



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JULY 19, 2010 – 5:00 PM

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

JULY 6, 2010

CITY CLERK'S OFFICE

DATE 7-16-10 TIME 9:45

SERVED BY Yolanda Green

RECEIVED BY [Signature]

## CONSENT AGENDA

6. REQUEST FOR APPROVAL OF PROCUREMENT UNDER CITY OF SANTA FE PURCHASING MANUAL, SECTION 18 (EXCEPTIONS) – 18.7.L – SPORTS LIGHTING FOR RAGLE PARK RENOVATION; MUSCO LIGHTING (BEN GURULE)
7. REQUEST FOR CONCEPT APPROVAL OF LEASE AGREEMENT – USE OF CITY PUBLIC RIGHT-OF-WAY WITHIN BURRO ALLEY; MAHER MOFTAH D/B/A DANCING WOLF TRADING COMPANY (EDWARD VIGIL) (Postponed at Finance Committee meeting of July 6, 2010)
8. REQUEST FOR CONCEPT APPROVAL OF LEASE AGREEMENT – USE OF CITY PUBLIC RIGHT-OF-WAY WITHIN BURRO ALLEY APPURTENANT TO RESTAURANT LOCATED AT 207 W. SAN FRANCISCO STREET; MAJED HAMDOUNI D/B/A CASABLANCA (EDWARD VIGIL) (Postponed at Finance Committee meeting of July 6, 2010)
9. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – BENEFITS CONSULTING SERVICES FOR HUMAN RESOURCES; AON RISK INSURANCE SERVICES WEST, INC. (VICKI GAGE)
10. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO CAPITAL COOPERATIVE AGREEMENT (CCA) – REDUCTION OF 2010 LEGISLATIVE APPROPRIATIONS; NEW MEXICO DEPARTMENT OF TRANSPORTATION (DAVID CHAPMAN)



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FINANCE COMMITTEE MEETING  
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11. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT – SANTA FE MUNICIPAL AIRPORT; AMERICAN EAGLE AIRLINES, INC. (JIM MONTMAN)
12. SANTA FE MUNICIPAL AIRPORT (JIM MONTMAN)
  - A. REQUEST FOR APPROVAL OF REVISED TASK ORDERS 23 AND 30 – DESIGN WORK ON RECONSTRUCTION OF TAXIWAY A AND TAXIWAY C; MOLTEN-CORBIN AND ASSOCIATES
  - B. REQUEST FOR APPROVAL OF GRANT APPLICATION – FEDERAL AIRPORT IMPROVEMENT PROGRAM FOR DESIGNING RECONSTRUCTION OF TAXIWAY A AND TAXIWAY C
  - C. REQUEST FOR APPROVAL OF STATE GRANT APPLICATION – PROVIDING FEDERAL GRANT MATCHING FUNDS FOR DESIGNING RECONSTRUCTION OF TAXIWAY A AND TAXIWAY C
  - D. REQUEST FOR APPROVAL FOR AIRPORT MANAGER TO ACCEPT STATE AND FEDERAL GRANTS IN ORDER TO MEET FEDERAL AIRPORT IMPROVEMENT PROGRAM DEADLINES
13. SANTA FE MUNICIPAL AIRPORT (JIM MONTMAN)
  - A. REQUEST FOR APPROVAL OF REVISED TASK ORDERS 39 – CONDUCTING AN FAA MANDATED WILDLIFE HAZARD ASSESSMENT (WAHL); MOLTEN-CORBIN AND ASSOCIATES
  - B. REQUEST FOR APPROVAL OF GRANT APPLICATION – FEDERAL AIRPORT IMPROVEMENT PROGRAM FOR CONDUCTING AN FAA MANDATED WILDLIFE HAZARD ASSESSMENT
  - C. REQUEST FOR APPROVAL OF STATE GRANT APPLICATION – PROVIDING FEDERAL GRANT MATCHING FUNDS FOR CONDUCTING AN FAA MANDATED WILDLIFE HAZARD ASSESSMENT
  - D. REQUEST FOR APPROVAL FOR AIRPORT MANAGER TO ACCEPT STATE AND FEDERAL GRANTS IN ORDER TO MEET FEDERAL AIRPORT IMPROVEMENT PROGRAM DEADLINES
14. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF FOURTH QUARTER YEAR-END BUDGET ADJUSTMENTS FOR FISCAL YEAR 2009/2010 (CAL PROBASCO)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JULY 19, 2010 – 5:00 PM

15. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PROCEED WITH A COMMUNITY PLANNING PROCESS FOR THE AIRPORT ROAD AREA THAT WILL RESULT IN A MASTER PLAN THAT FOCUSES ON ESTABLISHING A HEALTHY COMMUNITY, STREETScape ENHANCEMENTS AND ADJOINING LAND DEVELOPMENT (COUNCILOR DOMINGUEZ) (KATHERINE MORTIMER)

**Committee Review:**

|                                   |         |
|-----------------------------------|---------|
| Public Works (approved)           | 7/12/10 |
| City Council (request to publish) | 7/28/10 |

Fiscal Impact – Yes

16. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING GUIDELINES FOR LANDSCAPING MEDIANS AND PLANTING STRIPS (COUNCILOR DOMINGUEZ) (WENDY BLACKWELL)

