



# City of Santa Fe, New Mexico

# memo

**Date:** February 5, 2014

**To:** Public Utilities Committee

**Via:** Nick Schiavo, Public Utilities Department and Water Division Director *NSH*

**From:** Lawrence Garcia, Interim Environmental Services Division Director *[Signature]*

**Subject:** Environmental Services Division – Mission, Activities and Plans

## Environmental Services Division

*Dedicated to the protection of our environment, our community, and our people.*

### A. Division Operations – Administration, Customer Service and Efficiency

#### 1. Customer Service –

- a. **Residential Service** – The Division received 16 complaints in January and resolved each one. It is the Division policy that missed services are to be serviced first thing the following day and are to be serviced by the driver who missed the account.
- b. **Commercial Service** – The Division received 3 complaints in January and they were resolved.
- c. **Recycling Customers** – We received 4 residential and commercial complaints in October and resolved each one.

2. **Equipment Purchases FY 13/14-** The Division is waiting for delivery of three recycling collection units (delivery anticipated Spring 2014). The Division also placed its order for a front loading collection unit to be purchased through the DERA Grant.

3. **Personnel** – The Division will be hiring an additional Equipment Operator and is conducting interviews for the Anti-graffiti coordinator. The Division will be advertising for a Division Director. This advertisement is planned for a national posting.

B. **Comprehensive Solid Waste Management Plan.** Leidos (formerly SAIC) is currently working on the cost of service analysis for the City of Santa Fe. As a reminder the proposed schedule for the completion of the analysis and report is as follows:

Nov/Dec/Jan  
Feb 2014

Mar 2014  
April 2014

Leidos to complete the Operational Analysis for the City of Santa Fe  
Preliminary report to City of Santa Fe Staff for review  
Environmental Services Division/Public Utilities/City Manager  
Final Report to Division/Department/City Manager  
Presentation to Governing Body

**C. Efforts to increase Recycling and diversion rate**

1. **Commercial Recycling** – The Division added two new business in January (as of 1.22.14), Santa Fe Community Foundation and Shake Foundation.
2. **Recycling bin distribution** – The Division distributed a total of 187 bins at Siler Rd.
3. **Composting food waste** – The Division is continuing to haul the food waste to Payne's Organic Soil Yard instead of the landfill. The loads continue to average 30 cubic yards.
4. **Recyclable tonnages collected:** 338.22 tons in January (as of 1.22.14).
5. **Plaza Recycling containers** – All recycling containers are on location and are being monitored by the Division's recycling supervisor. We need to improve the signage on the containers.
6. **RFP for Food waste composting** – No new activity. The Contractor is continuing to work on its fundraising efforts.
7. **Outreach for the Reusable Bag Ordinance** – The strategy for outreach and education has been developed and includes an informational mailer mailed in December; an information meeting for retail establishments to be held January 16 – the website [www.bagtodifferssantafe.com](http://www.bagtodifferssantafe.com), will have digital artwork for posters, floor decals, and outdoor signage; tabling events for five weekends before the implementation date of February 27; purchase of an additional 10,000 reusable bags, and giveaways to remind people to bring their reusable bags (buttons and window decals). Volunteers will be used to distribute the information at the tabling events (located at various retail stores).
8. **Tabling events for January/February** –
  1. January 25 – Smith's on Pacheco
  2. February 1 – Smith's on Cerrillos; Home Depot
  3. February 8 – De Vargas Mall; San Busco; & Santa Fe Place
  4. February 15 – Both Wal Marts

**D. Sustainable Santa Fe (SSF)**

1. **Green Building Codes** – The Residential Addition and Remodel Green Building Code was approved by the Public Works and Public Utilities Committees. The Commercial Green Building Code being reviewed by Land Use and Public Works staff.
2. **Reusable Bag Ordinance Implementation** – A bill was introduced to remove the 10 cent fee on large paper bags and is expected to be heard by City Council on February 26<sup>th</sup> and be implemented immediately for the February 27<sup>th</sup> implementation date of the Reusable Bag Ordinance which also includes a 30 day delay on enforcement actions. A meeting was held on January 24<sup>th</sup> to inform retailers about the details of the Ordinance and outreach tabling has been scheduled for each Saturday starting January 25<sup>th</sup> and continuing through February.
3. **2014 Sustainable Santa Fe Awards** – The awards ceremony will be the subject of the April 2<sup>nd</sup> Green Drinks event as part of our partnership with the Santa Fe Green Chamber of Commerce. The award recipients will also be featured during the Earth Day event on the Railyard on April 26<sup>th</sup>.

**F. Keep Santa Fe Beautiful**

5. Adopt a Median – 3 new business requesting informational packets
6. Graffiti – Graffiti has been removed from 54 sites
7. KSFB Coordinator will attend the 2014 Keep America Beautiful Annual Conference
8. Recycling in the Parks – applied for a grant to support the recycling bins in City parks.

**G. Annexation** – The Division met with the City Attorney's office to discuss options for providing commercial service to businesses still under contract with private waste haulers.**H. Landfill closure/post closure – Paseo de Vista Landfill** – No new activity.**I. Landfill – Frank Ortiz Park** – No new activity.