

CITY OF SANTA FE
for
SANTA FE SOLID WASTE MANAGEMENT AGENCY

INVITATION TO BID
FLEET VEHICLE, HEAVY-DUTY TRUCK AND TRAILER REPAIRS
(PARTS AND LABOR)

ITB No. '21/01/B

BID DUE:

JULY 28, 2020
2:00 P.M.

PURCHASING DIVISION
CITY OF SANTA FE
200 LINCOLN AVE., ROOM 122
SANTA FE, NEW MEXICO 87501
Purchasing@santafenm.gov

Table of Contents

INVITATION TO BID	1
BID SCHEDULE.....	3
INSTRUCTIONS TO BIDDERS.....	4
1. RECEIPT AND OPENING OF BIDS.....	4
2. PREPARATION OF BID	4
3. BID SECURITY	4
4. LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO CONTRACT.....	6
5. APPLICATION OF PREFERENCES IN PROCUREMENT.....	6
6. ADDENDA AND INTERPRETATIONS.....	7
7. POWER OF ATTORNEY.....	7
8. LAWS AND REGULATIONS.....	7
9. COLLUSION.....	8
10. METHOD OF AWARD	8
11. IDENTICAL BIDS	8
12. PROTESTS AND RESOLUTIONS PROCEDURES	8
13. PUBLIC INFORMATION	8
14. BRAND NAMES.....	9
15. TAX EXEMPT	9
16. COMPLIANCE WITH THE CITY OF SANTA FE AND SANTA FE COUNTY'S MINIMUM WAGE RATE ORDINANCES (LIVING WAGE ORDINANCES)	9
17. SUBCONTRACTORS, SUPPLIERS AND OTHERS.....	9
DEFINITIONS AND TERMS	12
SPECIAL CONDITIONS.....	14
1. GENERAL.....	14
2. ASSIGNMENT.....	14
3. VARIATION IN SCOPE OF WORK	14
4. DISCOUNTS	14
5. TAXES.....	14
6. INVOICING	14
7. METHOD OF PAYMENT	15
8. DEFAULT	15
9. NON-DISCRIMINATION	15
10. NON-COLLUSION.....	15
11. WARRANTY	16

12.	MULTIPLE AWARD.....	16
13.	INDEFINITE QUANTITY PRICE AGREEMENT.....	16
14.	PRICE ADJUSTMENTS.....	16
15.	PROCUREMENT UNDER EXISTING CONTRACTS.....	16
16.	INSURANCE REQUIREMENTS.....	17
17.	TERM.....	17
	SPECIFICATIONS.....	18
	BID SUBMITTAL FORM.....	20
	BID FORM.....	22
	APPENDIX A - LIST OF FLEET VEHICLES, HEAVY-DUTY TRUCKS AND TRAILERS.....	24
	APPENDIX B - BIDDER QUESTIONNAIRE.....	26
	APPENDIX C - SAMPLE PRICE AGREEMENT.....	28

SERIES 1992 - NONTAXABLE TRANSACTION CERTIFICATE - SERIES 1992

SELLER'S/LESSOR'S COPY

New Mexico Taxation and Revenue Department
PO Box 5557, Santa Fe, New Mexico 87502-5557

Certificate Type: **TYPE 2** Certificate Number: **B-3098879-02-00098** Date Issued: **01/17/2020**

EXECUTED BY:

Buyer's New Mexico CRS ID#:	03-098879-00-9						
Company Name:	CAPITOL FORD LINCOLN						
Address:	4490 CERRILLOS RD						
City:	SANTA FE	State:	NM	Country:	USA	ZIP:	87507-9722
Contract/Account Number:							

EXECUTED TO: *(Enter same information into BUYER'S COPY below)*

Seller's New Mexico CRS ID#:							
Company Name:							
Address:							
City:		State:		Country:		ZIP:	
Date Certificate Executed (Cannot be prior to date issued)							

A seller may not accept this nontaxable transaction certificate to support a deduction from gross receipts unless the seller has a good-faith belief that the buyer will resell, lease or use the property or service sold or leased in the manner represented by the nontaxable transaction certificate.