**Committee Review:**

|                                |         |
|--------------------------------|---------|
| Planning Commission (approved) | 7/1/10  |
| Public Utilities (no quorum)   | 7/7/10  |
| Public Works (approved)        | 7/12/10 |
| Water Conservation (approved)  | 7/13/10 |
| Public Utilities (scheduled)   | 8/4/10  |
| City Council (scheduled)       | 8/11/10 |

Fiscal Impact – No

17. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO FIND AND ALLOCATE, OUT OF CURRENT CIP RESERVES, ONE MILLION DOLLARS FOR A ONE-STOP AND PERMANENT HOMELESS SHELTER (COUNCILORS ORTIZ, CALVERT, TRUJILLO, WURZBURGER, DOMINGUEZ AND ROMERO) (ISAAC PINO AND TERRIE RODRIGUEZ)

**Committee Review:**

|                          |         |
|--------------------------|---------|
| Public Works (approved)  | 7/12/10 |
| City Council (scheduled) | 7/28/10 |

Fiscal Impact – Yes



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JULY 19, 2010 – 5:00 PM

18. REQUEST FOR APPROVAL OF AN ORDINANCE RATIFYING A LEASE BETWEEN THE CITY OF SANTA FE AND NVT LICENSES, LLC, FOR APPROXIMATELY 11.463 ACRES OF CITY-OWNED LAND LOCATED AT THE SANTA FE MUNICIPAL AIRPORT TO BE USED FOR THE CONSTRUCTION OF A PHOTOVOLTAIC ELECTRICAL SYSTEM BENEFITING THE WASTEWATER MANAGEMENT DIVISION (COUNCILOR CALVERT) (JIM MONTMAN)
  - A. REQUEST FOR APPROVAL OF LEASE AGREEMENT – 11.463 ACRES OF AIRPORT LAND FOR THE PURPOSE OF CONSTRUCTING AND MAINTAINING A PHOTOVOLTAIC SYSTEM FOR SUPPLYING ELECTRICAL ENERGY OUTPUT BENEFITING THE WASTEWATER MANAGEMENT DIVISION (JIM MONTMAN)

**Committee Review:**

|                              |         |
|------------------------------|---------|
| Public Works (scheduled)     | 7/26/10 |
| Council (request to publish) | 7/28/10 |
| Council (public hearing)     | 8/25/10 |

Fiscal Impact – Yes

***END OF CONSENT AGENDA***

**DISCUSSION**

19. OTHER FINANCIAL INFORMATION:
  - A. UPDATE ON GROSS RECEIPTS TAX RECEIVED IN JULY 2010 (FOR MAY 2010 ACTIVITY) AND LODGERS' TAX RECEIVED IN JUNE 2010 (FOR MAY 2010 ACTIVITY)
20. MATTERS FROM THE COMMITTEE
21. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Monday, July 19, 2010

| <u>ITEM</u>   | <u>ACTION</u>      | <u>PAGE</u> |
|---|--------------------|-------------|
| CALL TO ORDER AND ROLL CALL   | Quorum             | 1           |
| APPROVAL OF AGENDA  | Approved           | 1           |
| APPROVAL OF CONSENT AGENDA  | Approved [amended] | 2           |
| CONSENT AGENDA LISTING  |                    | 2-3         |
| APPROVAL OF MINUTES: JULY 6, 2010, REGULAR<br>FINANCE COMMITTEE MEETING   | Approved           | 3           |
| <u>CONSENT CALENDAR DISCUSSION</u>  |                    |             |
| REQUEST FOR CONCEPT APPROVAL OF LEASE<br>AGREEMENT – USE OF CITY PUBLIC RIGHT-OF-WAY<br>WITHIN BURRO ALLEY; MAHER MOFTAH D/B/A<br>DANCING WOLF TRADING COMPANY  | Denied             | 3-4         |
| REQUEST FOR CONCEPT APPROVAL OF LEASE<br>AGREEMENT – USE OF CITY PUBLIC RIGHT-OF-WAY<br>WITHIN BURRO ALLEY, APPURTENANT TO<br>RESTAURANT LOCATED AT 207 W. SAN FRANCISCO<br>STREET; MAJED HAMDOUNI D/B/A CASABLANCA | Approved           | 4-5         |
| <u>SANTA FE MUNICIPAL AIRPORT:</u>  |                    |             |
| REQUEST FOR APPROVAL OF REVISED TASK ORDERS 39<br>CONDUCTING AN FAA MANDATED WILDLIFE HAZARD<br>ASSESSMENT (WAHL) MOLZIN-CORBIN AND ASSOCIATES  | Approved           | 5-6         |
| REQUEST FOR APPROVAL OF GRANT APPLICATION –<br>FEDERAL AIRPORT IMPROVEMENT PROGRAM FOR<br>CONDUCTING AN FAA MANDATED WILDLIFE HAZARD<br>ASSESSMENT  | Approved           | 5-6         |
| REQUEST FOR APPROVAL OF STATE GRANT<br>APPLICATION – PROVIDING FEDERAL GRANT MATCHING<br>FUNDS FOR CONDUCTING AN FAA MANDATED WILDLIFE<br>HAZARD ASSESSMENT   | Approved           | 5-6         |

