

Agenda

CITY CLERK'S OFFICE

DATE 12/13/12 TIME 9:09 a

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PUBLIC SAFETY COMMITTEE
Tuesday, December 18, 2012 4:00 PM
City Council Chambers
200 Lincoln Avenue, Santa Fe, NM 87501

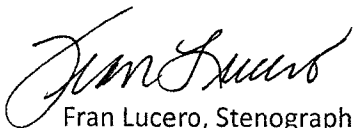
1. Roll Call
2. Approval of agenda
3. Approval of Tuesday, November 20, 2012 minutes
4. Old business:
 - A. NONE
5. New business:
 - A. Request to fund a 10 person Wildland Hand Crew from reimbursements (Fire Chief Barbara Salas)
6. Matters from Municipal Court
7. Matters from Police Chief Raymond Rael
8. Matters from Fire Chief Barbara Salas
9. Matters from Committee Members
10. Communications from the Floor
11. Adjournment

For information regarding the agenda, you can call Shannon Cantu at 955-5074. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

CITY OF SANTA FE

PUBLIC SAFETY COMMITTEE MINUTES

MINUTES: 12/18/12

A handwritten signature in cursive script, appearing to read "Fran Lucero".

Fran Lucero, Stenographer
DRAFT UNTIL APPROVED

December 18, 2012

1. Roll Call – Chair Trujillo called the meeting to order at 4:10 pm. Roll call did not reflect a quorum until approximately 4:15 pm. The meeting was held in the City Council Chambers, Santa Fe, New Mexico.

Present:

Chairperson Trujillo
Dr. Mike Mier
Dr. Nancy Owen Lewis
Mr. Peter Mizrahi
Councilor Chris Rivera

Staff in Attendance:

Chief Ray Rael, Santa Fe City Police
Chief Barbara Salas, Santa Fe Fire
Department
Erik Litzenberg, Assistant Fire Chief
Alfred Walker, Assistant City Attorney
Andrew Phelps, Emergency Manager

Not Present:

Mr. Mike Bowen
Mr. Douglas Nava

Fran Lucero, Stenographer

2. Approval of Agenda
No staff or committee changes.

Dr. Mier moved to approve the agenda as presented, second by Dr. Lewis, motion carried by unanimous voice vote.

3. Approval of November 20, 2012 Minutes

Mr. Mizrahi moved to approve the minutes of November 20, 2012 as presented, second by Dr. Mier, motion carried by unanimous voice vote.

4. Old Business
None

5. New Business

- A. Request to fund a 10 person Wildland Hand Crew from reimbursements (Fire Chief Barbara Salas/Erik Litzenberg) (Exhibit A&B)

Memo dated December 7, 2012 outlining the details of the request for the 10 person Wildland Hand Crew from reimbursements. Chief Litzenberg informed the committee that the Santa Fe Fire Department lost grant funding from the New Mexico Youth Conservation Corps. In an effort to keep our current response capabilities the Fire Department is requesting the following:

- Ability to hire 10 seasonal temporary employees for 6 months
- Two Lead Forestry Technicians with benefits and eight forestry technicians without benefits. The total personnel cost for the 6 months is \$156,802.00.

These positions would be paid from the reimbursements obtained through a JPA while responding to Wildland fires throughout the season. The average annual wildland fire reimbursement revenue for the last 3 years has been \$207,619.33.

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Page 2 provides a detailed proposed budget. Chief Litzenberg said that they are pursuing a grant from the Water Trust Board Grant and the Valles Caldera National Preserve in hopes to extend the program with an additional 3 months and would result in a budget amount of \$286,802.00.

Exhibit B details the 2012 Accomplishments and the 2013 Requests.

In summary, over the last three years the reimbursements have been \$205,000 on average per year and it is expected for that amount to go up by a fair amount. The request to the committee is for support to spend out of that \$205,000, \$156,000 to hire the 10 people for the coming season.

Councilor Rivera asked regarding the grants; is there still a chance that you might not get additional funding? Chief Litzenberg referred back to the YCC grant which they had for the past 3 years, we have been denied that grant. There are other funding resources as outlined in page 2 which are the Water Trust Board Grant and the Valles Caldera National Preserve. The Fire Department has worked with them in the past and they have a grant to work on their property. If they can use our established crew to do that work, it not only gives them a good workforce but it gives us 9 months to have those people available for response in the city of Santa Fe.

