



# Agenda

CITY CLERK'S OFFICE

DATE 12-28-10 TIME 12:00

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## **PUBLIC UTILITIES COMMITTEE MEETING**

**CITY COUNCIL CHAMBERS  
WEDNESDAY, JANUARY 5, 2011  
REGULAR MEETING – 5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE NOVEMBER 30, 2010 MEETING

### **INFORMATIONAL ITEMS**

6. Status Report on the Solid Waste Management Division. (Regina Wheeler)
7. Solid Waste Financial Update. (Regina Wheeler and Jason Mumm)
8. Update on Water Conservation and Drought Management Plan. (Dan Ransom)

### **CONSENT CALENDAR**

9. Update on Current Water Supply Status. (Victor Archuleta)
10. Request for Approval of Award of Bid No. 11/23/B To Purchase a Rear Loading Collection Vehicle Truck from Clark Truck Co. for the Solid Waste Division for the Amount of \$257,503.00 (Regina Wheeler)  
  
FC – 1/3/11  
PUC – 1/5/11  
CC – 1/12/11
11. Request for Approval for Source of Supply Manager to Certify and Submit the Dam Operations and Maintenance Manuals for McClure Dam and Nichols Dam to the Office of the State Engineer Dam Safety Bureau Pursuant to Rules and Regulations Governing Dam

Design, Construction, and Dam Safety, Title 19, Chapter 25, Part 12 of the New Mexico Administrative Code. (Robert Jorgenson)

PUC – 1/5/11

FC – 1/18/11

CC – 1/26/11

12. Request for Approval of Change Orders #3 and #4 for Triad Builders of New Mexico, Inc. under Purchase Order No. 10093019 for Bid Package # 8 (Site Construction) and Bid Package #10 (Steel Water Storage Tank) of the Canyon Road Water Treatment Plant Phase 3 – Residuals Modifications and Improvements Project, CIP # 3026. (Robert Jorgensen)

PUC – 1/5/11

FC – 1/18/11

CC – 1/26/11

#### **DISCUSSION ITEMS AND ACTION ITEMS**

13. Request for Approval of Adoption of the Final Comprehensive Solid Waste Management Plan for City of Santa Fe, Santa Fe County, and Santa Fe Solid Waste Management Agency, December 2010. (Regina Wheeler and Randall Kippenbrock)

PUC – 1/5/11

FC – 1/18/11

CC – 1/26/11

#### **MATTERS FROM THE CITY ATTORNEY**

#### **ITEMS FROM STAFF**

#### **MATTERS FROM THE COMMITTEE**

**NEXT MEETING: WEDNESDAY, FEBRUARY 2, 2011**

#### **ADJOURN**

**PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5) WORKING DAYS PRIOR TO THE MEETING DATE.**

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Wednesday, January 5, 2011

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**MINUTES OF THE  
CITY OF SANTA FE  
PUBLIC UTILITIES COMMITTEE  
Wednesday, January 5, 2011**

**1. CALL TO ORDER**

A meeting of the Public Utilities Committee was called to order by Councilor Rebecca Wurzburger, Chair, at approximately 5:00 p.m., on Wednesday, January 5, 2011, in the Council Chambers, City Hall, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Rebecca Wurzburger, Chair  
Mayor David Coss  
Councilor Patti J. Bushee  
Councilor Matthew E. Ortiz  
Councilor Ronald S. Trujillo

**OTHERS PRESENT:**

Brian Snyder, Public Utilities Director  
Stephanie Lopez, Public Utilities  
Judith Amer, Assistant City Attorney  
Melessia Helberg, Stenographer

There was a quorum of the membership present for conducting official business.