TYPE 2 CERTIFICATES MAY BE EXECUTED

1. By manufacturers for the purchase of tangible personal property that will become an ingredient or component of the manufactured product. (Section 7-9-46 NMSA 1978), formerly Type 1;
 2. For the purchase of tangible personal property or licenses for resale either alone or in combination with other tangible personal property or licenses in the ordinary course of business. (Section 7-9-47 NMSA 1978);
 3. By the lessee for the lease of tangible personal property or licenses for subsequent lease in the ordinary course of business except for, the lease of furniture or appliances (the receipts from the rental or lease of which are deductible under (Subsection C of Section 7-9-53 NMSA 1978), the lease of coin-operated machines, and for the purchase of manufactured homes as defined in Section 7-9-53(G) NMSA 1978, (Section 7-9-49 NMSA 1978), formerly Type 3;
 4. For the purchase of tangible personal property or licenses for subsequent lease in the ordinary course of business except for, the lease of furniture or appliances (the receipts from the rental or lease of which are deductible under (Subsection C of Section 7-9-53 NMSA 1978), the lease of coin-operated machines, and for the purchase of manufactured homes as defined in Section 7-9-53(G) NMSA 1978, (Section 7-9-49 NMSA 1978), formerly Type 4.
- 'CAUTION: Fraudulent statements made to obtain certificates, or fraudulent use of certificates received pursuant to this application with intent to evade or defeat the tax may subject the person or business to a fine of not more than ten thousand dollars (10,000) or imprisonment for not more than five (5) years or both (Sections 7-1-72 NMSA 1978 and 7-1-73 NMSA 1978).'**

SERIES 1992 - NONTAXABLE TRANSACTION CERTIFICATE - SERIES 1992

CUT HERE CUT HERE CUT HERE

BUYER'S COPY

The information below **MUST** be entered into the New Mexico Taxation and Revenue Department's TAP web-site <https://tap.state.nm.us/> or you can send a copy of this form to the Department at the address below

Certificate Type: **TYPE 2** Certificate Number: **B-3098879-02-00090** Date Issued: **01/17/2020**

EXECUTED BY:

Buyer's New Mexico CRS ID#:	03-098879-00-9						
Company Name:	CAPITOL FORD LINCOLN						
Address:	4490 CERRILLOS RD						
City:	SANTA FE	State:	NM	Country:	USA	ZIP:	87507-9722
Contract/Account Number:							

EXECUTED TO:

Seller's New Mexico CRS ID#:							
Company Name:							
Address:							
City:		State:		Country:		ZIP:	
Date Certificate Executed (Cannot be prior to date issued)							

New Mexico Taxation and Revenue Department
PO Box 5557, Santa Fe, New Mexico 87505-5557

BUYER'S COPY: NONTAXABLE TRANSACTION CERTIFICATE - SERIES 1992



City of Santa Fe

Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

BUSINESS REGISTRATION

Business Name: CAPITOL FORD LINCOLN, LLC.
DBA: CAPITOL FORD LINCOLN, LLC

Business Location: 4490 CERRILLOS RD
SANTA FE, NM 87507

Owner: CAPITOL FORD LINCOLN, LLC

License Number: 225343

Issued Date: February 19, 2020

Expiration Date: December 31, 2020

CRS Number: 03098879009

License Type: Business License - Renewable

Classification: Business Registration - Standard

Fees Paid: \$35.00

CAPITOL FORD LINCOLN, LLC
4490 CERRILLOS RD
SANTA FE, NM 87507

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT.
APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY
OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO
COMMENCEMENT OF ANY CONSTRUCTION OR THE
INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERABLE TO
OTHER BUSINESSES OR PREMISES.

