



Agenda

Finance Committee Meeting
March 19, 2007 – 5:15 pm
City Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 3-16-07 TIME 2:30

SERVED BY Yolanda Green

RECEIVED BY Samuel Corley

FEBRUARY 19, 2007
MARCH 5, 2007

INFORMATIONAL AGENDA:

6. UPDATE ON DEFERRED COMP (JULIE BERMAN)
7. UPDATE ON ALARM ENFORCEMENT (CHIEF ERIC JOHNSON)
8. UPDATE ON CAPITAL OUTLAY (ROBERT ROMERO)
9. UPDATE ON TRAFFIC CALMING PROJECTS (LEROY PACHECO)

CONSENT AGENDA:

10. BID OPENINGS:
 - A. BID NO. 07/30/B – CONSTRUCTION OF NEW POLICE IMPOUND YARD; V.P. CONSTRUCTION COMPANY (CHIP LILIENTHAL)
 1. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND
 - B. BID. NO. 07/38/B – AGREEMENT FOR AMELIA E. WHITE PARK PHASE II; ACCOUNT LANDSCAPE CONTRACTORS, INC. (MARY MACDONALD)
 - C. BID NO. 07/44/B – AUTOMATED SIDE LOAD COLLECTION UNIT FOR SOLID WASTE DIVISION; TRUCKS WEST, INC. (WILLIAM DEGRANDE)
 - D. BID NO. 07/45/B – TWO (2) CHASSIS FOR RECYCLING FOR SOLID WASTE DIVISION; TRUCKS WEST, INC. (WILLIAM DEGRANDE)



Agenda

Finance Committee Meeting
March 19, 2007 – 5:15 pm
City Council Chambers
Page 2

- E. BID NO. 04/57/B – REFUSE BAGS FOR SOLID WASTE DIVISION;
RESOURCEFUL BAG (WILLIAM DEGRANDE)
- 11. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE
AGREEMENT – TIRES FOR CITY OF SANTA FE VEHICLES (ROBERT RODARTE)
 - A. CONTINENTAL GENERAL TIRE
 - B. BRIDGESTONE/FIRESTONE
 - C. THE GOODYEAR TIRE & RUBBER CO.
 - D. MICHELIN NORTH AMERICA
- 12. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR
PROFESSIONAL SERVICES AGREEMENT – GROUNDWATER MODELING FOR
SUSTAINABILITY AND PERMIT COMPLIANCE FOR WATER DIVISION; CDM
(CLAUDIA BORCHERT)
- 13. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – TRAFFIC SIGNAL
CONTROLLER CABINETS FOR ENGINEERING DIVISION; ECONOLITE CONTROL
PRODUCTS, INC. (RICK DEVINE)
- 14. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT TO
PROFESSIONAL SERVICES AGREEMENT – TECHNICAL SUPPORT FOR
CONSOLIDATED UTILITY BILLING SYSTEM; AMX INTERNATIONAL (CARYN
FIORINA)
- 15. REQUEST FOR APPROVAL OF THIRD PARTY ADMINISTRATOR FOR CITY OF
SANTA FE MEDICAL INSURANCE BENEFITS; UNITED HEALTHCARE (RFP NO.
06/42/P) (MIGUEL LUCERO)
- 16. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES
AGREEMENT FOR DESIGN ENGINEERING SERVICES – RODEO ROAD/RICHARDS
AVENUE INTERSECTION IMPROVEMENTS PROJECT; SMITH ENGINEERING
COMPANY (LEROY PACHECO)
- 17. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT –
PRAIRIE DOG RELOCATION SERVICES AT SANTA FE MUNICIPAL AIRPORT (RFP
NO. 07/40/P); ECO SOLUTIONS (FABIAN CHAVEZ)
- 18. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES
AGREEMENT – DESIGN SERVICES FOR POCKET PARKS; CONSENSUS
PLANNING, INC. (BEN GURULE)



