



Agenda

DATE 1/9/14 TIME 4:12

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BICYCLE AND TRAIL ADVISORY COMMITTEE MEETING

Wednesday, January 15, 2014

5:30 p.m. – 7:30 p.m.

500 Market Street

Second Floor, Railyard Market Station

City Offices

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES from December 18, 2013

E. CITIZEN COMMUNICATIONS FROM THE FLOOR

F. COMMUNICATIONS FROM OTHER AGENCIES.

G. DISCUSSION AND ACTION

1. Presentation, Discussion and Action regarding the 2008 Bond Funds for Parks and Trails (Public Works Staff).
2. Presentation and Discussion Regarding Status of Current Trail Projects (Eric Martinez/Leroy Pacheco).
3. Discussion and Action Regarding Coordinating a Joint Meeting with BTAC, POSAC and COLTPAC to Discuss Current Projects and Future Planning Projects (Bob Siqueiros & Lisa Roach County Staff).
4. Review, Discussion and Action regarding the Current Bicycle and Trails Advisory Committee Powers and Duties and Resolution 2010-33 (Bob Siqueiros).
5. BTAC Subcommittee Updates:
 - On-Road
 - Mountain Bike
 - Bike Education and Outreach
 - La Tierra Master Plan

H. STAFF COMMUNICATIONS

- 1). 2014 BTAC Calendar

I. COMMITTEE COMMUNICATIONS

J. ADJOURNMENT

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

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CITY OF SANTA FE
BICYCLE & TRAIL ADVISORY COMMITTEE
January 15, 2014

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MINUTES OF THE
CITY OF SANTA FÉ
BICYCLE AND TRAIL ADVISORY COMMITTEE

January 15, 2014
5:30 p.m. – 7:30 p.m.

A. CALL TO ORDER

A regular meeting of the City of Santa Fé Bicycle and Trail Advisory Committee was called to order by Vice Chairman Frank Herdman on this date at approximately 5:30 p.m. in The Conference Room, Railyard market Station, Santa Fé, New Mexico.

B. ROLL CALL

Roll call indicated the presence of a quorum as follows:

Members Present:

Frank Herdman
Gretchen Grogan
John Longworth
James Ronald Pacheco
Tomás Rivera
Shelley Robinson

Members Absent:

Joseph Abbatacola, [Excused]
Patti Bushee, [Excused]

Staff Present:

Bob Siqueiros, Staff Liaison
Eric Martínez, Director of Roadways and Trails Engineering Division
Keith Wilson, Santa Fé MPO Senior Planner
Ike Pino, Public Works Director
Jason Kluck, Facilities Administrator, Public Works Division
Teresita Garcia, City Finance Department
Ben Gurulé, Parks Department Director
Leroy Pacheco, Public Works Division

C. APPROVAL OF AGENDA

Mr. Ron Pacheco moved to approve the agenda as presented. Ms. Grogan seconded the motion and it passed by unanimous voice vote.

D. APPROVAL OF MINUTES - December 18, 2013

Mr. Ron Pacheco moved to approve the minutes of December 18, 2013 as presented. Ms. Grogan seconded the motion and it passed by unanimous voice vote except for Mr. Longworth who abstained from voting as he was not in attendance at the December meeting.

E. CITIZEN'S COMMUNICATIONS FROM THE FLOOR

There were no communications from the floor

F. COMMUNICATIONS FROM OTHER AGENCIES

Mr. Leroy Pacheco, Public Works Department, introduced Ms. Carol Branch, Santa Fé County Volunteer Coordinator and Mr. Charlie O'Leary, from Santa Fé Conservation Trust.

Ms. Branch said she began in June, 2013 as the Open Space and Trails Coordinator and then became the Volunteer Coordinator for Santa Fé County. She was a native New Mexican and graduate of New Mexico State University with a degree in Government.

Mr. Pacheco said the City would be collaborating with her and the Conservation Trust.

Vice-Chair Herdman was interested in what the position entailed.

