



Agenda

**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS
MONDAY, MAY 6, 2019
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM APRIL 22, 2019, PUBLIC WORKS COMMITTEE MEETING

CONSENT AGENDA

6. Request for Approval of FY19-20 CYFD Contract Agreement 20-690-300-16738 for \$197,580 for Alternative to Detention Programs (Julie Sanchez, Program Manager Youth and Family Services Division, jsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW

Finance Committee (Scheduled)

05/20/19

Council (Scheduled)

05/29/19

7. Request for Approval of Professional Service Agreement No. 1 with Colorado Independent Consultants Network LLC for Internal Audit Services (Erik Litzenberg, City Manager, elitzenberg@santafenm.gov, 955-6848)

COMMITTEE REVIEW

Finance Committee (Scheduled)

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Council (Scheduled)

05/29/19

8. Request for Approval of a Contract for Construction Services Using New Mexico State Price Agreement #50-000-15-00072 for Parking Lot Rehabilitation, Using GRT Funds Appropriated by the City Council in 2018 for Work at the City of Santa Fe's Genoveva Chavez Community Center (GCCC) Located at 3221 Rodco Road with GM Emulsion, LLC for the Total Amount of \$329,781.21 Inclusive of NMGRT (Curt E. Temple, Public Works Project Administrator, cetemple@santafenm.gov, 955-5935)

COMMITTEE REVIEW

Finance Committee (Scheduled) 05/20/19
Council (Scheduled) 05/29/19

9. Request for Approval of Human Services Committee Funding Recommendations in the Total Amount of \$1,900,000 for FY 2019-2023; Various Local Non-Profit Organizations (Julie Sanchez, Program Manager Youth and Family Services Division, jsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW

Finance Committee (Scheduled) 05/20/19
Council (Scheduled) 05/29/19

10. Request for Approval of Amendment to Professional Services Agreement No. 17-1358 with Fire W.I.R.E for Annual Inspection, Cleaning and Repair of Structural Firefighting Personal Protective Equipment (Turnout Gear (Brian Moya, Health and Safety Officer, bjmoya@santafenm.gov, 955-3511)

COMMITTEE REVIEW

Finance Committee (Scheduled) 05/20/19
Council (Scheduled) 05/29/19

11. Request for Approval of a Professional Services Agreement (PSA) in the Total Amount of \$1,600,000 for Advertising Agency of Record With Vladimir Jones (Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW

Finance Committee (Scheduled) 05/20/19
Council (Scheduled) 05/29/19

12. Request for Approval of a Professional Services Agreement (PSA) Up to the Amount of \$150,000 for Marketing Services with the Northern New Mexico Air Alliance (NNMAA), \$50,000 to be Funded by Santa Fe County (Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW

Finance Committee (Scheduled) 05/20/19
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13. Request for Approval of a Professional Service Agreement (PSA) in the Amount of \$150,000 for CRM Software with Tempest/iDSS Global LLC (Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW

Finance Committee (Scheduled) 05/20/19
Council (Scheduled) 05/29/19

14. Request for Approval of Amendment No. 6 to Professional Services Agreement Decreasing the Amount of Compensation in the Total Amount of (\$14,498.56), plus Applicable Gross Receipts Taxes for Professional Security Services; Universal Protection Service, LP/DBA Allied Universal Security Services (David Silver, Emergency Department Director, dmsilver@santafenm.gov, 505-955-6537)

COMMITTEE REVIEW

Finance Committee (Approved) 04/29/19
Council (Scheduled) 05/08/19

15. Request for Review and Approval of Three Contract Amendment for the FY-2018-2019 Economic Development Portfolio as Awarded through RFP to Provide Workforce Development, Business Development, and Other Support for Economic Development in Santa Fe for a Total Funding Amount of \$75,000 as Identified (Matt Brown, Director of Economic Development, mpbrown@santafenm.gov, 955-6915)
- Professional Services Agreement, Amendment No. 3 – Santa Fe Business Incubator RFP 16/38/P in the Amount of \$30,000
 - Professional Services Agreement, Amendment No. 3 – Youthworks RFP 16/37/P in the Amount of \$40,000
 - Professional Services Agreement, Amendment No. 4 – SCORE RFP 15/38P in the Amount of \$5,000

