



# Agenda

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## Agenda

### Parks and Open Space Advisory Commission

The Barn at Frenchy's Field

Agua Fria & Osage Ave.

Tuesday July 17, 2012

3:00 - 5:00 p.m.

1. Call to Order
2. Roll Call
3. Review and Approval of Minutes: May 15, 2012 and June 19, 2012
4. Approval of the Agenda
5. Old Business
  - Parks Department Update
  - Strategic Planning Next Steps
6. New Business
  - Tree City USA: Approval of New Members – Action Item
  - POSAC/BTAC/County proposed meeting
7. Possible Reports from POSAC Commissioners
  - Orallynn Guerreortiz: District 1, Tierra Contenta parks and trails connections.
  - Joe Lehm: District 1, Skate Parks, Wheel-friendly Trail connections
  - Daniel Coriz: Youth, BMX, motocross & pump track building and maintenance.
  - Tom Agard: District 4, Organized Sports, Safe Routes to Schools
  - Pat Torres – Extension, Tree City, Community Gardens
  - Anna Hansen - District 3 / Bicycle MPO Implementation, Art in the Parks, Acequia trail connections to parks, especially Ashbaugh
  - Sandie Taylor: District 2 / Parks History/ Tree City
  - Bette Booth: District 3, BTAC/ POSAC Coordination, Parks on the City Web site, Youth involvement, Prairie dogs, Parks and Trails Co-management, Planning for the Future.
8. Public Comments
9. Confirm date and time for the next meeting August 21, 2012

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**CITY OF SANTA FE**  
**PARKS AND OPEN SPACE ADVISORY COMMISSION**

JULY 17, 2012

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**MEETING MINUTES  
FOR THE  
PARKS AND OPEN SPACE ADVISORY COMMISSION**

**TUESDAY, JULY 17, 2012**

**CALL TO ORDER**

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Patrick Torres on this date at approximately 3:00 pm at Frenchy's Field, Osage and Agua Fria, Santa Fe, New Mexico.

**ROLL CALL**

Roll call indicated a lack of quorum but was established later as follows:

**Members Present**

Patrick Torres  
Tom Agard (arrived later)  
Oralynn Guerrerortiz  
Anna Hansen  
Sandra Taylor

**Members Absent**

Bette Booth, Chair (excused)  
Daniel Coriz  
Joe Lehm (excused)

**Staff Present**

Robert Wood, IPM Manager

**Others Present**

Carlos Caldwell for Joe Lehm  
Charmaine Clair, Stenographer

*The approval of the Minutes and the Agenda were postponed until quorum was established.*

**OLD BUSINESS (Revised Agenda Order)**

- Parks Staff Update

Mr. Wood said regarding the agreement between the City and the penitentiary; the inmates are on lockdown until tentatively the 18<sup>th</sup>-19<sup>th</sup> of July. Donald Vigil, Deputy Warden would contact Chris Ortiz to resume the work on medians and park ways when lifted.

Mr. Wood provided an update on parks. A summary follows:

Frenchy's Field-the Sierra Club requested assistance in seeding and Parks staff would help if possible until the lockdown is lifted.

Sunny Slope-the dedication was held at one this afternoon. Councilor Calvert spoke and thanked the Parks staff and Glen Tafoya who played with the Cedar Street Tigers and the Fuegos. The work being done on medians was discussed for Jaguar Drive, Country Club Road, Airport Road and the Alameda renovation.

*Mr. Agard entered at this time.*

The Plaza- the grandstand is complete and turf is being aired.

Marc Brandt – a broken valve was repaired and spray heads were adjusted.

Ragle- work is being done to manage the gopher population; turf rehabilitation would be worked on in passive areas.

The trails crews training would be July 21-22 and eight crew members would attend training. Mr. Wood said if Commissioners are interested to contact him.

The Commissioners discussed the trails training.

Mr. Wood said Transparency Training to ensure supervisors understand transparency and its importance would be held today through July 25, 2012.

Franklin Miles Park, Ragle, Resolana, Herb Martinez, Las Acequias, Sweeney, Cesar Chavez, Villa Linda and Los Milagros would be completed by the end of the week.

West Alameda- requests have continued to be received to stop the prairie dog relocation. The previous year the location was agreed to be unsuitable and the prairie dogs were to be removed.

The Sun Mountain sign should be completed and up by the end of the week.

Wal-Mart streetscape- Mr. Wood explained when the Wal-Mart was completed the surrounding area was dedicated to the City. The area has about 380 trees and no irrigation was installed and there is no budget or additional manpower for expansion in this area.

