



Agenda

**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
CITY COUNCIL CHAMBERS
MONDAY, JULY 8, 2013
4:45 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM JUNE 10, 2013 PUBLIC WORKS COMMITTEE MEETING

INFORMATIONAL AGENDA (UP TO 10 MINUTES)

6. UPDATE – CIP NO. 823 – DEFOURI ST. BRIDGE REPLACEMENT PROJECT (**DESIRAE LUJAN**)

CONSENT AGENDA (UP TO 30 MINUTES)

7. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT FOR CANYON ROAD PARKING LOT WITH ROMAN SALAZAR, DULY APPOINTED AND ACTING TRUSTEE OF SALAZAR SURVIVOR’S TRUST, IN THE AMOUNT OF \$55,000 (**PJ GRIEGO**)

Committee Review:

Finance Committee (Approved)	07/01/13
Council (Scheduled)	07/10/13

8. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) BETWEEN THE CITY OF SANTA FE AND MOLZEN-CORBIN & ASSOCIATES, INC. DATED JUNE 16, 2012 TO EXTEND CONTRACT FOR THE FIRST YEAR OPTION AND INCREASE AMOUNT OF COMPENSATION BY \$182,873.70 (**FRANCEY JESSON**)

Committee Review:

Finance Committee (Scheduled)	07/15/13
Council (Scheduled)	07/31/13

9. REQUEST FOR APPROVAL OF OPERATING ASSISTANCE SECTION 5307, PROJECT NM-90-X113-00 GRANT AWARD AND BUDGET INCREASE IN THE AMOUNT OF \$1,335,413 (**DAVID CHAPMAN**)

Committee Review:

Finance Committee (Scheduled)	07/15/13
Council (Scheduled)	07/31/13

10. REQUEST FOR CONCEPT APPROVAL OF SALE OF REAL ESTATE CONTAINING APPROXIMATELY 460 SQUARE FEET WITHIN A PORTION OF LOT 1, BLOCK 92 OF THE 1912 KINGS OFFICIAL MAP LOCATED WITHIN THE 400 BLOCK OF OLD SANTA FE TRAIL BY DAVID K. GILES (**EDWARD VIGIL**)

Committee Review:

Finance Committee (Scheduled) 07/15/13
Council (Scheduled) 07/31/13

11. REQUEST FOR FINAL APPROVAL OF EASEMENT TO BENEFIT SANTA FE COUNTY FOR THE PURPOSE OF EXTENDING WATER SERVICE TO THE SANTA FE ANIMAL SHELTER FACILITY AND OTHER PROPERTIES LYING SOUTH AND EAST THEREOF. THE REAL PROPERTY LIES WITHIN PORTIONS OF GOV'T LOT 1 AND THE NW/4 SE/4 SECTION 35 T17N R8E NMPM AND CONTAINS 0.93 ACRES BY BILL MOFFETT, PROJECT COORDINATOR (**EDWARD VIGIL**)

Committee Review:

Finance Committee (Scheduled) 07/15/13
Council (Scheduled) 07/31/13

12. REQUEST FOR CONCEPT APPROVAL OF LEASE AGREEMENT TO ALLOW FOR PARKING OF 5 MOTOR VEHICLES ON CITY PROPERTY KNOWN AS ARCHULETA PARK LOCATED AT 1622 W. ALAMEDA BY THE ADJOINING PROPERTY OWNERS AND THEIR TENANTS, ROBERT SEYMOUR AND JEANNINE SEYMOUR (**EDWARD VIGIL**)

Committee Review:

Finance Committee (Scheduled) 07/15/13
Council (Scheduled) 07/31/13

13. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT BETWEEN THE CITY OF SANTA FE AND ELEANOR CASTRO AND ARQUIMEDES CASTRO DBA THE BURRITO COMPANY TO CORRECT CLERICAL ERRORS IN AGREEMENT AND ALLOW FOR THE SALE AND CONSUMPTION OF BEER AND WINE WITHIN LEASED PREMISES ADJOINING 111 WASHINGTON AVE. (**EDWARD VIGIL**)

Committee Review

Finance Committee (Approved) 07/01/13
Council (Scheduled) 07/10/13

14. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO LEASE AGREEMENT BETWEEN THE CITY OF SANTA FE AND BOKUM BURRO ALLEY LLC AND SAN Q LLC TO ALLOW FOR THE SALE AND CONSUMPTION OF BEER AND WINE WITHIN THE LEASED PREMISES ADJOINING 31 BURRO ALLEY (**EDWARD VIGIL**)

