

1 CITY OF SANTA FE, NEW MEXICO

2 ORDINANCE NO. 2008-57

3
4
5 AN ORDINANCE

6 AMENDING ARTICLE 2-16 SFCC 1987 FOR THE PURPOSE OF DELETING THE
7 DEPARTMENT OF CIVIL PREPAREDNESS AND CREATING THE OFFICE OF
8 EMERGENCY MANAGEMENT.

9
10 BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

11 Section 1. Article 2-16 SFCC 1987 (being Ord. #1974-30) is amended to read:

12 2-16 THE OFFICE OF EMERGENCY MANAGEMENT.

13 Section 2. Section 2-16.1 SFCC 1987 (being Ord. #1974-30, §1) is amended to read:

14 2-16.1 Established; Composition.

15 There is established under the city manager's direction, in accordance with §12-10-5 NMSA
16 1978, the "office of emergency management" which shall consist of:

17 A. An emergency management coordinator who shall be appointed in accordance with
18 §12-10-5 NMSA 1978, and who shall be subject to the personnel system of the city;

19 B. Additional professional and administrative personnel as may be required to
20 effectively carry out the emergency management program; and

21 C. All other city officers and employees, together with those volunteer forces enrolled to
22 aid the city during periods of long-scale disaster.

23 Section 3. Section 2-16.2 SFCC 1987 (being Ord. #1974-30, §2) is amended to read:

24 2-16.2 Purpose.

25 A. The purpose of the office of emergency management is to coordinate the efforts of all

1 municipal agencies and employees, nongovernmental agencies and private sector partners to prepare
2 for and function in the event of long-scale disasters endangering the lives and property of the
3 residents of the city.

4 B. The duty of the office of emergency management is to coordinate the development
5 of plans for the effective employment of municipal resources to protect the lives and health of the
6 residents of the city and the private and public property therein from the effects of natural or man-
7 caused disasters, including acts of war.

8 C. The office of emergency management shall coordinate the implementation of such
9 plans during periods of long-scale disaster. Such plans shall be coordinated with those of the county
10 and in consonance with the state emergency management plans.

11 **Section 4. Section 2-16.3 SFCC 1987 (being Ord. #1974-30, §3) is amended to read:**

12 **2-16.3 Emergency Management Coordinator.**

13 The emergency management coordinator shall:

14 A. Be responsible to the city manager for the organization, administration and operation
15 of the emergency management program of the city.

16 B. Coordinate the emergency management activities of all municipal departments and
17 agencies of the city, nongovernmental agencies and private sector partners.

18 C. Be the liaison and cooperate with the emergency management agencies of the federal
19 government, the state, the county and the other political subdivisions therein.

20 D. Have the authority to act for the city of Santa Fe in all matters pertaining to
21 emergency management, including the obligation of municipal funds as may be appropriated for
22 emergency management purposes.

23 E. Develop an organizational structure for the office of emergency management, subject
24 to the approval of the governing body, and is authorized to recommend appointments to fill the
25 positions established therein subject to the city manager's authority.

1 Section 5. Section 2-16.4 SFCC 1987 (being Ord. #1974-30, §4) is amended to read:

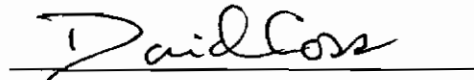
2 **2-16.4 Financing.**

3 A. Funds for necessary expenses of the office of emergency management, including
4 salaries for approved positions, may be made available through appropriations by the governing body
5 in accordance with §12-10-7 NMSA 1978.

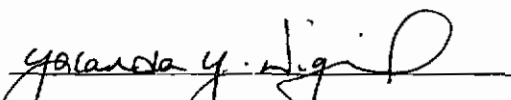
6 B. The emergency management coordinator shall prepare and submit to the governing
7 body an annual proposed budget for emergency management expenditures and shall indicate those
8 amounts eligible for matching funds under the federal grant programs.

9 C. Emergency management funds may be obligated by the coordinator of emergency
10 management only in the amounts appropriated and for the purposes authorized by the governing
11 body.

12 PASSED, APPROVED and ADOPTED this 10th day of December, 2008.

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14 
15 DAVID COSS, MAYOR

16 ATTEST:

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18 
19 YOLANDA Y. VIGIL, CITY CLERK

20 APPROVED AS TO FORM:

21
22 
23 FRANK D. KATZ, CITY ATTORNEY

24
25 *mdb/M/JEP&MDB/Ordinances2008/Emergency Management*