



Agenda

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**DIVISION OF SENIOR SERVICES
SENIOR ADVISORY BOARD OF DIRECTORS
Mary Esther Gonzales Senior Center
1121 Alto Street, Santa Fe, NM
Wednesday, October 19, 2011
9:30 a.m.**

- I. CALL TO ORDER
- II. INVOCATION /PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – September 21, 2011
- VI. DSS DIRECTORS REPORT
 - a.) Ron J. Vialpando, DSS Director
 - b.) Transportation Representative
- VII. COMMITTEE REPORTS
- VIII. UNFINISHED OTHER BUSINESS
 - a.) Computer Lab Update
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND LOCATION OF NEXT MEETING
- XII. ADJOURNMENT

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DIVISION OF SENIOR SERVICES

ADVISORY BOARD MEETING

October 19, 2011

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DSS DIRECTORS REPORT-Ron Vialpando, Interim Director		
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MINUTES OF THE-
DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS

October 19, 2011

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center in the Board Room, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Mary Louise Giron, Vice Chairperson
Rosemarie Trujillo, Secretary
Elaina K. Gonzalez
Doug Schocke

MEMBERS ABSENT

Bernardo C de Baca, excused
Ken Scott, excused

STAFF PRESENT

Lugi Gonzales, Division of Senior Services
Ron Vialpando, Division of Senior Services Director

OTHERS PRESENT

Jo Ann G. Valdez, Stenographer

INVOCATION

Invocation was led by Mary Louise Giron.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF AGENDA

Ms. Trujillo moved to approve the agenda as published. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES: September 21, 2011

Ms. Gonzalez moved to approve the Minutes of the September 21, 2011 meeting as presented. Ms. Giron seconded the motion. The motion passed unanimously by voice vote.

DSS DIRECTOR'S REPORT

a) DSS Director's Report

Mr. Vialpando reported as follows:

- During the Special Legislative session a number of projects were approved and signed off by the Governor. This included a couple of projects for the City of Santa Fe in the amount of \$306,467: \$178,000 for vehicles for the Division of Senior Services: \$128,467 for improvements to the Mary Esther Gonzales Senior Center – to improve the HVAC systems, the sidewalks, etc. The work for the sidewalk project should start at the beginning of next summer. A portion of this funding will be utilized to build a new warehouse at the MEG Center. The Request for Proposal for architectural services for the warehouse should go out in the next month or so.

Mr. Vialpando said he would also like to provide the Nutrition-Home-Delivered Program four vehicles-they average approximately \$31,000 each; an ADA vehicle for transportation and one 16-passenger vehicle. The DSS will have a total of 9 vehicles in fleet.

Mr. Vialpando spoke to the State on Monday and they plan to have the contracts ready by the end of this month. The contracts will then go to the City Finance Division for approval.

- Mr. Vialpando noted that there will be a “Mock” hearing for the DSS Legislative Operating Request on October 26th in Albuquerque at 809 Copper Avenue. The DSS submitted a request in the amount of \$420,472, which includes funding to restore some of the positions that the County took over; funding to relinquish the inventory for congregate meals; funding for food and non-food supplies; fuel costs and to cover inflationary operational costs. They also requested that they fund two

additional home-makers given the waiting list; and that they reinstate two driver positions.

- Mr. Vialpando reported that the Division of Senior Services Advisory Board By-Laws are at the Mayor's office for approval and will go to the Finance Division and City Council for approval.
- Mr. Vialpando announced that there will be a Legal Fair at the MEG Center on Saturday, October 22nd from 10:00 a.m. to 1:00 p.m. This event is being coordinated by the First Judicial District Local Pro Bono Committee of the Access to Justice Commission. Residents of Santa Fe and the surrounding areas can get free legal assistance on a variety of topics. Attorneys from the First Judicial District will be on hand to provide free consultations on a first-come, first-served basis.
- Mr. Vialpando noted that the Mayor's State of the City Address is scheduled for tonight at the Convention Center at 6:00 p.m.
- Mr. Vialpando gave an update on A*C*T (Accountability, Customer Service and Transparency). The A.C.T. Program aims to train all City employees on the principles of Accountability, Customer Service, and Transparency. This month's message provides "*Communication Tips for Reducing Conflict*". For example, be open; be receptive; pay attention; don't interrupt; avoid all distractions; make eye contact with the person that is speaking, try to see the situation from the other person's view, etc.
- Ms. Lugi Gonzales noted that there will be four new members that will be appointed to the Board in January 2012. (1 Mayoral appointment and 3 members who are elected at large). This will be an agenda item for the December meeting. Staff will work on the paperwork to get them appointed.
- Mr. Vialpando said the Board usually meets at the Capital (Round House) for the January meeting and new members are installed at that meeting. He said he will start making arrangements to have the January 2012 meeting at the Round House. The re-appointments of the current members will also take place at the January 2012 DSS Board meeting.

b) Transportation Representative

Mr. Vialpando noted that the Transportation Representative could not be present today to make a presentation to the Board; however, this will be an agenda item for next month's meeting.