| <u>ITEM</u>  | <u>ACTION</u>           | <u>PAGE</u> |
|--|-------------------------|-------------|
| REQUEST FOR APPROVAL FOR AIRPORT MANAGER<br>TO ACCEPT STATE AND FEDERAL GRANTS IN ORDER<br>TO MEET FEDERAL AIRPORT IMPROVEMENT<br>PROGRAM DEADLINES  | Approved                | 5-6         |
| REQUEST FOR APPROVAL OF A RESOLUTION<br>RELATING TO A REQUEST FOR APPROVAL OF<br>FOURTH QUARTER YEAR-END BUDGET<br>ADJUSTMENTS FOR FISCAL YEAR 2009/2010   | Approved                | 6-8         |
| REQUEST FOR APPROVAL OF A RESOLUTION<br>DIRECTING STAFF TO PROCEED WITH A<br>COMMUNITY PLANNING PROCESS FOR THE<br>AIRPORT ROAD AREA THAT WILL RESULT IN<br>A MASTER PLAN THAT FOCUSES ON<br>ESTABLISHING A HEALTHY COMMUNITY,<br>STREETSCAPE ENHANCEMENTS AND ADJOINING<br>LAND DEVELOPMENT | Approved [amended]      | 8-10        |
| REQUEST FOR APPROVAL OF A RESOLUTION<br>ADOPTING GUIDELINES FOR LANDSCAPING<br>MEDIANS AND PLANTING STRIPS   | Postponed to 08/02/2010 | 10-11       |
| REQUEST FOR APPROVAL OF A RESOLUTION<br>DIRECTING STAFF TO FIND AND ALLOCATE,<br>OUT OF CURRENT CIP RESERVES, ONE MILLION<br>DOLLARS FOR A ONE-STOP AND PERMANENT<br>HOMELESS SHELTER<br>*****<br>END OF CONSENT CALENDAR DISCUSSION<br>*****  | Approved [amended]      | 11-13       |
| <u>DISCUSSION</u><br><u>OTHER FINANCIAL INFORMATION:</u>   |                         |             |
| UPDATE ON GROSS RECEIPTS TAX RECEIVED<br>IN JULY 2010 (FOR MAY 2010 ACTIVITY) AND<br>LODGERS' TAX RECEIVED IN JUNE 2010 (FOR<br>MAY 2010 ACTIVITY)   | Information /discussion | 13          |
| MATTERS FROM THE COMMITTEE   | Information/discussion  | 14          |
| ADJOURN  |                         | 14          |

**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE**  
Monday, July 19, 2010

**1. CALL TO ORDER**

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Matthew E. Ortiz, at approximately 5:00 p.m., on Monday, July 19, 2010, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Matthew E. Ortiz, Chair  
Councilor Patti J. Bushee  
Councilor Carmichael A. Dominguez  
Councilor Rebecca Wurzbarger

**MEMBERS EXCUSED:**

Councilor Rosemary Romero

**OTHERS ATTENDING:**

Kathryn Raveling , Acting Finance Director  
Robert Rodarte, Finance Division  
Cal Probasco, Finance Division  
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

**MOTION:** Councilor Bushee moved, seconded by Councilor Dominguez, to approve the agenda, as published.

**VOTE:** The motion was approved on a voice vote, with Councilor Dominguez and Councilor Bushee voting in favor, no one voting against and Councilor Wurzbarger absent for the vote.

#### **4. APPROVAL OF CONSENT AGENDA**

**MOTION:** Councilor Dominguez moved, seconded by Councilor Bushee, to approve the following Consent Agenda, as amended.

**VOTE:** The motion was approved on a voice vote, with Councilors Bushee, Dominguez and Chair Ortiz voting in favor of the motion, no one voting against, and Councilor Wurzbarger absent for the vote..

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#### **CONSENT AGENDA**

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6. **REQUEST FOR APPROVAL OF PROCUREMENT UNDER CITY OF SANTA FE PURCHASING MANUAL, SECTION 18 (EXCEPTIONS) – 18.7(L) – SPORTS LIGHTING FOR RAGLE PARK RENOVATION; MUSCO LIGHTING. (BEN GURULE)**
7. *[Removed for discussion by Councilor Bushee]*
8. *[Removed for discussion by Councilor Bushee]*
9. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – BENEFITS CONSULTING SERVICES FOR HUMAN RESOURCES; AON RISK INSURANCES SERVICES WEST, INC. (VICKI GAGE)**
10. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO CAPITAL COOPERATIVE AGREEMENT (CCA) – REDUCTION OF 2010 LEGISLATIVE APPROPRIATIONS; NEW MEXICO DEPARTMENT OF TRANSPORTATION. (DAVID CHAPMAN)**
11. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT – SANTA FE MUNICIPAL AIRPORT; AMERICAN EAGLE AIRLINES, INC. (JIM MONTMAN)**
12. **SANTA FE MUNICIPAL AIRPORT (JIM MONTMAN):**
  - A. **REQUEST FOR APPROVAL OF REVISED TASK ORDERS 23 AND 30 – DESIGN WORK ON RECONSTRUCTION OF TAXIWAY A ND TAXIWAY C; MOLZEN-CORBIN AND ASSOCIATED;**
  - B. **REQUEST FOR APPROVAL OF GRANT APPLICATION – FEDERAL AIRPORT IMPROVEMENT PROGRAM FOR DESIGNING RECONSTRUCTION OF TAXIWAY A AND TAXIWAY C;**
  - C. **REQUEST FOR APPROVAL OF STATE GRANT APPLICATION – PROVIDING FEDERAL GRANT MATCHING FUNDS FOR DESIGNING RECONSTRUCTION OF TAXIWAY A AND TAXIWAY C; AND**
  - D. **REQUEST FOR APPROVAL FOR AIRPORT MANAGER TO ACCEPT STATE AND FEDERAL GRANTS IN ORDER TO MEET FEDERAL AIRPORT IMPROVEMENT PROGRAM DEADLINES.**