**NOTE: All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Public Utilities Department.**

**3. APPROVAL OF AGENDA**

**MOTION:** Councilor Bushee moved, seconded by Councilor Ortiz, to approve the Agenda as presented.

**VOTE:** The motion was approved on a voice vote, with Councilor Trujillo absent for the vote.

#### **4. APPROVAL OF CONSENT AGENDA**

**MOTION:** Councilor Ortiz moved, seconded by Councilor Bushee, to approve the following consent agenda as presented.

**VOTE:** The motion was approved on a voice vote, with Councilor Trujillo absent for the vote.

#### **CONSENT CALENDAR**

9. **UPDATE ON CURRENT WATER SUPPLY STATUS. (VICTOR ARCHULETA)**
10. **REQUEST FOR APPROVAL OF AWARD OF Bid No. 11/23/B TO PURCHASE A REAR LOADING COLLECTION VEHICLE TRUCK FROM CLARK TRUCK CO., FOR THE SOLID WASTE DIVISION FOR THE AMOUNT OF \$257,503.00. (REGINA WHEELER) Finance Committee 01/03/11; Public Utilities Committee 01/05/11; and City Council 01/12/11.**
11. **REQUEST FOR APPROVAL FOR SOURCE OF SUPPLY MANAGER TO CERTIFY AND SUBMIT THE DAM OPERATIONS AND MAINTENANCE MANUALS FOR McCLURE DAM AND NICHOLS DAM TO THE OFFICE OF THE STATE ENGINEER DAM SAFETY BUREAU PURSUANT TO RULES AND REGULATIONS GOVERNING DAM DESIGN, CONSTRUCTION, AND DAM SAFETY, TITLE 19, CHAPTER 25, PART 12 OF THE NEW MEXICO ADMINISTRATIVE CODE. (ROBERT JORGENSEN). Public Utilities Committee 01/05/11; Finance Committee 01/18/11 and City Council 01/26/11.**
12. **REQUEST FOR APPROVAL OF CHANGE ORDERS #3 AND #4 FOR TRIAD BUILDERS OF NEW MEXICO, INC., UNDER PURCHASE ORDER NO. 10093019 FOR BID PACKAGE #8 (SITE CONSTRUCTION) AND BID PACKAGE #10 (STEEL WATER STORAGE TANK) OF THE CANYON ROAD WATER TREATMENT PLANT PHASE 3 – RESIDUALS, MODIFICATIONS AND IMPROVEMENTS PROJECT, CIP #3026. (ROBERT JORGENSEN). Public Utilities Committee 01/05/11; Finance Committee 01/18/11; and City Council 01/26/11.**

#### **5. APPROVAL OF MINUTES FOR THE NOVEMBER 30, 2010 MEETING.**

**MOTION:** Councilor Bushee moved, seconded by Councilor Ortiz, to approve the minutes of the meeting of November 30, 2010, as submitted.

**VOTE:** The motion was approved on a voice vote with Councilor Ortiz and Mayor Coss voting in favor of the motion, no one voting against, Councilor Bushee abstaining and Councilor Trujillo absent for the vote.

## **INFORMATIONAL ITEMS**

### **6. STATUS REPORT ON THE SOLID WASTE MANAGEMENT DIVISION. (REGINA WHEELER)**

Regina Wheeler said the Status Report is in the packet and explains most of the items. She noted the holidays are a heavy time from trash and many of the cans were overloaded. She said they have been trying to provide a higher level of service over the holidays and helping people out. She said where they couldn't get in with the automated trucks, they have asked the workers to do that manually. She said it was a successful holiday season. She said the customer service complaints have decreased to the point that they have days without misses. She said good service was provided through the recent snowstorm, although there were places which were too slippery and they went back the next day.

Councilor Bushee said one constituent called her and told her they wouldn't pick up her waste because it was stacked too high, and she said people don't know it has to be flat.

Ms. Wheeler said there was an insert in the billing in June 2010, about a "good set out and bad set out," noting that is on the website as well, and this can be set out again. She said they aren't sticklers about it being flat, but if it's vertical and will cause a "big gigantic" mess, they won't pick up. She said they have been taking some of the bags, and leaving a bag behind to indicate that the extra trash needs to be handled with the extra bag tag.

Councilor Bushee said the other time there are a lot of bags is in the fall, and asked Ms. Wheeler if something can be done there.

Ms. Wheeler said there are bag tags, so she would be happy to talk to Councilor Bushee's constituents to figure out the different options.

Chair Wurzbarger said perhaps there is an issue of advertising the policy before the heavy pickup times.

*Councilor Trujillo arrived at the meeting*

### **7. SOLID WASTE FINANCIAL UPDATE. (REGINA WHEELER AND JASON MUMM)**

A copy of the power point presentation, which is attached to Ms. Wheeler's Memorandum of December 27, 2010, is incorporated herewith to these minutes as Exhibit "1."

A copy of "Comparison of Residential Refuse Fees in New Mexico," dated January 2011, is incorporated herewith to these minutes as Exhibit "2."

