



Agenda

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DATE 3-8-12 TIME 9:01am
SUBMITTED BY Richard De Mella
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SANTA FE REGIONAL JUVENILE JUSTICE BOARD

March 15, 2012
5:00-7:00 P.M.
CYFD OFFICES
1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes of February 16, 2012
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
- VII. New Business
 - A. FYRA update – Hilda Perez
 - B. CASA – Janice Quinn
 - C. ICM - Mary Louise Romero
 - D. Day Reporting Introduction of Pablo Sedllo III – Mark Caldwell
- VIII. Announcement from the Board
- IX. Next Meeting April 19th, 2012
- X. Adjournment

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**INDEX SUMMARY OF MINUTES
SANTA FE REGIONAL JUVENILE JUSTICE
March 15, 2012**

INDEX	ACTION	PAGE NUMBER
Cover Sheet		1
Call to Order/Roll Call	Meeting was called to order by the Chair at 5:00 pm, roll call constituted a quorum	2
Approval of the Agenda	Ms. Gonzales moved to approve the agenda as presented, second by Mark Caldwell, motion carried by unanimous voice vote.	2
Introduction of Board Members and Guests	Listed in minutes	2
Approval of Minutes February 16, 2012	Ms. Gonzales moved to approve the minutes as presented, second by Mr. Caldwell, motion carried by unanimous voice vote.	3
Financial Report	Informational	3-4
New Business a. FYRA update b. CASA c. ICM d. Day reporting introduction of Pablo Sedillo III	Informational Staff Follow-Up: The Chair asked Mr. De Mella to arrange for a combined meeting with the Children and Youth Commission and Safe Schools representatives.	4-6
Announcements from The Board	Informational	6-7
Next Meeting April 19, 2012		8
Adjournment and Signature Page	The meeting was adjourned at 6:30 pm	8
Exhibits: CASA JJS Mentoring Program Report Santa Fe United Way Children's Project Rice University News and Media		

**JUVENILE JUST BOARD MEETING
MINUTES**

Thursday, March 15, 2012

5:00 pm – 6:30 pm

- I. Roll Call** - The meeting was called to order by the Chair at 5:00 pm at the CYFD office, 1920 Fifth Street, Santa Fe, New Mexico

Present:

Anthony Trujillo, Chair
Jim Bianca
Mary Ellen Gonzales
Mark Caldwell
Jim Bianca

Not Present:

Tommy Rodriguez
Boni Armijo

Roll call constituted a quorum.

Others Present:

Fran Lucero, Stenographer

II. Agenda

Ms. Gonzales moved to approve the agenda as presented, second by Mark Caldwell, motion carried by unanimous voice vote.

III. Introductions

Richard DeMella, Staff Liaison
Kit Ayala
Mary Louise Romero
Jennifer Romero
Judge Marlowe Summers
Juan Carlos, Intern from Highlands University
Sam Jackson
Pablo Sedillo, III
Jamie O'Neill
Mark Dixon
Arturo Neagelin
Jackie Ortega
Karen Longenecker
Board Members – Santa Fe Regional Juvenile Justice

IV. Approval of Minutes –

Ms. Gonzales moved to approve the minutes as presented, second by Mr. Caldwell, motion carried by unanimous voice vote.

V. Financial Report – Richard De Mella

Program Invoice #8 was presented to the board for review. Concerns were voiced in getting the city invoices paid for the programs. Contract balance is \$125, 374. Outstanding payments are to ICM, Tutoring and Day Reporting. All of the amounts have been earmarked and accounted for.

Mark Caldwell said that they are awaiting a check from the city. Mr. DeMella explained that there was a delay in getting the MOU signed which resulted in a lengthy process which has now been completed and Mr. DeMella is working to get the payment for \$56,200.00 processed.

Mr. Ortega asked Mr. DeMella to explain to those in attendance the reason for the delay in payment from the city. Mr. DeMella stated that there is a new Finance Director combined with the signature process for short term being 3 weeks and long term could take up to 8 weeks. The contract process and procedure approval then continues through the city council process. Mr. DeMella provided the Finance Department with a list of vendors who have submitted requests for payment and had it followed the normal process it would have gone through the process quickly but there were questions for some of the cases. New people and new processes take time.

Mr. Ortega emphasized that prioritizing the payments through the City Finance Department for example with CYFD; it will substantiate the importance of the program. Arturo from CYFD said that they really look closely at the financial commitment and payment process. It is important to keep track on the spending patterns for the 16 to 19 sites for the amount of money they have allotted. GSD is keeping close track of draw downs and payments to CYFD. There is close scrutiny in the program review and payments. Essentially it is getting competitive with money being as tight as it is.