Agenda

Finance Committee Meeting
March 19, 2007 – 5:15 pm
City Council Chambers
Page 3

19. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING CITY STAFF TO BEGIN THE PROCESS TO ADOPT THE SOUTHWEST SANTA FE COMMUNITY AREA MASTER PLAN AS AN AMENDMENT TO THE GENERAL PLAN (COUNCILOR CHAVEZ, MAYOR COSS) (KATHERINE MORTIMER)
20. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON APRIL 25, 2007 OF AN ORDINANCE AMENDING SECTION 14-3.4 SFCC 1987 REGARDING PETITION METHOD ANNEXATIONS AND SECTOR PLANS AND AMENDING THE DEFINITION OF SECTOR PLAN IN ARTICLE 14-12 SFCC 1987 (COUNCILOR CHAVEZ) (FRANK KATZ)
21. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING THE PROCEDURES AND CRITERIA FOR NAMING CITY OWNED PUBLIC SPACES INCLUDING, BUT NOT LIMITED TO, BUILDINGS, PARKS, PLAZAS, ALAMEDAS, FACILITIES AND CITY DEVELOPED STREETS (COUNCILORS BUSHEE, WURZBURGER AND TRUJILLO) (ROBERT ROMERO)
22. REQUEST FOR APPROVAL OF A RESOLUTION CREATING THE MAYOR'S CUP, TRAVELING TROPHY, FOR HIGH SCHOOLS IN THE CITY OF SANTA FE (COUNCILOR TRUJILLO) (RUBEN LOVATO)
23. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY ATTORNEY TO ADVISE AND INSTRUCT THE GOVERNING BODY AND DECISION MAKING BODIES OF THE CITY OF SANTA FE ABOUT THE ESSENTIAL ELEMENTS OF QUASI-JUDICIAL DECISIONS WITH PARTICULAR EMPHASIS ON THE NEED TO PREPARE AND ADOPT FINDINGS OF FACT AND CONCLUSIONS OF LAW (COUNCILOR WURZBURGER AND MAYOR COSS) (FRANK KATZ)
24. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO DEVELOP A COMPREHENSIVE TREE POLICY FOR THE CITY OF SANTA FE (COUNCILOR HELDMEYER, MAYOR COSS, COUNCILORS TRUJILLO AND CHAVEZ) (FABIAN CHAVEZ)
25. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON APRIL 25, 2007 OF AN ORDINANCE AMENDING SECTION 14-8.15 SFCC 1987 REQUIRING THE DEDICATION OF LAND OR EASEMENTS FOR THE PURPOSE OF PUBLIC, NON-MOTORIZED TRAILS (COUNCILOR'S BUSHEE, CALVERT, CHAVEZ, TRUJILLO AND DOMINGUEZ) (ANNE MCLAUGHLIN)



Agenda

Finance Committee Meeting
March 19, 2007 – 5:15 pm
City Council Chambers
Page 4

26. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT – PROPERTY AT SANTA FE MUNICIPAL AIRPORT; ROYAL CITY HANGER ASSOCIATION (JIM MONTMAN)
27. REQUEST FOR APPROVAL OF LEASE AGREEMENT – ADVERTISING DISPLAY AND COURTESY TELEPHONE AT SANTA FE MUNICIPAL AIRPORT; NATIONAL COMMUNICATION SYSTEMS, INC. (JIM MONTMAN)
28. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 – CAMINO ALIRE BRIDGE AND INTERSECTION IMPROVEMENTS PROJECT; A.S. HORNER, INC. (PETER MANZANARES)
29. REQUEST FOR APPROVAL OF LAND LEASE AGREEMENT – PROVIDE AREA TO LEASE AND CONSTRUCT FACILITY TO HOUSE THE OPERATIONS OF ESPERANZA SHELTER FOR BATTERED FAMILIES; SANTA FE COUNTY (FRANK ARCHULETA)
30. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ECONOMIC IMPACT ANALYSIS OF MINIMUM WAGE ORDINANCE; REGENTS OF THE UNIVERSITY OF NEW MEXICO (CRAIG FIELDS)
31. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – TEN (10) VEHICLES FOR POLICE DEPARTMENT; RELIABLE CHEVROLET (ROBERT RODARTE)
32. REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE AGREEMENT – TWO (2) DUMP TRUCKS FOR STREETS DIVISION; RUSH TRUCK CENTER (ROBERT RODARTE)
33. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PREPARE A PROPOSAL FOR THE REMODELING AND OPERATION OF A TEEN CENTER AT THE TINO GRIEGO POOL (COUNCILORS BUSHEE, ORTIZ, DOMINGUEZ AND TRUJILLO) (RICK ANAYA) INSTEAD OF REQUEST FOR APPROVAL OF A JOINT RESOLUTION APPROVING THE SUB-LEASE OF THE TINO GRIEGO POOL AS A LOCATION FOR A WORK DEVELOPMENT CENTER FOR HIGH SCHOOL AND COLLEGE STUDENTS TO LEARN THE SKILLS OF THE FILM INDUSTRY (MAYOR COSS, COUNCILORS DOMINGUEZ AND WURZBURGER) (FRANK ARCHULETA)