COMMITTEE REVIEW

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Council (Scheduled) 05/08/19

16. Request for Approval of an Ordinance Amending and Repealing Various Sections of the Election Code, Section 9-1 SFCC 1987, to Accommodate Recent Changes in State Law Governing Local Elections; and Enacting a New Provision of the Election Code to Authorize Either the City Clerk or the Ethics and Campaign Review Board to Adopt Rules Applying the Code (Councilor Romero-Wirth) (Yolanda Vigil, City Clerk, yvigel@santafenm.gov, 955-6327; Marcos Martinez, Assistant City Attorney, mdmartinez@santafenm.gov, 955-6502))

COMMITTEE REVIEW

Council (Notice of Public Hearing) (Scheduled) 05/08/19
Finance Committee (Scheduled) 05/20/19
Council (Public Hearing) (Scheduled) 05/29/19

17. Request for Approval of an Ordinance Amending Section 9-3.5 9-3.8, and 9-3.9 SFCC 1987 Regarding the Public Campaign Finance Code, Adjusting the City's Qualification Process for Public Financing to Reflect Recent Changes in State Law (Councilor Romero-Wirth) (Yolanda Vigil, City Clerk, yvigel@santafenm.gov, 955-6502; Marcos Martinez, Assistant City Attorney, mdmartinez@santafenm.gov, 955-6502)

COMMITTEE REVIEW

Council (Notice of Public Hearing) (Scheduled) 05/08/19
Finance Committee (Scheduled) 05/20/19
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18. Request for Approval of a Resolution Approving the Design and Installation Plan for Banners Along Guadalupe Street Between Paseo de Peralta (South) and West Alameda (Councilor Ives) (Liz Camacho, Economic Development and Communication Administrator, excamacho@santafenm.gov, 955-6042)

COMMITTEE REVIEW

Finance Committee (Scheduled)	05/20/19
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19. Request for Approval of an Ordinance Amending Section 9-2.4 to Remove Reference to a Repealed State Law; and Repealing Section 9-2.17 (Councilor Romero-Wirth) (Yolanda Vigil, City Clerk, yyvigil@santafenm.gov, 955-6327; Marcos Martinez, Assistant City Attorney, mdmartinez@santafenm.gov, 955-6502)

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20. MATTERS FROM STAFF

21. MATTERS FROM THE COMMITTEE

22. MATTERS FROM THE CHAIR

23. NEXT MEETING: **TUESDAY, MAY 28, 2019**

24. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520
five (5) working days prior to meeting / date

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: May 1, 2019

TIME: 4:07 PM

**SUMMARY INDEX FOR
PUBLIC WORKS/CIP & LAND USE COMMITTEE
May 6, 2019**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as amended	1-2
4. Approval of Consent Agenda	Approved as amended	2
5. Approval of Minutes - April 22, 2019	Approved	2
CONSENT AGENDA LISTING	Listed	2-5
CONSENT AGENDA DISCUSSION		
8. GCCC Parking Lot Construction	Approved	5
9. Human Services Funding	Approved	5-7
11. PSA for Advertising	Approved	7-8
12. Air Alliance Marketing PSA	Approved	8-10
18. Guadalupe Street Banners	Approved	10-11
20. MATTERS FROM STAFF	Comments	12
21. MATTERS FROM THE COMMITTEE	Information/Discussion	12-13
22. MATTERS FROM THE CHAIR	None	13
23. NEXT MEETING:	Tuesday, May 28, 2019	13
24. ADJOURN	Adjourned at 6:00 p.m.	13

MINUTES OF THE
CITY OF SANTA FE
PUBLIC WORKS/CIP & LAND USE COMMITTEE

Monday, May 6, 2019

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Councilor Peter N. Ives, Chair at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Peter N. Ives, Chair
Councilor Roman Abeyta
Councilor Michael Harris
Councilor JoAnne Vigil Coppler
Councilor Renee Villarreal

MEMBERS EXCUSED:

STAFF PRESENT:

Regina Wheeler, Public Works Director

OTHERS PRESENT:

Carl Boaz, Stenographer

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

MOTION: Councilor Abeyta moved, seconded by Councilor Harris, to approve the agenda as presented.