The Chair asked if and when the spend downs are not done is there a way to shift that money to other sites. Arturo said that it is not normally something that is happening as they spend what they have. The report of site expenses is sent over to Jackie Ortega and Richard De Mella for informational purposes. The Chair asked if we are ok in this process with the city. Arturo said that he had not received an invoice for a drawdown since September. Mr. De Mella said that they had to re-do contracts in October and go through this lengthy process so it was delayed. Mr. De Mella is dependent on review and approval by the Finance Department and the City Council before he can provide hard and set figures and

said that it does take time. Mr. De Mella said that administratively there are bumps in the road, in some cases contracts were not approved and he was not notified. As the administrator in charge, he works very closely with the programs and with the city and he works hard to get everything processed. Arturo said that they look at their reports on a monthly basis.

VII. New Business

- A. FYRA update – Hilda Perez – Not in attendance.
- B. CASA – Jamie O'Neill for Janice Quinn, CASA (Court Appointed Special Advocates) for Children

Mr. O'Neill said that they want to continue this program but it has to be different. Tonight he was asking the board for guidance and said that they need to figure out how to retool this program. There are concerns from the CASAs; they can't be chasing these kids and in most cases they are gone before they can get them scheduled.

Mary Louise said that she feels the glitches are that the people they are getting to work with the kids were not in tune with the age of the kids. When new people came on board they had the mindset that they could be the mentor for younger kids but they didn't have the expertise or commitment to check on these kids more than once a week. Jamie has worked very hard to find the right fit. One of the main gaps is that they need to know what is out there and hold the kids accountable and to a higher standard of reporting. This shows value to the kids and they feel invested in receiving the help.

A lot of the CASA's want the evaluations before they get involved with the kids.

Jamie strongly communicated that the CASA's are dedicated but there are difficulties in communicating with these kids.

The Chair talked about his program called Thresholds and offered training to anyone in the CASA program. Jamie said they need the Santa Fe community involvement to support CASA as they too want to provide the best services for the kids. Jamie talked about the RSVP program and that they receive great training and they work with kids. CASA professionals work with abuse and neglect cases; this is their area of expertise. Juvenile Justice kids are very spread out, they can be anywhere. Jamie said that he has been involved with Youth Works and believes in this program and he wants to see CASA be successful. How do we get volunteer advocates in a program like this, we need to combine education with advocacy.

(Handout details the program statistics for the period of July 1, 2011 thru

February 29, 2012 – Exhibit A).

Ms. Romero expressed her thanks to Jamie who is 100%+ committed to CASA.

Mr. De Mella said that there could be a benefit to be involved with the Children and Youth Commission and to assist in the CASA program for the kids who need to be in this program.

Pablo Sedillo, III – Santa Fe County Public Safety Director. It is the continuum of care that we have to have for these kids. These kids are at a young and are not always in the environment of care that is conducive to their needs. It is felt that there has to be an established case plan for these kids, we need to make a smooth transition to get them back into the community and mentors need to be educated. I disagree and support not providing evaluations to these volunteers before they provide services, we need to work and dedicate our efforts to helping these kids have a good life. Mr. Sedillo expressed his thanks to everyone who continues to work so hard to help our kids. In some cases there aren't services for these kids, we want to create a safe environment and partner with other community programs to help get our kids on a better plan to assist them to be reintegrated in to the community. Santa Fe County also has professional experts in psychiatry who can provide assistance in the area of substance abuse. Mr. Sedillo said that he would see how SF County can assist and he will provide feedback to the Board on how they can work with these kids.

Jamie shared with the board a success story that demonstrates the devotion of CASA when working with kids, we don't give up.

Staff Follow-Up: The Chair asked Mr. De Mella to arrange for a combined meeting with the Children and Youth Commission and Safe Schools representatives.

C. ICM – Mary Louise Romero – Award Presentation

Guests: Lucas Salazar – Ms. Romero worked with him during his interim. He will be graduating in a couple of weeks and plans to go to school in Arizona or UNM. Award presented to Lucas for his dedication and commitment to make things better for him. Lucas: Thank you for supporting the ICM program. Thank you for helping me change my life. Lucas explained his personal experience.

David Gomez – He is a Junior and plays on the football team at Capital High; he is a champion, he took care of his mother who was on dialysis and is a strong committed student. He is a true example of success in our community.