TO BE POSTED IN A CONSPICUOUS PLACE

CITY OF SANTA FE
for
SANTA FE SOLID WASTE MANAGEMENT AGENCY

“INVITATION TO BID – PRICE AGREEMENT”

COMMERCIAL FLEET REPAIRS
(PARTS AND LABOR)

ITB No. '20/26/B

BID DUE:

June 4, 2020
2:00 P.M.

PURCHASING OFFICE
CITY OF SANTA FE
200 LINCOLN AVE., ROOM 122
SANTA FE, NEW MEXICO 87501
Purchasing@santafenm.gov

ADVERTISEMENT FOR BIDS

ITB No. '20/26/B

Competitive sealed bids will be received electronically by the Santa Fe Solid Waste Management Agency via email only to the City of Santa Fe Purchasing Staff **until 2:00 p.m. local prevailing time on Thursday, June 4, 2020**. Any bid received after this deadline will not be considered. This ITB is to procure:

**COMMERCIAL FLEET REPAIRS
(PARTS AND LABOR)**

Bids for the price agreement for electrical services will be presented in the form of a unit price as indicated on the *Bid Form*. Bidder shall bid all items listed for which they qualify. Each Bidder must conform to the conditions specified in the section entitled *Instructions for Bidders*. Bids may be held for sixty (60) days subject to action by the Agency. The Agency reserves the right to reject any or all bids in part or in whole.

Bid packets are available by contacting: Fran Dunaway, City of Santa Fe, Purchasing Office, at fdunaway@santafenm.gov. The ITB is also available at <http://www.santafenm.gov/bids.aspx>.

There will be no pre-bid meeting. Questions related to this bid can be directed via email to Danita Boettner, Santa Fe Solid Waste Management Agency, at dboettner@sfswma.org or by telephone (505) 424-1850, ext. 110.

The Bidder's attention is directed to the fact that all applicable federal laws, state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over said items shall apply to the bid throughout, and they will be deemed to be included in the bid document the same as though herein written out in full.

The Agency is an Equal Opportunity Employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, or national origin. The successful Bidder will be required to conform to the Equal Opportunity Employment regulations.

ATTEST:


Fran Dunaway, CPO, CDMB, Purchasing Officer

Received by the Santa Fe New Mexican on May 19, 2020
To be published on May 22, 2020

Received by the Albuquerque Journal on May 19, 2020
To be published on May 22, 2020

apply to the bid throughout, and they will be deemed to be included in the bid document the same as though herein written out in full.

The Agency is an Equal Opportunity Employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, or national origin. The successful Bidder will be required to conform to the Equal Opportunity Employment regulations.

ATTEST:

Jessica J. Chavez, CPO
Fran Dunaway, CPO, CNMB
Purchasing Officer

Received by the Santa Fe New Mexican on June 25, 2020
To be published on June 29, 2020

Received by the Albuquerque Journal on June 25, 2020
To be published on June 29, 2020

Meets or Exceeds Specification ?	Basic Qualification Standard
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Factory trained service technicians.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Repair facility within 80 miles of Santa Fe, NM.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Past experience with repairs, parts and/or service of covered units.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Access to factory service, repair and parts manuals for covered units.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Field service – on-site field diagnostics and repairs (at Agency’s facilities).
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Shop service – at Bidder’s repair shop.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Parts discount off of vendor’s most current list price.
Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Labor/service hourly rates by class.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	All work to be professionally diagnosed prior to repairs being performed. Bidder shall notify Agency of diagnostic results and issue a written estimate of repair costs (hourly labor charges, parts, materials, number of days the unit will be down for repairs, etc.). In the event a partial or complete tear-down is required to diagnose repair, Bidder must receive written authorization from the Agency prior to commencing tear-down.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Bidder shall respond to all requests for repair within three (3) hours of notification. All authorized repairs shall be commenced within three (3) business days of receipt of Notice to Proceed.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	All repairs shall be completed within fifteen (15) working days of receipt by Bidder of Notice to Proceed from the Agency. This period may be extended at the option of the Agency and such extension shall be documented in writing.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Bidder carries an adequate inventory supply of parts and materials to serve the Agency’s needs without undue delays. If the Bidder does not have required parts and materials on hand, Bidder has ready access to same from a third-party vendor.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Agency retains ownership of, and reserves the right to request the return of any part(s), accessory(ies), assembly(ies) or sub-assembly(ies) replaced on unit.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	All parts, fluids, and materials must be new and conform to original manufacturer’s specification. Rebuilt assemblies or parts may be used with the approval of the Agency.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	If the repairs are not properly performed, the unit shall be returned for corrective repairs at no additional cost to the Agency.
Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Bidder shall comply with federal, state, and local environmental regulations. No additional charge will be accepted by the Agency for the legal disposal of any used fluids or parts such as motor oil, anti-freeze, batteries, tires, etc.