Jason Mumm presented information regarding this matter via power point. Please Exhibit "1" for specifics of this presentation.

Mayor Coss asked Mr. Mumm, when he says 2.8% if that is per year, or is that a one time increase.

Mr. Mumm said he had projected the increase per year beginning in 2011-2012 for 5 years. He said there are options and you don't have to do that right now. He said the plan shows, if everything is as projected, the City would need to do rate increases toward the 2015 fiscal year to pay for these improvements. He said the increase will be 10-12% if you wait until then, assuming the projections as shown.

Mayor Coss said that would be about 32 cents per household, for the first year, and asked what it would be at the end of 5 years.

Mr. Mumm said it would be approximately \$1.50 at the end of 5 years.

Ms. Wheeler noted she handed out a sheet which compares our fees to those of other communities [Exhibit "2"]. She said Santa Fe is the cheapest place in the State to have curbside collection and recycling pickup, noting Santa Fe is comparable with other cities in terms of recycling. She said Albuquerque expect to raise rates \$1 in the next two years, because their facilities are badly degraded and it is having to outsource its recycling facility.

Councilor Bushee asked Ms. Wheeler if she also looked at Rio Rancho.

Ms. Wheeler said yes, and Rio Rancho does curbside and recycling collection, but she didn't look at the rates, but she can get that information for Councilor Bushee.

Councilor Bushee, referring to page 5 [Exhibit "1"], asked what falls under Projected Operating Expenses.

Ms. Wheeler said it is staff, fuel, roll carts, some public information, administrative staff and such. She said what isn't included are some of the capital expenditures. She said, as pointed out by Mr. Mumm, we have to spend about \$1 million annually on the fleet for functionality which is capital investment.

Councilor Bushee said her only concern is that the \$5 million for the new facility on Siler Road, ahead of building the whole projected complex, sounds, to her, as if it would be more expensive. She said she doesn't understand the urgency, and asked if it can be postponed.

Ms. Wheeler said they want to work with the City on the whole complex project, however, there is a critical need in their organization. She said they have 60 employees, 45 of which don't even have a place to sit and have to stand outside the Siler Road building and huddle around a 4 ft. table to sign

paperwork. She believes that staff is under-served in that facility, and it causes a challenge to be able to train people properly, to manage them properly. She said the employees don't have mail slots or lockers.

Councilor Wurzbarger asked if the needed space could be provided for less than \$5 million.

Ms. Wheeler said that is something to be considered, commenting this has to go through the full vetting process of options, doing a planning budget and then bringing it to Council, noting it is high level planning at this time, and this is a placeholder for that process.

Councilor Bushee said her concern is similar to the one about building the Hazardous Waste Facility, although perhaps the situation at Siler Road needs to be remedied. She said she didn't vote for the Siler Road Complex, because she doesn't think it will be affordable in the near future. She wishes the City Manager were here to talk to the Committee about the progress of the Siler Road Complex. She said she would rather postpone a rate increase and wait for a more appropriate time to consider building a new facility, commenting she believes we can postpone the rate increase.

Councilor Ortiz, referring to page 5, asked, "How much of the operating budget gets kicked back to the City in terms of services. I don't know what it's called, but it's.."

Mr. Snyder said he believes it is about \$500,000.

Councilor Bushee asked Councilor Ortiz to clarify his question.

Councilor Ortiz said every year, Ms. Raveling takes money from the enterprise fund to supplement the General Fund, for services provided. He said this amount is about 8-9% of the total operating expenses which get "kicked back" from the City.

Ms. Wheeler said she doesn't have the exact figure, noting it is typical that these services are paid by the enterprise fund to the City for human resources, legal services and such.

Mr. Trujillo asked Ms. Wheeler if we are replacing one truck per year.

Ms. Wheeler said no. She said the City has 50 pieces of heavy equipment, 75 total in the fleet and they replace 4 a year, replacing those which need replacing. She said the target is to buy a new one every 8 years, noting there are several old vehicles in the fleet.

Councilor Trujillo said several years ago he asked if there is fleet management criteria which includes mileage, hours of use and such. He said this is vital if the City is going to be keeping the vehicles longer, noting some vehicles can be used for longer than 8 years. He asked the cost of each of the 4 vehicles which are replaced every 8 years.

Ms. Wheeler said it is about \$250,000, but at that rate, you will note we are keeping each vehicle for 10 years, with a 50 heavy equipment fleet, noting the standard is 8 years.