VOTE: The motion passed by unanimous (3-0) voice vote with Councilors Abeyta, Harris, and Villarreal voting in favor and none voting against. Councilor Vigil Coppler was not present for the vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Villarreal requested discussion on item #18.

Councilor Harris requested discussion on items #8, #9, #11 and #12.

MOTION: Councilor Villarreal moved, seconded by Councilor Harris, to approve the consent agenda as amended, with items 8, 9, 11, 12, and 18 pulled for discussion.

VOTE: The motion passed by unanimous (3-0) voice vote with Councilors Abeyta, Harris, and Villarreal voting in favor and none voting against. Councilor Vigil Coppler was not present for the vote.

5. APPROVAL OF MINUTES FROM APRIL 22, 2019 PUBLIC WORKS COMMITTEE MEETING

MOTION: Councilor Harris moved, seconded by Councilor Abeyta, to approve the April 22, 2019 minutes as presented.

VOTE: The motion passed by unanimous (3-0) voice vote with Councilors Abeyta, Harris and Villarreal voting in favor and none voting against. Councilor Vigil Coppler was not present for the vote.

CONSENT AGENDA LISTING

- 6. Request for Approval of FY 19-20 CYFD Contract Agreement 20-690-300-16738 for \$197,580 for Alternative to Detention Program (Julie Sanchez, Program Manager, Youth and Family Services Division, jjisanchez@santafenm.gov, 955-6678)**

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with Colorado Independent Consulting Network LLC for Internal Audit Services (Erik Litzenberg, City Manager, ejlitzenberg@santafen.gov, 95506848)

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COMMITTEE REVIEW

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Councilor Vigil Coppler arrived.

CONSENT AGENDA DISCUSSION

- 8. Request for Approval of a Contract for Construction Services Using New Mexico State Price Agreement #50-000-15-00072 for Parking Lot Rehabilitation, Using GRT Funds Appropriated by the City Council in 2018 for Work at the City of Santa Fe's Genoveva Chávez Community Center (GCCC) Located at 3221 Rodeo Road with GM Emulsion, LLC for the Total Amount of \$329,781.21 Inclusive of NMGRT (Curt E. Temple, P.E., Project Administrator, cetemple@santafenm.gov, 955-5935)**

COMMITTEE REVIEW

Finance Committee (Scheduled)
Council (Scheduled)

05/20/19
05/29/19

Councilor Harris pulled this item and said he didn't remember this being on the GRT Bond list.

Mr. Temple said it was on the list.

MOTION: Councilor Harris moved, seconded by Councilor Abeyta to approve the contract.

VOTE: The motion passed by unanimous (4-0) voice vote with Councilors Abeyta, Harris, Vigil Coppler and Villarreal voting in the affirmative and none voting against.

- 9. Request for Approval of Human Services Committee Funding Recommendations in the Total Amount of \$1,900,000 for FY 2019-2023; Various Local Non-Profit Organizations (Julie Sanchez, Program Manager, Youth and Family Services Division, jsanchez@santanm.gov, 055-6678)**

COMMITTEE REVIEW

Finance Committee (Scheduled)
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05/20/19
05/29/19

This item was pulled by Councilor Harris and he said he understood the process. He asked Ms. Sanchez about a change here on the criteria that, in part, resulted in not

funding four of the nonprofits. He asked her to talk about the criteria that led to them not being funded.

Ms. Sanchez explained that some were tier-one funding and the only change was that they would help us close a referral loop in the network and tier-two focused on navigation funding and it was not the criteria that knocked them out, but the requirements were not scored high enough in their proposals.

Councilor Harris noted pediatrics and asked if that was about medical services to children.

Ms. Ochoa said it was - Children and Youth funding.

Councilor Harris said he was just trying to get an idea about what happened.

Ms. Ochoa explained that the proposals needed to score high enough to receive funding.

