



# Agenda

CITY CLERK'S OFFICE

DATE 9-30-11 TIME 1:40 pm

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**WATER CONSERVATION COMMITTEE MEETING  
MAIN LIBRARY, COMMUNITY ROOM  
145 WASHINGTON AVENUE  
TUESDAY, October 18, 2011  
4:00 PM TO 6:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES SEPTEMBER 13, 2011 WATER CONSERVATION COMMITTEE MEETING

**INFORMATIONAL ITEMS:**

**DISCUSSION ITEMS:**

5. Request approval of the Water Conservation Committee meeting schedule for the 2012 calendar year (Daniel Ransom)
6. Discussion of intermediate steps which might be taken before implementing the next stage of water use restrictions under the Water Emergency Management Plan. (Doug Pushard and Stephen Wiman)

**MATTERS FROM STAFF:**

**MATTERS FROM THE COMMITTEE:**

**ITEMS FOR NEXT AGENDA – TUESDAY, NOVEMBER 8, 2011:**

**ADJOURN:**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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**WATER CONSERVATION COMMITTEE**  
Tuesday, October 18, 2011

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**MINUTES OF THE  
CITY OF SANTA FE  
WATER CONSERVATION COMMITTEE  
Tuesday, October 18, 2011  
4:00 p.m. to 6:00 p.m.**

**1. CALL TO ORDER.**

A meeting of the Water Conservation Committee was called to order by Melissa McDonald, Vice-Chair, at approximately 4:00 p.m., on October 18, 2011, in the Community Room at the Main Library, 145 Washington Avenue.

**2. ROLL CALL**

Roll call indicated the presence of a quorum as follows:

**MEMBERS PRESENT**

Melissa McDonald, Vice-Chair

Tim Michael

Grace Perez

Giselle Piburn

Doug Pushard

Karyn Schmitt

D.H. Strongheart

**MEMBERS EXCUSED**

Councilor Christopher Calvert, Chair

Reese Baker

Lisa Knouse

Stephen K. Wiman

**OTHERS ATTENDING**

Dan Ransom, Water Division

Laurie Trevizo, Water Division

Melessia Helberg, Stenographer

There was a quorum of the membership in attendance.

**3. APPROVAL OF AGENDA**

**MOTION:** Giselle Piburn moved, seconded by Doug Pushard, to approve the Agenda as published.

**VOTE:** The motion was approved on a voice vote, with Grace Perez absent for the vote.

**4. APPROVAL OF THE MINUTES: SEPTEMBER 13, 2011, WATER CONSERVATION COMMITTEE MEETING**

**MOTION:** Giselle Piburn moved, seconded by Tim Michael, to approve the minutes of the meeting of September 13, 2011, as presented.

**VOTE:** The motion was approved on a voice vote, with Grace Perez absent for the vote.

**INFORMATIONAL ITEMS**

There were no informational items.

**DISCUSSION ITEMS:**

**5. REQUEST APPROVAL OF THE WATER CONSERVATION COMMITTEE MEETING SCHEDULE FOR THE 2012 CALENDAR YEAR. (DAN RANSOM)**

Ms. Piburn noted that the dates for Oct/Nov/Dec should be changed to 2012.

Mr. Ransom said all meetings are scheduled in the City Councilors' Conference Room, 4:00 p.m. to 6:00 p.m. He said the only change in the meeting dates from the second Tuesday, are October 16 and November 20, 2012, which were changed because they follow a Monday holiday.