Councilor Rivera complimented the SFFD for doing this work and for keeping it going.

Mr. Mizrahi asked where they are housed during the day if they are not out on assignment. Chief Litzenberg said that they don't have a lot of downtime; they are based out of Reclaim State #9.

Dr. Lewis asked if this was a permanent program or something you are just requesting for the next year. Chief Litzenberg said that the last three years have proven that its work is valuable but the request today is for 6 months for \$156,000 out of the reimbursements. Chief Litzenberg ventured to say that once they have proven its worth over the year, the SFFD will be asking for a similar request next year in hopes the powers to be decide that it could work with permanency.

Dr. Lewis asked about the statement of pilot programs and how does the SFFD envision those programs developing. Chief Litzenberg said that there are national standards on how to do the project itself once you get the boots on the ground. One struggle has been deciding where to input the resources. We have been putting our resources into those areas in the community that have been established as high risk. Ultimately we have been doing this work called landscape level. It is believed that the biggest difference can be made when you get in and around the homeowners. There are a number of ways they envision this coming out, 1) education – we do that now but we don't have the resources to be in as many places as they would like to be, and 2) the next step up which is not only education but meeting with the owner and saying, "if you did this, this is the benefit you would see in terms of safety, in terms of beauty and the third step up is actually doing the work.

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Dr. Mier asked to clarify if Chief Litzenberg was asking for approval of the \$106,000 for 6 months; would you need to come back to the committee if you have additional funding?

Chief Litzenberg stated that he did not have an answer to that question.

Councilor Rivera asked if we are maximizing our reimbursement rate and also the vehicle, where are we lacking our ability to maximize on the reimbursement.

Chief Litzenberg: Those are great questions; on the last page, bullet three speaks to the answer that you are looking for. One of the problems has been the reimbursement structure through the state. We are trying to renew and establish our JPA with the Forest Service is that they have a really good understanding as to how much it costs to run a program like this. The JPA is in the works and we need this as the mechanism.

Councilor Rivera asked if they had the equipment necessary that would allow them to do the project and maximize the reimbursement.

Chief Litzenberg: I think the short answer is yes in the short term.

Mr. Mizrahi: Earlier this year there was an article in the New Mexican where the homeowners association in Hyde Park Estates was concerned about the activities of brush fires in the dry season. They had called their homeowners together and talked about what trees needed to be removed on their property lines and so forth. Is that an area we do respond to?

Chief Litzenberg: We recognize this area as our response area. This group has spent a fair amount of time there.

Dr. Mier moved to approve the request to fund 1 10 percent Wildland Hand Crew from reimbursements, second by Councilor Rivera, motion carried by unanimous voice vote.

6. Matters from Municipal Court (report included in packet)

7. Matters from Police Chief Ray Rael

Residential burglaries have decreased significantly from last month report by 42%. The commercial burglaries have also decreased by 13%, auto burglaries unfortunately have increased. Our efforts on residential and commercial burglaries have made it uncomfortable for those who continue in those areas as they are looking for easier targets. Unfortunately too many people are leaving valuables in their vehicles which are tempting and make them quick targets. We are proceeding with Public Service Announcements to remind people to secure valuables, lock vehicles and we are also proceeding with patrols and some new operations in these areas. Overall we are at a decrease with our property crimes with the exception of that spurt we are having with vehicles.

Dr. Mier asked if there were sections of town that are more prone to residential burglaries than others. The Chief stated that it tends to shift but there are some areas are historically high relative to some other areas. A lot depends also on what operations and patrols are

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running in an area. Sometimes they will saturate an area. Area 1 is one of the high burglary areas historically; some of the downtown areas are also historically high and a couple of locations on the Southside.

Dr. Mier asked in terms of proximity, are they in neighborhoods where schools are located, does that have any significance? The Chief said that it doesn't appear that the schools are a factor. There are some other factors perhaps proximity to some certain neighborhoods where there are known burglars, proximity to couple businesses where they historically hang out, and things of that nature. But the schools themselves we cannot pin point any direct activity. Dr. Mier asked if there is any time of day that is a normal time for burglaries. The Chief responded that the times of day also vary. It seems that with some of the pressure that is now being put on by the SFPD, crimes are shifting to Saturday and Sunday when people are at church. We are seeing an increase in that area because people are out of the house. Some of these individuals who engage in burglaries are addicts and that doesn't mean they can't figure out ways around the SFPD functions so the department is constantly shifting patterns to be on top of the changes.