Ms. Sanchez said she was not sure how much could be discussed on the public record, but she offered to meet with Councilor Harris separately.

Councilor Harris asked who was on that evaluation committee. He understood the Committee has been doing this for a while, but he was just surprised.

Councilor Villarreal was also curious about what the City tells the nonprofits when they don't meet the criteria or otherwise are ineligible for funding and maybe improve the process.

Ms. Sanchez said she made sure the outline was clear in the application and we cannot give out information on all of it.

Councilor Villarreal understood.

Ms. Sanchez explained further that none of the agencies have been awarded so it is all confidential.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve the funding recommendations as presented.

VOTE: The motion passed by unanimous (4-0) voice vote with Councilors Abeyta, Harris, Vigil Coppler and Villarreal voting in the affirmative and none voting against.

11. Request for Approval of a Professional Services Agreement (PSA) in the Total Amount of \$1,500,000 for Advertising Agency of Record With Vladimir Jones (Randy Randall, TSF Executive Director, rRANDALL@santafenm.gov, 955-6209)

COMMITTEE REVIEW

Finance Committee (Scheduled)	05/20/19
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This item was pulled by Councilor Harris and he asked Mr. Randall about the impact at \$1 million. There was a unanimous decision for Vladimir Jones. He asked Mr. Randall to elaborate on that.

Mr. Randall said there were several reasons. The amount of research he actually did going into the contract and what they committed to do not only validated the advertising would be money well spent, but that the very best methods were being implemented in their performance from Fuze ideas. It was \$850,000 with Fuze. So this brought us to a different scope and Vladimir Jones rose to the top. They are Denver-based instead of Boston and that makes them more accessible to us and they have a much better understanding of Denver which is our #1 market out of state.

Their response to our RFP and particularly their verbal responses moved them to the top. They were not #1 going into the presentations.

Councilor Harris asked if Fuze was among the top five.

Mr. Randall agreed.

Chair Ives asked what Tourism looks for in evaluating their performance.

Mr. Randall said the actual measurement of performance is not specific but the operating agreement. 70-80% is digital and there are methods out there that could measure effectiveness. We can document the number of people who see the advertising. The three staff members here will go up on May 15 to meet with them. What is nice is that we can go up in the morning and return that same day in the evening.

Chair Ives saw in Section 1 c 2 that it talks about them submitting a report on effectiveness quarterly as a return on investment. That was not clear to him and wanted to hear more about that.

Mr. Randall said that is where we determine the effectiveness and need a big enough sample to do that. We will try one method and if we find it is not as effective as

we hoped, we would switch to another. There are many electronic tools available to us.

Chair Ives requested a copy of reports from Fuze in order to understand better.

Mr. Randall agreed to forward them to him.

MOTION: Councilor Harris moved, seconded by Councilor Abeyta to approve the PSA at \$1.5 million.

VOTE: The motion passed by unanimous (4-0) voice vote with Councilors Abeyta, Harris, Vigil Coppler and Villarreal voting in the affirmative and none voting against.

12. Request for Approval of a Professional Services Agreement (PSA) Up to the Amount \$100,000 for Marketing Services with the Northern New Mexico Air Alliance (NNMAA), \$50,000 to be Funded by Santa Fe County (Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW

Finance Committee (Scheduled)	05/20/19
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This item was pulled by Councilor Harris who asked if this title is accurate.

Mr. Randall said it was not accurate and explained that the amount is for \$100,000 with \$50,000 from Santa Fe County as a pass through.

Councilor Harris thought it was not a good approach to pay and recommended they continue marketing and provide a little more on the Interwest Airline.

Mr. Randall corrected him that it is InterVistas. He added that the primary purpose of this funding is for marketing. There are no revenue guarantees remaining and we intend to, with the support of City, request \$200,000 from the State for marketing and our amount would help match that amount from State and can be spread over two years.

The contract with InterVistas is to have a third party look at our airport to determine where service is lacking and where the community could support, with tourists. an additional flight into Santa Fe. Then we take that to the airlines with the documentation complete that justifies the flight rather than just that we think this is a good one.