Agenda

Finance Committee Meeting
March 19, 2007 – 5:15 pm
City Council Chambers
Page 5

DISCUSSION:

34. REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE AGREEMENT – WATER METER LIDS FOR UTILITY BILLING; NICOR, INC. (ROBERT RODARTE)
35. REQUEST FOR APPROVAL OF DESIGN-BUILD AND EXEMPTION FROM LOCAL PREFERENCE REQUIREMENTS FOR PROJECT OMCI FLEET BAY EXPANSION (MARY MACDONALD)
36. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT – RECONILE ADDRESS FILES FOR CITY OF SANTA FE; LEROY CATANACH (CARYN FIORINA)
37. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT – PROVIDE SERVICES TO PLANNING DIVISION; MONICA MONTOYA (YOLANDA CORTEZ AND JACK HIATT)
38. REVIEW OF FINANCIAL REPORT FOR DESIGN WEEK 2006 (CRAIG FIELDS)
39. CONTINUING REVIEW OF STRATEGIC PLANNING – PRELIMINARY FINANCIAL IMPACTS (KATHRYN RAVELING)
40. DISCUSSION OF SPECIAL FINANCE COMMITTEE MEETINGS FOR FISCAL YEAR FY 07/08 OPERATING BUDGET REVIEW (KATHRYN RAVELING)
41. OTHER FINANCIAL INFORMATION:
 - A. UPDATE ON GROSS RECEIPTS AND LODGERS' TAX REPORTS FOR FEBRUARY 2007 (KATHRYN RAVELING)
42. MATTERS FROM THE COMMITTEE
43. ADJOURNMENT

Interpreter for hearing impaired is available through City Clerk's Office upon 5 days notice.

INDEX OF
CITY OF SANTA FE
FINANCE COMMITTEE MEETING

March 19, 2007

ITEM	ACTION TAKEN	PAGE(S)
1.	CALL TO ORDER	1
2.	ROLL CALL Quorum	1
3.	APPROVAL OF AGENDA Approved	1
4.	APPROVAL OF CONSENT AGENDA Approved	1
<u>CONSENT AGENDA:</u>		2-4
10.	BID OPENINGS: A.BID NO. 07/30/B – CONSTRUCTION OF NEW POLICE IMPOUND YARD; V.P. CONSTRUCTION COMPANY 1.REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND B.BID. NO. 07/38/B – AGREEMENT FOR AMELIA E. WHITE PARK PHASE II; ACCOUNT LANDSCAPE CONTRACTORS, INC. C.BID NO. 07/44/B – AUTOMATED SIDE LOAD COLLECTION UNIT FOR SOLID WASTE DIVISION; TRUCKS WEST, INC. D.BID NO. 07/45/B – TWO (2) CHASSIS FOR RECYCLING FOR SOLID WASTE DIVISION; TRUCKS WEST, INC. E.BID NO. 04/57/B – REFUSE BAGS FOR SOLID WASTE DIVISION; RESOURCEFUL BAG	
11.	REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – TIRES FOR CITY OF SANTA FE VEHICLES (ROBERT RODARTE) A. CONTINENTAL GENERAL TIRE B. BRIDGESTONE/FIRESTONE C. THE GOODYEAR TIRE & RUBBER CO. D. MICHELIN NORTH AMERICA	
12.	REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT – GROUNDWATER MODELING FOR SUSTAINABILITY AND PERMIT COMPLIANCE FOR WATER DIVISION; CDM	
13.	REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – TRAFFIC SIGNAL CONTROLLER CABINETS FOR ENGINEERING DIVISION; ECONOLITE CONTROL PRODUCTS, INC.	
14.	REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT TO PROFESSIONAL SERVICES AGREEMENT – TECHNICAL SUPPORT FOR	