D. Day Reporting Introduction of Pablo Sedillo III – Mark Caldwell

Mr. Jackson introduced Mr. Sedillo. We have new leadership and changes in the way we operate with results all in a positive manner. We continue to try to incorporate everyone who comes in to the program. We are concerned on how we can brighten the future. Mr. Sedillo said that he is very supportive of this program. The program has been in place for 6 years and there is always room for improvement. The program is working even closer with Santa Fe Public Schools and they will get an IEP in the coming week which is a great attribute.

Mr. Pablo Sedillo said that it is very important to understand the needs of our kids. He would like to see more kids in the program and provide them to get the help they need. He wants to make sure that the kids are in secure care and have the opportunity to get their GED. Mr. Sedillo has a strong commitment to help all kids who are outreaching to us for help. The accomplishments and well-being of the kids themselves are important to get their GED or their diploma's which is so important.

Mr. Caldwell echoed the comments regarding the increased involvement of Santa Fe Public Schools. SFPS is really paying attention to the kids; they are trying to eliminate the barriers to get them on the right track. Day reporting takes them away from the streamline of education, but we work very hard to assure the kids are supported. Thank you to Judge Marlowe and Mr. Sedillo for their support of the program. Mr. Jackson has worked with the kids on the importance of GED's for many years and is committed to provide our kids with the opportunity to attain their GED. Mr. Jackson said that one of the struggles has been testing when they are in Day Reporting and Mr. Jackson wants to carry out this commitment to fruition and attainment so the kids get their GED. There are also many success stories of those who get their GED and go on to college.

VIII. Announcements from the Board

- The Chair would like to set up appointments with some of the programs to get better acquainted with the sites.
- Mary Louise did inform the board that Hilda did shadow her last week for a couple of hours and she attended the Teen Court.
- Mr. Jackson added that it is very hard to run a program 365 days, 24-7. There are employees who work there with true commitment. Mr. Jackson said he is proud to be part of that effort.
- Mr. Ortega announced that Richard and Tommy sit together on the Healthy Schools Program. The core management team has prepared a priority listing to hopefully incorporate in their budget. Mr. Ortega asked for permission to have Tita and Shelly share with the board the priority

programs and provide the substantive information to demonstrate the effectiveness. It would apprise the board on what the processes are and possibly select one of the programs to include in their up-coming RFP. The continuum sites are working on inclusion of the 2013 funding.

- Staff was directed to invite Tita and Shelly for next month's meeting agenda.
- Ms. Romero informed those attending the meeting that her program no longer has a partnership for tutoring. Ms. Romero said that this is a service that needs to be looked at for next year. As she receives requests from Judge Marlowe and others, she is asks the schools directly, she is knocking on doors trying to get help. Mr. Caldwell asked if Ms Romero had communications with the Teen Center. Ms. Romero said that there is still a cost related to tutoring at the Teen Center.
- Judge Marlowe asked that for the next meeting a list should be brought forward on who is providing tutoring. Mr. Caldwell suggested contacting Santa Fe Community College and see what they offer. Judge Marlowe suggested that Mr. Tommy Rodriguez provide this report at next month's meeting.
- Arthur: Juvenile Justice Action Board – Governor has made her appointments to the JJAC Board. Contracts are being re-worked to allow the new board to review the new applications. Arthur encouraged everyone to identify the gaps and include tutoring in the application. This may provide funding in the future. Locations, performance measures and services will be reviewed for past years.

Arthur also offered further discussion on the RFP should anyone want to discuss this with him. Related to the continuum, there will be a new RFP which is forthcoming.

- Karen Longenecker from the Santa Fe County United Way Program – Triple P Positive Training Program sponsored by Santa Fe Children's Project. She explained the services they offer with one being free parenting courses which are totally free and open to the community.
- Free childcare is available for children ages 2-8 years old with reservations made a week prior to each seminar. (Flyer – Exhibit B) Three classes were held in November, classes will be done both in Spanish and English. The schedule was distributed to the Board.
- Chair Trujillo distributed an article from Rice University News and Media addressed to Minority administrators, school personnel key to engaging immigrant parents, according to new Rice U study. [Exhibit C]

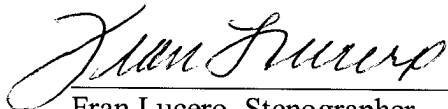
IX. Next Meeting: April 19, 2012

X. Adjournment

Ms. Gonzales moved to adjourn at 6:30 pm, second by Mr. Caldwell, motion carried by unanimous voice vote.

Signature Page

Anthony Trujillo, Chair



Fran Lucero, Stenographer