

TITLE: JURISDICTIONAL RESPONSIBILITIES

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PURPOSE

The purpose of this policy is to delineate the geographical jurisdictional boundaries of the Santa Fe Police Department and establish guidelines relating to the concurrent jurisdictional responsibilities and mutual aid.

DISCUSSION

It is advantageous for law enforcement agencies within Santa Fe, New Mexico and in adjoining jurisdictions, to be available to assist each other. Therefore, department personnel should be aware of the jurisdiction boundaries of the department, mutual aid agreements and the services available from other agencies.

POLICY AND PROCEDURE

3.1.01 The legally authorized geographical area under the Chief of the Santa Fe Police Department is the City of Santa Fe. The enforcement of New Mexico Statutes and City of Santa Fe Ordinances are authorized in the City of Santa Fe, New Mexico unless specifically prohibited or allowed elsewhere by State Statute.

BOUNDARIES

3.1.02 A detailed official map, which includes the boundaries of the jurisdiction of the Santa Fe Police Department is maintained by the Communications Section.

JURISDICTION

3.1.03 The Santa Fe Police Department possesses concurrent jurisdiction with the Santa Fe County Sheriff's Office and the New Mexico State Police. All sworn SFPD personnel possess cross commissions issued by the Sheriff of Santa Fe County.

3.1.04 There are also several federal law enforcement agencies assigned to the area that encompasses the City of Santa Fe. They include the Federal Bureau of Investigation, United States Marshall's Service, Drug Enforcement Agency, United States Postal Inspection Service, United States Secret Service, Bureau of Indian Affairs Police and the United States Department of Immigration and Naturalization.

3.1.05 The Chief of Police, by law, is the chief law enforcement officer in the City of Santa Fe with the full authority and responsibility to uphold the law and preserve the peace.

MUTUAL AID AGREEMENT

3.1.06 The Santa Fe Police Department is allowed, under New Mexico State Statute 29-8-3, to provide mutual aid and support services to requesting law enforcement agencies. In addition, the Santa Fe Police Department may request mutual aid and support services from other law enforcement agencies.

PROVISIONS FOR OPERATIONAL ASSISTANCE

3.1.07 Law enforcement agencies may request and render assistance to one another for incidents ranging from dealing with riots, civil disturbances, large protest demonstrations, aircraft disasters, fires, natural or man-made disasters, sporting events, concerts, parades, escapes from detention facilities, and incidents requiring the utilization of specialized units.

**PROVISIONS FOR VOLUNTARY
COOPERATION**

3.1.08 Each agency may request or render assistance to one another in dealing with any violations of New Mexico State Statutes including but not limited to investigation of homicides, sex offenses, robberies, assaults, burglaries, larcenies, motor vehicle thefts, drug violations, backup services during patrol activities, and inter-agency task forces.

REQUESTING OR RECEIVING AID

3.1.09 Prior to making a request for assistance from outside law enforcement agencies, the on-duty commander will:

- Reallocate existing resources by directing all units who are not involved in emergency situations to immediately proceed back in service.
- Assume responsibility for prioritization of calls for service until all emergency situations are handled.

3.1.10 In the event these steps do not alleviate the emergency situation, the on-duty commander or supervisor may request assistance from an outside agency.

- Requests for emergency aid will be based upon immediate need. Any extended aid requirements must be approved through the office of the Chief of Police.

3.1.11 All situations requiring aid from other agencies will be documented in memorandum form and submitted to the appropriate District Captain.

3.1.12 In the event the request is made at night or on weekends, the appropriate District Captain will be notified by telephone in addition to the memorandum. The Captain shall make the determination on whether or not the Chief of Police will be notified.

3.1.13 Resources that are assigned to assist the Santa Fe Police Department shall be under the immediate command of a supervising officer designated by the assisting agency. Such supervising officer shall be under the direct supervision and command of the incident commander. In the event no supervising officer is designated by the assisting agency, all resources shall be under the command of the incident commander.

3.1.14 Communications with assisting personnel shall be conducted using clear speech. Codes shall be avoided to prevent misunderstanding.

RENDERING ASSISTANCE

3.1.15 When an outside agency requests aid from the department, available personnel may be sent with the approval of the on-duty commander. Sufficient personnel must still be available to provide the necessary emergency services within the City.

3.1.16 A uniformed supervisor may be dispatched to the call for assistance, if available and more than one supervisor is on duty.

3.1.17 Officers who are dispatched to a scene outside the department's jurisdiction shall only initiate the action that is necessary to protect lives and public safety. Officers who observe a serious crime outside of this department's jurisdiction, shall immediately notify the Communications Section and request an officer from the particular jurisdiction to take control of the incident. The officer will obtain a case number and document the incident as "Assistance to Outside Agency" on the appropriate Offense/Incident form.

3.1.18 Officers responding to a call for assistance will be under the direct supervision of a Santa Fe Police Department supervising officer, if dispatched. If no supervising officer is dispatched, officers will be under the command of the incident commander.

3.1.19 Officers rendering assistance outside their jurisdiction pursuant to agreements shall have the same powers, duties, rights, privileges and immunities as if they were performing duties in the

political subdivision in which they are normally employed.

3.1.20 In the event assistance is required that will exceed the shift hours normally worked by the responding officers, the appropriate Division Captain will immediately be notified for approval.

3.1.21 Copies of all written Offense/Incident reports or Supplemental reports will be forwarded to the jurisdiction involved.

3.1.22 The on-duty Patrol Commander is empowered to authorize emergency non-routine aid to other agencies.

DRAFTED(adp)/08-00

APPROVED: 
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Chief of Police

DATE: 07-23-04