Committee Review:

Finance Committee 07/01/13
Council (Scheduled) 07/10/13

15. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A GUN SAFETY PUBLIC SERVICE ANNOUNCEMENT (PSA) CAMPAIGN TO PROMOTE GUN SAFETY AWARENESS BY PLACING PSAs ON SANTA FE TRAILS BUSES AND BENCHES (**MAYOR COSS AND COUNCILOR BUSHEE**) (**JON BULTHUIS/CHIEF RAEI**)

Committee Review:

Public Safety Committee (Cancelled) 06/18/13

Public Works Committee (Cancelled) 06/24/13
Finance Committee (Approved) 07/01/13
Council (Scheduled) 07/10/13

16. FOUNTAIN HEAD ROCK/CERLETTI PARK

- a) REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO ENTER INTO A NON-EXCLUSIVE TEMPORARY LICENSE AGREEMENT FOR 240 SQUARE FOOT AREA LOCATED IN THE AREA OF FOUNTAINHEAD ROCK NEAR THE WATER STREET PARKING LOT; AND DIRECTING STAFF TO SEEK APPROVAL FOR CONVERTING THE CITY-OWNED LAND AROUND THE WATER STREET PARKING LOT TO A CITY PARK AND NAMING THE NEW PARK "CERLETTI PARK" (MAYOR COSS) (COUNCILORS BUSHEE AND WURZBURGER) (EDWARD VIGIL)

Committee Review:

Public Works Committee (Approved w/amendment) 06/10/13
Finance Committee (Approved substitute) 06/17/13
Council (Postponed) 06/26/13
Council (Scheduled) 07/10/13

- b) REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO BEGIN THE PROCESS FOR DEDICATING THE CITY-OWNED LAND AROUND THE WATER STREET PARKING LOT AS A CITY PARK AND NAMING THE NEW PARK "CERLETTI PARK" (COUNCILOR BUSHEE) (BEN GURULE)

Committee Review:

Finance Committee (Approved) 06/17/13
Council (Scheduled) 07/10/13

17. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO ACQUIRE A THIRD-PARTY INDEPENDENT AUDIT OF THE 2008 PARKS, TRAILS AND OPEN SPACE BOND UPON COMPLETION OF PROJECTS AUTHORIZED IN ACCORDANCE WITH THE BOND (COUNCILOR WURZBURGER) (ISAAC PINO)

Committee Review:

Finance Committee (Scheduled) 07/15/13
Council (Scheduled) 07/31/13

DISCUSSION AGENDA (UP TO 1 HOUR)

18. CITY'S PURCHASING MANUAL

- 1) PRESENTATION OF PROPOSED CHANGES TO THE CITY'S PURCHASING MANUAL RELATED TO 2013 NEW MEXICO LEGISLATURE AMENDMENTS TO THE NEW MEXICO PROCUREMENT CODE AND OTHER CLEAN UP CHANGES (JUDIE AMER/ROBERT RODARTE)
- 2) ACTION ITEM: APPROVAL OF THE FOLLOWING PROPOSED CHANGES RELATED TO LEGISLATIVE AMENDMENTS:
- a) NEW EXEMPTIONS: ADDS TRAINING MATERIALS TO CLEARLY IDENTIFIED EXEMPTIONS, ADDS THE EXEMPTION LIMIT FOR SUBSCRIPTIONS (ADDING WEB AND ELECTRONIC TYPES), CONFERENCE REGISTRATIONS AND THE LIKE OF \$10,000 AND DOES SOME LANGUAGE CLEAN UP.
- b) NEW SOLE SOURCE REQUIREMENTS: ADDS DUE DILIGENCE PRIOR TO THE APPROVAL OF A SOLE SOURCE AND ENCOURAGES MAXIMUM COMPETITION AND PROHIBITS UNNECESSARILY TIGHT SPECIFICATIONS TO FORCE THE PROCUREMENT TO ONE PARTICULAR SOURCE.