If pay for wires - Not necessary

SPECIFICATIONS

ITB No. '21/01/B

FLEET VEHICLE, HEAVY-DUTY TRUCK AND TRAILER REPAIRS (PARTS AND LABOR)

The Santa Fe Solid Waste Management Agency (Agency) is a public entity that is jointly owned by the City of Santa Fe and Santa Fe County under the terms of the New Mexico Joint Powers Agreements Act. The Agreement delegated the Agency to operate, construct, maintain, repair, replace or expand Caja del Rio Landfill and the Buckman Road Recycling and Transfer Station.

The Agency is requesting bids for parts and labor for repairs on fleet vehicles, heavy-duty trucks and trailers operated at the Landfill and BuRRT.

The Agency operates an array of fleet vehicles, heavy-duty trucks and trailers in support of its operations. Appendix A lists the units covered by the ITB. The Agency performs routine maintenance service on its fleet and conducts repairs as its resources allow.

This ITB seeks to establish a price agreement(s) with qualified vendors for parts and labor (repairs) beyond the capacity of the Agency's maintenance department.

Bidders are required to indicate on the Basic Qualification Standard sheet either "meets or exceeds specifications" or "does not meet specifications" by placing a check in the appropriate "YES" or "NO" column. Failure to indicate either "YES" or "NO" will be evaluated as "does not meet specifications".

Bidders must indicate the unit(s) in Appendix A they have the capacity to offer services for. Additional units may be added to the Agency's inventory in the future and shall be covered by the price agreement(s).

Bidders responding to this solicitation must meet basic qualification standards established in this ITB, and itemized below. Bidders must complete the questionnaire, attached to this ITB as Appendix B, to demonstrate their capacity to perform the services requested in this ITB.

SANTA FE SOLID WASTE MANAGEMENT AGENCY

BID SUBMITTAL FORM

ITB No. '21/01/B

EXCEPTIONS TO SPECIFICATIONS

Bidder must check one of the following:

- a. All specifications, terms and conditions are met.
- b. Exceptions have been taken and noted on attached sheet(s).

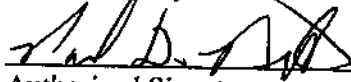
All variations and/or exceptions to the specifications must be documented, referencing applicable paragraph(s) and explained in detail. Attach as many pages as necessary. If no exceptions are noted, it will be assumed that the bid meets all specifications, terms, and conditions as stated in this complete bid package. Failure to list exceptions may disqualify bid. Delivery of non-conforming goods or services is at the expense of the Bidder, and/or other penalties.

All other specifications not detailed herein shall be as listed in the manufacturer's printed literature for the current standard model. Manufacturer's printed literature and specifications sheets shall be submitted with the bid.

Exceptions will not necessarily eliminate the bid. Agency staff shall determine acceptance or non-acceptance of exceptions. Unless otherwise noted and approved, it is assumed that delivery of the goods or services shall be as stated.

Signed submission of this bid represents that the Bidder has accepted all specifications, terms and conditions of the bid unless a written exception is made and, if awarded, the bid will represent the agreement between the parties. Additionally, by signing this bid, the Bidder warrants that there was no collusion of any kind in submission of this bid.