8. Matters from Fire Chief Barbara Salas
Nothing to report.

9. Matters from Committee Members

Dr. Mier expressed a concern about the lack of concern on some of the residents of this community in terms of the lack of interest in some neighborhoods from shoveling the snow from sidewalks. I think it is important to express our concerns to the city manager that there needs to be some interest in the part of the city to enforce and to remind residents that they need to keep the sidewalks clean. People are forced to walk on the street vs. the sidewalk. We have an ordinance and we need to challenge the administration to find a way to encourage people to clean their sidewalks when it snows.

Chairperson Trujillo will discuss this with Mr. Matt O'Riley in Land Use to see what can be done.

Councilor Rivera stated that there has been an exchange of phone calls from the Zozobra Committee. It is understood that they will reach out to Mr. Phelps to set up a meeting. Councilor Rivera would like to know what the recommendations are after these meetings. Mr. Phelps said that he would be meeting with them on Thursday and he will prepare a brief of that conversation and provide the Chair and committee with this information.

Chair Trujillo graciously extended his personal thanks to the Chief of Police, Chief of Fire Department, all of the Deputy Chiefs, Alfred Walker, Staff, Michelle – staff to the Police Department, Fran Lucero, Stenographer and to the committee members. Thank you for all of your hard work. Mr. Mizrahi echoed this sentiment.

10. Communications from the floor.
None

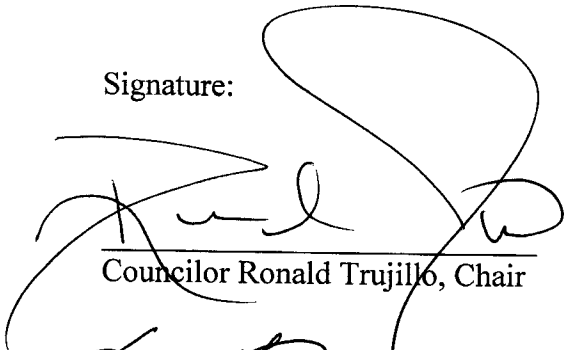
PUBLIC SAFETY COMMITTEE MINUTES

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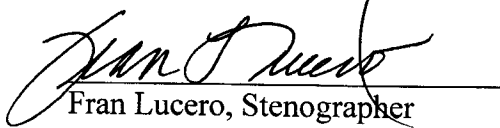
11. Adjournment

There being no further business to come before the Public Safety Committee, the meeting was adjourned at 4:45 pm.

Signature:



Councilor Ronald Trujillo, Chair



Fran Lucero, Stenographer

**SANTA FE POLICE DEPARTMENT
BURGLARY
RECEIVING/TRANSFERRING STOLEN PROPERTY
ARRESTS
2010 - 2011 - 2012**

Adult Arrests

	2010				2012	
	Burg	Rec	Burg	Rec	Burg	Rec
January	6	1	6	2	8	8
February	6	1	6	1	5	6
March	5	4	9	0	4	3
April	2	1	3	2	4	2
May	6	1	14	7	5	18
June	4	4	11	1	7	4
July	10	4	6	4	3	6
August	4	2	5	3	15	7
September	3	0	1	1	2	2
October	5	4	12	4	4	3
November	3	2	2	0	10	6
December	6	4	5	1		
Total	60	28			67	65
	88				132	

Juvenile Arrests

	2010				2012	
	Burg	Rec	Burg	Rec	Burg	Rec
January	2	0	0	0	1	0
February	2	2	0	0	1	0
March	3	3	0	0	2	0
April	2	1	0	0	1	0
May	0	5	1	1	0	0
June	0	0	2	2	1	0
July	0	0	0	0	1	0
August	1	0	1	0	2	0
September	1	0	4	2	0	0
October	0	0	5	0	0	0
November	1	1	1	0	3	1
December	0	0	0	0		
Total	12	12			12	1
	24				13	

Totals for Adults and Juveniles

November		
2010		% chng
7		-57%

November		
	2012	% change
	20	567%

Totals for Adults and Juveniles

January - November		
2010		% change
102		17%

January - November		
	2012	% change
	145	22%

as of 12/6/2012

prepared by M.Gonzales, Crime Analyst

JULY 2012*

***Ten additional offenders were arrested on other charges, but were linked to burglaries and cases have been sent to DA's office.**

