



# Agenda

CITY CLERK'S OFFICE

DATE *6-28-11* TIME *11:23am*

SERVED BY *Angie Gonzales*

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**AIRPORT ADVISORY BOARD  
MEETING  
SANTA FE MUNICIPAL AIRPORT  
TERMINAL BUILDING  
121 AVIATION DRIVE  
THURSDAY, JULY 7, 2011  
4:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF JUNE 2, 2011 MINUTES
5. REPORT ON F-111 PAINT PROJECT SIGN- CAROLYN COOK
6. REQUEST FOR APPROVAL OF AMENDMENT 3 WITH MOLZEN-CORBIN - EXTENDING THE CONTRACT BY ONE (1) YEAR
7. AIRPORT REVIEW AND ASSOCIATED REPORTS:
  - AIRPORT ACTIVITY REVIEW
  - ATC TRAFFIC OPERATIONS/COUNTS REPORT
  - AIRPORT NOISE COMPLAINTS REPORT
  - AIRLINE ENPLANEMENT/DEPLANEMENT REPORT
  - MONTHLY AIRPORT REVENUE REPORT
8. ITEMS FROM THE FLOOR
9. ITEMS FROM THE BOARD.
10. ITEMS TO BE DISCUSSED AT THE AUGUST 4, 2011 AIRPORT ADVISORY BOARD MEETING.
11. ADJOURN

**\*REMINDER; ALL PRESENTATION ITEMS BE LIMITED TO 5 MINUTES**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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July 7, 2011

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**MINUTES OF THE**  
**CITY OF SANTA FE**  
**AIRPORT ADVISORY BOARD MEETING**  
**July 7, 2011**

**CALL TO ORDER**

A regular meeting of the City of Santa Fe Airport Advisory Board was called to order by Carolyn Cook, Chair at 4:00 p.m. on this date at the Santa Fe Municipal Airport Terminal Building, 121 Aviation Drive, Santa Fe, New Mexico.

**ROLL CALL**

Roll call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT:**

Carolyn Cook, Chair  
Elizabeth Hunke  
Bill Sauter  
William Schmitt  
Bob Talarczyk

**MEMBERS ABSENT:**

Richard Allison, Vice Chair, excused  
Philip A. Sweeney, excused

**OTHERS PRESENT:**

Angie Gonzales, Aviation Division  
Kent Freier, Molzen-Corbin  
Dave Ploeger  
Jo Ann G. Valdez, Stenographer

**APPROVAL OF AGENDA**

**Upon a motion by Ms. Hunke, second by Mr. Schmitt, members voted unanimously to approve the agenda as published.**

**APPROVAL OF JUNE 2, 2011 MINUTES:**

**Upon a motion by Mr. Sauter, second by Ms. Hunke members voted unanimously to approve the Minutes of June 2, 2011 as submitted.**

## **REPORT ON F-111 PAINT PROJECT SIGN**

Chair Cook noted that the sign is up. She reported that \$765.00 was raised at the BBQ Fundraiser; and the Aviation Association donated \$985.00, for a total of \$1750.00. Randy Getty of Alpine Outdoor Signs agreed to do the sign for \$1800. Therefore there was a balance of \$50.00 and Mr. Sauter wrote a check to Alpine Outdoor Signs to cover this. Chair Cook and Mr. Sauter each paid half of the cost of the stone, which was \$432.35.

Chair Cook mentioned that the man who designed the F111 Aircraft recently passed away. She had a copy of an article about him and suggested that this information be put with the history of the aircraft.

Mr. Freier said he may have some asphalt millings left over from the Taxiways A and C projects; and possibly he could use it for the parking lot of the F111 Aircraft area.

## **REQUEST APPROVAL OF AMENDMENT 3 WITH MOLZEN-CORBIN- EXTENDING THE CONTRACT BY ONE (1) YEAR**

Mr. Freier explained that they have several items that will go before City Council on the Molzen-Corbin contract for design services. One is Amendment 3, which will extend the contract for one year (from July 31, 2011 to July 31, 2012). There are also several task orders that Molzen-Corbin will be working on for the next year: 1) an environmental assessment for Taxiway H, which will be the taxiway parallel to Runway 10-28. 2) Design for Runway 10-28 MIRL and; 3) Mower purchase assistance for the Airport – the mower is presently being manufactured and should arrive soon. Mr. Freier noted that all three task orders are covered through a state grant.

Mr. Freier reported that the bids were opened today for the Taxiways A and C projects. The bids came in at a little more than \$2.2 million. The grant application will be submitted tomorrow.

Mr. Freier noted that Amendment 3 of the Molzen-Corbin contract was approved by the Public Works Committee last week; and approved by the Finance Committee on Tuesday and will go before City Council next week for approval.

**Ms. Hunke made a motion recommending that Amendment 3 with Molzen-Corbin be approved (extending the contract for one year). Mr. Sauter seconded the motion, which passed unanimously by voice vote.**

## **AIRPORT REVIEW BY THE DIRECTOR**

Memorandum dated June 27, 2011 to the Airport Advisory Board from Jim Montman; Aviation Division Director was distributed and reviewed.

[A copy is incorporated to these Minutes as Exhibit "A".]

Ms. Gonzales reported on operations noting that the total operations are up by 865 operations, when compared to the prior year.

Ms. Gonzales reported that there were four noise complaints in the month of June.

Ms. Gonzales said the year-to-date enplanements and deplanements for American Eagle are up when compared to this time in the prior year.

Ms. Gonzales referred to the Monthly Finance Report noting that some of the car rental payments came in late; therefore they will be reflected in next month's report.

#### **ITEMS FROM THE FLOOR**

There were no items from the Floor.

#### **ITEMS FROM THE BOARD**

There were no items from the Board.

#### **ITEMS TO BE DISCUSSED AT THE AUGUST 4, 2011 AIRPORT ADVISORY BOARD MEETING**

None presented.

#### **ADJOURNMENT**

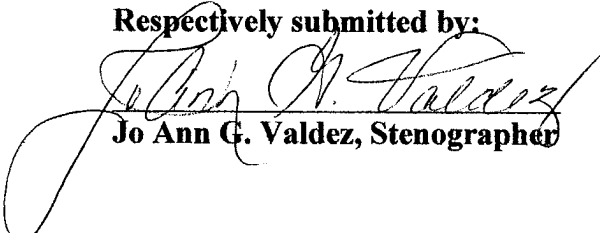
The next meeting of the Board will be held on August 4, 2011.

There being no further business to come before the Board, Mr. Schmitt made a motion to adjourn the meeting, second by Mr. Talarczyk, the meeting was adjourned at 4:35 p.m.

**Approved by:**

\_\_\_\_\_  
**Carolyn Cook, Chair**

**Respectively submitted by:**

  
**Jo Ann G. Valdez, Stenographer**