Ms. Branch her job was to find out needs that could be helped with volunteers and then coordinate volunteers to assist with those needs such as clean up and fixing up trails.

Vice-Chair Herdman asked if there was a formalized way for volunteers to sign up.

Mr. O'Leary said they were working with other entities to coordinate signing up. The County did not have an official way other than calling Ms. Branch. But they would be working on that. They found that since the changes in the County organization, Ms. Branch was the go-to person for trails or open space. They changed their structure depending on the number of project managers who were working on projects.

Mr. Leroy Pacheco added that this was all still pretty new. There would be updates in the future. He just wanted BTAC to know that there was a coordinator now.

Mr. Ron Pacheco said he knew Ms. Branch and thought it would be great for this committee to interact with Ms. Branch. He said Land Use was a whole new ball game for the County. Working with Ms. Branch would be really good for BTAC.

Ms. Branch said eventually she would have a website.

Ms. Grogan asked if she was part of Open Space and Trails.

Ms. Branch said she was now working under Community Services.

Mr. O'Leary announced that they hired Mr. Tim Rogers to fill the Volunteer Trail Coordinator position. He would work 27 hours per week as a trail program manager but his primary function would be working on City trails. He would start next week.

Vice-Chair Herdman said that was a great hire.

Mr. O'Leary said they felt lucky to get him.

Vice-Chair Herdman told Ms. Branch she was always welcome to attend BTAC meetings and BTAC looked forward to working with her.

G. DISCUSSION AND ACTION

1. Presentation, Discussion and Action regarding the 2008 Bond Funds for Parks and Trails (Public Works Staff)

Mr. Ron Pacheco asked if this was information and not action.

Vice-Chair Herdman noted the agenda did say action. They would play it by ear.

Mr. Siqueiros explained that Councilor Bushee wanted that wording.

Mr. Ike Pino welcomed everyone to Market Station. This was a result of a legal settlement between the developer and the City of Santa Fé. They did tenant improvements and working off the proceeds of a loan from the New Mexico Finance Authority and now they were not paying rent in the federal building. They developed 16,000 sq. ft. and had more available. With all the desks, tables and chairs left they still didn't have a lectern.

Mr. Ron Pacheco thought it was very nice and well done.

Mr. Rivera asked if these were condos.

Mr. Pino said these were supposed to be commercial spaces. It was a great move for the City because they were not spending a half million dollars on rent anymore.

He said Councilor Bushee wanted this item on the agenda but he was not provided with any information as to what he was supposed to present. So he put together information from other presentations about where they started to where they were now. He handed out a notebook with the material.

Mr. Pino spoke about beginning with auditing of each project. They worked with the Audit Committee to evaluate future bond projects and were still working on it. The City was perhaps considering an independent audit for parks bond funds.

He said POSAC members had questions regarding the parks issues and asked to appear before the Finance Committee in November. He went to the next POSAC meeting to answer questions in December and went to the Public Works Committee with the package. He would be going to the Finance Committee at the end of January or beginning of February.

He said the binder had the overview information and minutes from various meetings to start to address some of the issues that had arisen in the last few months. Re-allocation decisions were made. The issue raised was if bond proceeds could be used for labor and maintenance. It was all addressed in the memos in the notebook.

Tab 5 was the questionnaire that the POSAC Commission put together and the staff responses. A spread sheet was handed out that Ms. Garcia would explain and update. It went with tab 5 and had the latest expansion.

Mr. Longworth asked if this went from the end of the handout on the \$4.6 million.

Mr. Pino said this builds on that. What they would find generally was that the actual balance left to be spent was about \$57,000. This was a lot to go over and understand.

Mr. Ben Gurulé said he was here to help with information as was Ms. Garcia from Finance and Mr. Kluck and Mr. Martínez from Public Works. If more information was needed by anyone the staff here could address any questions BTAC might have.

Mr. Rivera wanted to give Ms. Booth a chance to speak.