***Four cases of latent prints with known burglars are being prepared and sent to DA's office.**



SANTA FE POLICE DEPARTMENT PROPERTY CRIMES COMPARISONS 2009 - 2010 - 2011 - 2012



Year	2009				2010				Jan - Nov		
	2009	2010	%chng		2010	2011	%chng		2011	2012	%chng
Burglary (Residential)	822	881	7%		881	781	-11%		718	754	5%
Burglary (Commercial)	212	258	22%		258	233	-10%		220	167	-24%
Burglary (Auto)	1068	1152	8%		1152	857	-26%		789	739	-6%
Criminal Damage/Vandalism	913	842	-8%		842	884	5%		818	754	-8%
Total	3015	3133	4%		3133	2755	-12%		2545	2414	-5%

2009	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
Burglary (Residential)	51	54	66	85	64	78	112	75	77	50	55	55	822
Burglary (Commercial)	27	15	15	16	17	13	15	23	24	20	12	15	212
Burglary (Auto)	72	52	75	77	104	111	78	73	82	115	125	104	1068
Criminal Damage/Vandalism	67	66	83	111	72	82	90	68	55	101	48	70	913
Total	217	187	239	289	257	284	295	239	238	286	240	244	3015

2010	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
Burglary (Residential)	59	41	53	65	69	72	84	107	107	91	70	63	881
Burglary (Commercial)	17	11	19	20	16	13	29	37	26	16	27	27	258
Burglary (Auto)	88	96	107	95	118	114	116	78	104	70	79	87	1152
Criminal Damage/Vandalism	74	83	83	60	72	62	79	68	56	70	72	63	842
Total	238	231	262	240	275	261	308	290	293	247	248	240	3133

2011	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
Burglary (Residential)	61	37	45	44	52	75	79	78	73	95	78	64	781
Burglary (Commercial)	20	9	21	25	29	20	16	24	18	23	16	12	233
Burglary (Auto)	71	69	99	85	61	66	58	69	71	82	58	68	857
Criminal Damage/Vandalism	91	47	43	64	84	80	91	59	74	70	115	66	884
Total	243	162	208	218	226	241	244	230	236	270	267	210	2755

2012	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
Burglary (Residential)	86	52	77	71	124	83	68	74	34	40	45		754
Burglary (Commercial)	10	6	16	20	16	18	14	13	16	24	14		167
Burglary (Auto)	58	67	81	70	76	59	30	45	54	73	126		739
Criminal Damage/Vandalism	99	58	85	62	79	76	73	63	54	53	52		754
Total	253	183	259	223	295	236	185	195	158	190	237	0	2414

Same time period:												
November 2012	2010	2011	%chng		2011	2012	%chng					
Burglary (Residential)	70	78	11%		78	45	-42%					
Burglary (Commercial)	27	16	2%		16	14	-13%					
Burglary (Auto)	79	58	-27%		58	126	117%					
Criminal Damage/Vandalism	72	115	60%		115	52	-55%					
Total	248	267	8%		267	237	-11%					

12/06/12

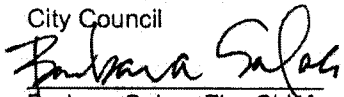
prepared by M. Gonzales, Crime Analyst

City of Santa Fe, New Mexico

memo

DATE: December 7, 2012

TO: Public Safety Committee
Finance Committee
City Council

FROM: 
Barbara Salas, Fire Chief

RE: Request to fund a 10 person Wildland Hand Crew from reimbursements.

The City of Santa Fe Fire Department lost grant funding from the New Mexico Youth Conservation Corps. This program funded individuals who we trained to function as seasonal wildland firefighters and to work on fuels reduction projects within the City while bolstering our own wildland response.

- They responded statewide through the NM Resource Mobilization Plan
- They responded to wildland and WUI incidents throughout the City of Santa Fe
- They worked on the fuel reduction project in the Santa Fe River corridor
- They removed multiple "hazardous trees" when specifically requested
- Worked with USFS on the thinning and burning project within the SF Watershed

In an effort to keep our current response capabilities we are requesting the following:

- Ability to hire 10 seasonal temporary employees for 6 months.
 - Two Lead Forestry Technicians with benefits and eight Forestry Technicians without benefits. The total personnel cost for the 6 months is \$156,802.00.