Councilor Trujillo asked how many hours each piece of equipment has.

Ms. Wheeler said she doesn't know, noting she is looking at fleet management software which they don't have now. She said in her experience, when you have spent 75% of the cost of the vehicle on maintenance it is time to replace it.

Councilor Trujillo asked what fleet management software she is considering.

Ms. Wheeler said they have looked at several options, but feel they should implement the option the City already has chosen which is the E-1 system that the fleet uses now and the City uses in Finance, noting it doesn't have the best user interface, but does provide a lot of power from an interoperability perspective.

Chair Wurzbarger said, "I would like to add my perspective that when you bring this back, I would like to see options, including looking at the function analysis of what you need, and definitely a coordination with the City Manager, with respect to why I originally voted for the Siler Road Project, which was that it was going to be bigger than Solid Waste. So, I think that does have to be addressed."

**8. UPDATE ON WATER CONSERVATION AND DROUGHT MANAGEMENT PLAN. (DAN RANSOM)**

A copy of the "City of Santa Fe Water Conservation and Drought Management Plan," is incorporated herewith to these minutes as Exhibit "3."

Chair Wurzbarger said she read the Plan from cover to cover and it is really an amazing plan.

Councilor Ortiz said this update is required by the State.

Mr. Ransom said yes, noting this is the third update on the plan.

Responding to Councilor Ortiz, Ms. Ransom said the update is done every 5 years, and the City meets and exceeds all requirements.

## **DISCUSSION AND ACTION ITEMS**

### **13. REQUEST FOR APPROVAL OF ADOPTION OF THE FINAL COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN FOR CITY OF SANTA FE, SANTA FE COUNTY, AND SANTA FE SOLID WASTE MANAGEMENT AGENCY, DECEMBER 2010. (REGINA WHEELER AND RANDALL KIPPENBROCK)**

A copy of the proposed "Final Comprehensive Solid Waste Management Plan," December 2010, is incorporated herewith to these minutes as Exhibit "4."

Regina Wheeler introduced the new member of the SWMA staff, Mike Smith, Public Outreach Coordinator, saying he also will be increasing marketing from BuRRT. She said he comes from Texas where he worked in recycling in the private sector and has a lot of experience with marketing materials and increasing the profitability of recycling overall, both in collection and processing. She said he has made some positive changes which are exciting at BuRRT, and he has been working with the City to help us raise our awareness as to how we can sign up more businesses in the City.

Councilor Ortiz asked, on a philosophical level, if it is true that if we have more recycling, there will be less tonnage going to the landfill, and SWMA will be under pressure to raise rates. He asked if this is the conceptual conundrum which we face regarding increasing our recycling. He said the fact that there was a decrease in tonnage to SWMA is one of reasons for the increase in rates.

Ms. Wheeler said one thing to remember is that recycling is SWMA, so there is an integrated business plan, and it is managing both the landfill and the recycling.

Councilor Ortiz said the City has a recycling effort as well, noting that one of the findings in the plan is that we have a goal to increase recycling from 9% to 33%. He said once we reach the 33%, we have decreased threefold the amount which otherwise would be going to SWMA. He asked if we will be put under financial pressure from SWMA because of that.

Ms. Wheeler said the place where the City takes its recycling is SWMA, so SWMA runs the recycling facility that gets the benefit of all those materials, and they run that facility in such a way that the revenue will cover all of the costs of operating and processing the recycling materials facility.

Councilor Ortiz said he is talking specifically about the City collection of recycling, and asked if SWMA covers those costs.

Ms. Wheeler said it doesn't cover those costs, but the recycling material goes to SWMA.

Councilor Ortiz said the City is paying, within its rate structure, the cost to pick up recycling. He said if we increase the level of recycling in the City we will reduce waste and increase the cost of recycling, and asked if the City then will be hit with rate pressure increase because the tonnage which otherwise would go to SWMA is no longer going there. He was told we needed the rate increase last year because

there was a decrease in tonnage which meant they needed to increase rates to make up for the lack of tonnage they are receiving. He asked, "Are we going to be hit by a double whammy by increasing expenses to increase our recycling and an increase in fees we have to pass along because we're sending less waste. How do we broach that conundrum."