*Grace Perez arrived at the meeting*

**MOTION:** Giselle Piburn moved, seconded by D.H. Strongheart, to approve the 2012 meeting calendar as amended.

**DISCUSSION:** Vice-Chair McDonald said the November 20, 2012 meeting date is very close to Thanksgiving, and we might want to consider moving that meeting date

**FRIENDLY AMENDMENT:** Ms. Piburn would like to move the November 2012 meeting date to Tuesday, November 6, 2012. **THE AMENDMENT WAS FRIENDLY TO THE SECOND, AND THERE WERE NO OBJECTIONS BY THE OTHER COMMITTEE MEMBERS.**

**VOTE:** The motion, as amended, was approved unanimously on a voice vote.

**6. DISCUSSION OF INTERMEDIATE STEPS WHICH MIGHT BE TAKEN BEFORE IMPLEMENTING THE NEXT STAGE OF WATER USE RESTRICTIONS UNDER THE WATER EMERGENCY MANAGEMENT PLAN. (DOUG PUSHARD AND STEPHEN WIMAN)**

Doug Pushard said this is a continuation of last month's discussion. He said, as pointed out by Mr. Snyder, the Ordinance is very specific about when a drought situation can be called. He asked if the Committee should think about recommending a change to the Ordinance to provide for measures before reaching that point. He said this past year nothing was done, other than normal communications, even though there was a drought. The City had plenty of water, and under the Ordinance this means that we pumped the wells a lot, which we are not supposed to be doing. The forecast is for another dry winter and spring, according to Mr. Borchert and Mr. Snyder, so we will be in the same situation next year, maybe worse.

*The Committee commented as follows:*

- Ms. Piburn asked what would be the recommended change.
  - Mr. Pushard said the Ordinance provides that Mr. Snyder will inform the City Manager that the City is at 80%, but because our supply increased when the Buckman Direct Diversion came on line, it will be very difficult for the City to get to that number in spring. It said the problem would come only in July and August.
  - Responding to Ms. Piburn, Mr. Pushard said we could recommend changing the threshold, or discuss something that is "pre kick-in." He said right now it is "binary, either off or on, and there is nothing that occurs before it is off." He said the option would be to recommend that when we start to get into that gray area, 60-80%, that the City start a communication campaign on conservation so people are aware. He said we also could start the campaign when we start using the wells at a higher percentage than the plan.
- Mr. Pushard said we also could be in a situation where the weather is not the issue, but, for example, there could have been a fire and BDD is closed down and the reservoir is low. He said the reservoir currently is less than 40%.
- Mr. Strongheart quoted from the Ordinance, "On April 15<sup>th</sup> the water division director provides data and if the operational water system supply as determined by the water division director's sole discretion equals between 80% and 99%, that is orange, and if it's less than 80% then that's red." He is unclear about the supply on April 15<sup>th</sup>.

Mr. Ransom said that date was picked because they feel comfortable by that point there is usually enough information to make that forecast. If there are changes after that time, changes can be made. He said this is the first forecast of the year, and staff continues to reevaluate the situation weekly. He said that forecast takes into account all factors. He said the Colorado snowpack is related to the Santa Fe watershed and the allocation of the San Juan/Chama water.

- Vice-Chair McDonald said typically Colorado continues to get snow into March.
- Mr. Pushard said two years ago Colorado had a drought, so we wouldn't have gotten our full allocation.
- Vice-Chair McDonald said but we would have the information by that time.
- Mr. Pushard said we need to decide on a recommendation now, because it will take some time for that to get done, and we don't want to wait until March, or there will be nothing done until 2013.
- Mr. Strongheart said then Mr. Pushard is suggesting a pre-emergency alert.
- Mr. Pushard said when the current Ordinance was adopted, many of the stage 1 drought measures became year-round measures, such serving water in restaurants only on request. He said now, "we're in a drought, we're not in a drought. There is no gradient before."

Mr. Ransom said we found that we had no water savings when we went to Stage 1, and there was no difference until we went to Stage 2.

- Vice-Chair McDonald asked, if this Committee doesn't want to recommend changing the Ordinance, could we recommend a guideline which doesn't have to go to the Council, which could be administratively applied by the Water Conservation Office – is this possible.

Mr. Ransom said any such changes would have to be done by Ordinance, because the Ordinance is very clear about what is to be done and when to go into red or orange.