13. *[Removed for discussion by Councilor Bushee]*
14. *[Removed for discussion by Councilor Bushee]*
15. *[Removed for discussion by Councilor Bushee]*
16. *[Removed for discussion by Councilor Bushee]*
17. *[Removed for discussion by Councilor Bushee]*
18. REQUEST FOR APPROVAL OF AN ORDINANCE RATIFYING A LEASE BETWEEN THE CITY OF SANTA FE AND NVT LICENSES, LLC, FOR APPROXIMATELY 11.463 ACRES OF CITY OWNED LAND, LOCATED AT THE SANTA FE MUNICIPAL AIRPORT TO BE USED FOR THE CONSTRUCTION OF A PHOTOVOLTAIC ELECTRICAL SYSTEM BENEFITTING THE WASTEWATER MANAGEMENT DIVISION (COUNCILOR CALVERT). (JIM MONTMAN)
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Committee Review: Public Works (scheduled) 7/26/10; Council (request to publish) 7/28/10; and Council (public hearing) 8/25/10. Fiscal Impact – Yes.

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#### END OF CONSENT AGENDA

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#### 5. APPROVAL OF MINUTES: JULY 6, 2010, REGULAR FINANCE COMMITTEE MEETING.

**MOTION:** Councilor Dominguez moved, seconded by Councilor Bushee, to approve the minutes of the Regular Finance Committee Meeting of July 6, 2010, as presented.

**VOTE:** The motion was approved on a voice vote, with Councilor Dominguez and Chair Ortiz voting in favor of the motion, nobody voting against, Councilor Bushee abstaining and Councilor Wurzbarger absent for the vote.

#### CONSENT CALENDAR DISCUSSION

7. REQUEST FOR CONCEPT APPROVAL OF LEASE AGREEMENT – USE OF CITY PUBLIC RIGHT-OF-WAY WITHIN BURRO ALLEY; MAHER MOFTAH D/B/A DANCING WOLF TRADING COMPANY. (EDWARD VIGIL) (Postponed at Finance Committee meeting of July 6, 2010)

*[STENOGRAPHER'S NOTE: The packet material for Item #7, with the exception of page 1, the Action Sheet, is for Item #8, Casablanca, and the packet material for Item #8, with the exception of page 1, the Action Sheet, is for Item #7 Dancing Wolf Trading, which will be corrected prior to Council. The*

*Committee decided to consider the items in the order in which they are listed on the Public Agenda: Dancing Wolf first and then Casablanca.]*

After discussion, it discovered that the materials in the packet are for Casablanca, but it is on the published agenda for Dancing Wolf, so the Committee consensus was to hear these items in the order in which they were published. [See Stenographer's Note]

Councilor Bushee said she has problems with this request. She understands Collective Works "isn't going to do it this year." However, she is concerned about the use of 50 sq. ft. to sell jewelry, doesn't feel this is the appropriate place, and the applicant should apply for a permit to sell on the plaza.

**MOTION:** Councilor Bushee moved, seconded by Councilor Dominguez, to deny this request.

**VOTE:** The motion was approved on a voice vote, with Councilor Bushee, Councilor Dominguez and Chair Ortiz voting in favor of the motion and Councilor Wurzburger absent for the vote.

**8. REQUEST FOR CONCEPT APPROVAL OF LEASE AGREEMENT – USE OF CITY PUBLIC RIGHT-OF-WAY WITHIN BURRO ALLEY, APPURTENANT TO RESTAURANT LOCATED AT 207 W. SAN FRANCISCO STREET; MAJED HAMDOUNI D/B/A CASABLANCA. (EDWARD VIGIL). (Postponed at Finance Committee meeting of July 6, 2010)**

Councilor Bushee said this is a request for 500 sq. ft. of operating space, and asked if the space is similar to that of Café Paris.

Mr. Vigil said no, noting Café Paris utilizes 900 sq. ft., so this space would be less.

Councilor Bushee said this use of the space makes better sense since there is a restaurant around the corner, noting the westward wall of the restaurant is contiguous with Burro Alley.

*Councilor Wurzburger arrived at the meeting*

Councilor Bushee said she didn't realize Café Paris is year-round, but they don't put out their tables and chairs when the restaurant is not in operation. She believes this contract should not be year-round, and should be limited to the season.

Mr. Vigil said the lease doesn't specify a time period, but it appears it is related to the weather.

Councilor Bushee would like to specify this in the lease, probably no later than October. She said if there is nobody operating the restaurant, the tables and chairs should be removed, and would like to amend the lease appropriately to limit the time frame to the appropriate season.

Mr. Vigil asked how many months she would like to specify, and Councilor Bushee said she is unsure, and suggested perhaps October 15<sup>th</sup>.

Mr. Vigil said there is a condition in the Café Paris lease that they will remove the furniture and other items when it is not in use.