Ms. Booth said she would speak later. She commented that these were different numbers on this spread sheet and asked if it was the final final.

Mr. Pino said it was the final final when all projects were done and accounted for.

Mr. Longworth asked for help in understanding the top lines which had different column names.

Ms. Garcia explained that the first spread sheet addressed how much had been spent from the bond issue. The notebook showed the bond issues as audited. She explained the spread sheet that was in the notebook on the \$30 million parks bond issue. That was how much money was allocated after Finance and Council's considerations. The bond holders approved the anticipated cost of projects and that was allocated. The Bond was a General Obligation Bond approved by voters. The City sold the bonds and \$30,300,000 was what the City had to account for to the voters.

The third column showed the transfers between projects and any changes of scope and what the situation was with them. They went back to Council and Finance to let them know what had changed and

that they needed more or less money for the projects.

Mr. Ron Pacheco asked if this information was in corresponding minutes.

Mr. Gurulé agreed.

Ms. Garcia said the approvals were summarized and were documented in minutes in the notebook. Total funding was what was approved for the projects. Then it showed what the expenditures were - what the revenue was spent on. She broke it down into 3 categories. The summary reported by type of expenditure.

Mr. Rivera asked for an example of "service."

Ms. Garcia said it was like contracting for a backhoe.

Mr. Rivera asked if it could go to a contractor to pay their salaries.

Ms. Garcia agreed.

Ms. Grogan asked if when you talk about salaries if you were talking about city employees.

Ms. Garcia said there were two types: administrative costs and labor costs.

Mr. Pino said it could be design or labor.

Ms. Grogan reasoned that they said how much time they spent on each project.

Ms. Garcia said maybe not an hour by hour report but they did allocate. A portion of their work was allocated to projects.

Vice-Chair Herdman asked how that was allocated and what the extreme might be of how remote from the project they might get.

Mr. Pino clarified that they did not get remote from the projects. They had to have a link from maintenance and direct involvement. If a crew was sent out to weed the medians that was not charged to a parks project because medians had no relationship to the park projects.

Ms. Grogan asked about accounting services costs and other things like that.

Ms. Garcia said the City absorbed the cost of those services.

Mr. Ron Pacheco asked if it was safe to say that 15% went to administrative cost.

Ms. Garcia couldn't say but reiterated that the General Fund absorbed those costs.

Ms. Grogan agreed except for project management

Ms. Garcia said not even project management came from bond funds.

Mr. Gurulé asked what the question was.

Ms. Grogan said employee salaries was the question. She asked if there were administrative salary costs that were bound up in here. Things like accounting staff time, etc.

Ms. Garcia said there were none. The only cost was the individual engineer working on that project. There was no allocation of HR, etc. The City absorbed all of those costs and only the people directly related to the project could be covered by bond funds.

Ms. Garcia continued to explain the spread sheet in the notebook. She said June 30, 2013 was last transaction as it was the end of their audit period.

Mr. Pino said the scope of work changed on many projects. At the origin of these projects was the parks master plan. As they got into the actual projects they discovered there had been no allowances for ADA and other similar items. That changed the scope of the projects. They couldn't turn away from ADA requirements. A lot of times there was additional consideration for each project.

Ms. Garcia said some projects were underspent and some others were overspent. This was accountability of the funds.

She said the next step was what was the condition of the projects was and what was left over. That was on the spread sheet handed out today. It built on the original document. In the note book was each audited number.

Mr. Ron Pacheco asked if the balance should be the same on both sheets.

Ms. Garcia agreed.

Ms. Garcia said the last report Finance generated was November 22nd. She asked staff to determine if a project was completed or still in process. At June 30th the City had spent all but \$4 million. She referred the Committee to page 10 of the handout where they would see a pink highlighted line. \$57,835 was the amount of money that was available from completed projects. On the next page were projects that were still going on. Out of that \$4 million they spent \$2.9 million so the amount left for these ongoing projects was \$1.2 million. It all added up to the \$30 million total.