Ms. Wheeler said, "One thing is that our costs don't increase significantly to increase our level of recycling. The trucks are already out there going up and down the streets. The increase will be an incremental, perhaps another trip to the transfer station during the day, but we don't expect to have to hire more trucks or more people."

Councilor Ortiz said, "Operationally, we have excess capacity to pick up more recycling."

Ms. Wheeler said, "That is exactly right. There is no increase in cost there. And, SWMA's business model includes their benefitting from recycling as well as benefitting from landfilling. They're looking at making their business work by both being increased, and they feel like they have excess capacity at the recycling facility. We actually have a decrease in cost by recycling more because, say we recycle 4,000 more tons which would be doubling our current rate, we pay zero tipping fee for recycling, we pay \$35 for trash, there's a savings right there of over \$50,000. And so, in the business model that Randall and Mike are putting together, they're making sure that the whole system makes sense and works for the participants both on the trash and recycling side."

Councilor Ortiz asked if there is a way to pass the economic incentive to increase recycling down through SWMA through us to the actual ratepayers. Is there any way of saying to people, it makes more sense for you to recycle more because it's going to cost you less. He said, "In the end, ultimately the way we're going to have to increase recycling is for the common businesses or residents to think that 'it benefits me to recycle more.' How do we pass that benefit on to those ultimate users of the service."

Ms. Wheeler said that is considered to be the most effective way, and the City already has made two really important steps in doing that. First of all, the City Council cut the fees for commercial recycling in half, so it costs twice as much for trash than recycling. This definitely means the recycling service is being subsidized because it doesn't cost us half as much to get recycling, but it only costs the business half as much. This is an extremely important tool in talking to businesses, so you can tell them they can reduce trash services and save money or break even. The second is the Council passed the "Pay as You Throw," program last January which included bag tags and fees for additional carts, rather than unlimited free carts. She said we can work with residents who chronically are over and tell them if they recycle it's free and they don't have to pay for the extra bag tags and carts.

Ms. Wheeler said three recycling drop-offs are moving outside the scales, and there won't be any fee for that, and that is an incentive, so she believes there are quite a few incentives and she will continue to look for other opportunities.

Councilor Ortiz asked the cost of the recycling portion of her operation.

Ms. Wheeler said it is about 20%.

Councilor Ortiz asked Ms. Wheeler about the model used by Las Cruces where they actually have a rate and then a recycling rate. He asked if that helps inform the public that there is a financial benefit to increasing recycling, or does the combined rate structure works best.

Ms. Wheeler said the Las Cruces system would do the complete opposite of what Councilor Ortiz would like. She said it disincentivizes recycling, because it costs more to recycle.

Councilor Ortiz asked if the system in Las Cruces is an opt-in incentive, so, if I did want to recycle I would have to pay more, but if I didn't recycle I wouldn't have to pay.

Ms. Wheeler said this is correct, noting Las Cruces just adopted that system.

**MOTION:** Councilor Ortiz moved, seconded by Councilor Wurzbarger, to approve this request.

**DISCUSSION:** Councilor Bushee quoted from Phase 1, #1, "The City, County and Agency should evaluate their staffing and ensure levels appropriate for implementation of the plan." She said this sounds like expansion to her.

Ms. Wheeler said it is not intended for expansion, noting it used to say "hire a recycling coordinator to coordinate recycling activities between the City, the County and the Agency."

Councilor Bushee said the City doesn't have a Recycling Coordinator.

Ms. Wheeler said this is correct. She said, however, the SWAC Committee was adamant that there should be wording that there should be appropriate staffing to be sure recycling occurs in an efficient and effective manner. She said that doesn't mean more staff, and for the Solid Waste Division it certainly doesn't mean more staff. She said the addition of Mike Smith is filling in things which were missing when that position was vacant for years. She said the County would have to do a similar assessment of its situation.

Councilor Bushee said on page 17, under 5.2, it says, "Three public sector entities (City, County, Agency) carry out essential operations but overall leadership responsibility is unclear."

Ms. Wheeler said, "I didn't like that one either. This came from the Advisory Committee, and I think what they're pointing out is that maybe we haven't always coordinated the best between the three agencies. I just find that now Randall and Mike and I are working on a whole lot more levels than we ever have, and the value to the City of that is great. And I think that's what the Advisory Committee was pointing towards here."