**MOTION:** Councilor Bushee moved, seconded by Councilor Wurzbarger, to approve this request, with the understanding when the restaurant is not in use, that the tables, chairs and other items will be removed.

**VOTE:** The motion was approved unanimously on a voice vote.

**13. SANTA FE MUNICIPAL AIRPORT (JIM MONTMAN):**

- A. REQUEST FOR APPROVAL OF REVISED TASK ORDERS 39 – CONDUCTING AN FAA MANDATED WILDLIFE HAZARD ASSESSMENT (WAHL); MOLTEN-CORBIN AND ASSOCIATES;**
- B. REQUEST FOR APPROVAL OF GRANT APPLICATION – FEDERAL AIRPORT IMPROVEMENT PROGRAM FOR CONDUCTING AN FAA MANDATED WILDLIFE HAZARD ASSESSMENT;**
- C. REQUEST FOR APPROVAL OF STATE GRANT APPLICATION – PROVIDING FEDERAL GRANT MATCHING FUNDS FOR CONDUCTING AN FAA MANDATED WILDLIFE HAZARD ASSESSMENT; AND**
- D. REQUEST FOR APPROVAL FOR AIRPORT MANAGER TO ACCEPT STATE AND FEDERAL GRANTS IN ORDER TO MEET FEDERAL AIRPORT IMPROVEMENT PROGRAM DEADLINES.**

Councilor Bushee asked what is involved in conducting a Wildlife Hazard Assessment, saying she presumes it has to do with prairie dogs..

Mr. Montman said it not just prairie dogs, and includes any wildlife that may be on an airport. He said the assessment takes about a year, and is conducted by a wildlife biologist with special qualifications as mandated by FAA. He said we have a Wildlife Management Plan, as the result of the wildlife assessment. He said we do have a plan associated with prairie does. He said the wildlife on the Airport, in addition to prairie dogs, are dogs, coyotes, small birds, large birds, falcons, hawks and such. He said they have been tracking these as well on their own, for example, through Audubon for the birds.

Councilor Bushee asked if the wildlife biologist needs to work with our new group on prairie dogs.

Mr. Montman said no, because that is beyond the scope of the contract, but he certainly will share the results with them.

Councilor Bushee asked how the Wildlife Hazard Assessment is used.

Mr. Montman said they will look at the required mitigation, such as dealing with plants, weeds, burrows, or whatever is found to keep the wildlife away from the flight path.

Councilor Bushee asked if this winds up being an unfunded mandate to a particular department.

Mr. Montman said the Assessment is mandated and funded by the FAA. He said if requirements come out of the Assessment, it would affect our Part 139 Certification and it is quite easy to get grant money to mitigate things which are found, so there should be little or no cost, other than the matching funds.

**MOTION:** Councilor Bushee moved, seconded by Councilor Wurzbarger, to approve Item 13(A) through (D).

**VOTE:** The motion was approved unanimously on a voice vote.

**14. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF FOURTH QUARTER YEAR-END BUDGET ADJUSTMENTS FOR FISCAL YEAR 2009/2010. (CAL PROBASCO)**

Councilor Bushee asked about the Affordable Housing Loan of \$331,231, on packet pages 5 and 7, and if that is for a particular project.

Cal Probasco said that should be on the detail pages.

Chair Ortiz asked if this means we got more funds from HUD, and Mr. Probasco said this is correct.

Councilor Bushee asked how it can be used, and Mr. Probasco said he can research the backup material and get back to her. Councilor Bushee doesn't mind taking more money, but just wants to know how we can use it.

Councilor Bushee asked about the \$184,000 for Neighborhood Stabilization on packet pages 5 and 8.

Councilor Wurzbarger said that is for the foreclosure program. Responding to Councilor Bushee, Councilor Wurzbarger said we have used \$2 million.

Ms. Raveling said she doesn't know if we will be receiving additional funds.

Councilor Bushee asked about the Red Light Project Fund increase of \$125,000 for the Camera Speed Fund, and asked if that project is self sustaining at this point.

Mr. Probasco said he doesn't know if it is self sustaining and this is an adjustment based on the scaled down program, noting these figures were given to Finance by the Police Department.

Ms. Raveling said it is self sustaining and it is generating additional funds for the Police Department.

Councilor Bushee said she wants a report on how much additional funding the program is generating.

Councilor Bushee asked about the correction to debt service of \$125,000 for the College of Santa Fe, and if we paid more money , will that come from Laureate.

Mr. Probasco said that was the adjustment to the loan.

Councilor Bushee asked staff to get back to this Committee with regard to the particulars.

Chair Ortiz said the ½% GRT Income Fund shows a decrease of \$2,266,978 on packet page 5. He said as he understands the explanation, we took \$2 million from the water company as the repayment of the debt, so if we took \$2.2 million from the water company, and asked if that show as an increase to the General Fund, instead of a decrease.

Ms. Raveling said that transaction reflects a "due to and due from." She said it is budgeted to get approval, noting the budget goes away because it is a repayment and that is not a budgeted item, commenting that it gets confusing.

Councilor Ortiz said this is for the closeout of our last fiscal year, and we took that money and applied it, and it shows as an increase to the General Fund.

Mr. Probasco said the \$3 million was built into the budget last year, so that transfer is already "in the base. This reduces the earmark that we started doing several years ago that marks reserves in the water fund. The actual movement of these funds will happen off-line and it is a non-budgeted transfer.