Vice-Chair Herdman asked in regard to projects still in process if there was sufficient funding to complete all of them.

Ms. Garcia said the project managers would decide that.

Mr. Gurulé said they could go down the line. He went through each project from the top of page 12. He said Southwest would go into next year. The MRC had details about each component in the packet

Ongoing still were improvements to the concession stand. They were currently working on an exhaust fan.

The Plaza Park memo was in the packet. That would be brought to the next BTAC meetings. They needed to provide potable water source or shut down activities in the Plaza.

Mr. Longworth asked what the blanks and dashes on the sheet meant.

Ms. Garcia said dashes and blanks represented zeroes.

Mr. Gurulé said for the Plaza Park, they had a reallocation of \$100,000 in the 2008 parks bond funds.

Mr. Gurulé said the Parks Trail Head Cameras project for security was still in process.

Ms. Grogan noted there were no expenditures under this project.

Mr. Gurulé said it was being updated for FY 14 and they had not gotten that audit yet.

Mr. Pino said they did have cameras in some areas. They were primarily for security so they could cut down on break-ins and theft.

Vice-Chair Herdman asked if they were working.

Mr. Gurulé agreed. They used to get a lot of complaints of illegal activity but it had gone down to nothing where they had the cameras.

Mr. Gurulé said that was not part of the scope of work in the 2012 bond.

Mr. Martínez said the Acequia Trail funds were in place. The Arroyo Chamisa Trail project was complete except for drainage issues. It had a design and the funds were in place.

Ms. Grogan asked if these were sections not scheduled from the 2012 bond.

Mr. Martínez said this was a different bond for the underpass and connection.

Mr. Longworth said it was to alleviate the drainage issues.

Mr. Leroy Pacheco said it was for the Museum Hill connection as well.

Mr. Martínez said the Saint Francis crossing had sufficient funding to complete the design but not for construction. Public meetings would be scheduled. They could keep moving forward with design but no money for construction.

Mr. Martínez said in the Northwest Quadrant there were many components to evaluate and consider with estimates and funding available.

Vice-Chair Herdman asked if that was 351.

Mr. Martínez agreed.

Vice-Chair Herdman recalled one of the things BTAC talked about was having Mr. Martínez come back after in process work was finished.

Ms. Garcia said it needed to be fine-tuned.

Mr. Pino added that they had been working on the MX track. They could not get it insured as it was. They had a design and were prepared to make improvements in-house. They have asked Travelers Insurance to plan on that. They would come back in asking for \$50,000 to \$60,000 for the NW Quadrant so that it would be able to continue.

Mr. Ron Pacheco asked what the nature of the improvements were.

Mr. Gurulé said they were taking it from an advanced course to a more beginner to intermediate track specifically for motorcycles and another small footprint for a training course. By doing that they could get grant funds for maintenance, signage and table tops and changing to gentler grades.

Mr. Ron Pacheco understood. It would make it ultimately a better insurance risk.

Mr. Gurulé agreed and have an accessible pathway for spectators.

Vice-Chair Herdman was pleased they were making progress.

Ms. Garcia said the City would be going out for a contract with a new auditor.

Vice-Chair Herdman suggested if there were any questions to ask them now.

Mr. Ron Pacheco asked Mr. Pino what the implications were for doing a special audit now.

Mr. Pino said the city was asked in a resolution to make the audit on the parks bond a part of City's annual audit. There was an interest from some to make it a standalone audit.

Ms. Garcia added that during the course of asking for an audit, the question came up whether the City could use bond money to perform that audit. The answer was no.

Vice-Chair Herdman asked if all of the reallocation process went through the Finance Committee and the Council.

Ms. Garcia agreed. Any budget adjustments had to go through them. The City Manager could approve up to \$50,000 but those still went to Council. The projects went to Finance and Council with detailed explanations. Those were documented in the minutes that were in the packet.

Vice-Chair Herdman asked how that appeared on the agenda. He asked if was on the consent

calendar or not.

Ms. Garcia said most of them went on consent.

