



Agenda

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BICYCLE AND TRAIL ADVISORY COMMITTEE MEETING

Thursday, May 26, 2011 5:15 p.m. – 7:15 p.m.

City Council Chambers

Ground Floor, City Hall

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES from April 28, 2011

E. CITIZEN COMMUNICATIONS FROM THE FLOOR.

F. COMMUNICATIONS FROM OTHER AGENCIES.

- 1) Continued Review and Discussion of the updated Draft Bikeways and Trails Map.
(Keith Wilson)

G. DISCUSSION

- 1) La Tierra Master Plan Update Presentation and Discussion (Bob Siqueiros & Claudia Horn).
- 2) Bike Ordinance (Uniform Traffic Ordinance) update and action regarding the proposed language from the Public Safety Committee (April 19, 2011) (Bob Siqueiros).
- 3) Bike Friendly Community Application Update (Bob Siqueiros)
- 4) Presentation and action regarding the "Bike Sharrow Maintenance Priority Plan"
- 5) Discussion regarding "BTAC Request for Information Log" (Frank Herdman/Bob Siqueiros)
- 6) BTAC Subcommittee Updates
 - Multi-Use Trails (*Trail Connectivity*)
 - On-Road (*Bike Sharrows*)
 - Mountain Bike (*IMBA Event*)
 - Bike Education and Outreach (*Approved Bike Ord.*)
 - La Tierra (NWQ) (*Master Plan*)

H. STAFF COMMUNICATIONS

- 1) BTAC Committee Reappointments
- 2) BTAC Request for Information Log (Bob Siqueiros)

I. COMMITTEE COMMUNICATIONS

J. ADJOURNMENT

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**MINUTES OF THE
CITY OF SANTA FÉ
BICYCLE AND TRAIL ADVISORY COMMITTEE**

May 26, 2011

A. CALL TO ORDER

A regular meeting of the City of Santa Fé Bicycle and Trail Advisory Committee was called to order by Chair Patti Bushee on this date at approximately 5:15 p.m. in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

B. ROLL CALL

Roll call indicated the presence of a quorum as follows:

Members Present:

Councilor Patti Bushee, Chair
Ms. Gretchen Grogan
Mr. Frank Herdman [arriving later]
Mr. John Longworth
Ms. Lisa Miles
Ms. Shelley Robinson

Members Absent:

Mr. Tomás Rivera [excused]
Ms. Alicia Martínez [excused]
Mr. Ron Pacheco [excused]

Staff Present:

Mr. Bob Siqueiros
Ms. Melissa Byers

C. APPROVAL OF AGENDA

Chair Bushee said they didn't have to discuss the reappointments. She asked Mr. Siqueiros to get with those whose terms were expiring and check their absences.

Mr. Siqueiros asked to postpone G4 to the June 23 meeting.

There was a possibility they might lose quorum at 6:00 and the only action item was 2.

Chair Bushee wanted to find out who was coming for the next meeting.

Ms. Robinson moved to approve the agenda as amended with H2 and G4 postponed. Ms. Grogan seconded the motion and it passed by unanimous voice vote.

D. APPROVAL OF MINUTES from April 28, 2011

Ms. Miles moved to approve the minutes of April 28, 2011 as presented. Ms. Grogan seconded the motion and it passed by unanimous voice vote.

E. CITIZEN COMMUNICATION FROM THE FLOOR

Ms. Margaret Alexander reported on the trail weekend and the good work that was done on it. It was a wonderful meeting together of a lot of folks. Trails Day would be June 4th and they would have a group ride or hike up there. Charlie O'Leary would lead for bikes and she would lead the hike. They would have a ride or hike and lots of free goodies at the north trail head of La Tierra Trails. She gave the website.

Ms. Robinson asked if they were going to get feedback from attendees whether this could happen quarterly.

Ms. Alexander said they would. The Trails Alliance was getting tired of the publicity required. Their website had lots of information on trail related activities. He would be happy to lead a ride anytime.

Ms. Robinson wondered if it would have a great turn out because it was trails day or because people wanted help out there.

Ms. Alexander said there were lots of signs out there but people do get lost out there. There needed to be a whole plan for that.

Mr. Steven Newhall said he would be happy to lead the entire BTAC around those trails. He knew virtually all of them. They had 3-4 BTAC members out for trail weekend.