Chair Ortiz said it appears we will be taking \$2.2 million.

Mr. Probasco said there is a transfer budgeted this year to show the transfer of cash from Water to 3102 of \$2 million. He said when Mr. Millican presented the budget last year, he was showing a transfer out of 3102 to the General Fund of \$3 million. This takes away the place marker, although the money is still flowing from Water to 3102, but the original transfer out of Water is something we put into 3102 so the funds would be reserved in the Water Fund, so it wouldn't show up on the other side.

Councilor Wurzbarger asked about the Energy Savings Revolving Fund on packet pages 5 and 8, which is a budget input correction to the ARRA Energy Efficiency Grant, and asked if this is a grant we didn't receive.

Mr. Probasco said the transaction wasn't in the system, and it is still set up the same way, but it was necessary to make some adjustments to the books, but we didn't lose \$780,000.

Councilor Bushee asked Ms. Raveling if she was able to determine the \$125,000 correction to the debt service of the College of Santa Fe, and whether we have to pay that additional debt service, and if so, are the funds coming from elsewhere to repay the City, or if we are just out that amount.

Councilor Wurzburger said she also wants the explanation.

Helene Hausman said she made this adjustment. She said when she entered the debt service budget for the loan from NMFA, she had a draft budget which had to be corrected to the final. The City is still in line with what will be repaid from Laureate and it is nothing extra. She said this entry is made to correct the draft budget to the actual.

**MOTION:** Councilor Bushee moved, seconded by Councilor Wurzburger, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote

15. **REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PROCEED WITH A COMMUNITY PLANNING PROCESS FOR THE AIRPORT ROAD AREA THAT WILL RESULT IN A MASTER PLAN THAT FOCUSES ON ESTABLISHING A HEALTHY COMMUNITY, STREETSCAPE ENHANCEMENTS AND ADJOINING LAND DEVELOPMENT (COUNCILOR DOMINGUEZ). (KATHERINE MORTIMER) Committee Review: Public Works (approved) 7/12/10 and City Council (request to publish) 7/28/10. Fiscal Impact – Yes.**

Councilor Bushee said she wants more information, in addition to the discussion at Public Works, noting one of the Councilors from this District opposed this along with another Councilor.

**PROPOSED AMENDMENT TO THE RESOLUTION:** Councilor Bushee proposed an amendment to page 5, line 12, "...to the Finance and Public Works Committees."

**EXPLANATION OF THE PROPOSED AMENDMENT:** Councilor Bushee said she didn't get a good sense of how this would be paid, although Councilor Dominguez did give her a more recent FIR.

Ms. Mortimer said there were different concerns from the two Councilors who voted against the Resolution. She said Councilor Romero's concerns had to do with the source of the funds and whether there was a potential conflict with the RPA, because one of the sources listed was RPA Recapture Funds and she wanted to be sure these were funds which otherwise would go the RPA and weren't somehow being double counted. There has been a lot of discussion since about funds and the source of those funds.

Councilor Bushee thought some of the funds would come from the annexation settlement.

Ms. Mortimer said it wasn't written in the Resolution, but those are funds which potentially could be used.

Councilor Bushee said some of the funds from the County were to address new infrastructure due to annexation were paid from the RPA. She said this was brought up two meetings ago at the RPA, and she has asked the City Manager to follow up and try to recoup those funds, noting she and Councilor Calvert were in the minority at that meeting. She said Steve Ross, County Attorney, was in attendance and agreed the County had agreed to pay those funds, but she couldn't get her colleagues at the County to postpone this issue. She said this sounds as if it is a good plan, but she is concerned about funding, and asked about Councilor Chavez's concerns.

Chair Mortimer said she believes Councilor Chavez was concerned about spending more money on planning, and felt we had done a lot of planning in the City, in general.

Councilor Bushee believes this is more than just planning.

Councilor Dominguez said it is so we better understand the infrastructure we need – how much park space we need in the area, what improvements are needed. He said it looks at the potential to create a product.

Councilor Bushee asked the cost, and Councilor Dominguez said it is estimated at \$200,000.

Councilor Bushee said she "isn't so much into that either."

Councilor Dominguez said he has no problem in asking for some of the annexation money.

Councilor Bushee asked if the City has staff who can do this plan.

Ms. Mortimer said the majority of the planning part will be done by staff. However, there is a housing analysis to look at the mix of housing and an economic analysis which goes beyond the scope.

Councilor Bushee said Ms. Mortimer is losing her vote if it is just for planning, because she believes it is the responsibility of existing staff to already have that assessment. She said if we don't know what housing we want and what economic development we want on the fastest growing part of the town, then we are "behind the eight ball."

Ms. Mortimer said most of the analysis will be done by staff. She said if we were to contract for an analysis to do all of this, the cost would be double. She said we are looking for them to do the pieces on which we don't have expertise on staff to do.

Councilor Bushee said we have Economic Development staff, and she hopes they would have that expertise.

Ms. Mortimer said we have no economists or staff with the expertise to do some of the things we are looking at here.

Councilor Bushee said she won't make a motion, and won't vote for approval.

Councilor Wurzbarger said she was late to this meeting because she was attending a final debriefing by Kathy McCormick, and one of the items was this plan. She said they talked about the idea that this plan and the plan for St. Michaels, for example, wouldn't be just a plan and actual products would come out of this process. She said no RFP has been prepared to define the process. However, there is a clear sentiment, that as part of the process, for example, you would end up looking at St. Michaels and some of the job opportunities. It would be a product rather than just a plan.

