



Agenda

CITY CLERK'S OFFICE

DATE 4-13-11 TIME 9:38am

SERVED BY Joseph Lujan

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MAYOR'S COMMITTEE ON DISABILITY
THURSDAY, APRIL 21, 2011
10:00 A.M.
GENOVEVA CHAVEZ COMMUNITY CENTER
3221 RODEO RD.
CLASSROOM I

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES: MARCH 17, 2011
5. PUBLIC COMMENTS (15 MIN. TOTAL)
6. OLD BUSINESS
 - a) MCD SUB-COMMITTEE REPORTS
 - b) TRANSITION PLAN UPDATE - JOE LUJAN
 - c) CIP BONDS FOR ADA IMPROVEMENTS (REMAINING FUNDS) – JOE LUJAN
 - d) COMMUNITY DAYS – RONDA VILLA
7. NEW BUSINESS
8. ITEMS FROM MEMBERS AND STAFF (3 MINUTES)
9. ADJOURN

NEXT MEETING MAY 19, 2011

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

THIS IS A FRAGRANCE FREE MEETING

****Please notify Ronda Villa, Chair at 570-9084 and/or Joe Lujan, ADA Coordinator/Liaison, at 955-4021 if you are unable to attend.**

**SUMMARY INDEX
CITY OF SANTA FE
MAYOR'S COMMITTEE ON DISABILITY**

APRIL 21, 2011

ITEM	ACTION TAKEN	PAGE(S)
CALL TO ORDER		
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	1
APPROVAL OF MINUTES March 17, 2011	Approved	1
PUBLIC COMMENTS	None	2
OLD BUSINESS		
a) MCD Sub-Committee Reports	Discussed	4-5
b) Transition Plan Update - Joe Lujan	Discussed	2-4
c) CIP Bonds For ADA Improvements (Remaining Funds)	Discussed	5-6
d) Community Days – Ronda Villa	Discussed	6
NEW BUSINESS		
ITEMS FROM MEMBERS AND STAFF	Discussion	6-7
ADJOURNMENT & Next Meeting	Adjourned 11:21 a.m. May 19, 2011	7

MINUTES OF THE
MAYOR'S COMMITTEE ON DISABILITY
SANTA FE, NEW MEXICO

April 21, 2011

A scheduled meeting of the Mayor's Committee on Disability was called to order by Ronda Villa, Chair, on this date at approximately 10:00 a.m. at Genoveva Community Center, 3221 Rodeo Road, Classroom 1, Santa Fe, New Mexico.

A quorum was indicated as follows:

Members Present:

Ronda Villa, Chair
Marcia Bowman, Vice Chair
Mary McGinnis
Margaret Kuhlen
Dave McQuarie
Nancy Pieters (arrived later)
Lois Simms

Members Excused:

Dee Martinez
Buddy Hayes

Members Absent:

Staff Present:

Joe Lujan, Staff Liaison

Others Present:

Robert Romero, City Manager
Charmaine Clair, Stenographer

APPROVAL OF AGENDA:

The Transition Plan Update was moved earlier in the agenda in consideration of Robert Romero's time.

Mr. McQuarie moved to approve the agenda as amended. Ms. Kuhlen seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES –MARCH 17, 2011

Page 7, paragraph 5, the second sentence: "He thought the rewrite would ignore everything MCD tried to do." Mr. McQuarie asked that the sentence read "everything MCD and ADA tried to do..."

Page 3, third paragraph from the bottom, second sentence; "He said he and Mr. Lujan ... complained about non... Should have read "...complained about noncompliance."

Ms. Bowman moved to approve the Minutes of March 10, 2011 as amended. Ms. Kuhlen seconded the motion and it passed by unanimous voice vote.

Ms. Pieters entered the meeting at this time.

PUBLIC COMMENTS

There were none.

OLD BUSINESS

b) Update on the Transition Plan: Robert Romero Revised (Agenda Order)

Mr. Romero provided his background with DOT and the City of Santa Fe. He said he has seen a lot of positive changes made in regards to ADA and all of the City's construction and design people were given clear instruction that ADA must be followed in every project.