- Mr. Pushard said he respectfully disagrees. He believes it is possible to increase the communication output in situations where we are in a situation where we believe we are headed into a drought – when to do certain things to alert the public. There would be things on the table that we know we are going to do as part of the plan, and that doesn't require an ordinance change. He said we have discussed previously about doing outreach this year.

Mr. Ransom said staff already is prepared do send that message. He said what he is hearing the Committee say is "what else can you put in place that's not in the ordinance."

- Ms. Perez said what Mr. Pushard was getting to earlier, is to inform the public sooner, rather than later, that things are going to get worse and the City is going to be making a change.

Mr. Ransom reiterated that staff is already working on this – that's understood.

- Ms. Perez asked if it includes something such as a press release.

Mr. Ransom said it is a press release, advertising, PSAs, radio – everything. He said it will be an ongoing campaign.

- Ms. Perez asked what is the threshold mechanism to do this, and if so, can this Committee see it, so we will know when to expect these kinds of things to happen.

Mr. Ransom said staff has to be prepared, commenting there are different stages of awareness, based on what's happening. For example, staff has been monitoring drought through webinars, and things can change a lot from week-to-week. He said Texas, New Mexico, and Arizona are experiencing the worst drought on record. He said we need people to understand that, and they are looking at that kind of information to pass to the public with a strong message. He said staff is expecting that there will be a continuation of the drought, because La Nina is here to stay for the winter.

- Vice-Chair McDonald said she is hearing the Committee would like to have a point at which certain actions will be taken, such as press releases will go out at 60%.

Mr. Ransom said at 60%, staff would already have been doing these things, and staff never wants to get to the 99%. He said staff will continue water conservation efforts, messaging and encouraging people to continue to save water. However, if we do get to the 99%, that will be a whole new program once we go into water restrictions.

- Mr. Pushard said he understands, reiterating he would like to see a stair-step rolled-in so people aren't surprised. He said people kept waiting for restrictions this year, and were receiving mixed messages – "Yes, we're having a drought, but we're not going to do anything."
- Vice-Chair McDonald said those things won't change unless the Ordinance changes, because the City is following what the Ordinance says. She believes there will be mixed messages if "that's what the Ordinance says."
- Mr. Strongheart said from what he is hearing, he is unsure this is the proper way to do that. He said he sees the term "foreseeable water emergency" as one of the conditions. He said if you take climate change into consideration, foreseeable water emergency might always be true.
- Mr. Pushard said the question is why this didn't happen this year when we had the worst drought on record.
- Vice-Chair McDonald said it didn't happen because the ordinance didn't allow it to happen, commenting it sounds like he's asking for an ordinance change.

- Mr. Pushard said Mr. Strongheart is saying that the ordinance does give the City discretion, and arguing that climate change is that discretion.
- Mr. Strongheart said no. He said he is saying perhaps the City could recognize under, for example, the Long Range Water Supply Plan, the need based on climate change conditions for a PR campaign such as Mr. Pushard is talking about, which is an annual, revolving and never-ending messaging of that type. He is unsure we need to include that under water emergency.
- Mr. Pushard said we discussed an outreach to commercial people about the importance of water conservation, noting he went to a restaurant near here that serves water. He said he's talking about an outreach program where we notch up outreach talking about the importance of water conservation.

Mr. Pushard said he understands the budget is one of the issues, and we need to discuss that. He said we all agree that we need to do the normal conservation outreach every year, regardless of the situation, because water conservation is a part of our water supply plan. He said we need to talk about another budget with a set of programs in it which would be triggered once the City set a condition which would step up the outreach that would prevent reaching the threshold. He is less confident that the City Council and City Manager would do something ahead of time, regardless of the weather, and this year is a data year to which he would point where we had our worst drought and nothing happened. He said we could be in this situation again next year, and he would like to have a "stepped-up stepped-out" outreach program on the table which is budgeted as a contingency. This would be an outreach program that would happen above and beyond our usual programs.