Councilor Bushee said she still won't vote for this request, commenting that she thinks the St. Michaels exercise was a bit of a waste of money. She is interested in improvement, but not in more planning. She hopes we have staff who know the mix of housing, and jobs which potentially could be generated.

**FRIENDLY AMENDMENT:** Chair Ortiz would like to amend the motion to insert language on the after the last "Be It Further Resolved," which provides: "And be it further resolved that City staff is directed to utilize their skills and expertise to the greatest extent possible, and after that the Plan shall be funded by the City's Economic Development Plan." He believes this addresses the valid concerns raised by Councilor Bushee which gives staff further direction that to the extent we can keep it in house that we do so. He doesn't believe we can shift the annexation costs because those are to pay for the improvements.

Councilor Bushee said the funds came from the RPA, rather than the County.

Responding to the Chair, Councilor Dominguez said the amendment was friendly to him, and it wasn't intended to come up with another plan. He said this is intended to get us a product so we can implement some of the improvements that the people in the area really need, and we don't have that. We have the Southwest Area Master Plan which addresses density and some of the planning issues, but this takes it to a different level.

Ms. Helberg pointed out that there was no motion and second on this item.

**MOTION:** Councilor Dominguez, seconded by Councilor Wurzbarger, moved to approve this request with the previously proposed amendments by Councilor Bushee and the Chair.

**DISCUSSION:** Chair Ortiz noted he also should be listed as cosponsor on the Resolution, and asked this be noted for the record..

**VOTE:** The motion was approved on a voice vote, with Councilor Dominguez, Councilor Wurzbarger and Chair Ortiz voting in favor of the motion, and Councilor Bushee Bushee voting against.

16. **REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING GUIDELINES FOR LANDSCAPING MEDIANS AND PLANTING STRIPS (COUNCILOR DOMINGUEZ). (WENDY BLACKWELL. Committee Review: Planning Commission (approved) 7/1/10; Public Utilities (no quorum) 7/7/10; Public Works (approved) 7/12/10; Water Conservation (approved) 7/13/10; Public Utilities (scheduled) 8/4/109; and City Council (scheduled) 8/11/10. (Fiscal Impact – No)**



Councilor Bushee noted the Memorandum says: "Legal Department will be consulted for advice on this subject. At the Finance Committee meeting, staff will be able to provide additional background on the subject." The concern was that we would be in violation in preventing infiltration runoff.

Councilor Bushee is concerned about the amendment on packet page 4, which says, "It is encouraged to use curb cuts to detain stormwater for no more than 24 hours, including an exit curb cut for water to re-enter the street system." It just says Legal will weigh in.

Chair Ortiz said it sounds as if we would have some sort of passive irrigation system for our medians.

Councilor Bushee said "You can't, according to the State's policies, so they have to weigh in on it."

Mr. O'Reilly said he has no answer, but the Committee has identified the problem: Does the State Engineer allow us to capture water from the streets and reuse it.

**MOTION:** Councilor Bushee, seconded by Councilor Dominguez, to postpone this item to the next meeting, so we can get an answer from the Legal Department.

**VOTE:** The motion was approved unanimously on a voice vote..

17. **REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO FIND AND ALLOCATE, OUT OF CURRENT CIP RESERVES, ONE MILLION DOLLARS FOR A ONE-STOP AND PERMANENT HOMELESS SHELTER (COUNCILORS ORTIZ, CALVERT, TRUJILLO, WURZBURGER, DOMINGUEZ AND ROMERO). (ISAAC PINO AND TERRIE RODRIGUEZ)**  
**Committee Review:** Public Works (approved) 7/12/10; and City Council (scheduled) 7/28/10.  
**Fiscal Impact – Yes.**

Councilor Bushee said it indicates funding is to come from Capital Reserves.

**PROPOSED AMENDMENT TO THE RESOLUTION:** Councilor Bushee would like to amend page 2 of the Resolution, under the "Be It Resolved," to provide that it can be paid with current capital reserves and it is to be repaid from the proceeds of the upcoming CIP bond issuance.

Councilor Bushee asked, for the record, that someone representing the Interfaith Shelter and the associated agencies, to please state that this "One Stop Shop to be located at Pete's Pets is the desired location, and the desired facility, and that no one will be seeking additional funding and/or other locations, and that this is actually going to be the fix that we've all been hoping for. It seems you've all met, and you say you're on the same page. I just want it for the record that you don't want any more money, because we don't have any more."

Chair Ortiz said, as the sponsor of the Resolution the amendment is okay with him.

**Susan Odiseos, Board Member, Interfaith Community Shelter Group**, said, "As far as we're concerned right now, we have no intention of asking for any more money. We have not got any kind of an agreement, other than a verbal one with the property owner, so, to tie us to that location, if it falls apart..."

Councilor Bushee said, "No, it doesn't have to be the location... meaning that the concept, the One Stop, everybody including St. Elizabeth's... everybody is on the same page, and you're not going to come back later and say, well, we really need another facility here... that this meets the needs of the existing population that we have not been filling, and that you're not going to seek additional funds from the City."