Capital Ford Lincoln
Firm/Company Name


Authorized Signature

Paul Bartlett
Printed Name

pbartlett@capitalfordnm.us
Email Address

4490 Corral Rd.
Mailing Address

Santa Fe, N.M. 87507
City, State & Zip Code

Fixed Operations Director
Title

505-428-7402
Telephone Number / Fax Number

ADDITIONAL SUBMITTAL REQUIREMENTS

Bidder must complete and submit with their bid:

- Any addenda issued in reference to this ITB
- Basic Qualification Standard Sheet
- Appendix A - Fleet List
- Appendix B – Bidder Questionnaire
- ✓ • Copy of City of Santa Fe Business License
- ✓ • Copy of State of New Mexico CRS Tax Identification Number
- ✗ • Copy of Resident Business Certificate issued by the New Mexico Department of Taxation and Revenue, if applicable.
- ✗ • Copy of Resident Veterans Business Preference Certificate issued by the New Mexico Department of Taxation and Revenue, if applicable.

Remainder of Page Intentionally Left Blank

BID FORM

ITB No. '21/01/B

Service Labor Rates		
Service Labor Class	Rate⁽¹⁾	Unit
Shop Service Technician	\$ 134. $\frac{26}{xv}$	Per Hour
Field Service Technician	\$ 134. $\frac{25}{xy}$	Per Hour
Shop Mechanic	\$ 134. $\frac{25}{xy}$	Per Hour
Field Mechanic	\$ 134. $\frac{25}{xy}$	Per Hour
Shop Laborer	\$ NA	Per Hour
Field Laborer	\$ NA	Per Hour
Shop Helper	\$ NA	Per Hour
Field Helper	\$ NA	Per Hour
Machinist	\$ NA	Per Hour
Welder/Fabricator	\$ NA	Per Hour
Diagnostics	\$ 134. $\frac{21}{xy}$	Per Hour
Emergency Call/Weekends ⁽²⁾	\$	Per Hour
Other Labor Classes Offered by Bidder		
Body Labor	\$ 51. $\frac{00}{xy}$	Per Hour
Paint Labor	\$ 51. $\frac{00}{xy}$	Per Hour
Materials for Body Paint	\$ 34. $\frac{00}{xy}$	Per Hour
Parts Discount		
Parts discount off of Bidder's most current list price		10 %

(1) Use N/A for no rate.

(2) Emergency Call/Weekends is defined as any services provided other than between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday (non-holidays).