These positions would be paid from the reimbursements obtained through a JPA while responding to Wildland fires throughout the season. Our average annual wildland fire reimbursement revenue for the last 3 years has been \$207,619.33.

As before this crew will be able to work on the Wildland Urban Interface (WUI) areas in and around Santa Fe; perform training and public education functions; do WUI assessments for homeowners, neighborhoods, and homeowners associations; do the landscaping and mitigation around city property; help with the watershed management plan and burning; and promote interagency cooperation with New Mexico State Forestry, Santa Fe County Fire Department and US Forest Service. All of these activities will set the framework for the crew as it develops and help to prove the worth of the program to the citizens of Santa Fe from the onset.

For decades we operated under the assumption that the wildland problem was the Forest Service's problem to deal with. We realize that we are the first response when there is wildfire in our community and we want to ensure we are well prepared for wildfire disaster.

Summary

10 Person Handcrew (2 Leads and 8 Crewmembers) 6 months

Handcrew Total	\$156,802.00	
8 crew members (seasonal/temps)	\$104,616.00	
2 leads (w/benefits)	\$52,186.00	

Timeline

Calendar 2013	Funding Source	Projects	Anticipated Expenditure
January			
February			
March	Water Trust Board Grant	SF Watershed Fuels Reduction	\$50,000.00
April	Water Trust Board Grant	SF Watershed Fuels Reduction	\$50,000.00
May	Fire Department	Aztec Springs Fuels reduction	\$26,133.67
June	Fire Department	Aztec Springs Fuels reduction	\$26,133.67
July	Fire Department	Homeowner Assesments/ Fuels Reduction	\$26,133.67
August	Fire Department	Homeowner Assesments/ Fuels Reduction	\$26,133.67
September	Fire Department	Camino Paqueno Fuels Reduction	\$26,133.67
October	Fire Department	Camino Paqueno Fuels Reduction	\$26,133.67
November	Valles Caldera National Preserve	Prescribed Fires, Fuels Reduction	\$30,000.00
December			

Funding Contributions

City of Santa Fe	
•Fire Department	\$156,802.00
•Water Trust Board Grant	\$100,000.00
Valles Caldera National Preserve	\$30,000.00
Total	\$286,802.00

Wildland Fire Reimbursement Revenue since the Handcrew inception

2010	\$55,251.00
2011	\$331,336.00
2012	\$236,271.00
Average	\$207,619.33

BAR AND FIR SALARY & BENEFIT CALCULATIONS FOR FY 06-07

TEMPORARY POSITION - FULL OR PART-TIME

TITLE: Forestry Technician

Cr

BAR CALCULATIONS				FIR CALCULATIONS	
Item	Rates	Full FY 2005-6	Partial FY 2005-6	Increase 2006-7	Proj FY 2006-7
Pay Periods To Be Used			13.0		
Total pp in fiscal year			26.0		
Hourly Rate		11.9100			
Hours	2040				
Salary		24,296	12,148	0%	24,296
Fica/Med.	0.0765	1,859	929	0%	1,859
PERA	0	0	0	0%	0
RHC	0	0	0	0%	0
Health	0	0	0	15%	0
Life	0	0	0	0%	0
Dental	0	0	0	10%	0
Benefits		1,859	929		1,859
% Ben. of Total		7.11%	7.11%		7.11%
		26,155	13,078		26,155

FORM INSTRUCTIONS:

1. **HIGHLIGHTED AREAS ARE THE ONLY AREAS WHERE INFORMATION IS ENTERED.**
 Use the F9 key to recalculate.

2. Determine what the hire date is going to be and how many pay periods the employee will get paid out of the fiscal year. Insert the number of pay periods.

- 3a. Determine what the hourly rate for the position is going to be and insert it.
- 3b. To calculate just the increase in an hourly rate, enter just the increase amount, i.e., .5425.

4. Determine the number of hours assigned to the position from the Council Approved Personnel Pay Plan and insert it here. To evaluate changes in hours, just enter the increase or decrease in hours.

5. For an FIR, determine what assumptions are to be used for the following fiscal year. Enter as a %. Verify these assumptions with the Budget Office.