Vice-Chair Herdman asked if there had been any consideration given when there was a significant change to consider that in a public hearing.

Ms. Garcia explained that our bond issues went to Finance and Council with a master plan. That was how the City sold the bonds. But they didn't want it to be project-specific because then Ms. Hausman would have to go to each investor who bought into the bond to get permission. The city has consultants who advise us and that goes to Finance and Council. We want to spend the money on what had been approved. And the consultant advises whether the City was spending the money in a timely fashion.

Vice-Chair Herdman thanked Ms. Garcia and Mr. Pino for their information.

Mr. Pino forgot to mention that the Chairman of the Finance Committee wanted to see a detailed report on how much city employees had been paid in full detail. That was being worked on. It would be an addendum.

Vice-Chair Herdman asked if that was more details under salaries and benefits.

Mr. Pino agreed.

Ms. Garcia added that this was the first time the City had done project accounting.

Ms. Booth provided a handout and clarified she was speaking as a citizen and not POSAC because only the Chair could speak on behalf of POSAC.

She thanked Mr. Pino for his kind words and thanked staff for the work they have done. Councilor Bushee asked her to come to speak to the audit and to look closely to the trails portion of the report they received. In terms of the approved independent audit resolution it requested an independent audit. The Audit Committee became aware of the resolution. In their January meeting they recommended that the City do a general audit. There had never really been an audit of the bond as people were promised. Also, she asked that a committee be formed to develop the scope of work. Once POSAC saw the first version of the report, the Chair of POSAC created a subcommittee to work on this. One suggestion was that BTAC also have a subcommittee that POSAC could work with. Ms. Booth went through her handout report.

She said she was hearing three general questions emerging. Did we implement the intent of the bond? Regarding operation expenses not formally approved, so much of the bonds were used for salaries that there were questions.

The second question was what was approved by whom and when. Councilor Dominguez had asked staff to provide all documentation. There were salaries and benefits questions from the Finance Committee members. It appeared there were large reallocations of bond monies.

Who was paid out of the bond and how much and how did they relate to the bond?

Thirdly, what did we really implement of what we said we would do? The Master Plan was the guiding light. We question what was done - 30% for salaries and operational costs that were not budgeted. Were the salaries paid at the risk of not doing what we said we would do?

The Chair of POSAC was asking for a report. The question was the accountability of how we spent the bond money.

Ms. Robinson asked what group of people were determining that a project was complete.

Ms. Booth said one of the questions they brought up was that money was continuing to be charged to projects that were already shown to be complete. Salaries continued to be charged to those projects.

Mr. Pino said BTAC needed to understand that \$4.7 million was the overall allocation for salaries whether they were allocated to all projects complete or not. That was how it was done.

Ms. Robinson said at the MRC the money that was to be used for lighting was spent on other things at MRC. She asked if they went back to look for other things to do. She asked if that money have to stay in the MRC.

Mr. Pino said it did not have to stay in MRC as long as it stayed within the parks funding.

Ms. Robinson asked if the things that were done with that money in MRC were things that would have been done if there was other money.

Mr. Gurulé explained the work that was done within MRC. Lighting was changed to concession, safety and ballfield improvements.

Ms. Robinson asked if the funding was used within the MRC then.

Mr. Gurulé said it was until there was a request to reallocate the money to other projects.

Ms. Robinson asked where that request came from

Mr. Gurulé said it was from POSAC Staff.

Mr. Rivera clarified that there was \$4.3 million for salary and benefits.

Mr. Pino said that was the reallocation that moved \$4.3 million.

Mr. Rivera said he did not find it in the report.

Ms. Booth pointed out that when it was all added it up it was more than \$4.3 million.

Mr. Rivera got the impression that a chunk of money was used for salaries and benefits

Ms. Garcia said the concept was what their needs were with this bond. She said they were going to use this amount of money for a crew to help with building at these parks. The former City Manager, Robert Romero, gave the direction. He put \$4.3 million in a suspense account to use for bond projects and he provided tight oversight of it.