Mr. Pushard said we need to have that budget discussion and that might need to go to the City Council.

Mr. Ransom asked if he is speaking about emergency funding, which would cover more than just PR, and would cover enforcement and all the things we need related to enforcement.

- Mr. Michael said this is somewhat independent of the supply and demand relationship. He said the trigger might be some kind of climate decision. He said he thinks Mr. Pushard is looking for a different trigger.
- Mr. Pushard said he doesn't want to get into the trigger debate. He asked, (a) does everybody think this is a good thing to do and (b) what do we put into it, therefore we have a budget issue, and if we get those, (c) let's have a debate on the trigger.

Mr. Ransom asked what would you have liked to have seen people do differently this year because we're in a drought, because that has to do with knowing the target and how to build a message.

- Mr. Michael said the next question is whether I'm in favor of it. He said he might be in favor depending on what I thought it would accomplish.

Mr. Ransom asked what they would like for water customers to do differently.

- Mr. Strongheart said a year-by-year message which changes with annual conditions is different from sending a message of the long term time frame of climate change. He would like to see a sustained message campaign that our community is going to have to internalize an ongoing ethic of water conservation if we're going to live successfully here – this would be the ideal message for him.
- Mr. Michael asked Mr. Ransom if we already are doing that, and how much more can we do to make people aware of that, what would be the message and the timeframe.

Mr. Ransom said some people get comfortable and stop doing some of the small things, such as using shower water on outdoor plants.

- Mr. Pushard said one of the things he could be a plan do that part of the outreach could be an education on what is a red emergency and what is an orange emergency, so they know something might occur and we're educating them before it happens.

Mr. Ransom said one of the websites Ms. Trevizo found is a water gage which is a visual thing that tells the people where we are. Someone suggested a standing clock.

- Vice-Chair McDonald said she likes the idea of a visual to get people's attention.
- Ms. Piburn suggested putting something on the water bill on a monthly basis.
- Vice-Chair McDonald suggested an electronic billboard that changes daily, and said we could sponsor a competition to design the display, and get it sponsored by Los Alamos National Bank or other business. She said this does bring up other ways of getting peoples attention, noting we may have to get more creative to keep the message before the public in different ways.

Mr. Ransom suggested the newspaper might have a space where there is a daily water status. He said a billboard might be good because there are people who don't get on the internet and because the message can be changed.

- Vice-Chair McDonald said for her, it all comes down to the issue of funding. She said her question is do we need a budget or do we need an ordinance change, and where we get the money to do something like this.

Mr. Ransom said the Water Division has already made a commitment to get help to do the public outreach and PR campaign. He said the reason the City didn't go on restrictions is because we didn't have to. He said this is the reason he wants to know what we would do differently.

- Vice-Chair McDonald asked Mr. Ransom what he thinks needs to be done.

Mr. Ransom said the City set the goal to continue to reduce the per capita consumption per day, and if that's not happening, commenting that we don't have the data ready on gallons per capita. He said this is all about a roadmap – are we losing momentum, where do we want to go. He said asked if restrictions are really where we want to do, because once conditions are imposed, a lot of people waste water by, for example, watering longer. He said this as opposed to an effective watering campaign. He asked what you would want to add once we go into water restrictions.

- Mr. Pushard asked, pre-restriction, if we could have an insert ready to go in the event of a restriction which would bump other inserts in pre-drought situations. He said the old Level 1 was really a notification and sent clear notice to people that the City is paying attention. He said perhaps we don't need to change the Ordinance if we put some pre-notification in place to do some sort of outreach.

Mr. Ransom reiterated that this has been done, and staff is working on this. We are all in agreement that this is where we need to go and so staff is working on that. Staff wants to be prepared ahead of time to do exactly these things.

- Ms. Perez asked, once there is something in writing, if Mr. Ransom could bring it to this Committee.

Mr. Ransom said yes. He said they want to have a really good message for now, and to be prepared if the continuing conditions get worse. They also want to be prepared if the reservoir gets to the 99% level.