The Commissioners discussed the Wal-Mart landscaping responsibilities. Ms. Guerrerortiz said code requires irrigation. Mr. Wood explained the plans were approved without that and after approval the contractor added 30 percent more planting without approval. He said the City accepted the plan on August, 2010 with the contractor responsibility for the first three years.

Mr. Wood said he is working with the landscape architect who is doing walk-throughs. The landscape is currently growing as intended.

The Rail Yard -Ben Vigil would meet with Sandra Bryce on July 25 to discuss issues and possible overtime.

Cielo Vista - the 2008 Bond electrical materials are due on July 19 and legal documents have been provided for signature; irrigation work is in progress and the irrigation and hydrants for the garden and drinking fountains are complete; the shade structure, tables and benches installation would begin this week and trail system work continues.

Herb Martinez- the paving agreement is being approved.

Los Milagros- archaeology is cleared; moving to construction drawings.

Rancho del Sol -archaeology is cleared

Atalaya – moving into construction drawings; waiting for historic to confirm that the archaeology is not in the City's jurisdiction.

Torreón- moving into construction drawings; cultural resources is approved. Money would be transferred because of a shortfall; the current budget balance is \$64,000.

Old Fort Marcy – two panels would be replaced and a dedication will be planned. The grant reimbursement packet is waiting for completion. The human remains would be documented and the remains reburied.

Monica Lucero- parking lot construction is complete; shade structures will go in by the end of July. The irrigation upgrades and line for the drinking fountain is complete; work would be done on the ball field and \$15,000 is needed to cover additional labor.

MRC -Soccer Valley Pathway PO has been issued; milling bids were received; the Streets Department will provide millings and some of the work and Parks would compact and the two Departments will trade off work. Grading will be done for storm drainage and emergency irrigation repairs are proceeding.

Galisteo- painting at the basketball court would be done this summer.

Salvador Perez-substantially completed; the contractor is working on punch items. The Parks GO (General Operation) Bond implementation plan has been presented to the Public Works Director and waiting for engineering input.

Mr. Wood reviewed some of the work done on facilities issues.

Ms. Guerrerortiz asked that a draft of the bond implementation plan be supplied to Commissioners and added to the next agenda.

*Having established quorum the Committee returned to the Agenda Action items.*

#### **APPROVAL OF MINUTES- May and June, 2012 May 15, 2012**

The minutes reflected Mr. Torres as absent but he was present at the meeting.

**Ms. Guerrerortiz moved to approve the Minutes of May 15, 2012 as amended. Ms. Taylor seconded the motion and it passed by unanimous voice vote.**

#### **June 19, 2012**

Page 3, paragraph 9, "Chair Booth added the 2012 bond has \$350,000 for Ragle and the new skate parks should have been *new skate park*."

Ms. Guerrerortiz and Mr. Torres were absent but the minutes did not reflect that they were *excused*.

**Ms. Taylor moved to approve the Minutes of June 19, 2012 as amended. Ms. Hansen seconded the motion and it passed by majority voice vote. Ms. Guerrerortiz abstained.**

## **APPROVAL OF THE AGENDA**

**Ms. Guerrerortiz moved to approve the Agenda as published. Ms. Hansen seconded the motion and it passed by unanimous voice vote.**

## **OLD BUSINESS (continued)**

- Strategic Planning Next Steps

Mr. Torres said Chair Booth indicated that she has met with Councilors. She talked to Councilors Trujillo and Ives at the Public Works meeting and both Councilors are open to meeting with POSAC. Chair Booth would follow up on her return.

Mr. Torres said Chair Booth asked the Commissioners who haven't followed up, to meet with their Councilors.

Mr. Torres asked if there were ideas for Mr. Ortega's replacement on the Commission. He said Chair Booth reminded Councilors Trujillo and Dimas that POSAC would like their ideas for a candidate.

Ms. Guerrerortiz asked where the Commission has a weak point. Ms. Taylor said someone should be considered who has open communication with the District Four Councilors. Ms. Hansen suggested the Councilors find someone in their district with an interest in working on the parks. She said the work requires someone with dedication and interest in parks, sports and public service and understands what that means.

Mr. Agard thought the Councilors would have ideas about a replacement and would contact them.

## **NEW BUSINESS**

1. Tree City USA: Approval of New Members – Action Item

Mr. Torres said three names were recommended to serve on the Municipal Tree Board (MTB) in April; Tracy Neal, Paul Navrot and Zander Evans. He asked the Commission to formally approve the names so the candidates could be forwarded to City Council for approval. Mr. Wood added that the MTB is approved for five members.

