't think it is unthinkable to say, is there not some way to get 1% to 5% of that to go towards content creators in New Mexico. People were invited to make suggestions about how that might work. We had Nick from Netflix there who made it clear they are not here to development content.

They are here as a production facility. We talked about how restricted the New Mexico Film Office had been under the previous Governor. Former Representative Bill McCamley who is now the Director of New Mexico Workforce Solutions was there and said this industry is not just film jobs, it is hotels and rental car companies and on and on. It has a ripple effect. He is scheduled to meet with Bill to start the discussion. We made huge strides here and congratulations to everyone who put their shoulder to the wheel on that one. Now how do we start moving this to a system to help the content creators who are here and build a system for young people who want to come here. We have to use this money from Hollywood to start creating job opportunities for young people who want to come to the State.

Commissioner Zlotoff said the Network is gearing up to produce *Hey Santa Fe*. We will shoot from the end of this month to the end of May. It is challenging to get some events and locations to kick in a bit of money. Folk Art Market, Indian Market and 3 or 4 others are willing to put in to help us market it. The grant from OTAB is \$30,000 and just covers production costs. We want to raise additional money to market on the internet.

Chair Potter said fantastic.

12. REPORT: EMERGING MEDIA ALLIANCE WORKING GROUP

Commissioner Jonas said we are cooking along. New people are involved. We are looking for this year to continue on as is and not become it's own entity quite yet. We will be cosponsoring an event during Emerging Media Month. *Trend* magazine is doing a feature article on emerging media.

Chair Potter said that is great news.

13. REPORT: SCREENPLAY CONTEST WORKING GROUP

Alternate Commissioner Riess reported that he has six people confirmed to be on the working group. He wants eight and is reaching out to two others. Then he will arrange the first meeting of a working group that steers us in the right direction. The State is working on ideas to bring in content.

Alternate Commissioner Riess said the College has officially hired a new President effective July 1st. She is from Clovis and Eastern New Mexico University. We ended up with some capital outlay for College infrastructure and repairs. G and E, Grip and Electric Funds are where the funds will go. The purchase of new equipment will make us a bit more equal to CNM. The lack of new equipment has been a liability for us. Now we will have new equipment or at least a sample of it. Thanks to Representative Trujillo who championed us.

14. WHAT DO YOU DO, HOW CAN WE HELP: DR. ELIZABETH KIANU STAHRMER, STAGECOACH FOUNDATION

Dr. Stahmer said thank you for having her. She is very honored to be part of the Foundation. We are committed to eliminating the wealth gap for people who want to get into the film industry. We began when we were gifted a phenomenal property on Greg Avenue that we rent out to productions at below market rate, but we ask them to teach classes for us in return. We have a prop house that we lease with the reciprocity model. We hire people to create an opportunity for New Mexicans. A lot do training in the prop house. We are doing fabrication now. We have developed an advisory group that is meeting for the first time this evening. Some folks in this room along with members of IATSE and the Teamsters are members. We are coming together mainly to discuss the standards of expectations of workers and work ethics and to create a process of invitation to come visit classrooms and how do we help that program become workforce readiness capable. The other big project is a partnership with IAIA, the Santa Fe Art Institute and Writers Guild of America. They bring writers in their Guild to come be mentors and teachers. The Foundation will provide 3 or 4 writers to come do a 3 or 4 day intensive training on the site. We are looking for partners to pay for student housing. We want to create an opportunity for New Mexicans to be able to come for free and learn about screen writing. The other element of how can you help is with HB 653. Is an incentive program that comes from SB 2 where 1% could be used for local internships. It died, but could have been fabulous. How is the give back to New Mexicans being created from all of this. She would love to be part of those conversations.

Commissioner Zlotoff asked tell us about you.

Dr. Stahmer said people talk about hyphenates. She a hyphenate. She is a retired Doctor of Acupuncture from the Bay area. IAIA was the school she wanted her sons to consider. We visited and applied. We came here to go to that Institute and all four of us lived on campus and went to school. She worked on Title 9 policy and the history of trauma. She got a phone call for a two week temp job at Stagecoach. From there she worked hard on developing the infrastructure and fundraising and connections to institutions. She is interested in policy and how to create opportunities for people. New Mexico people that are here. She has an Indigenous Liberal Degree from IAIA. She feels the film industry is a way for New Mexico to find pathways in.

Alternate Commissioner Darrah said she is so excited to hear this. This is aligned with our purpose. Talk to the School for the Deaf. They have dormitories.

Dr Stahmer said she did a documentary on refurbishing an orno that had not been used in years. She created an opportunity for the community to come be part of that.

Chair Potter asked how do you let the film companies know you are there.