Mr. Gary Schiffmiller said he was a certified instructor from the national league and would be teaching a course on road skills and a mechanics course for a nominal fee. People in positions of influence should know what ought to be done. It would be on June 4-5 at the NMDOT building on Cerrillos Road next to Taco Bell.

He had a few flyers and encouraged all BTAC members to take the course. He took this course several years ago and it changed his bicycling habits on how to bicycle safely in an urban environment. There would be no charge for BTAC members.

Ms. Grogan asked if it would be offered at other times. She couldn't take this one.

Mr. New hall agreed there would be others.

F. COMMUNICATIONS FROM OTHER AGENCIES

1. Santa Fé Metropolitan Planning Organization - Updated Bikeways and Trails Map

No one was present for this item.

G. DISCUSSION

1. La Tierra Master Plan Update

Ms. Claudia Horn presented the update. She reported that at the beginning of the month they went to the Santa Fé Board of Education to share how they would like to move forward on the school properties in La Tierra. Those properties made up 100 acres out of 1500 acres total.

The School Board approved moving forward to have trails on SFPS land. That was great news because now she could move forward on the Master Plan (MP). The details still needed to be fleshed out and staff members were working with Wilson & Company on that.

It meant they would bring the MP to the public for final public review on June 16th at Unity Church from 5:30 - 7:30 as a public meeting. There would be a presentation with Q and A.

Mr. Herdman arrived.

Ms. Horn said they would show the plan as it stands now and have a draft for sign age and how it was envisioned to be implemented. They would also provide more detail on the project improvements that would need to happen to complete the MP. Trail 10 was done earlier this month through great collaborative effort and she hoped to have more of them done in a similar manner and then the roads for the ATV-MX Park. They would present more details on that and also a recommendation for stewardship.

Mr. Longworth asked if they scanned the whole area for motocross.

Ms. Horn said they re-evaluated it from a topographic standpoint and thought they could increase it by about 10 acres.

Mr. Longworth asked if it would be separated from the rest.

Ms. Horn said it would with a fence and a gate.

The agreement with SFPS would be just for trails and access. Maintenance would be done by the City.

Mr. Herdman asked if that would be ironed out before the public hearing.

Ms. Horn said it would take three weeks. There were already drafts of proposed agreements being sent back and forth. It was a high priority.

Mr. Herdman asked what would happen after the public hearing and whether it then would go to Council.

Ms. Horn said Mr. Pacheco could answer that better than her. It would be going to committees and then to Council.

Mr. Pacheco said that one thing they were working on in the relationship with SFPS would be some sort of legal, formal agreement that would take Council action. The details would go through Public Works, etc.

Mr. Herdman asked if they had a handle on Council's possible approval of the MP and then how long it would be before actual bids for construction would be received.

Mr. Pacheco said this summer would be a certain level of signage for trail users and certain design projects this summer. The ATV park design and the trail connector under the highway would be done right away.

Mr. Herdman thanked him and looked forward to the construction.

Ms. Robinson asked who should be thanked for all the work it took to allow that to be built.

Chair Bushee suggested the City Manager and the Mayor.

Mr. Pacheco said it all started with a resolution and with Santa Fé Trails Alliance. And thanks to BTAC also.

Ms. Robinson thought it was a prime example of a way to get through the red tape.

Mr. Pacheco agreed. All the parties realized that and expedited it. Lots of behind the scenes processes were taking place.

Mr. Herdman envisioned people working together to the stakeholders for implementation of the trails there.

Ms. Robinson asked if the school board was moving forward with a vote.

Chair Bushee said it would at Council.

Ms. Horn said the school board would too.

Mr. Pacheco said they agreed that the trails on the MP would move forward and the legal relationship be worked out later so it was conceptual approval. The May 3rd minutes were on their website.

Chair Bushee asked Ms. Horn to send BTAC a notice of the hearing on the 16th and asked if she would notify the public.

Ms. Horn said they were sending an email blast; flyers were at all trail heads; there would be an ad in the newspaper and they would try to get a reporter also. She had talked with Ms. Alexander about having the date on the Trails Alliance calendar.

Chair Bushee thought it also should be on the city calendar. She could see a headline that the City continues to move forward with La Tierra Trails and have a press release to Paula or Tom Sharp. She didn't know if Joe would put it on the City's television channel or not.

Ms. Horn said they always included those who owned or leased land there and all adjacent land owners and those across 599 as well.