Mr. Ron Pacheco asked how they got to the amount of \$4.3 million.

Ms. Garcia said it was in the development of the Master Plan by Mr. Romero.

Mr. Ron Pacheco asked if for each project the City could attach an employee line item.

Ms. Grogan pointed out that if you tally up the end of the hand out there was no grand total for salaries and benefits. She asked what the total for salaries would be. Ms. Garcia was saying that \$4.3 million was what Robert Romero allocated but she wondered if that was what she would get if she added all this up.

Ms. Garcia said she did not do that but she could do it quickly.

Ms. Grogan asked her to please do that.

Mr. Rivera wanted to understand and asked if they couldn't tell what the actual allocation was.

Ms. Garcia said her hand out had the actual totals.

Ms. Booth said if Robert Romero said this they would not have had these high percentages of salaries and benefits. But the information she have seen from Fabian was that the salaries were assigned to parks. These were the kind of questions the audit could answer. This was uncomfortable. That was why we need to bump this up to the Audit Committee and the Finance Committee.

Mr. Pino said looking at this as a percentage of the overall bond was not a legitimate way to look at it. We could throw out a percentage of it because we did this in house and not with a contractor.

Vice-Chair Herdman thought it sounded like there would be a more detailed evaluation.

Ms. Booth she thought that would come out in an audit.

Vice-Chair Herdman's impression meant he was disinclined to say it was inappropriate or bad if the money was in salaries. If that was directly related to projects and was cheaper for city employees to do the work then he was for it. He was disinclined to see it as troubling. He took it for granted that the City was accounting correctly. But he had a bigger question and it was the promise to the voters. Promises were taking place on lots of different levels. He wondered if the City was over promising. We have all become cheerleaders for the bonds. We were specific. Then there was a resolution at the Council level which was more general but what was on the ballot was even more general. Then there were promises to bond holders.

He asked Ms. Booth, in her evaluation of it whether the City performed as promised. What was used for the promise and could we educate ourselves?

Ms. Booth thought that was a good question. She referred that to the Audit Committee. That was where they would start. They would look at the ballot questions and then the bond to make sure of the bond language. Paying reoccurring costs out of bonds was illegal in some places and evidently we thought we could do it here. In the future they needed to put in the voter language that an audit would be done and paid for out of bond funds. Council had asked the Audit Committee to look at this.

Vice-Chair Herdman asked what her recollection was on what the ballots said.

Ms. Booth said the questions were general.

Vice-Chair Herdman asked if that was the promise against to measure if we lived up to the promise. They needed to clarify what the promise was, and whether the reallocation process was commensurate with that promise. If there was a change after voters gave consent he questioned if the process was working. With the general language on the bond, the voters were giving a lot of latitude and discretion.

Ms. Booth suggested they let the Audit Committee figure that out.

Vice-Chair Herdman said there were two levels of promises: to the public and then to buyers of bonds.

Mr. Longworth asked if we paid the bonds. He asked if the City was still AAA rated.

Ms. Booth explained that one of the reasons the Audit Committee was interested was that one group rated Santa Fé AAA and another did not.

Mr. Pino said that happened all over the state.

Mr. Longworth asked if the City had paid them back.

Ms. Garcia said the City was always obligated to pay the bonds out of its revenue. Moody was no longer rating our bonds. It decided to evaluate everyone in the country based on unfunded pensions. The bonding agency remained at AAA. The state auditors did request the bonding and information from our office. They reviewed the information.

Ms. Booth asked if we could get that report from the state auditor.

Ms. Garcia explained that they didn't give back a report. They refer to external auditors and go through our annual audit.

Mr. Longworth said the city was now proposing to do an independent audit. He asked if findings from that audit might affect future bond ratings.

Ms. Garcia agreed if they found anything fraudulent. If it resulted in a negative outcome then the whole

bond issue was in jeopardy. The State Auditor found no issues from 2008 to current. Compliance had to be tested by the audit. That was an agreed upon procedure.