BID FORM

ITB No. '21/01/B

BIDDER'S INFORMATION

Capitol Ford Lincoln
Firm/Company Name

4430 Cerrillos Road Santa Fe, NM 87507
Address, City, State, Zip Code


Authorized Signature

Paul Bartlett
Printed Name

pbartlett@capitolfordlincoln.com
E-Mail Address

Fixed Operations Director
Title

505-428-7402
Telephone Number

7/27/20
Date

Fax Number

APPENDIX A

LIST OF FLEET VEHICLES, HEAVY-DUTY TRUCKS AND TRAILERS

LIST OF FLEET VEHICLES, HEAVY-DUTY TRUCKS AND TRAILERS

Covered	Not Covered	Year/Make/Model/Description
	X	1997 Freightliner Semi-Truck (2)
	X	2014 Freightliner 114 SD Semi-Truck
	X	2016 Freightliner 114 SD (2)
	X	2004 International 4200 Flat Bed w/ Fuel Tanks
	X	2009 International 7600 Roll-Off Truck
	X	2018 Peterbilt 567 Semi-Truck
	X	2020 Peterbilt 348 Full Lube Truck
	X	1997 Steco Trailer
	X	2014 End Dump Trailer (Rock)
	X	2016 Wilkens Aluminum Walking Floor Trailers (3)
	X	2016 Wilkens Steel Walking Floor Trailer
	X	2017 Wilkens Steel Walking Floor Trailer (2)
	X	2019 Construction Specialist High Wall End Dump
X		2001 Chevrolet 1500 Silverado Single Cab
X		2014 Chevrolet Silverado 2500 Crew Cab 4x4 (Service Box)
X		2014 Chevrolet Silverado 2500 Crew Cab 4x4 Flat Bed w/ Lube
X		2016 Chevrolet Silverado 2500HD Crew Cab 4x4
X		2016 Chevrolet Silverado 2500 Crew Cab 4x4
X		2017 Chevrolet Silverado 2500HD Crew Cab 4x4
X		2019 Chevrolet Colorado Crew Cab 4x4
X		1998 Dodge 1500 Ram Truck Single Cab
X		2006 Dodge Ram 1500 4X4
X		1988 Ford Tandem Potable Water Truck
X		1992 Ford Water Truck
X		1997 Ford F250 Lube Truck (Flat Bed)
X		2002 Ford Truck One Ton 4x4 Crew Cab w/ Snow Plow
X		2003 Ford F250 4x4 Ext Cab Flat Bed
X		2003 Ford F250 4x4 (Service Box)
X		2014 Ford F550 Mechanic Service Truck
X		2014 Ford Escape AWD
X		2014 Ford Explorer AWD
X		2015 Ford F350 One Ton Truck Crew Cab
X		2015 Ford Escape
	X	1992 GMC Topkick Lubrication Truck

BIDDER QUESTIONNAIRE

Bidders are required to answer and/or attach any information that may assist in verifying their ability to perform the services required in the ITB. Do not make an assumption that the Agency is familiar with your work.

1. Number of years in business? 54

2. Number of employees? 83

3. Average years of experience? 7 Years

4. List any additional services your company can provide not identified in this ITB:

Some mobile service. Maintenance on all makes and models. Recall's and warranty work on Ford/Lincoln products. Tire mounts sales. Including alignments, mounting and balancing. Window tinting. Full service body shop with paint booths.

5. Does your company have the knowledge and capability to repair the listed fleet vehicles in-house?

Yes No

6. Does your company stock parts for the unit you are offering services for?

Yes No
(most)

APPENDIX B
BIDDER QUESTIONNAIRE

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

SANTA FE SOLID WASTE MANAGEMENT AGENCY:


Anna Hansen
Chairperson

Date:

ATTEST:

Geraldine Salazar
Santa Fe County Clerk

CONTRACTOR:



Name Paul Barthelet
Title Fixed ops Director
Contractor Capital Fund Lnwln

7/27/20

Date:

APPROVED AS TO FORM:

Nancy R. Long
Agency Attorney

Date:

29. COMPLIANCE WITH LAWS AND REGULATIONS; PROHIBITION OF BRIBES, GRATUITIES, AND KICKBACKS

Contractor shall comply with all applicable federal, state, and local laws and regulations throughout the term of this Agreement. Contractor expressly acknowledges that the New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199, imposes civil and criminal penalties for its violation, and New Mexico criminal statutes impose penalties for bribes, gratuities, and kickbacks.

Remainder of Page Intentionally Left Blank

ensure prompt and efficient payment from the Agency. Incorrect billings may cause delays in payment.

B. The billing address is as follows:

Santa Fe Solid Waste Management Agency
 Attn: Accountant
 149 Wildlife Way
 Santa Fe, NM 87506
 Telephone: (505) 424-1850 x 140
 Email: emartinez@sfswma.org