2. Bike Ordinance update

Mr. Siqueiros reported it was approved by all committees and Council approved to publish. One minor change was in the packet. He would pass along any other changes approved by BTAC to the Council. Council would consider it on June 8th.

Chair Bushee explained what the motion would be.

Mr. Herdman was okay with it as amended. Current code did allow bike parking on sidewalks. There was a question about enforcing it and police said it was not enforced. The concern had been that it would encourage parking on sidewalks so there was no reference to sidewalks. It was far more important in code.

Mr. Herdman moved to approve the Bike Ordinance as amended. Mr. Longworth seconded the motion and it passed by unanimous voice vote.

3. Bike Friendly Community Application

Mr. Siqueiros said the application was due July 22nd.

Mr. Longworth thought there were changes.

Mr. Siqueiros explained that he had thought it was due in June but was mistaken. He had been in contact with them. He asked them if Santa Fé could go for silver. It was rare but they would consider it. He included a copy of the application in the packet to give BTAC an idea of the questions.

One of the questions was what Santa Fé's goals were for next season. He invited BTAC to send him some suggestions by email.

They asked what our diversion plan was. He called John Romero to see if there was a motorist diversion plan and there was none. He didn't know what it was. He believed it involved construction and detours.

Mr. Siqueiros said they also had an RFP on bike sharing.

Mr. Herdman thought it would make sense to focus on the following orders. He asked if that would give enough time to handle that in a June meeting. If they had to adopt a resolution for a recommended goal, they could adopt it as a more formal action.

Chair Bushee said they gave us a list.

Mr. Siqueiros explained that was his list.

Chair Bushee thought BTAC should work with existing bicycle organizations and try to take some of the stuff they worked on in policy and development that as the bicycle friendly application. It wouldn't cost a lot of money and companies in town might sponsor that cutting edge into one application. Ms. Grogan said the signage on the trails would be great as well as an app.

Mr. Herdman said they had this list of things to keep track of. Some things could be picked from it as goals for next year. Education about bike trails was one thing they should convert.

Ms. Grogan added that annual maintenance program for sharrows was also one for sure. They should make a recommendation on that quickly.

Chair Bushee read from the list.

Mr. Siqueiros said the Mountain Bike Association made a commitment.

The BTAC discussed various questions in the survey of the application.

Chair Bushee thought they should do this in subcommittees once a month with a checklist.

Ms. Grogan said that was her understanding with the education subcommittee. Getting feedback could be helpful. If they could do it as a group, it would be helpful.

Chair Bushee said they did have bike lockers and now not only had the lot by the former archives building but also the storage shed there had been vacated now.

Mr. Siqueiros said the police would be housed in the depot there. The City had to pay for the lease. It was not a great facility for a bike shop.

Chair Bushee thought it would be prime location and not much cost.

Ms. Miles asked about liability coverage.

Mr. Siqueiros said it required a policy for one million dollars' coverage.

Mr. Schiffmiller said liability would be much higher for bike rental than for bike sales.

Mr. Siqueiros had the RFP for bike sharing ready to be issued.

Chair Bushee hoped someone would step in for the summer.

Mr. Siqueiros agreed to help with the effort.

Mr. Herdman asked if they should deal with it at the next meeting. Maybe as a potential action BTAC could adopt an official statement on goals for it.

Mr. Siqueiros said their next meeting was June 23rd and he planned to have the application done.

Chair Bushee thought maybe that could be the main agenda item.

The Committee continued discussing the questions in the application.

They spent some time discussing why people could not ride bikes at the plaza.

Mr. Herdman thanked Mr. Siqueiros for his work on the application.

F. COMMUNICATIONS FROM OTHER AGENCIES

1. Santa Fé Metropolitan Planning Organization - Updated Bikeways and Trails Map

Mr. Tim Rogers was present to share the update. He displayed the draft of the new map for 2011 Santa Fé Bikeways and Trails Map. This had most of the details they wanted. There were still labels to put on it. He needed to meet with the GIS staff member a couple more times. Then they would share a pdf and some printed copies with the final draft for next meeting. Then they would set it up with the printer in July.

They expanded the scope of the map to have the 599 station, Hyde Park Road, all of La Tierra Trails, how you get to Tesuque and Rancho Viejo, all of which were previously unmapped. It also had an Eldorado and Lamy inset. They also added all bike shops and some future trails on it.

He passed it around and left it for the BTAC to look at afterward.