That is where revenue guarantees come in and will help. It is restricted somewhat by the airport. So the marketing for this \$100,000 is to maintain and grow our existing flights. We cannot take for granted they will continue. There are four Dallas and three Denver running at 92% and Phoenix is 85% full. American put on a 90 passenger plane

for a six week trial basis. So the intent is for the airlines to focus on Phoenix market.

Councilor Harris was glad to hear you speaking to that. It maxes out our waiting area. And with larger aircraft, Mr. Baca has made some modifications for the waiting area to accommodate more people.

Director Wheeler said that is exactly where we are on it.

Councilor Harris thought it would be great if we could complete the rest of the signage to the airport.

Mr. Randall agreed. The \$50,000 from Tourism could be used for that. The \$50,000 from the County must be used for advertising. The old signs didn't look as bad until we put up a new sign.

Councilor Villarreal asked if the revenue guarantee is no longer part of the contract.

Mr. Randall agreed; it operates without a subsidy.

Councilor Villarreal asked if that should be removed from the memo.

Mr. Randall said it was the original agreement with Air Alliance. No guarantees are required but if some great deal came on with only a guarantee, the Alliance should be able to do that. But we really need grants to do that.

Councilor Vigil Coppler asked if the agenda title which says, "up to \$150,000" should be changed to "\$100,000."

Mr. Randall agreed. Tourism is doing \$50,000 and Santa Fe County is doing \$50,000.

Councilor Vigil Coppler related the event last week when she and the Mayor talked about the new service from American Airlines. They really missed the ball on that one. It was a great opportunity to promote that flight but was a snafu. She and the Mayor did their best but didn't have a clue why they were there.

The parking lot was horrendous, and she understood it will be paved. Inside the terminal, it is one of the worst she has ever visited. So she hoped they can reboot the terminal. It is horrible. The CEO of Chamber showed up after she went to her car and the reporter from the New Mexican reporter showed up to explain the presence of that jet. We missed a great opportunity on that sad day. I'm very interested in development of the airport and it is developing an economic basis for our City. We were unloading luggage for no good reason. The airport employee who does that also did not have a clue who we were. It was a fiasco, like a SNL skit. We need to do a better job and start

working on the airport. It is a diamond in the rough and good for Santa Fe.

MOTION: Councilor Harris moved, seconded by Councilor Vigil Coppler to approve the PSA as corrected.

Mr. Randall agreed to change the caption for the next meeting.

Chair Ives noted in paragraph 11 concerning copyright and asked if the City has received any copyright on materials.

Mr. Randall said if Tourism were to use the advertising agency, the City would own the product instead of them. But we have not received any copyright.

Chair Ives said he would make a recommendation to the City Attorney on that to make it tighter.

VOTE: The motion passed by unanimous (4-0) voice vote with Councilors Abeyta, Harris, Vigil Coppler and Villarreal voting in the affirmative and none voting against.

18. Request for Approval of a Resolution Approving the Design and Installation Plan for Banners along Guadalupe Street Between Paseo de Peralta (South and West Alameda (Councilor Ives) (Liz Camacho, Economic Development and Communication Administrator, excamacho@santafenm.gov, 955-6042)

COMMITTEE REVIEW

Finance Committee (Scheduled)	05/20/19
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Councilor Villarreal pulled this item and said she is supportive of the possibilities for banners but curious for the sponsor to clarify the language to promote businesses. SITE Santa Fe wanted to put up banners and that was more challenging, so it did not happen. So perhaps not just merchants but organizations off Guadalupe could benefit.

Ms. Camacho said that would be for the ordinance and she believed they added community organizations to that. This is just for the merchants' initiative. Mayor Webber put together a team that included things like shuttle changes and this was a wayfinding option for signs, and it was what they wanted.

Councilor Villarreal added that it promotes the Guadalupe District.

Ms. Camacho said it promotes the Guadalupe Street.

Councilor Villarreal said it was vs. anything else that might come up in that time frame.

Ms. Camacho said she could consider that. They will be paying for everything and she asked them to put a budget together. People are concerned about the timeline. We would need to have a discussion with any other group to negotiate the time frame.

Councilor Villarreal observed that, based on the ordinance just passed, the Council would have to decide on any others.