Vice-Chair Herdman what the anticipate cost of this audit would be.

Ms. Booth said they estimated between \$60,000 and \$80,000 from general fund monies.

Ms. Garcia clarified that the audit would answer the question if the City complied with the overall scope of whole bond issue. That was why they had project accounting.

Mr. Rivera asked Ms. Booth what kind of action from BTAC she envisioned.

Ms. Booth said they would have a subcommittee to work on this and asked that a member of BTAC be on that committee to create a scope of work for this audit. There were specific questions about trails. So it was worth having someone on the committee to look at what had been spent compared to what was proposed in the master plan.

She said the bond money for trails went down \$2 million. For trails \$9.1 million was supposed to come from the bond and it was reduced down to \$7.3 million in the reallocation. Questions were where that difference went. She thought only \$6.5 million was actually spent for trails. Someone from the committee should look at that. We had understood that they had money left and that some of it was from trails.

Mr. Pino said Mr. Martinez could address all those questions.

Mr. Martinez said the \$1.8 million taken from trails was actually shown in the packet under tab 3 in section D. It was approved April, 2011. That showed exactly where those monies were reallocated. He briefly discussed the chart.

Vice-Chair Herdman asked who approved the reallocation.

Mr. Martinez said the Council approved it. He went through a couple of examples of the process.

Ms. Booth said it was still a reduction of moneys used for trails and asked where it went.

Mr. Martinez said it went to other projects.

Vice-Chair Herdman asked if some trail money went to parks.

Mr. Martinez agreed.

Ms. Booth said POSAC did not ask for it.

Mr. Leroy Pacheco said when you look at the reduction you were looking at \$10 million.

Mr. Martinez agreed there was a large reduction and the Rail Trail was a big part of it.

Vice-Chair Herdman asked if this came to BTAC in some form. He asked who was responsible for coming up with the reallocation and what the process was.

Mr. Siqueiros said it did come through BTAC.

Ms. Grogan said it came through here and we approved these reallocations.

Mr. Siqueiros agreed.

Ms. Grogan said if they went back to minutes it should show BTAC approving this. She asked if Mr. Siqueiros could pull those minutes and show them to BTAC at some point.

Mr. Siqueiros agreed.

Mr. Leroy Pacheco gave comments about the Governor Richardson state grant of \$3.5 million. They were directed to spend that down before using bond money.

Ms. Booth when you look at this, the money was taken from trails and given to parks.

Ms. Grogan agreed except it had a different amount on the table.

Ms. Booth said that was a separate amount.

Vice-Chair Herdman said they had to wrap up the meeting as it was approaching 8 p.m. He thanked everyone for their time.

Vice-Chair Herdman proposed to put this on the next agenda for further discussion and action. He asked Ms. Booth if that would hurt their timing.

Ms. Booth said it would not.

Vice-Chair Herdman proposed that the BTAC suspend the balance of the agenda.

Mr. Siqueiros asked the Committee members to keep their packets.

Vice-Chair Herdman thanked Mr. Siqueiros for the packet materials.

Mr. Rivera said there were people here to present.

Vice-Chair Herdman asked them if they would have a problem with moving that to the next meeting.

Mr. Martínez said that was fine.

Mr. Longworth asked about the time frame to appoint people to these committees.

Ms. Booth said it would be an action item on the upcoming agenda.

Vice-Chair Herdman asked for a show of hands if anyone wanted to serve.

Mr. Longworth said there were two actions. One was to create a subcommittee and one to be on the scoping committee.

Vice-Chair Herdman asked if anyone was willing to serve on the scoping committee.

Mr. Longworth asked when they would meet. He volunteered to be a place holder, depending on the schedule.

Ms. Booth felt it was important for BTAC to be included.

Mr. Rivera moved to approve the subcommittee creation and Mr. Longworth to represent BTAC on the scoping committee. Ms. Grogan seconded the motion and it passed by unanimous voice vote.