Mr. Rogers also shared the MTP. The Next Advisory Committee meeting would be June 14 from 6-8 p.m. Some things recommended in the MP were already happening. Bike lanes on Siler Road, for instance. This would be the second road diet. The first was Cordova Road. That created room for the bike lane. There were great candidates for more of them.

The Camino Alire bike trail crossing was now marked as a cross walk. This was a good trend. The quota was to put more in the MP.

Outside of the MPO area on state highways the DOT had held meetings on Highway 14 around Galisteo with shoulders from edge to edge. The County was doing their development code for sustainability right now.

One draft recommendation was for the City Development Code material on shoulders to be the same materials that the County would adopt as its code. He had written a draft on the engineering assessment and infrastructure assessment but was not writing the education and enforcement sections.

Chair Bushee thanked him for the updates.

4. Bike Sharrow Maintenance Priority Plan

This item was postponed under Approval of Agenda.

5. BTAC Information Log

Mr. Siqueiros said some of these things could be taken off the list like #12, #14, #18 and #19 (done in a couple of weeks).

Since Ms. Price had retired he asked if BTAC still wanted #1 on the list.

Chair Bushee said it should remain on the list.

Mr. Siqueiros agreed to talk with Ms. Byers about it.

Mr. Siqueiros said #4 (Placards) was done.

For #7, the DOT could do chip seal and re-stripe it in the Ragel Park area.

Mr. Siqueiros said they took away the bike lane markings on West Alameda. It just stopped. They put up road barriers just past Camino Alire. They needed to have Engineering come to BTAC for a review on street paving.

Ms. Grogan said it was not just bike lanes but also the sharrows.

Mr. Longworth agreed. On Yucca it was taken off. Those should be striped correctly. This summer, the crews would be out there and they did the opposite of road diet. With so many recreational facilities there, it should be done.

Chair Bushee asked Mr. Siqueiros to get with engineering and ask them how that would be handled.

Mr. Longworth said it also happened at Pacheco and San Mateo, Yucca and West Alameda.

Chair Bushee said that should be on the agenda next month.

Mr. Siqueiros agreed.

Mr. Schiffmiller said you could go from Acequia Trail all the way to Capital High School with a few little changes with bike paths between streets like Harrison and Martinez Streets. There were very small ROWs to finish it off all the way through. Then at Rufina that had bike shoulders all the way out. On Rufina maybe the speeds could be reduced.

Chair Bushee thought they should write it all down. It needed to have a plan for the application. They could do it at the next meeting.

Chair Bushee said #11 needed work. It was never going away.

Mr. Longworth suggested they needed an outside professional assessment. They were not assessing how to handle bike traffic but how to connect trails. Those were two separate projects.

Mr. Siqueiros said #11 was drainage and that was done.

Mr. Herdman said the wood slats on the rail trail bridge were opening about 2-3" and it was dangerous. An infant could fall through there. It appeared the bridge was torquing there at the Alameda side. A dog's leg could fall through.

6. Subcommittee Updates

a. Multi-Use Trails

- b. On-Road**
- c. Mountain Bike**
- d. Bike Education/Outreach**
- e. La Tierra (NWQ)**

Because of the late hour, these updates were not considered.

H. STAFF COMMUNICATIONS

1. BTAC Committee Reappointments

This matter was considered earlier in the meeting.

2. BTAC Information Log

This item was postponed under Approval of Agenda.

I. COMMITTEE COMMUNICATIONS

Chair Bushee said because there were a couple of places on the River Trail that were bad, it would make sense to cut over at Paseo but it needed access curb cuts for that.

Mr. Siqueiros agreed to put that on the list.

Mr. Longworth said the turnout was a big deal. It was a huge improvement at the bridge just south of there.

He also commented on the state rating. New Mexico got a C in legislation and the Governor vetoed the one bill that passed. He said the rating categories were confusing.

Ms. Grogan asked if the Committee could have a trail status update like for the Arroyo Chamiso Trail.

Mr. Siqueiros said it could be sent to the BTAC members or it could be put on the agenda.

Ms. Grogan asked for it to be on the agenda.

Mr. Siqueiros agreed to put it on the agenda.

Chair Bushee said they would work primarily on the application and asked that someone from Engineering be present at the next meeting. The next meeting was scheduled for June 23.

J. ADJOURNMENT

The meeting was adjourned at 7:20 p.m.

Approved by:

Patti Bushee, Chair

Submitted by:


Carl Boaz, Stenographer