



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
OCTOBER 21, 2013 – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES

Regular Finance Committee Meeting – September 30, 2013

## CONSENT AGENDA

6. Bid No. 14/09/B – City of Santa Fe Safe Routes to School Project and Construction Agreement; Century Club Construction. (James Martinez)
7. Bid No. 14/10/B – On Call Roadway & Trails Construction Services and Construction Agreements. (James Martinez)
  - A. H.O. Construction, Inc.
  - B. TLC Plumbing & Utility
  - C. GM Emulsion, LLC
8. Bid No. 14/11/B – Santa Fe Rail Trail Retaining Wall & Slope Stabilization Project; H.O. Construction, Inc. (James Martinez)
9. Bid No. 14/13/B – Taxiway F Extension for Santa Fe Municipal Airport and Contract; Albuquerque Asphalt, Inc. (Francey Jesson)
  - A. Request for Approval of Grant Agreement – Taxiway F Extension Construction; Department of Transportation Aviation Division Grant. (Francey Jesson)
10. Request for Approval of Procurement under State Price Agreement – Base Course Material; EMCO of Santa Fe LLC. (David Catanach)
11. Request for Approval of Procurement under State Price Agreement – Pavement Resurfacing Services for Walking Trails along Arroyo Chamisa Trail; EMCO of Santa Fe LLC. (David Catanach)



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12. Request for Approval of Sale of Real Estate – Approximately 3166 Square Feet with Lot 3, Section 1, Township 16 North, Range 8 East, NMPM, Adjoining 3020 South Meadows Road; Carol Ortega. (Edward Vigil)
13. Request for Approval of Professional Services Agreement – Impact Fees Update in Accordance with New Mexico Development Fees Act (RFP #14/06/P); Duncan Associates. (Reed Liming)
  - A. Request for Approval of Budget Transfer – Long Range Planning Fund
14. Request for Approval of Amended Mortgage Document and Amended and Restated promissory Note – Secure Remaining Acreage Owned by Tierra Contenta Corporation; Tierra Contenta Corporation. (Alexandra Ladd)
15. Request for Approval of Procurement – Service, Repairs and Equipment for Wastewater Management Division; James, Cooke and Hobson (JCH). (Luis Orozco)
16. Request for Approval of Professional Services Agreement – Pilot Program for Food Waste Separation, Collection and Composting for Environmental Services Division (RFP #14/02/P); Reunity Resources. (Cindy Padilla)
17. Request for Approval of Disposal and Recycling of Unusable Metal Dumpsters at Environmental Services Division and Provide Revenues from Sale of Scrap Metal to Keep Santa Fe Beautiful for City Wide Clean-up Projects; Mr. G's Santa Fe Recycles. (Lawrence Garcia)
18. Request for Approval of Grant Application and Award – Health Equipment and Services; U.S. Department of Homeland Security. (Sheila Beuler)
  - A. Request for Approval of Procurement under Federal Price Agreement – Health Related Equipment and Services for Fire Department; Federal Emergency Management Agency (FEMA); BIOSPACE, Inc. and Parvomedics.
  - B. Request for Approval of Professional Services Agreement – MaxV02 Advanced Cardiorespiratory Testing Project for Fire Department; Sierra Pulmonary and Sleep Institute.
    1. Request for Approval of Budget Increase – Grant Fund



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- 19. Request for Approval of Professional Services Agreement – Fiscal Agent Services for City of Santa Fe (RFP #13/25/P); Wells Fargo Bank, N.A. (Helene Hausman)
- 20. Request for Approval of Project Agreement – Hire Attorney, Engage other Legal Resources and DWI Forfeiture Program; New Mexico Department of Transportation, Traffic Safety Division, Highway Safety Project. (Alfred Walker and Geno Zamora)
- 21. Request for Approval of Grant Award and Budget Increase – State Fire Expenditure Fund for Fire Department; State of New Mexico Department of Finance and Administration. (Jan Snyder)
- 22. Request for Approval of a Resolution Supporting the Santa Fe Public School Transitional Education Program (“TEP”); Authorizing the Reallocation of Designated Funding in the Amount of \$23,000 from Children and Youth Providers that have Dissolved their Programs to the TEP Program to Pay for Space Rental and Coordination of Wrap Around Services for the Months of January to May 2014, During the Implementation of the TEP Pilot Program. (Councilors Dominguez, Bushee, Dimas and Rivera) (Chris Sanchez)