Dr. Stahmer said George's name helps a lot. There is a constant stream of people interested and the City and State Film Offices. Netflix is moving into our building. One production is moving in.

Commissioner Gallegos asked is there anything you feel you need from this Commission.

Dr. Stahmer said she is green in this and in boot camp. Being able to have connections with all of you and develop relationships with all you and be part of the community and break down silos is wonderful.

Alternate Commissioner Darrah asked do you have deeper discounts for locals at your site.

Dr. Stahmer said right now that building has the potential of housing 19 individual production offices each in a very small office. Right now Netflix is getting a phenomenal deal. The reciprocity is the big thing. She would talk about it.

Everyone introduced themselves.

Chair Potter said thank you very much.

15. GOALS FOR NEXT MEETING

Chair Potter said for the next meeting James will chair.

Commissioner Jonas suggested a discussion on the ongoing danger of New Mexico becoming a service industry for outside productions. How do we create an ecosystem looking under the good of renaissance. It is a question of engineering and how we as a group put our heads together and move into a discussion about not just being an economic engine, but a richer conversation about content. There is an opportunity for that.

Chair Potter said lets do that in June instead of having a presenter.

Commissioner Jonas said we also need to look at the Legislature for next year and funding for the Film Offices.

Alternate Commissioner Darrah recommended that everyone watch *This Changes Everything*. It is something we need to watch. At this moment with this opportunity we could stand out in the forefront on parody between genders. We need to look at that on this Commission. Probably across the board. Make it part of our

intention across the board. We have the opportunity to make a difference and stand out in the nation in this way.

Chair Potter said in terms of this Commission, the Mayor makes the appointments. We strive to have an equal number of women and men. Some of our women don't come very often so physically it looks like an imbalance. She has had meeting with two other women to fill two alternate memberships. They don't want to do it. She is open to suggestions. We need more women. No question about that. We have certain categories of membership we are required to have. She has the concern as well as does the Mayor. She will talk with Alexandria. Besides her if you have any other suggestions let her know. She will send all of you our criteria. Half of our terms are expiring. The other half expires next year. If there are any openings at that time she will try her best to fill them with women. She appreciates the concern.

Alternate Commissioner Darrah asked is this something worth discussion with the Mayor.

Chair Potter said our Charter has the categories. It is the way we were chartered to begin with. She will send her a copy of that. It concerns her too. She fought hard to get the women on the Commission who are here now. Thank you for bringing that up.

16. ANY OTHER BUSINESS OR ANNOUNCEMENTS

Commissioner Lujan said next month will be the awarding of the first George RR Martin scholarships. Next month we will be reviewing short scripts. If anyone wants to join us let us know.

Commissioner Jonas said our team is growing and we are always looking for young film makers of color from northern New Mexico. We are always looking for core members. If you know anyone send them his way.

Commissioner Pierce said she is working on *Power Of Place*, an educational documentary to preserve Tribal lands in New Mexico. One step is fundraising. We have an April 24th event at Vanessies. The specifics are on our website.

Commissioner Paisner said the Santa Fe Independent Film Fest party is on June 1st. It will be catered by Hotel Santa Fe.

Chair Potter said the School for the Arts got capital outlay for the dorms. It is a talent factory. She is very happy about that.

17. QUESTIONS FROM VISITORS

Chair Potter thanked everyone for coming.

Commissioner Zlotoff said at the June meeting he is going to propose establishing a working group to start trying to define a scope of work to do some research on an incentive program using local content to get more or maintain what you have. It will be with the advice and council of the Film Commission.

Commissioner Manzanares said we might want to start looking at what we did on that ten years ago. He was part of that. If you want that you have to show a certain percentage of New Mexico hires. That old paperwork exists somewhere. He will jump in there with you Lee on that project.

Chair Potter said we will discuss that in June.

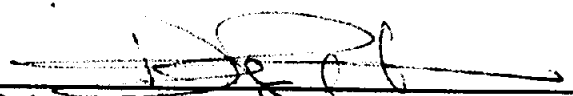
Commissioner Manzanares said young talent is who we need to put our attention to. They can do amazing things if supported.

18. ADJOURN

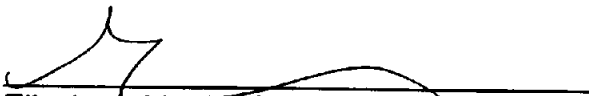
MOTION A motion was made by Commissioner Zlotoff, seconded by Commissioner Manzanares, to adjourn the meeting.

DATE The motion passed unanimously by voice vote.

There being no further business before the Commission the meeting adjourned at 11:32 am.



Deborah Potter, Chair



Elizabeth Martin, Stenographer