ITEM	ACTION TAKEN	PAGE(S)
	CONSOLIDATED UTILITY BILLING SYSTEM; AMX INTERNATIONAL	
15.	REQUEST FOR APPROVAL OF THIRD PARTY ADMINISTRATOR FOR CITY OF SANTA FE MEDICAL INSURANCE BENEFITS; UNITED HEALTHCARE (RFP NO. 06/42/P)	
16.	REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT FOR DESIGN ENGINEERING SERVICES – RODEO ROAD/RICHARDS AVENUE INTERSECTION IMPROVEMENTS PROJECT; SMITH ENGINEERING COMPANY	
17.	REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PRAIRIE DOG RELOCATION SERVICES AT SANTA FE MUNICIPAL AIRPORT (RFP NO. 07/40/P); ECO SOLUTIONS	
18.	REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – DESIGN SERVICES FOR POCKET PARKS; CONSENSUS PLANNING, INC.	
19.	REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING CITY STAFF TO BEGIN THE PROCESS TO ADOPT THE SOUTHWEST SANTA FE COMMUNITY AREA MASTER PLAN AS AN AMENDMENT TO THE GENERAL PLAN	
20.	REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON APRIL 25, 2007 OF AN ORDINANCE AMENDING SECTION 14-3.4 SFCC 1987 REGARDING PETITION METHOD ANNEXATIONS AND SECTOR PLANS AND AMENDING THE DEFINITION OF SECTOR PLAN IN ARTICLE 14-12 SFCC 1987	
21.	REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING THE PROCEDURES AND CRITERIA FOR NAMING CITY OWNED PUBLIC SPACES INCLUDING, BUT NOT LIMITED TO, BUILDINGS, PARKS, PLAZAS, ALAMEDAS, FACILITIES AND CITY DEVELOPED STREETS	
22.	REQUEST FOR APPROVAL OF A RESOLUTION CREATING THE MAYOR'S CUP, TRAVELING TROPHY, FOR HIGH SCHOOLS IN THE CITY OF SANTA FE	
23.	REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY ATTORNEY TO ADVISE AND INSTRUCT THE GOVERNING BODY AND DECISION MAKING BODIES OF THE CITY OF SANTA FE ABOUT THE ESSENTIAL ELEMENTS OF QUASI-JUDICIAL DECISIONS WITH PARTICULAR EMPHASIS ON THE NEED TO PREPARE AND ADOPT FINDINGS OF FACT AND CONCLUSIONS OF LAW	
24.	REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO DEVELOP A COMPREHENSIVE TREE POLICY FOR THE CITY OF SANTA FE	
25.	REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON APRIL 25, 2007 OF AN ORDINANCE AMENDING SECTION 14-8.15 SFCC 1987 REQUIRING THE DEDICATION OF LAND OR EASEMENTS FOR THE PURPOSE OF PUBLIC, NON-MOTORIZED TRAILS	
26.	REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT – PROPERTY AT SANTA FE MUNICIPAL AIRPORT; ROYAL CITY HANGER ASSOCIATION	
27.	REQUEST FOR APPROVAL OF LEASE AGREEMENT – ADVERTISING DISPLAY AND COURTESY TELEPHONE AT SANTA FE MUNICIPAL AIRPORT; NATIONAL COMMUNICATION SYSTEMS, INC.	

ITEM	ACTION TAKEN	PAGE(S)
28.	REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 – CAMINO ALIRE BRIDGE AND INTERSECTION IMPROVEMENTS PROJECT; A.S. HORNER, INC.	
29.	REQUEST FOR APPROVAL OF LAND LEASE AGREEMENT – PROVIDE AREA TO LEASE AND CONSTRUCT FACILITY TO HOUSE THE OPERATIONS OF ESPERANZA SHELTER FOR BATTERED FAMILIES; SANTA FE COUNTY	
30.	REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ECONOMIC IMPACT ANALYSIS OF MINIMUM WAGE ORDINANCE; REGENTS OF THE UNIVERSITY OF NEW MEXICO	
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5.	APPROVAL OF MINUTES: FEBRUARY 19, 2007 MARCH 5, 2007	Approval Approval 4 4-5
<u>INFORMATIONAL AGENDA:</u>		
6.	UPDATE ON DEFERRED COMP	5
7.	UPDATE ON ALARM ENFORCEMENT	5-6
8.	UPDATE ON CAPITAL OUTLAY	6-7
9.	UPDATE ON TRAFFIC CALMING PROJECTS	7
<u>DISCUSSION:</u>		
34.	REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE AGREEMENT – WATER METER LIDS FOR UTILITY BILLING; NICOR, INC.	
	Approval	7-9
35.	REQUEST FOR APPROVAL OF DESIGN-BUILD AND EXEMPTION FROM LOCAL PREFERENCE REQUIREMENTS FOR PROJECT OMCI FLEET BAY EXPANSION	
	Approval	9