- Vice-Chair McDonald said it is important for herself, and Ms. Schmitt to tell their clients what could happen if there are restrictions which is important in choosing plantings.
- Ms. Piburn said if the Committee thinks not much is happening, should we look at the ordinance and propose changes so it kicks in sooner to force conservation.
- Mr. Pushard said we added the BDD which gives us a large amount of water which gives us an "insurance policy," but it can make us feel more comfortable than we should. He said the reason we did the BDD was so we wouldn't pump the wells, and this year we used the BDD and pumped the wells because we didn't have a reservoir. He said if Colorado doesn't get more moisture we could have a low reservoir from now on and pump the wells "forever." He said we are supposed to use the wells in an emergency and we used them this year. He said we need to define the rate of pumping, commenting that wells are not sustainable, and recharge takes centuries. He hopes this will be considered as Ms. Borchert works on the update to the Long Range Water Supply Plan.
- Vice-Chair McDonald asked if it would be worthwhile to ask Pushard and/or other Committee members to meet with Ms. Borchert to talk about our concerns and see if those are being addressed in the Long Range Plan.
- Mr. Pushard said Ms. Borchert already is addressing climate change.

- Vice-Chair McDonald said she is speaking specifically of the definition of the pumping of the wells – the percentage of pumping. She said if that isn't the appropriate place to address this issue, there is another appropriate place to address that.
  - Ms. Perez said it is not so much a definition, it's a public message issue. It's really how the public can understand the severity of the crisis. She said the BDD makes the message much more complicated, because there is the perception that water supply is there. She said the BDD is doing its job, but that's simply not enough, and it's an issue of conservation to the City for the future. It's tough because the City has to acknowledge a lot of money was spent on the BDD, but that's not a panacea, that's a buffer for emergencies, or should be.
  - Mr. Pushard said the reason "it wasn't considered this year was because it wasn't on line this year."
  - Vice-Chair McDonald said, I think what we're saying is that we agree there is no need for an Ordinance amendment, but the messaging should be stronger, and we want to see some of the plans as they are developed by staff. She said we should put this on the agenda for the meeting for a status update.
  - Mr. Pushard said Mr. Ransom has discussed the outreach program and he now has commitment to get some help in this area. He said, "But I think what I'm talking about is not your standard thing you're going to do every year, but on top of, when we get into a drought situation, there's sort of a tier 2 communication."
  - Mr. Strongheart what Mr. Pushard is saying, is what is the threshold for emergency and should we change what thresholds make us say this is "a foreseeable water emergency." He said he would like to see that definition "unpacked," commenting he wants to know what is meant by "a foreseeable water emergency," and if there is an associated threshold. Mr. Strongheart quoted from the existing Ordinance, "Announcement and Publication of Water Emergency Management Plan. Upon the implementation of the Water Emergency Management Plan, the City shall give public notice by announcement by publishing a notice giving the extent...."
- Mr. Strongheart said, if he reads this correctly, there is some dimension of public outreach. He said maybe, in conjunction with unpacking this term "foreseeable water emergency," they could add a sentence to the effect, "In the case of a foreseeable water emergency there would be an extra effort... whatever Doug said."
- Vice-Chair McDonald asked if he is speaking of an Ordinance change.
  - Mr. Strongheart said yes if that is the appropriate way to incorporate what Doug's saying.

- Vice-Chair McDonald said perhaps we can look at that terminology. She has a sense that the Committee doesn't want to change the ordinance at this time. She said we can still do this in one of the steps we take, and it's helpful to look at that and what it really means for the PR steps and "all these things we want." This sounds to her like the next discussion point – what kicks it off and what is the outcome. We can look at available funding sources where there are commitments.