**Ms. Guerrerortiz moved to recommend to City Council to approve Tracy Neal, Paul Navrot and Zander Evans to serve on the Municipal Tree Board. Mr. Agard seconded the motion and it passed by unanimous voice vote.**

Mr. Wood would forward the biographies to Mr. Torres for Chair Booth to send to City Council.

## 2. POSAC/BTAC/County proposed meeting

Mr. Torres said Chair Booth met with Beth Mills with the County and liaison for COLTPAC (County Open Land Trails Program Advisory Committee) and Bob Siqueiros, liaison for BTAC on 11 July. They discussed a collaborative COLTPAC/ BTAC/POSAC meeting to be held separately from the individual monthly meetings.

A meeting was proposed for August 23 or September 20th from 5:30 p.m. to 7:30 p.m. in the convention center and would have a facilitator. The general objectives discussed were similar to the POSAC/BTAC meeting:

1. To share what each organization is doing and who their members are and the constituencies they represent; the activities and funding and other special funds
2. Identify activities the three organizations could coordinate in the future
3. Identify immediate next step priorities; COLTPAC is interested in trails, maintenance and connectivity.

Commissioners discussed the dates for the meeting and decided on September 20 as better for POSAC. Mr. Torres said Councilor Bushee indicated she wouldn't be available August 23, 2012. He said Chair Booth said she planned to meet with Ms. Mills and Mr. Siqueiros in early August and finalize the agenda.

Mr. Agard suggested Keith Wilson with the Metropolitan Planning Organization be contacted and possibly Tim Rogers.

### **POSSIBLE REPORTS**

- Tierra Contenta: Oralynn Guerrerortiz

Ms. Guerrerortiz said the pump track is in at Tierra Contenta and people love it and are excited. She said she heard that SWAN Park is one of the first on the implementation schedule and hasn't come to bid; the next phase would be to engineer that.

She said phase one is defined in the Master Plan and getting the skate Park in has been discussed and Councilor Dominguez is trying to find funding.

- Skate Parks: Joe Lehm

Mr. Caldwell spoke on behalf of Mr. Lehm; the bids for a wheel friendly skate/bike plaza have been received and awarded and waiting on contract approval by the various committees and City Council. The back end of the design lacks 30-40 feet for access and is an original concern. Mr. Caldwell noted that the company doing the build out is professional and always tries to ensure everything they build is accessible.

Mr. Caldwell said another item is the bond money for Ragle and Franklin Miles Park. He said originally Franklin Miles Park was said to need expansion because of the amount of use but now there is

discussion if better to use the funds to expand a skate park at Ragle or go to Zona and Tierra Contenta to spread the money more. He said Franklin Miles Park doesn't need to be bigger and skateboarders need other areas to skate.

He showed photographs of skate parks that cost \$10,000-\$100,000 and said it was important to look at that when looking at what De Vargas Park would cost.

Mr. Caldwell said Chair Booth had asked that the issue be "on the radar." He thought it made more sense to move the money and more at Ragle and upkeep at Franklin Miles Park. He said if there is additional money something could be put where the pump track is or at Zona.

Ms. Guerrerortiz said there is room on City dedicated property near Zona.

Mr. Caldwell said skateboarders would like parks to be connected with trails and to be wheel friendly would like spots all over town and to spread people out and have more access to different neighborhoods and biking and trails. He said Albuquerque did a great job building spots throughout the city and there should be research to find out how they get the prices for the space.

Ms. Guerrerortiz asked if the skateboarders would rather see money used in three locations rather than one. Mr. Caldwell replied three parks could be done with the amount of money if like the parks in the photos.

Ms. Hansen thought Mr. Caldwell would want a full park at Ragle and spots around town. Mr. Caldwell replied the activities should move further south; Ragle and Franklin Miles Park are fairly close. Mr. Wood added that the skate parks in spot locations in Albuquerque had a feature and are more for beginners but still there are larger parks where people congregate.

Mr. Caldwell said skateboarding is about going somewhere and spots would be ideal so they could be on the move.

Mr. Agard said he loves Ragle and he and his son go there all the time but he never sees anyone there. He asked Mr. Caldwell's thoughts on the skateboard feature. He thought with addition or small improvements the park would be better.

Mr. Caldwell said what Mr. Coriz did was amazing but his original design wasn't followed and isn't what is there and what is there isn't usable. He preferred a design company evaluate the park.

Ms. Guerrerortiz asked that the next agenda include whether money should be moved to create several smaller features rather than what was originally planned in the bond. She thanked Mr. Caldwell for his research. She asked Mr. Wood to provide what is stated in the bond regarding skate parks.