- c) NEW EMERGENCY REQUIREMENTS: DELETES DELEGATION OF AUTHORITY TO MAKE EMERGENCY PROCUREMENTS TO ANYONE OTHER THAN PURCHASING DIRECTOR AND EMPHASIZES DUE DILIGENCE.
 - d) NEW WEBSITE PUBLICATION REQUIREMENTS FOR SOLE SOURCE AND EMERGENCY PROCUREMENTS: ADDS PUBLISHING AWARD OF SOLE SOURCE PRIOR TO SOLE SOURCE PURCHASE, SPECIFICALLY THAT IT BE POSTED FOR 30 DAYS, INCLUDING A 15 DAY PROTECT PERIOD AND INCREASES AFTER-THE-FACT REQUIREMENTS FOR EACH EMERGENCY PURCHASE TO POST THE EMERGENCY PROCUREMENT ON THE WEB SITE.
 - e) NEW PENALTIES FOR VIOLATIONS OF THE PURCHASING MANUAL: RAISES TO A FELONY LEVEL FOR WILLFUL VIOLATIONS OF PURCHASES OVER \$50,000.
 - f) NEW REQUIREMENT TO POST OF SOLE SOURCE AWARDS: ALLOWS FOR 15 DAY PROTECT PERIOD AND POSTING FOR 30 DAYS PRIOR TO MAKING ANY PURCHASE.
 - g) NEW DEFINITION OF "CHIEF PROCUREMENT OFFICER": ADDS THAT THE CITY SHALL IDENTIFY THE CITY PURCHASING DIRECTOR AS THEIR "CHIEF PROCUREMENT OFFICER"; ADDS A NEW REQUIREMENT THAT CHIEF PROCUREMENT OFFICER ATTEND ANNUAL TRAINING PROGRAM CONDUCTED BY THE STATE PURCHASING DIVISION (SPD); ADDS A CERTIFICATION PROGRAM TO BE IMPLEMENTED BY SPD AND ADDS A REQUIREMENT THAT CITY'S "CHIEF PROCUREMENT OFFICER" MUST BE CERTIFIED IN ORDER TO CONDUCT PROCUREMENT RELATED ACTIVITIES.
 - h) NEW RAISING OF ALL SMALL PURCHASE LIMITS: EXCEPT FOR ARCHITECTS, ENGINEERS, LANDSCAPE ARCHITECTS AND SURVEYORS: RAISES PURCHASES MADE BY DIRECT PURCHASE ORDER BASED ON THE BEST OBTAINABLE PRICE – FROM \$10,000 TO \$20,000. RAISES THE FORMAL PROCUREMENT THRESHOLD (FOR TANGIBLE PERSONAL PROPERTY AND NON-PROFESSIONAL SERVICES) FROM \$20,000 TO \$60,000. RAISES THE FORMAL PROCUREMENT THRESHOLD FOR PROFESSIONAL SERVICES (BUT NOT FOR ARCHITECTS, ENGINEERS, LANDSCAPE ARCHITECTS AND SURVEYORS) WENT FROM \$50,000 TO \$60,000.
 - i) NEW SUSPENSION OF BIDDER SECTION: NEW CAUSES FOR DEBARMENT; ADDS NOTICE PROVISION: ADDS THAT THE PURCHASING DIRECTOR MAY SUSPEND A PERSON FROM CONSIDERATION FOR AWARD OF CONTRACTS IF, AFTER REASONABLE INVESTIGATION, HE FINDS THAT A PERSON HAS ENGAGED IN CONDUCT THAT CONSTITUTES CAUSE FOR DEBARMENT (AND ADDS NEW CAUSES FOR DEBARMENT). ADDS ABILITY TO CONTINUE WITH SUBCONTRACTS IN EXISTENCE BUT PROHIBITS SUBCONTRACTING WITH PERSONS THAT ARE SUSPENDED OR DEBARRED.
 - j) NEW SPECIFICITY ADDED TO BUY AMERICAN VEHICLES: ADDS THAT ACQUIRING MADE IN THE USA MOTOR VEHICLES DOES NOT APPLY TO LAW ENFORCEMENT VEHICLES. ALLOWS HYBRID VEHICLES TO BE ASSEMBLED IN NORTH AMERICA. DEFINES MOTOR VEHICLES AS UNDER 8500 POUNDS.
- 3) ACTION ITEM: APPROVAL OF PROPOSED CHANGES NOT RELATED TO LEGISLATIVE AMENDMENTS:
- a) APPROVAL OF VARIOUS DEFINITION CHANGES.
 - b) ADDS SPECIFICITY TO COOPERATIVE PROCUREMENT SECTION OF PURCHASING MANUAL.

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

07/15/13
07/31/13

- 19. MATTERS FROM STAFF (5 MINUTES)**
- 20. MATTERS FROM THE COMMITTEE (5 MINUTES)**
- 21. MATTERS FROM THE CHAIR (5 MINUTES)**
- 22. NEXT MEETING: MONDAY, JULY 29, 2013**
- 23. ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520
five (5) working days prior to meeting date