Ms. Trevizo said she heard this Committee loud and clear in August, and it is now October and all of those things are in development. However, she isn't going to hand over the things she has worked out because it's not enough for this Committee to look at. She said in November it might not be ready. She said, "I need you guys to know it's being worked on. I hear you loud and clear. It's being incorporated and incorporated. But's it's very broad right now, and when I'm comfortable with you guys looking it, then we'll get into more depth..... right now, it's a very, very, very rough draft. But yes, it's in the works. We're working on it."

- Mr. Pushard said two things should be easily available, which is what is our standard outreach program every month of the year – staff should know that. He said we have things on the website and rebate program which are standard, for example, and will just happen. On the other hand, when we go into the drought emergency there should be a set of programs so we know what we're going to do as well, which are well defined.

Mr. Ransom when the City goes into emergency, most programs stop, and then everything is dedicated to enforcement, and that's what you get – so you lose "this" to gain "this."

Ms. Trevizo said the City is redefining things, and we can't go back to the way things were, because things aren't the same, so we have to reevaluate what we call the different water supplies, and what will be our approach.

Mr. Ransom said when the City was in drought before, we did things like posters to put out at businesses, which listed the restrictions, what stage we were in, and he included information on "reservoir full, reservoir now." He said that was the visual that gave people a real sense of the water supply. He said they also advertised those in the newspapers. They prepared bill stuffers showing the current stages and restrictions, and enforcement. He said much of the work involved getting the message out in a lot of different ways – radio advertisement with the message. He said they spent all of their time enforcing ordinances, noting other City staff assisted and worked overtime. He said the emergency funds pays for overtime and additional staff to work on that. He said this is what can be expected when we go into an emergency.

- Vice-Chair McDonald said it might be helpful if people on the Committee would email their ideas to Mr. Ransom and Ms. Trevizo and they could think about it and how it might be folded into the overall effort.

Mr. Ransom said those could be in normal water situation, pre-emergency situation and emergency which would include the stages.

- Vice-Chair McDonald suggested instead of pre-emergency, using "emergency avoidance."

Ms. Trevizo said she has been sitting in webinars, conference calls and other things, and listening to other communities, and Santa Fe is "very very far ahead of the curve" in the things we've done. She said they're just now realizing the situation.

Ms. Trevizo said there is discussion among staff about eventually updating the Water Conservation Plan annually, and these things might be rolled into that annual update as recommendations from the Community. She said there is ample opportunity to put these things in writing, and if we start now, then it will be easier when we do have to update the plan. She reiterated she's been looking at what other communities are doing, and that is where she found some of the visuals, one minute commercials and such, that municipalities are doing in a commercial format.

- Mr. Michael asked if this year's Long Range Water Supply Plan be dated September 2011.

Mr. Ransom said yes, but it won't be done by this September. He said Ms. Borchert's grant is for a two-year period, so you probably won't see anything until next year.

Ms. Trevizo said there will be a draft for review and comment by this Committee, noting she is working with Ms. Borchert, so she can keep the Committee updated on progress.

- Ms. Perez suggested we hold putting this on the Agenda until Laurie is ready to ask us questions about this.

Ms. Trevizo said Committee members can send their suggestions.

- Ms. Perez requested that Ms. Trevizo email the Committee about any specific issue that you are debating, and perhaps have an on-line discussion about it.
- Mr. Pushard said what he heard is if everybody sends their ideas in, there will be a sheet in the packet of all of the ideas and terminology which was submitted for Committee review. Secondly, would be an update on the status of Ms. Trevizo's work.

Ms. Trevizo said there will be a hard deadline of October 25, 2011, for the meeting on November 8, 2011, to get things ready to send out in the packet. She will draft a Memorandum on October 28<sup>th</sup> to go to Bryan Snyder and Rick Carpenter for their approval. She is also presenting at American Water Resources which is on November 9<sup>th</sup>.

*Vice-Chair McDonald departed the meeting and Ms. Piburn assumed the duties of the Chair.*

## **MATTERS FROM STAFF**

There were no matters from staff.

## MATTERS FROM THE COMMITTEE

- Ms. Perez asked if staff has met with the Community College again.