2. Presentation and Discussion Regarding Status of Current Trail Projects (Eric Martínez/Leroy Pacheco)

This item was postponed to the next BTAC meeting.

3. Discussion and Action Regarding Coordinating a Joint Meeting with BTAC, POSAC and COLTPAC to Discuss Current Projects and Future Planning Projects (Bob Siqueiros & Lisa Roach, County Staff)

This item was postponed to the next BTAC meeting.

4. Review, Discussion and Action regarding the Current Bicycle and Trails Advisory Committee Powers and Duties and Resolution 2010-33 (Bob Siqueiros)

This item was postponed to the next BTAC meeting.

5. BTAC Subcommittee Updates:

a. On-Road

This update was not considered.

b. Mountain Bike

This update was not considered.

c. Bike Education and Outreach

This update was not considered.

d. La Tierra Master Plan

This update was not considered.

H. STAFF COMMUNICATIONS

1. 2014 BTAC Calendar

This item was postponed to the next BTAC meeting.

I. COMMITTEE COMMUNICATIONS

There were no Committee Communications.

J. ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Approved by:

A handwritten signature in black ink, appearing to be "Patti Bushee", written over a horizontal line. To the right of the signature, the word "for" is written in a cursive script.

Patti Bushee, Chair

Submitted by:


Carl G. Boaz, Inc. By Carl Boaz

BICYCLE AND TRAIL ADVISORY COMMITTEE

CREATING AUTHORITY: Adopted on September 24, 2003 by Resolution No. 2003-87. Resolution 2003-87 amended on May 12, 2010 by Resolution 2010-33, amended on August 11, 2010 by Resolution 2010-64.

MEMBERS: The committee shall consist of a member of the City Council who shall also serve as its chair, along with eight members of the public, with recommendations from the city council to be made to the Mayor, and who will appoint the committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood group users with the usual Council approval. The Chair may appoint subcommittees, as needed, to study in-depth the responsibilities assigned to the Committee and to present such information to the Committee. The subcommittees shall be made up of not more than four members of the committee and three interested members of the public. The subcommittees shall engage solely in investigating and assembling facts for the Committee, shall only be advisory in nature and shall not formulate public policy on behalf of the Committee.

TERMS: Beginning with the adoption of this resolution, four of the members shall be appointed for one year terms and five shall be appointed for two year terms. Subsequent terms shall be for two years to maintain staggering of terms. There is no limitation to reappointment. The members shall serve at the pleasure of the governing body and may be removed at any time with or without cause.

VACANCIES: Vacancies shall be filled in the same manner as initial appointments and shall be for the remainder of the term. Vacancies shall be filled as to maintain the balance of interest group representation.

MEETING TIMES: A quorum shall be at least five members. The Committee shall also conduct all meetings in accordance with the adopted City policies and procedures and shall use *Robert's Rules of Order* in conducting meetings. They shall meet monthly.

PURPOSE: The purpose of the Bicycle and Trails Advisory Committee is to assure implementation of the city's plan and policies related to bicycle and pedestrian trails and to advise the Governing Body on such matters.

STAFF LIAISON: Robert Siqueiros
(955-6977)

POWERS AND DUTIES: The Committee shall:

- (a) Prioritize bicycle and pedestrian trail related projects to be completed using CIP, state and federal funds;
- (b) Review all phases of the projects' design and construction;

- (c) Advise on policies, programs and ordinances as they relate to bicycle and pedestrian trail safety, design and construction;
- (d) Organize media and educational campaigns to provide information and promote bicycle and pedestrian trail related activities and education;
- (e) Work with other agencies for the enhancement of city and county trail systems;
- (f) Review and recommend Parks Master Plan updates related to trails;
- (g) Seek funding from city, state and federal sources;
- (h) Pursue designation of the city of Santa Fe as a bicycle friendly city; and
- (i) Advise on policies, projects, ordinances and funding as they relate to cycling and pedestrians as safe alternative means of transportation on roads and trails.