ITEM	ACTION TAKEN	PAGE(S)
36.	REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT – RECONILE ADDRESS FILES FOR CITY OF SANTA FE; LEROY CATANACH Approval	9
37.	REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT – PROVIDE SERVICES TO PLANNING DIVISION; MONICA MONTOYA Approval	9
38.	REVIEW OF FINANCIAL REPORT FOR DESIGN WEEK 2006	9-10
39.	CONTINUING REVIEW OF STRATEGIC PLANNING – PRELIMINARY FINANCIAL IMPACTS	10-12
40.	DISCUSSION OF SPECIAL FINANCE COMMITTEE MEETINGS FOR FISCAL YEAR FY 07/08 OPERATING BUDGET REVIEW	12
41.	OTHER FINANCIAL INFORMATION: A. UPDATE ON GROSS RECEIPTS AND LODGERS' TAX REPORTS FOR FEBRUARY 2007	12
42.	MATTERS FROM THE COMMITTEE	12
43.	ADJOURNMENT	12-13

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE MEETING**

March 19, 2007

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Councilor Karen Heldmeyer, Chair at approximately 5:30 p.m., in the City Council Chambers, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Christopher Calvert
Councilor Carmichael Dominguez
Councilor Matthew Ortiz
Councilor Karen Heldmeyer, Chair

MEMBERS ABSENT:

Councilor Rebecca Wurzburger

OTHER COUNCILORS PRESENT:

Councilor Ronald Trujillo

STAFF PRESENT:

Kathryn Raveling, City Finance Director
Yolanda Green, Finance Division
Denise Cox, Stenographer

2. APPROVAL OF AGENDA

Councilor Heldmeyer requested to move strategic planning up in the agenda.

The other Councilors did not feel the other items would take too long so they kept the agenda as presented.

Councilor Dominguez moved to approve the agenda as presented, Councilor Calvert seconded the motion which passed by unanimous voice vote.

3. APPROVAL OF CONSENT AGENDA

Councilor Calvert requested that he be added as the co-sponsor of item 23 and 24.

Councilor Dominguez requested that he be added as co-sponsor of item 19.

Councilor Dominguez moved to approve the consent agenda as presented, Councilor Calvert seconded the motion which passed by unanimous voice vote.

CONSENT AGENDA:

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 - A.BID NO. 07/30/B – CONSTRUCTION OF NEW POLICE IMPOUND YARD;
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MUNICIPAL AIRPORT (RFP NO. 07/40/P); ECO SOLUTIONS (FABIAN CHAVEZ)

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5. APPROVAL OF MINUTES:
FEBRUARY 19, 2007

Councilor Dominguez moved to approve the minutes of February 19, 2007 as presented, Councilor Calvert seconded the motion which passed by unanimous voice vote.

MARCH 5, 2007

Councilor Dominguez moved to approve the minutes of March 5, 2007 as

presented, Councilor Calvert seconded the motion which passed by unanimous voice vote.

INFORMATIONAL AGENDA:

6. UPDATE ON DEFERRED COMP (JULIE BERMAN)

Ms. Berman reviewed the memorandum included in the packet. She said this is mainly to provide an informational update regarding the resolution to adopt the State plan. Since the adoption of the State Plan, there has been outside consultation resulting in a change in plans. She said due to the high fees and because there is nobody on staff to annually evaluate the decision was made to wall off the two plans. This means that no further contributions can be made after the May 25th paycheck. Employees will keep their assets, but no additional deferrals will be made. She reviewed the notification that has taken place including the 30 workshops for City employees to look at the State plan under PERA and Mercer Financial. There will be more workshops offered. She said they feel the State plan can address the fiduciary responsibility.

Councilor Trujillo thanked her for this information and hopes this will benefit the employees.

7. UPDATE ON ALARM ENFORCEMENT (CHIEF ERIC JOHNSON)

Chief Johnson introduced Lydia Lyoce to address this issue.

Ms. Lyoce explained that they have been tracking false alarms since 2004/2005 with a long history of problems with the software to manage the billing portion. She reviewed the numbers included in the packet.

Councilor Calvert said the numbers appear to show that this is becoming less of a problem.

Ms. Lyoce said it is draining on the department. She explained the automatic waiver that allows the alarm not to be counted as a false alarm if the person calls in before the officer reaches the destination.

Councilor Calvert noted that the total fees collected seems quite different when you compare the years.

Ms. Lyoce explained that the system failed and they were not able to track any permits or false alarms. They actually took the old data and from that they were able to send out renewal notices.

Councilor Calvert said he heard what she is saying, but does not understand how this results in such a difference.

Ms. Lyoce said there are not that many brand new alarms.