Mr. Romero said the City would do everything possible to meet ADA requirements with the Transition Plan on any new project. He said he recommended continued funding of \$300,000 as in the past, for new ADA improvements.

Mr. Romero said \$1 million from the General Fund was used to operate the Southside Library and cuts were made in other places in order to free that money to pay for another bond. He said half of the bond covers the maintenance for facilities such as the GCC (Genoveva Chavez Community Center) and 60-70 others, along with roads and parks.

Chair Villa said there was to be a periodic review of the Transition Plan and it would be a living document. She asked how additional buildings or parks would be put into the plan that might not have been in the scope for the existing plan.

Mr. Lujan explained Chair Villa was referring to particular parks or facilities that weren't included in the plan. He said the list might not have included certain facilities that were not high use.

Mr. Romero said the Transition Plan should apply to all facilities owned and operated by the City and he wouldn't have a problem adding them to the plan. He thought the Transition Plan should be amended before it was finalized.

Mr. McQuarie said in the original RFP a consultant was hired who was to do a few site assessments as training for Staff so they could do the rest. He asked if Staff had started the rest. He said that was why Rail Yard Park, the Convention Center and some of the buildings and roads were left off of the Transition Plan.

Mr. Romero said the plans for all of those facilities were reviewed in some form by MCD and should have been built within ADA guidelines. He said he could work with Mr. Lujan to fulfill the promise and set up a plan.

Mr. McQuarie said Staff was given an incomplete list of facilities and had two or three lists and each was different.

Mr. Romero said the City owns a lot of facilities and if facilities were left out it wasn't on purpose and they could be added. He said the intent was to follow the guidelines to a T and the appendix to the document could be amended over time to include what was needed.

Mr. Romero said another parks bond was discussed for regional facilities on the Southside. He said he would leave it to MCD to amend the list at their discretion.

Mr. McQuarie suggested for the facilities that were left out that the original plan be followed and Staff be utilized to do those. He said there wasn't much building going on and Staff was trained to look for ADA requirements.

Mr. Romero said the presumptive City limits was taken over and Staff was very busy. He said although construction is down about 40%, they have more area. He said he would work with Mr. Lujan to find a way to get that done.

Mr. Lujan explained the fire stations were omitted because there was no public use though that wouldn't mean they don't have to be compliant for Staff. He said essentially it was the public areas that were of concern and the four fire stations with conference rooms that the public accessed and toured were included on the list.

He recommended they wrap up the Transition Plan and said they were now extended almost a year over the due date.

Chair Villa said a twofold issue was going on; implementation of the Transition Plan and an ongoing staffing requirement. She said she was curious if Mr. Romero would delegate any of his responsibilities. She said he has a lot of people under him that need to make decisions on priority projects and the ADA Transition Plan implementation would overlay that.

Mr. Romero said he saw projects that would be funded as a political process and the Transition Plan as a guidance document, rather than one that recommends or prioritizes future projects. He said he would always demand projects be built in accordance with the guidelines and his Staff knew that ADA is important and the guidelines should be followed.

Mr. Lujan said the latest draft of the Transition Plan contains language that states the extra allocated funds for ADA improvements could be used for ADA improvements not associated with CIP projects. He gave examples of priority projects and said the language specified that those improvements would have money made available.

Mr. Romero said the City has established a lot of protocols and part of the guideline was for new plans to be signed off by Mr. Lujan. He said a person recently came into his office and commented how great it was that he could get around town on his scooter and that should mean a lot to the Committee. He said the Committee has worked hard and Mr. McQuarie has kept him and the Staff honest.

Ms. Pieters asked about a summary of the Transition Plan.

Mr. Lujan explained when the public input portion was advertised and for the public hearing, a broad summary of what the transition plan entails would be put on the website. He said the plan has over 1500 pages and the important part of the plan was the Executive Summary, the Self Evaluation and the Implementation.

Mr. Lujan said he received the final draft regarding implementation. He would set up a conference call meeting with Mr. Romero, the consultants, the Public Works Director, the Parks Department, Facilities, Roadway, Legal etc. before the implementation language was inserted to get approval to proceed with the public hearing.