Ms. Trevizo said no, but she needs to do that and will follow up.

- Mr. Strongheart reported that the Sustainable Santa Fe Commission is working on amendments to Chapter 14 to include tweaks for green development strategies. They talked about getting comments from this Committee on the existing Stormwater Management Plan and then giving them suggestions about how it can be improved from a water conservation standpoint.
- Responding to Mr. Pushard, Mr. Strongheart said things can be changed other than issues around stormwater. He said Kim Shanahan and Katherine Mortimer expressed interest in collaborating with this Committee as much as possible. He said he believes they will be looking at the landscaping ordinance, but he isn't absolutely sure.
- Mr. Strongheart said the Sustainable Subcommittee just had its first meeting.
- Ms. Pushard would like staff to send the Committee the link to Chapter 14.

Mr. Ransom said he can send a link to the City Code, and once there they can go to Chapter 14 and look at that part of the Code.

- Mr. Pushard asked the timetable for the completion of the work.
- Mr. Strongheart said staff is working on a Resolution to be adopted by the Council to direct staff to work on this, and that might delay the process somewhat. He said the Sustainable Subcommittee will be meeting monthly.

Mr. Ransom asked if thought has been given to doing only one piece at a time.

- Mr. Strongheart said they just met, but the Committee can email him any suggestions they have for improving Chapter 14.
- Ms. Perez asked is we are going to stay on the path for a pilot program for domestic residential water audits, and if so, we need to define the scope of work. She suggested a subcommittee get together and do that. Responding to Mr. Pushard, she gave him what she has prepared in this regard.

- Ms. Schmitt said the perception is that we have more water than we actually have. One of our responsibilities is to stay on top of this in the community. She said about 30-40% of clients actually comply with her advice, but a certain percentage will never comply. She thinks it is a good idea to implement early warning detection measures. She said she has confidence in this staff. She said if we say the City is in water restrictions it has economic development implications, and we have a lot less tourism.
- Mr. Pushard said, for clarification, he didn't mean that City staff was doing nothing. We had a drought and the City did not announce any drought restrictions, even though we were in a drought.

**ITEMS FOR NEXT AGENDA – TUESDAY, NOVEMBER 8, 2011**

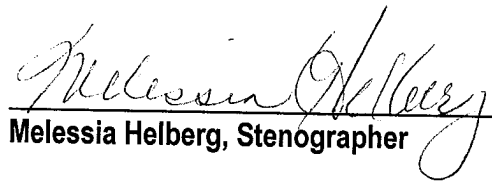
1. Status of the water audit and leak detection pilot program.
2. Update on the Water Emergency Management Plan. There will be a sheet in the packet containing whatever suggestions emailed to Ms. Trevizo by the Committee, along with a status update.
3. Report on staff meeting with the Community College.
4. Mr. Ransom will email the Committee the recent power point and website link which has good informational and good archival information.
5. Provide a copy of the Monthly Water Report which is provided to the Public Utilities Committee. He said the weekly water report is on the website.
6. Email the link to the City Code/Chapter 14 to the Committee members so they can look at it.
7. Mr. Strongheart said there are nine cities in the Nation which have adopted a Proclamation officially recognizing the water energy nexus and its implication for water conservation. He would like to see if this is something we might want to advocate in Santa Fe.

Ms. Trevizo said Mr. Strongheart needs to get the written information to her for the packet by October 25, 2011, and if not, we can include it on next month's agenda. Ms. Trevizo asked Mr. Strongheart to draft the text, and she will prepare a Memo for the packet – what communities are doing this, what can be accomplished, information on what other communities have done – their goals and outcomes.

**ADJOURN**

There being no further business to come before the Committee, and the Committee, having completed its agenda, adjourned the meeting at 5:45 p.m.

\_\_\_\_\_  
Christopher Calvert, Chair

  
\_\_\_\_\_  
Melessia Helberg, Stenographer