- Tom Agard: District 4 / Organized Sports

Mr. Agard said maintenance on the fields is an issue, not just on the sports field and has to be addressed. He said some of the organized sports leagues are having a hard time with the

nonregistered leagues and who is authorized to be on the fields. He said YAFL (Young American Football League) is starting their season and he would do outreach to see if the nonregistered leagues are taking over the fields.

Mr. Agard said the fees ordinance is on hold. The Governing Body has to make the decision whether youth sports should be supported by the community with nominal fees or the leagues should be charged.

He said the ordinance is poorly written and he would like to see at least a rewrite of the ordinance to accommodate what the City Councilors decide. He said the Youth Sports Organization has a rewrite but he has been dragging his feet to distribute that to the City Councilors. He thought he should just do that to see what support the leagues could get.

- Municipal Tree Board- Patrick Torres

Mr. Torres said the Board has not met since April but would meet soon. Mr. Wood added that the Quality of Life budget is fully funded at \$72,000 and a breakdown would be given at the next meeting.

- Anna Hansen: District 3 /Bicycle MPO/Art in the Parks/Acequia Trail

Ms. Hansen said Sabrina Pratt is retiring after 22 years and a party would be held July 31 at the Community Gallery.

She asked Mr. Wood about Ashbaugh. Mr. Wood said Ashbaugh was mowed and the irrigation problems were corrected where the seeding didn't take and the park had some vandalism.

Ms. Hansen said she hasn't heard anything about a ceremony at Ragle for the sculpture.

- Bette Booth: District 3 / Prairie Dogs / Parks on the Web / Youth

Mr. Torres said Chair Booth supplied him with items to share with the Commission: She attended the BTAC meeting to share the summary of the joint meeting. She said that Eric Martinez informed the BTAC members that the CIP project for the Camino de las Crucitas Bicycle/Pedestrian Improvement would build a 4 foot asphalt bike lane/shoulder with a 2 foot curve and gutter and 5 foot concrete sidewalk and retaining wall. The estimated \$380,000 funding would come from the La Tierra Trails 2008 bond money. She said BTAC was informed at their June 20 meeting that money would be diverted from the La Tierra Trails; POSAC was never informed.

Chair Booth said that BTAC was told the project was scheduled as a Consent Item for Public Works, Finance and City Council approval and Councilor Bushee wasn't in town to explain the project or process or how it fit into the La Tierra Trails Master Plan.

Chair Booth said she advocated for the project to be postponed until the plan could be reviewed by both POSAC and BTAC and Councilor Wurzbarger has asked that the project go to both committees before going to Public Works again.

Chair Booth said anyone who wanted more details or who had questions could call her.

**PUBLIC COMMENTS**

Dave Thorpe said he lived out of town and has an organic farm and has sold to the Farmer's Market since 1996 but he wanted to make the Commission aware of his other business. He has goat-scaping contracts with the Corps of Engineers and has had four contracts with the El Dorado Community Improvement Association since 2010 and has worked in Galisteo and the Pecos trail area. He said goats add carbon, manure and nitrogen and create soil.

Mr. Thorpe said Fabian Chávez asked him to write a proposal for the Santa Fe River and Frenchy's Field and the proposals went through committees but now that Mr. Chávez has retired he is looking for someone else to listen.

Mr. Wood said Mr. Chavez mentioned Mr. Thorpe to him and he invited Mr. Thorpe to call him.

Ms. Hansen added she knew that Mr. Chavez was very supportive, as is she. She asked the item be on the next agenda for discussion.

Mr. Agard said if Mr. Thorpe had a presentation it would be helpful and could inform people about how the grazing areas are controlled; the number of goats used; the efficiency, etc. He suggested a presentation for the agenda next month.

**DATE AND TIME FOR NEXT MEETING:** August 21, 2012, location to be decided

Mr. Agard asked that the meeting location be changed to either the Genoveva Chávez Community Center or the Rail Yard. Mr. Wood agreed to check availability.

**ADJOURN:**

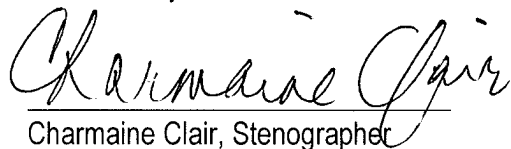
**Mr. Agard moved to adjourn the meeting. Ms. Taylor seconded the motion and it passed by unanimous voice vote.**

*Having no further business to discuss, the meeting adjourned at 4:26 p.m.*

Approved by:

\_\_\_\_\_  
Patrick Torres

Submitted by:

  
Charmaine Clair, Stenographer