Chair Villa said it appeared Mr. Lujan would play more of a management role. She asked Mr. Romero if he would delegate more authority to Mr. Lujan or give him more authority over department heads.

Mr. Romero said Mr. Lujan's position was moved out of Public Works to provide more autonomy and he has authority. He said department heads knew Mr. Lujan's approval was needed on all of the work.

Mr. Lujan explained the ADA Coordinator role was not for authority over anyone but to provide a resource for the federal guidelines and his authority wasn't over department heads or administrators. He said everyone knew their role and worked together and problems were worked out.

- a) MCD Sub-Committee Reports
 - ° Plan Review-Dave McQuarie

Mr. McQuarie said the packet included three different plan reviews and he was available if anyone had questions. He said also included was the list of bus and intersection curb ramps that need attention.

He said one item that was on the Transition Plan was a survey of all 450 bus stops and that had been dropped. He said it should be in the Transition Plan because there were a lot of discrepancies.

He mentioned Ms. Pieters was a new member on the Plan Review Subcommittee and said it was good to see what the public sees.

Mr. Lujan agreed and welcomed Ms. Pieters. He said the intent of the Plan Review Subcommittee was to look at plans and have public input from a different point of view.

Ms. Simms thanked Mr. McQuarie and Mr. Lujan for their work on the curb ramp list.

- ° Transit Advisory Board- Mary McGinnis

Ms. McGinnis said to her knowledge nothing had happened on the TAB (Transit Advisory Board) survey and she heard that the TAB retreat was canceled. She thought the changes to the service reductions wouldn't take place until the new fiscal year and asked Mr. McQuarie for clarification.

Mr. McQuarie said he recalled that the implementation of the new rates was dependent on the City adopting the budget. He said that has to be done prior to 1 June and he hoped there would be a month to notify people of the rate increase.

Mr. McQuarie said there was a piece on television about the Santa Fe Trails Bus System. He said rides were refused to mentally disabled persons because they were being disruptive and an agreement had been made that they could ride for free. He said by Federal Transit Authority regulation the people should file a copy of the report with the City (ADA) Coordinator. Mr. Lujan said he hadn't heard about the issue.

° Media – Marcia Bowman

Ms. Bowman said the Subcommittee has been quiescent of late and the big push would be October. She said she wants to get started early on the Disability Employment Awareness Month.

c) CIP Bonds for ADA Improvements (Remaining Funds) – Joe Lujan

Mr. Lujan said Public Works Engineering was finishing the initial MCD recommendations for curb ramps. He said \$8,000 was left over and he was asked if the money could be used for sidewalk infill projects. He said there had been a request from a person who used a mobility device about two areas where the sidewalk terminated and there was limited or no access.

He said he discussed the issue with Mr. McQuarie and Chair Villa who concurred that the money should go toward the improvement.

Mr. Lujan said the curb ramp bus stop list would be started and site evaluations would be completed late summer or fall. He said the list would be treated as a separate project and the Subcommittee would be involved in the plan review.

Mr. Lujan said he and Mr. McQuarie had reviewed Ashbaugh Park and everything on the evaluation would be addressed and brought to ADA standards. He said he would manually check everything off as it was completed, although technically that wouldn't happen until the final inspection.

He said a complaint was received from the Mary Esther Gonzalez Center about a woman who used a motorized wheelchair having problems with two doors that had an automatic door opener on the front set. He said he reviewed the evaluation when he learned of the complaint. He thought it was great how the Transition Plan was a road map and Swanson Architects had picked up the fact that the door pressure on the inside doors exceeded 5 pounds and that a door stopper on the door should be removed.

Mr. Lujan said he contacted the facilities and had them adjust the door and remove the stopper and the issue was corrected.

He said the City in-house designer mentioned that the designers, engineers and architects should physically verify the plans that were altered and that the project manager would be responsible to check off and verify that the work was done.

Mr. Lujan said Swanson Architects would provide a data base to track the work electronically and enable him to produce reports.

Mr. McQuarie said once the mitigation portion of the Transition Plan was in effect, the MCD should develop a written report twice a year to present to the Governing Body of how things were going.

Ms. Simms agreed and said this was an \$11 million investment and should be kept in front of the Governing Body. She said the public should know about the positive things done and what was happening on the projects.

