

GOALS AND OBJECTIVES

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PURPOSE

The purpose of this directive is to establish and routinely update goals and objectives for the Department and each departmental component.

DISCUSSION

Establishing and routinely updating goals and objectives ensures direction and a unity of purpose. This shall be accomplished by obtaining input from all personnel levels.

POLICY

It shall be the policy of the Santa Fe Police Department to establish and annually update its goals and objectives.

PROCEDURE

1.1.01 Division Commanders shall submit to the Chief of Police, a detailed program of proposed departmental goals and objectives.

1.1.02 First line supervisors will obtain input from all assigned personnel when drafting the goals and objectives for his/her unit.

1.1.03 Division/Section Commanders shall make preliminary evaluations of the current year's goals and objectives. Each section supervisor shall maintain the goals and objectives for their function and report on the status in their quarterly report.

1.1.04 The Chief of Police and Executive Staff shall review the goals and objectives submitted by the divisions/sections, and formulate overall departmental goals and objectives for the next year.

1.1.05 After receipt and review by the Chief of Police, the goals and objectives of all divisions/sections and the overall department goals and objectives shall be distributed to all personnel for inclusion in the Directives Manual.

DRAFTED(adp)/08-00

APPROVED: 
BEVERLY K. LENNEN
Chief of Police

DATE: 07-23-04