Ms. Camacho agreed - plus Mayor Webber, the LUD and the PWD.

Councilor Villarreal asked what the banners look like.

Ms. Camacho said the HDRB approved them and they were to make sure the church was okay. We spoke with Father Dennis and he was fine with the image of the Virgin of Guadalupe.

Councilor Vigil Coppler said the veterans were limited to 20 banners and this one has 22 banners.

Ms. Camacho explained that these were pre-installed on the infrastructure that already was installed. They did not decide on the number.

Councilor Vigil Coppler understood.

Director Wheeler added that the merchants are paying the costs instead of the City.

Councilor Villarreal pointed out that those brackets already exist, and we don't have brackets for the Veterans' banners yet.

MOTION: Councilor Abeyta moved, seconded by Councilor Harris to approve the resolution.

VOTE: The motion passed by unanimous (4-0) voice vote with Councilors Abeyta, Harris, Vigil Coppler and Villarreal voting in the affirmative and none voting against.

20. MATTERS FROM STAFF

Director Wheeler reminded the Committee about the matter of the capital planning process and it will be on the next agenda.

Chair Ives hoped it would include a project list.

Director Wheeler agreed. There is a list to carry over and she will have a report on those to carry over.

21. MATTERS FROM THE COMMITTEE

Councilor Abeyta said the Finance Committee concluded the budget hearing and identified items to bring forward to Public Works and Land Use. He would like discussion on Parks and Recreation's smaller projects and small sidewalk projects. So those will be brought forward with the Committee's consent.

Chair Ives said he saw the four-page list of CIP projects and was curious about it coming here. We can weigh in?

Councilor Abeyta agreed. It is not appropriate for the Finance Committee, so we are bringing it here.

Councilor Vigil Coppler wondered if Chair Ives would consider having this Public Works Committee meeting located from time to time outside of City Hall and further south. She said Public Utilities has sometimes met on-site where utilities operate. She thought it would be good since during tourist season, it is harder to find parking at City Hall.

Chair Ives said he would look into that and maybe open it for public comment.

Councilor Harris said he had asked Mr. Fluetsch for more detail regarding the 40% of GRT that is allocated for debt service. He thought what was important on that was to maintain a balance on what was anticipated. One place he would not want to meet for the Public Works Committee was the community room at GCCC because the acoustics are so bad in that room. Councilor Romero-Wirth had backed him up on that.

Councilor Harris said he got a call from former Councilor Trujillo and also from Councilor Villarreal earlier in the week on the Marc Brandt Park. Repair work was started there but Ms. Sharp found there were drainage issues related to that park. At the lower end of the arroyo, debris builds up. There are also a number of other issues specific to Parks and Recreation and he was asking Director Wheeler to look at this park and determine who is responsible for what and assign it. He also spoke with John Muñoz about it. He did markups on traffic calming with Ms. Sharp this afternoon and asked her to contact Mr. Guillen on the process. The traffic calming program is not an ordinance but a good sized document that talks about process and what types of projects are appropriate and with the language worked out, he would bring it here.

Director Wheeler asked if he would be willing to meet with the Traffic Calming staff

person.

Councilor Harris agreed to do so.

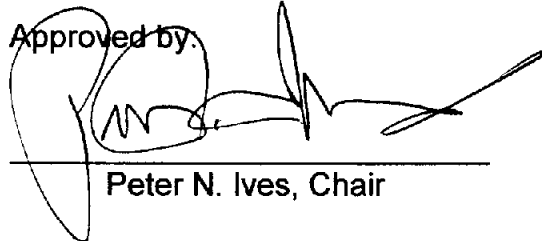
22. MATTERS FROM THE CHAIR

There were no matters from the Chair.

23. NEXT MEETING: TUESDAY, MAY 28, 2019

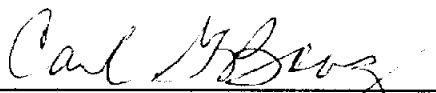
24. ADJOURN

The meeting was adjourned at approximately 6:00 p.m.

Approved by: 

Peter N. Ives, Chair

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.