Mr. Lujan said he agreed but would urge caution and discretion given the financial times. He said very little progress would be made on the Transition Plan at this time, although current projects would move forward.

d) Community Days – Ronda Villa

Chair Villa said she put together a tentative schedule for the Community Days event. She said the event would start at 10 a.m. to 3 p.m. on Saturday, May 14 and she reviewed the schedule:

- Mr. Lujan would set up the table and a canopy.
- Mr. McQuarie and Ms. Pieters would help set up and put out the materials from 9:00 a.m. until 11 a.m.
- Ms. Simms and Ms. Martinez would cover 11 a.m.-1:00 p.m.
- Chair Villa and Ms. Reed would cover 1 p.m. to 3 p.m. Chair said she would do the clean up.

Chair Villa said that Ms. Bowman and Ms. Hayes would not be able to attend and she hadn't heard from Ms. McGinnis.

The committee discussed the plans and the following decisions were made:

- Ms. Kuhlen thought she could attend from 8 a.m. to 10 a.m. and be part of the set up. She agreed to let Mr. Lujan know by the next day if she could get a canopy.
- Mr. McQuarie said his plans had changed and he couldn't be at the meeting until 10:30 or 11 a.m.
- Ms. Pieters said she could pick up Ms. McGinnis. She and Ms. McGinnis agreed to provide coverage from 9-11 a.m.
- Reminders were sent to Ms. Martinez and Ms. Reed for materials they agreed to look into.
- Chair Villa would contact Aging and Long Term Services on brochures.
- Ms. McGinnis was concerned about the date on the New Vistas brochures and Mr. Lujan offered to call her that afternoon with the date. He thought they were a couple of years old.

NEW BUSINESS

There was none.

ITEMS FROM MEMBERS AND STAFF

Chair Villa thanked everyone for their input on meeting schedules etc. She said she was mulling over the feedback and was not quite ready to put the matter on the agenda.

Ms. Kuhlen announced that the Friendship Club was remodeling and the ramp at the door would be brought to ADA code.

She was pleased to see the Committee packets printed on both sides and said also because of her involvement in Community Days, the Friendship Club would have a table and participate.

Mr. McQuarie said he previously mentioned that the Land Use Committee and Division would rewrite one of the land use codes concerning accessible parking. He said the requirements for accessible parking would be by resolution and not by ordinance and he disagreed with that. He said if the code was by resolution it could mean architects, builders, etc. could choose not to follow the code. He said currently the code was an ordinance- why downgrade it; any ordinance went through Council and had public input.

He said parking under the Land Use Regulations were vague. He said he tried to get through to them that the signs should be specified as a green on white, the current state law and they just say "a sign." He said according to the City code the old blue signs were still okay. The new signs don't state that a vehicle could be towed because a car has to have been there at least 24 hours.

Mr. McQuarie said a lot of things they want to implement in the new regulation were more "best practice" and he wants to upgrade so everyone was doing the same thing. He was told people would be informed and their responses taken from the internet. He said he was at a point where he couldn't communicate with them; the internet is not a universal mode.

Ms. McGinnis mentioned New Vistas would have a free class, Grief to Laughter, for people with disabilities starting Wednesday, May 18th from 1 -3 p.m. She had flyers available.

Mr. Lujan said the MCD website now has all of the local website links. He said State links were started and the Governor's Commission and the Commission for the Blind were added. He would finish the State by next week and follow with the national links.

The links were set with the title. The Committee could add a link (non-profit agency) or report a link, etc, that wasn't working by contacting Mr. Lujan.

NEXT MEETING: May 19, 2011

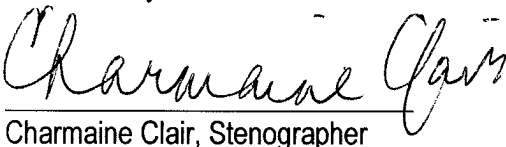
ADJOURNMENT

There being no further business to conduct the meeting was adjourned at 11:21 a.m.

Approved by:

Ronda Villa, Chair

Submitted by:


Charmaine Clair, Stenographer