3. **LIST OF FLEET VEHICLES, HEAVY-DUTY TRUCKS AND TRAILERS**

Covered	Not Covered	Year/Make/Model/Description
	X	1997 Freightliner Semi-Truck (2)
	X	2014 Freightliner 114 SD Semi-Truck
	X	2016 Freightliner 114 SD (2)
	X	2004 International 4200 Flat Bed w/ Fuel Tanks
	X	2009 International 7600 Roll-Off Truck
	X	2018 Peterbilt 567 Semi-Truck
	X	2020 Peterbilt 348 Full Lube Truck
	X	1997 Steco Trailer
	X	2014 End Dump Trailer (Rock)
	X	2016 Wilkens Aluminum Walking Floor Trailers (3)
	X	2016 Wilkens Steel Walking Floor Trailer
	X	2017 Wilkens Steel Walking Floor Trailer (2)
	X	2019 Construction Specialist High Wall End Dump
X		2001 Chevrolet 1500 Silverado Single Cab
X		2014 Chevrolet Silverado 2500 Crew Cab 4x4 (Service Box)
X		2014 Chevrolet Silverado 2500 Crew Cab 4x4 Flat Bed w/ Lube
X		2016 Chevrolet Silverado 2500HD Crew Cab 4x4
X		2016 Chevrolet Silverado 2500 Crew Cab 4x4
X		2017 Chevrolet Silverado 2500HD Crew Cab 4x4
X		2019 Chevrolet Colorado Crew Cab 4x4
X		1998 Dodge 1500 Ram Truck Single Cab
X		2006 Dodge Ram 1500 4X4
X		1988 Ford Tandem Potable Water Truck
X		1992 Ford Water Truck

as a separate item.

- O. All invoices must include Purchase Order (PO) #, Work Order # (if applicable), Project Location, Contractor's Applicable Labor Rates set forth in Contractor's bid, Number of Hours Worked, and any Parts/Supplies (if applicable), plus the applicable NMGRT listed as a separate item. Labor billing starts when the Contractor arrives at the job site, continues while picking up parts, and ends when the Contractor leaves the site for the day. Lunch and/or breaks shall not be included in hours worked.
- P. When Contractor purchases parts, supplies and materials for project assignments, the Agency will reimburse the Contractors direct cost for those purchases as listed in Section 4 of Exhibit A. A copy of the supplier's invoice must be submitted to the Agency for payment.
- Q. If materials must be special ordered and/or shipped from outside the Albuquerque/Santa Fe area, the Agency will pay shipping costs if such orders are approved in writing by the Agency in advance.
- R. The use of only one service laborer to perform service calls is required unless additional personnel are needed. If additional personnel are needed, the Agency must be contacted for approval prior to start of job. The Agency reserves the right to determine how many helpers shall be dispatched.
- S. Contractor shall be responsible for furnishing and paying for any equipment required to perform the requested work.

2. BILLING LOCATION AND CONTACT

- A. Contractor shall request the proper billing address upon the receipt of an order to

Covered	Not Covered	Year/Make/Model/Description
X		1997 Ford F250 Lube Truck (Flat Bed)
X		2002 Ford Truck One Ton 4x4 Crew Cab w/ Snow Plow
X		2003 Ford F250 4x4 Ext Cab Flat Bed
X		2003 Ford F250 4x4 (Service Box)
X		2014 Ford F550 Mechanic Service Truck
X		2014 Ford Escape AWD
X		2014 Ford Explorer AWD
X		2015 Ford F350 One Ton Truck Crew Cab
X		2015 Ford Escape
	X	1992 GMC Topkick Lubrication Truck

Additional manufacturers/brands supported by Contractor -

Remainder of Page Intentionally Left Blank

4. CONTRACTOR'S UNIT PRICING

Service Labor Class	Rate/Hour
Shop Service Technician	\$ 134. ²⁵ /hr
Field Service Technician	\$ 134. ²⁵ /hr
Shop Mechanic	\$ 134. ²⁵ /hr
Field Mechanic	\$ NA
Shop Laborer	\$ NA
Field Laborer	\$ NA
Shop Helper	\$ NA
Field Helper	\$ NA
Machinist	\$ NA
Welder/Fabricator	\$ NA
Diagnostics	\$ 134. ²⁵ /hr
Emergency Call/Weekends	\$ NA
Parts Discount	
Parts discount off of Contractor's most current list price	10 %