COMMITTEE REPORTS:

The written Committee Reports were submitted, distributed and reviewed.
{Please see Exhibit "A" for the details.}

NUTRITION COMMITTEE

Ms. Giron moved to accept the Nutrition Committee Monthly Report and include it as part of the public record with the Minutes. Mr. Schocke seconded the motion. The motion passed unanimously by voice vote.

TRANSPORTATION COMMITTEE

Ms. Trujillo moved to accept the Transportation Committee Monthly Report and include it as part of the public record with the Minutes. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.

RSVP COMMITTEE

Mr. Schocke moved to accept the RSVP Committee Monthly Report and include it as part of the public record with the Minutes. Ms. Giron seconded the motion. The motion passed unanimously by voice vote.

FOSTER/GRANDPARENTS/SENIOR COMPANION COMMITTEE

Ms. Trujillo moved to accept the Foster/Grandparents/Senior Companion Committee Monthly Report and include it as part of the public record with the Minutes. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.

SENIOR OLYMPICS COMMITTEE

The Senior Olympics Committee reported that they are planning on adding more events such as "huachas" for those who are interested. The Board questioned what "huachas" meant.

Ms. Giron moved to accept the Senior Olympics Committee Monthly Report and include it as a part of the public record with the Minutes. The Board also asked for clarification as to what "huachas" means by the next meeting. Mr. Schocke seconded the motion. The motion passed unanimously by voice vote.

IN-HOME SUPPORT COMMITTEE

Ms. Giron asked about the status of the Ensure Nutrition Supplement.

Mr. Vialpando said that the purchase order was rejected the first time because there is a limit of \$5,000 for purchase orders. The purchase order was re-submitted for \$5,000 and was approved. He noted that the Nutrition Program has a good inventory of Ensure.

Ms. Giron moved to accept the In-Home Support Committee Monthly Report and include it as a part of the public record with the Minutes. Mr. Schocke seconded the motion. The motion passed unanimously by voice vote.

UNFINISHED/OTHER BUSINESS

a. COMPUTER LAB UPDATE

Mr. Schocke reported that the computer is back in the lab. He noted that 20 computers were donated. He asked if there was a place at other senior centers and the Civic Housing to put the donated computers.

Mr. Vialpando will check with the Civic Housing representatives and the other senior centers, such as the Ventana de Vida Senior Center, Luisa Senior Center and Pasatiempo Senior Center to see if they are interested in having computers at their location.

Mr. Vialpando thanked Chairperson Romero and Mr. Schocke for their assistance with the computers. He said this is a great service for the senior citizens and they love it.

b. MEDICAL ALERT MEDALLIONS

Ms. Gonzalez noted that she attended the Lovelace meeting at the Marriott Courtyard last week and there were over 300 people in attendance. Ms. Gonzalez said she took this opportunity to bring up the medical alert/alarm system issue and they offered to look into it-and whether or not they could pay any of the supplemental portion of the cost.

Ms. Gonzalez also found an ad in a magazine entitled: "*First STREET for Boomers and Beyond*". These are medical alarms that are designed for seniors. This company offers the equipment and activation at no cost to the seniors. Mr. Vialpando will check as to whether or not they charge a monthly fee for this service.

Chairperson Romero asked Ms. Lugi Gonzales for an update on the defibrillators.

Ms. Gonzales said she checked again with the Fire Chief (Jan Snyder) and he did not have an update.

NEW BUSINESS

Mr. Vialpando announced that the month of November is "*National Family Caregiver Month*" and "*National Alzheimer Disease Awareness Month*". The Alzheimer's Association will be conducting a presentation/training on November 15, 2011 from 1:30 to 4:30 p.m. at the MEG Center. Staff from the Division of Senior Services will be on-hand to answer questions, etc.

Ms. Gonzalez noted that a senior citizen who lives at Pasatiempo recently had his bicycle stolen. She asked if this Board could do anything for him. She noted that she will also bring this up at the hospital's Board meeting next week because he is a volunteer at the hospital.

Mr. Schocke said there is a bike co-op on Second Street called "Chain Breakers" and they may be able to help.

Mr. Vialpando said he was aware of this and he thinks that he already got a bike.

Chairperson Romero mentioned that there is a program that gives bicycles to low-income families and they have asked for donations.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

TIME AND PLACE OF NEXT MEETING

The next meeting was scheduled for November 16, 2011 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

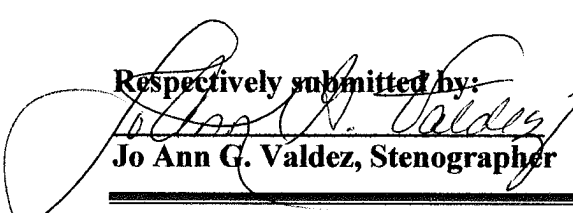
ADJOURNMENT

There being no further business to come before the Board, Ms. Giron moved to adjourn the meeting, seconded by Ms. Gonzalez, the meeting adjourned at 10:30 a.m.

Approved by:

Andres Romero, Chairperson

Respectively submitted by:


Jo Ann G. Valdez, Stenographer