BAR AND FIR SALARY & BENEFIT CALCULATIONS FOR FY 06-07

EXEMPT, CLASSIFIED, TERMC, TERMG - FULL TIME

TITLE: Lead Forestry Technician

BAR CALCULATIONS				FIR CALCULATIONS	
Item	Rates	Full FY 2006-7	Partial FY 2006-7	% Increase 2007-8	Proj FY 2007-8
Pay Periods To Be Used			13.0		
Total pp in fiscal year			26.0		
Hourly Rate		13.4100			
Hours	2080			2088	
Salary		27,893	13,946	0.0%	28,000
Fica	0.062	1,729	865	0.0%	1,736
FMHI	0.0145	404	202	0.0%	406
PERA	0.334	9,316	4,658	0.0%	9,352
RHC	0.03922	1,094	547	0.0%	1,098
Health	10983	10,983	5,492	0.0%	10,983
Life	0.00576	161	80	0.0%	161
Dental	607	607	304	0.0%	607
Benefits		24,295	12,147		24,343
% Ben. of Total		46.55%	46.55%		46.51%
TOTAL COST		52,187	26,094		52,344

FORM INSTRUCTIONS:

1. **HIGHLIGHTED AREAS ARE THE ONLY AREAS WHERE INFORMATION IS ENTERED.**
Use the F9 key to recalculate.

2. Determine the number of pay periods to be calculated out of the fiscal year and enter here.
For a full year, enter 26.

3a. Determine what the hourly rate for the position is going to be and insert it.

3b. To calculate just the increase in an hourly rate:

- Insert the hourly rate increase (for example: .5425).
- Insert 0 for Health (not affected by hourly rate).
- Insert 0 for Dental (not affected by hourly rate).

4. The correct hours assigned to these positions is 2080. It is already inserted above.

5. FICA: Use .062 for all positions other than Fire or Police Union positions. For these, enter 0.

6. Determine what pension plan rate to apply from the list below and insert it above.

AFSCME	0.190125
NON-UNION	0.190125
POLICE	0.266500
FIRE	0.334000

7. LIFE: Enter .00576 for a new or existing position with life insurance (This = .48 * 12 / 1000).
Enter 0 for a position without life insurance.

8. Determine Health premium assigned to the position and insert it. If no Health benefit, enter 0.

FAMILY	10,983
MARRIED	9,546
SINGLE	4,595

9. Determine Dental premium assigned to the position and insert it. If no Dental benefit, enter 0.

FAMILY	607
MARRIED	427
SINGLE	234

10. For an FIR, determine what assumptions are to be used for the following fiscal year.
Enter as a %. Verify these assumptions with the Budget Office.

2012 Accomplishments

City of Santa Fe Projects

- Responded to brush, wildland, and wildland urban interface fires within the City of Santa Fe response area as part of normal response
- Did home assessments on 20 properties
- Provided "Firewise" education to over 100 people
- Helped thin 17 acres around the Dale Ball Trails
- Assisted with a body recovery from Sun Mountain
- Assisted homeowners with the Camino Pequeno Thinning Project
- Completed the Cerro Gordo and Sierra del Norte Thinning Projects (60 acres)
- Assisted with the Banco Bonito and SF Watershed prescribed burns (420 acres)
- Provided assistance to multiple City Departments

Statewide Projects

- Responded to sixteen extended firefighting assignments fires within NM
- Provided Initial Attack coverage for Jemez District of USFS for over three weeks
- Provided assistance in fuel reduction projects and prescribed burns in the Santa Fe National Forest
- Helped to recover \$250,000 in reimbursements from firefighting assignments

2013 Requests

We would like to request the following:

1. Funding to continue to strengthen and develop the SFFD 10 person hand crew
2. Re-define "Lead" positions for hand crew
 - 2 Lead positions will be seasonal with benefits to make the positions competitive with US Forest Service seasonal positions
 - Eight positions will be seasonal without benefits
3. Renew and expand the JPA with USFS – We are in the process of completing the renewal of our JPA with the USFS to ensure reimbursement for firefighting and mitigation activities.
4. Start working with home and land owners on private property to decrease fire risk to the community – We have created a form to help us work on hazardous fuel reduction with home and land owners within our jurisdiction. The ability to do these projects will greatly improve our ability to affect risk reduction in and around the City of Santa Fe.