Ms. Odiseos said, "No. Our plan right now is a staged process. We will start with the winter shelter. We are meeting this Wednesday with the other players involved, the other service providers, at the site, so they can see what we have got. Many of them are already familiar. But, then to see what else would be needed down the road. This is not unlike the El Paso Opportunity Center that didn't start out with all they have today. We have to start somewhere."

Councilor Bushee said, "I'm glad you've come to some agreement. I only see the Interfaith shelter represented here today. So, given the sort of 'tormented history' we've had here around this issue, the City wants to meet the needs of this population. However, I don't want it to fall apart once we've started this ball rolling, so I would suggest, by the time this goes to.... has it been to your committee yet... that there be some letters of that kind of accord between the groups, and also that you're in the recognition that the City is in difficult times coming up with the money to help purpose such a facility for such an effort, a One-Stop Shop, but that we will not have operating funds, we will not have additional renovation funds."

Ms. Odiseos said, "Just to be clear, Councilor Bushee, we have been appropriated the \$50,000..."

Councilor Bushee said, "Not the existing operational funds."

Ms. Odiseos, "... and we will ask for that against next year, so that we're clear on that."

Councilor Bushee said, "Yes, right. No additional..."

Ms. Odiseos said, "It is our intention, as we did this year, to meet our budget requirements. In addition to what the City got, we got money from the County, from private..."

Councilor Bushee said, "But you will seek other funding." Ms. Odiseos said yes.

Councilor Bushee said she wants to see that in a packet before making a final vote, and is suggesting that she have everybody else to sign off on that. She is glad they have continued to pursue this, saying she wants to recognize that this has been a "hard row to hoe," and a lot of work has gone into this. She also wants to formalize this in some sort of written communication.

**MOTION:** Councilor Bushee moved, seconded by Councilor Wurzbarger, to approve this request, with the amendment restated so it is very clear what is coming from this year's money.

**REQUEST FOR A RESTATED AMENDMENT:** Councilor Wurzbarger said she would like the amendment to be restated so it is clear that it is not coming from this year's money.

Chair Ortiz said it does come from this year's money, but it will be repaid from the upcoming Capital Improvement Bond.

Ms. Odiseos said that is important, because they want to open no later than November 1, 2010, and hopefully it will be ready in October 2010.

Councilor Bushee said she just wants to be clear.

Chair Ortiz said Councilor Bushee was instrumental in "getting this ball rolling." He said it wasn't a torture and has become a spectacular success to this population.

Ms. Odiseos said the leadership of the Councilors was instrumental, and they are very grateful

Councilor Bushee asked to be added as a co-sponsor of the Resolution.

**VOTE:** The motion was approved unanimously on a voice vote.

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**END OF CONSENT CALENDAR DISCUSSION**

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Chair Ortiz noted that there is no "Public Comment" on the agenda, but he will allow comment from the public under Matters from the Committee, indicating a member of the public has asked to speak.

**DISCUSSION**

**19. OTHER FINANCIAL INFORMATION:**

**A. UPDATE ON GROSS RECEIPTS TAX RECEIVED IN JULY 2010 (FOR MAY 2010 ACTIVITY) AND LODGERS' TAX RECEIVED IN JUNE 2010 (FOR MAY 2010 ACTIVITY)**

Kathryn Raveling said in May/June there was a tiny upturn. However, July has been dismal again, and is down 8% from the same month last year, which was down 9% from the previous fiscal year, and down 11.5% from two years ago

Ms. Raveling said we are below 2005-2006. She said two months were accrued into the 2010/2011 FY, and hopefully August will help. She said once she receives the last check, she will be reporting the status to the Committee, and potential adjustments to the budget, if any, we will have to make.

## 20. MATTERS FROM THE COMMITTEE

Chair Ortiz recognized a member of the public to speak to the Committee.

**Maher Mofteh**, said he would like to speak to denial of his request [Item #7]. He said he is a former high school teacher, with 10 children to support. He said his small store is making \$20 a day, sometimes nothing. He works 10 hours a day, and he and his wife are losing their house, because they haven't paid the mortgage for 4 months. He is not making enough to support his wife and children. He said he has lots of credit cards to pay. He said he was doing well, then everything went down.

Mr. Mofteh said, "Please. Please, I'm asking everybody, please. My kids, one of them is sick and is not going to make it. He's 17 years old. I'm not asking for a donation, I'm asking to work for it."

Chair Ortiz said this item has been denied by this Committee and will go to the next City Council meeting, noting he isn't the Chair of that, it is the Mayor. He told Mr. Mofteh he needs to speak to the Mayor and get him to put this item on the agenda for public hearing so he can address us as a Council, or if there isn't time to do that, he needs to ask the Mayor to postpone this item to a time when it can be heard as a public matter at City Council so Mr. Mofteh can present evidence. He said this needs to go through the Mayor's and City Clerks offices.

Mr. Mofteh thanked the Chair. He said he is 71 years old, and he's going to have a heart attack and one of his kids will be in the grave. He reiterated that he isn't asking for a loan or a donation, he wants to work.

Councilor Wurzbarger asked Ms. Raveling when she can provide a good update on what we can do on the CIP bond.

Ms. Raveling said she was planning to present a report at the next Committee meeting.

## 21. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at approximately 6:10 p.m.

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Matthew E. Ortiz, Chair

Reviewed by:

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Kathryn L. Raveling, Acting Director  
Department of Finance

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Melessia Helberg, Stenographer