**Committee Review:**

City Council (scheduled) 10/30/13

Fiscal Impact – Yes

- 23. Request for Approval of a Resolution Supporting Initiation of a Needs Assessment by the North Central Regional Transit District to Identify Alternative Service and Financing Options to Begin Provision of Scheduled Regional Transit Service to the Santa Fe Ski Basin. (Councilors Bushee and Wurzburger) (Jon Bulthuis)

**Committee Review:**

Public Works (approved) 10/07/13

City Council (scheduled) 10/30/13

Fiscal Impact – No

- 24. Request for Approval of a Resolution Relating to the Development of a Veterans Art Therapy Program in Santa Fe; Directing Staff to Convene a Meeting of the Department of Veterans Services, Veterans Affairs, Health and Human Services Agencies, Service Providers, Art Therapy Organizations,



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Nonprofit Organizations, Funders and Relevant Agencies and Organizations to Discuss the Establishment of a Veterans Art Therapy Program in Santa Fe. (Councilor Wurzburger, Ives, Calvert and Dominguez) (Terrie Rodriguez)

**Committee Review:**

City Council (Scheduled) 10/30/13

Fiscal Impact – No

25. Fraud, Waste and Abuse Hotline (Councilors Rivera and Dimas) (Liza Kerr and Judith Amer)

A. Request for Approval of an Ordinance Creating a New Section 19-2 SFCC 1987 to Establish a Fraud, Waste and Abuse Hotline for City Employees to Report Alleged Fraud, Waste and Abuse Being Committed by Employees and Officers of the City.

B. Request for Approval of a Resolution Authorizing Staff to Budget and Acquire an Independent Contractor to Design, Implement and Administer a Fraud, Waste and Abuse Hotline for City Employees to Report Alleged Fraud, Waste and Abuse Being Committed by Employees and/or Officers of the City.

**Committee Review:**

Audit Committee (approved) 10/02/13  
City Council (request to publish) 10/30/13  
City Council (public hearing) 12/11/13

Fiscal Impact – Yes

**Note: These Titles May be Amended in Accordance with the Amendment Sheets Provided in the Packet.**

26. Request for Approval of a Resolution Relating to the Enhancement of City of Santa Fe Environmental Services and the Use of Recycled Materials; Directing Staff to establish Ordinance Provisions Related to: Commercial Businesses Providing Equal Space for Trash Receptacles and Recycling Containers; Mandated Green Waste Collection Days and the Mandated use of Recycled Asphalt, within the City Limits, that Contains A Minimum of 10% Recycled Glass to be Used Within the City Limits of Santa Fe. (Councilors Bushee and Ives) (Nick Schiavo)



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**Committee Review:**

City Council (scheduled)

10/30/13

Fiscal Impact – No

**END OF CONSENT AGENDA**

**DISCUSSION**

**27. (PUBLIC HEARING)**

Request for Approval of a Resolution Relating to the Health, Safety and Welfare of the Residents of the City of Santa Fe; Encouraging the Santa Fe Police Department and the Residents of our Community to Come Together in a Collaborative Effort and for a Common Cause – Take Illegal Drugs off the Streets of Santa Fe. (Councilors Dimas, Dominguez, Trujillo, Rivera and Bushee) (Chief Raymond Rael)

**Committee Review:**

Finance Committee (postponed)

09/30/13

Public Safety (scheduled)

10/15/13

City Council (scheduled)

10/30/13

Fiscal Impact – Yes

28. Update on Santa Fe Police Department Shifts and Scheduling. (Police Chief Raymond Rael)

29. Request for Approval of Proposed Changes to Procurement Manual Section 29, Contract Modifications/Amendments/Change Orders. (Robert Rodarte and Judith Amer)

30. Update on Employee Raises (3 year history). (Sandi Perez)

31. Update on Evergreen Compaction Study. (Sandi Perez)

**32. OTHER FINANCIAL INFORMATION:**

A. Update of Gross Receipts Tax Report received in October 2013 (for August 2013 activity) and Lodgers' Tax Report received in October (for September 2013 activity). (Marcos Tapia)



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- 33. MATTERS FROM THE COMMITTEE
- 34. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.