Chair Heldmeyer asked what the fee is

Ms. Lyoce replied \$25 per year, but some homeowners got more than a one year renewal. They have changed the system so they are not doing a massive amount of renewals during one month out of the year.

Councilor Calvert asked if they can renew for more than one year at a time.

Ms. Lyoce replied no.

Councilor Calvert said he would think they would be coming close to collecting the same amount and it seems so much less.

Ms. Lyoce explained they still have the rest of the year to collect the fees.

Chair Heldmeyer asked what the false alarm fee is.

Ms. Lyoce said on the 6th false alarm the customer is charged \$25. They start counting the time for 12 months after the first false alarm.

Councilor Calvert asked if these figures are for the budget year or calendar year.

Ms. Lyoce said the money is collected during a calendar year. She added that there is no way to pull from the system the money and there is no way in the system to link the accounts receivable with the system, so a lot of it is done manually.

Councilor Trujillo questioned that they are not charged until after the 6th false alarm.

Chair Heldmeyer suggested they give some direction to reconcile the system with the money. She noted that the real point is to keep the police from having to go out on unnecessary calls when they have lots to do.

Councilor Calvert suggested they charge the \$25 annual fee, but waive it if the customer does not have any false alarms or if they attend false alarm training.

Lydia said nobody has ever requested the waiver.

Councilor Calvert commented that it appears there is lots of administration with this. He asked if the fee actually covers the cost of administering the program.

Ms. Lyoce replied no.

Councilor Calvert recommended they look at lowering the threshold and increasing the fee so at least the department can break even.

8. UPDATE ON CAPITAL OUTLAY (ROBERT ROMERO)

Mr. Robert Romero reviewed the memorandum from Mark Duran and Associates.

Councilor Heldmeyer asked what the timeline is if this is approved by the legislature.

Mr. Romero said they do not get their hands on the money for almost a year. He noted that last year they received agreements by July. He knows they are trying to get the

money out quicker, but the other problem is that some of the money goes through DFA, NMDOT or other agencies.

Councilor Trujillo asked if there are plans for a crosswalk at Camino Carlos Rey by Lotta Burger and the northbound lane on Rodeo and Zia.

Mr. Romero agreed to look into this.

Chair Heldmeyer commented that there was an appropriation to fix the sewer at the Armory for the Arts which was given two years ago and the work is still not done.

Mr. Romero agreed to check on this also.

9. UPDATE ON TRAFFIC CALMING PROJECTS (LEROY PACHECO)

Mr. Pacheco reviewed the memorandum in the packet. He explained that they are doing to correct some of the problems that have occurred.

Chair Heldmeyer said she has heard that in some parts of town there are nice speed humps and in other places they just got dropped down such as on Columbia. She is glad to hear they are not right and will be fixed.

Councilor Dominguez asked about the main street in Las Acequias as he is not sure where they are in the process.

Mr. Pacheco said that street is unfortunate because of the voting area. He said the biggest obstacle is that you are fighting apathy and non-response. He said in this area they never got the response that the program criteria require so at the moment it is in a stasis. He explained that you need a 2/3 response from the community and there are very few homes that actually face onto this street.

Councilor Dominguez said it appears that the traffic counts warrant it, but responses do not. He asked what happens if a project technically meets the criteria, but the residents do not want it.

Mr. Pacheco said it is basically livability, so they determine if they can bring the speed down. He noted that if there are accident issues or site visibility issues it needs to be taken to a vote, but they try to identify traffic safety issues and fix them independently of the traffic calming program.

DISCUSSION:

34. REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE AGREEMENT – WATER METER LIDS FOR UTILITY BILLING; NICOR, INC. (ROBERT RODARTE)

Chair Heldmeyer asked what provisions there are for those that want to monitor their use. She asked if they will continue having the lids that are screwed on and hard to take off.

Kyle Sager said the Kopy Kaps are on their way with the initial order for 100. He said they have had a hard time finding a manufacturer. They wanted to get to them to use for

a few months and make sure they are what they want before they order thousands. He said this is very cutting edge so they want the initial test to go to people that will actually use them and give them feedback.

Councilor Calvert reported that the Water Conservation Committee has specified that those that want to volunteer will have to agree to evaluate the use afterwards.

Mr. Sager said they do not want customers in the lids and they get calls all the time about people stepping into them.

Chair Heldmeyer asked if somebody wants to check the meter for a plumbing reason, what the appropriate process is.

Mr. Sager explained that they must call and it takes about 25 minutes for the Water Division to get someone out there.