Councilor Bushee quoted from page 17, 5.2, "Historically there has not been an ongoing, integrated solid waste planning effort involving the City, County and Agency." She said on page 4, Item #9 says, "Explore the possibility of establishing franchises or permits for private haulers in County and municipal

unincorporated areas. And #10 says 'Explore feasibility of requiring that residential, commercial and institutional generators receive collection services for trash and recyclables in County unincorporated areas.' So, I guess what I'm... and maybe you didn't like the part about no clear responsibility, but it would seem to me if we're trying to do this regionally, there's some indication, you know, that we should have the same sort of policies... I understand it's very different in unincorporated areas, but if it's either SWMA or the City or whatever, why wouldn't we have the same mandates to pick up residential, you have the systems in place, you have a hazardous waste building you're building now, you've got a BuRRT... you know you want to build a bigger new facility, I'm just wondering why, you know, I don't care who expands.."

Ms. Wheeler said she understands, and believes there is a greater benefit to the community, the County-wide residents of that idea, and so does the County Public Utilities Director. She said they have been talking about planning in annexation phases 2-3, which will bring about 6,000 homes into the City. The County Utilities Director suggested looking at all of the places in the County which could benefit by curbside trash and recycling pickup at a great price, noting they pay 3 times that amount to Waste Management currently.

Councilor Bushee said the service would have to be efficient, timely and effective, which we have started to do. She said this is an area which is ripe for coordination.

Councilor Bushee said under #13 and #14 on page 4 there is the reuse and recovery of materials. She said that was done years ago by people who went to the landfill, and then we told them they couldn't do it. She is glad there is a new educational coordinator. She would like to see one position doing this for all three – economies of scale. She hasn't seen anything in any of the plans about green waste reduction and reuse.

Ms. Wheeler said Mike is working on a pilot program where people can bring bagged green waste and recycle it, and working on directing them to empty the bags into the green waste pile so we can increase that recycling.

Councilor Bushee said she is talking about having a way that could be curbside friendly. She said some bags decompose so the bags could just be shredded. She asked if we have a shredder operation.

Ms. Wheeler said the City doesn't but SWMA does.

Chair Wurzbarger said Councilor Bushee can share her suggestions and ideas with staff and they can follow up with the Committee.

Councilor Bushee asked if the City has a tub grinder.

Ms. Wheeler said the City does not have an operation running a tub grinder, and she thinks it went to the transfer station. She said there is chipper at Franklin Miles Park for Christmas trees.

Councilor Bushee asked who runs the transfer station, and Ms. Wheeler said SWMA runs the transfer station and the grinder.

Chair Wurzburger said she would like the Committee to vote on the motion now.

Councilor Bushee said the City bought the tub grinders and asked if we just gave them to SWMA.

Ms. Wheeler said SWMA leases the transfer station with the equipment in it, and pays a lease fee every year.

**VOTE:** The motion was approved on a voice, with Councilor Ortiz, Councilor Trujillo, and Mayor Coss voting in favor of the motion, no one voting against and Councilor Bushee abstaining.

#### **MATTERS FROM THE CITY ATTORNEY**

There were no matters from the City Attorney.

#### **ITEMS FROM STAFF**

There were no matters from Staff.

#### **MATTERS FROM THE COMMITTEE**

Councilor Trujillo said this is a brand new year, and he wants to make sure there are recycle bins in all parks, and asked Ms. Wheeler to try to attend some of the League meetings and explain to them how important this is. He said every night in the summer where there is play, hundreds of bottles could be recycled which now are thrown away. He would like Ms. Wheeler to develop a plan, and possibly putting signs at all of the parks asking people to recycle and the location of the bins. He will be making the same plea at the SWMA meeting.

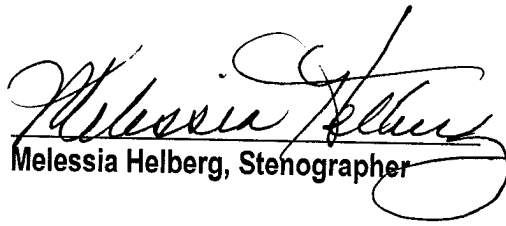
#### **NEXT MEETING: WEDNESDAY, FEBRUARY 2, 2011**

#### **ADJOURN**

There was no further business to come before the Committee, and the meeting was adjourned at approximately 6:00 p.m.

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Rebecca Wurzburger, Chair

  
Melessia Helberg, Stenographer