Councilor Calvert noted that the lids that allow the firefly to be read are plastic. They are not necessarily easier to take on and off, but they do fit better.

Mr. Sager said the current vendor they have is good, but in the past there were batches that fit well and other batches that did not fit well.

Councilor Calvert asked what the price is on the lids.

Mr. Sager reported that the lid is \$8 cheaper.

Councilor Calvert moved to approve this request, Councilor Dominguez seconded the motion.

Councilor Dominguez clarified that if something happens in the middle of the night they can get into their meter can.

Mr. Sager explained that the customer is running the risk of breaking it and a phone call gets somebody out there. He noted that anything built from 1984 on should have a shut off in the house. He said the only time you should need the City is between the meter and the house.

Councilor Chavez pointed out that you can hire a plumber to put a shut off valve in your house.

Mr. Sager commented that plumbers are pulling off the fireflies as they do not know what they are.

Chair Heldmeyer added that many people do not know they have fireflies.

Councilor said Calvert if you have a plastic cover you have a firefly.

Councilor Trujillo asked what they should tell the people to inform them what is down there.

Mr. Sager said they should always call so they are not responsible for breaking something in the meter and added that they can easily get a shut off installed.

Chair Heldmeyer said it seems that staff should get the word out to the plumbers so they know what they are getting into.

There being no abstaining or dissenting votes the motion passed by unanimous voice vote.

35. REQUEST FOR APPROVAL OF DESIGN-BUILD AND EXEMPTION FROM LOCAL PREFERENCE REQUIREMENTS FOR PROJECT OMCI FLEET BAY EXPANSION (MARY MACDONALD)

Chair Heldmeyer clarified that this is a new policy.

Ms. McDonald explained that for this particular design-build they could have gone to just the City Manager, but they are asking for a one time exemption.

Chair Heldmeyer said it seemed more like a policy.

Councilor Calvert moved approval of the request, Councilor Dominguez seconded the motion which passed by unanimous voice vote.

36. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT – RECONILE ADDRESS FILES FOR CITY OF SANTA FE; LEROY CATANACH (CARYN FIORINA)

Ms. Fiorina reported that Mr. Catanach has been working on this project and this will complete the project.

Councilor Calvert moved to approve the request, Councilor Dominguez seconded the motion which passed by unanimous voice vote.

37. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT – PROVIDE SERVICES TO PLANNING DIVISION; MONICA MONTOYA (YOLANDA CORTEZ AND JACK HIATT)

Councilor Calvert moved to approve the request, Councilor Dominguez seconded the motion which passed by unanimous voice vote.

38. REVIEW OF FINANCIAL REPORT FOR DESIGN WEEK 2006 (CRAIG FIELS)

Chair Heldmeyer said there have been some problems heard by Councilors. She said some are upset that there is some kind of advertising going around that talks about design week with specific dates, but the Council has not come to a consensus on whether this will happen or not.

Mr. Fiels said there have been no advertisements for the date. They are doing some advanced work which included picking the dates because they have to plan out 12

months or more. He commented that they have been receiving numerous calls as the magazine is planning events and the event is moving forward with or without the City.

Councilor Calvert asked what is meant by youth events or track events.

Mr. Fiels said these are design related events for teenagers. There has been an idea to match design professionals to work with youth. He said at the last event there were too many youth to include them all.

Councilor Calvert suggested taking the word track out as it is confusing.

Chair Heldmeyer said one problem last time was that there were too many events at the same time.

Mr. Fiels agreed and said there are events that occur every day with no overlap. He explained that there are certain events on one day and in the evening events for adults, but there are no conflicting events.

Councilor Calvert questioned item 2 as it states countries and then just Mexico is listed.

Mr. Fiels said Mexico is very interested in collaborating with Santa Fe on this event. He added that they want to have great well defined events as opposed to many mediocre events.

Councilor Dominguez asked what Mr. Fiels envisions for the fundraising campaign.

Mr. Fiels said they plan to raise an additional \$20,000-30,000 for the event. He commented that eventually they would like to have the design community take this event over.

Chair Heldmeyer said she does not see anything to strongly object to, although she looks forward to seeing the responses to the RFP. She questioned how the money will be budgeted.

Mr. Fiels responded saying that a budget will be submitted.

Chair Heldmeyer suggested that this come back since Councilor Wurzbarger had many concerns and could not be in attendance at this meeting. She wants to make sure it meets Councilor Wurzbarger's approval.

39. CONTINUING REVIEW OF STRATEGIC PLANNING – PRELIMINARY FINANCIAL IMPACTS (KATHRYN RAVELING)

Ms. Raveling said she has made some changes which are incorporated herewith to these minutes as Exhibit "1." She also updated the long sheet which is incorporated herewith to these minutes as Exhibit "2."

Ms. Raveling reviewed some of the possible dates for the next meeting being Saturday, April 16th or an alternate Wednesday from a Council meeting. She asked them to think about the dates and decide if they want to tie it into the finance budget committee hearings.

Chair Heldmeyer asked how and what parts will fit into this year's budget.

Ms. Raveling briefly pointed out significant levels of consensus included in Exhibit "2."

Ms. Raveling pointed out that she does not really see how to do initiatives without new funding sources.

Councilor Calvert asked what happened to the part of the exercise where people stated what they did not want to fund as much.

Ms. Raveling said there was not a consensus. She said there have been some good ideas, but she did not see any ideas that would save hundreds of thousands of dollars.

Councilor Chavez asked Ms. Raveling to go department by department and point out possible revenue savings. He questions allowing the police to take home their vehicles.

Councilor Calvert said you would have to tie that in with housing opportunities here in Santa Fe.

Councilor Chavez said using a personal vehicle to go back and forth to work could be costing the City a great deal.

Chair Heldmeyer believes this is a contract issue.

Ms. Raveling agreed that it is a big incentive to fill the positions.

Councilor Chavez stated that if 50% of the officers live outside the city limits and the cars are taken home he would like to know if it adds to the cost of running the police department. He said if they have to offer this to fill the positions then he understands, but would like to know exactly what the implications are.

Mayor Coss pointed out that the police department sees this in fuel cost mainly.

Councilor Chavez asked if the officers could share a vehicle or if each unit purchased is dedicated to one officer.

Ms. Raveling went through the setup of the report and said they could have more discussion at the next meeting. The first area on each page means the box is the main priority from the Council through the last exercise. She pointed out that some departments might not show up as priorities for the Council, but they will be needed such as the City Clerk.

Lynn said they need to set the dates and make a commitment so they can continue to refine this and pull it together with the priorities and budget requests all coming together. She will keep working on refining this so they can have as complete a picture as possible for the next meeting.

Chair Heldmeyer asked if they would have a first draft of the actual budget at the next meeting.

Ms. Raveling replied yes.

Councilor Chavez looked at the calendar and said there does not seem to be a lot of time.

Ms. Raveling said they can complete this at the meetings in April and then the Council must approve the budget in May. She asked the Councilors to consider if they are open to new revenue sources which could be property tax or new planning and land use fees. She said to do the new initiatives or add new staff they will need a new source of revenue. She urged everyone to call her if they have questions.

40. DISCUSSION OF SPECIAL FINANCE COMMITTEE MEETINGS FOR FISCAL YEAR FY 07/08 OPERATING BUDGET REVIEW (KATHRYN RAVELING)

41. OTHER FINANCIAL INFORMATION:

A. UPDATE ON GROSS RECEIPTS AND LODGERS' TAX REPORTS FOR FEBRUARY 2007 (KATHRYN RAVELING)

Ms. Raveling reviewed the gross receipts and lodgers' tax reports included in the packet for February 2007.

42. MATTERS FROM THE COMMITTEE

There was discussion regarding the time of the next meeting to accommodate Passover. They had planned on having it April 3rd, but staff agreed to look into whether or not this was necessary as they might be able to meet Monday prior to sundown when Passover begins.

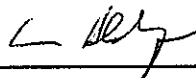
Lynn urged everyone to call her or email her if they have questions or comments. She said the more they can take care of prior to the next meeting the further they can get with the final plan.

Ms. Raveling passed out a handout regarding property tax projections which is incorporated herewith to these minutes as Exhibit "3."

43. ADJOURNMENT

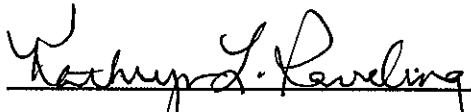
There being no further business to come before the Committee, and the Committee having accomplished its Agenda, the meeting was adjourned at 7:10 p.m.

Approved by:



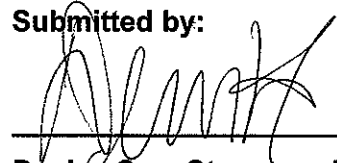
Councilor Karen Heldmeyer Chair

Reviewed by:



Kathryn L. Raveling, Director Finance

Submitted by:



Denise Cox, Stenographer