


Buckman Direct Diversion Project

A joint regional project of the City of Santa Fe and Santa Fe County to build a reliable and sustainable water supply.

Memo

Date: January 6, 2014

To: Buckman Direct Diversion Board

From: Shannon Jones, BDD Interim Facility Manager and Maintenance Superintendent 

ITEM AND ISSUE:

Request approval of Amendment 3 to PSA # 12-0944 with Alpha Southwest, Inc to increase the contract amount from \$50,000 plus NMGR to \$100,000 plus NMGR.

BACKGROUND AND SUMMARY:

On February 7, 2011, the City of Santa Fe's Water Division solicited and received seal bids (RFB # '11/22/B) for this type of on-call services. The intent of this contract is strictly an as-needed, on-call contract, with no guaranteed minimum. Alpha Southwest was the only bidder and was awarded the contract. On November 11, 2012 the Buckman Direct Diversion Board approved PSA #12-0944 with Alpha Southwest in the amount of \$50,000 plus NMGR, the terms of the contract were through June 30, 2013. In July of 2013, this contract was amended and executed in the amount of \$50,000 plus GRT and the terms of the contract were through June 30, 2013.

Discussion

The Buckman Direct Diversion requires services from a licensed firm to provide on-call repair, replacement, fabrication, and modification services for mechanical and electrical equipment, piping, valves, instrumentation, pumps, and motors. This service would be utilized to supplement current BDD maintenance resources in the repair and maintenance of the Buckman Direct Diversion's facilities and equipment. The Scope of Services includes, but is not limited to, providing licensed technicians for both mechanical and electrical work, with the ability to;

- Perform repairs on booster stations including; site security, sanitary protection and disinfection.
- Providing specialized equipment such as crane services.
- Provide repairs, parts, materials and replacement of equipment



Evaluation and Projection for FY 2013/2014

Project	Trade	Hrs	Cost/ Hour	Total Labor Cost	Material Cost	Equipment Cost	Total Cost
Replace line shaft on BS1A Pump #3	Electrician	12	\$78.00	\$9,815.00	\$2,900.00	\$1,750.00	\$15,465.00
	Field Labor	142	\$62.50				
Replace Mechanical Seal on RWLS Pump #3	Electrician	12	\$78.00	\$9,311.00	\$29,264.00	\$1,500.00	\$41,075.00
	Field Labor	134	\$62.50				
Replace line shaft on BS1A Pump #4	Electrician	12	\$78.00	\$9,815.00	\$2,900.00	\$1,750.00	\$15,465.00
	Field Labor	142	\$62.50				
Replace Mechanical Seal on RWLS Pump #2	Electrician	12	\$78.00	\$9,311.00	\$4,264.00	\$1,500.00	\$16,075.00
	Field Labor	134	\$62.50				
Replace line shaft on BS1A Pump #1	Electrician	12	\$78.00	\$9,815.00	\$2,900.00	\$1,750.00	\$15,465.00
	Field Labor	142	\$62.50				
Construct Diversion Cell Isolation Box	Electrician	0	\$78.00	\$5,250.00	\$1,264.00	NA	\$6,514.00
	Field Labor	84	\$62.50				
						Total	\$105,000.00

ACTION REQUESTED:

Staff recommends approval of amendment #3 to Professional Services Agreement with Alpha Southwest, Inc. in the amount not to exceed \$100,000.00 plus NMGR.T.

Financial Implications

Cost: \$54,093.75
Savings: Cost avoidance related to issuing a new RFP
Long Term Cost: N/A

<u>Fund Source</u>	<u>Business Unit/Line Item</u>	<u>Amount</u>
FY 2012/2013	Prof. Services/#7280000.510300.930020	\$54,093.75

**BUCKMAN DIRECT DIVERSION BOARD
AMENDMENT No.1 TO
PROFESSIONAL SERVICES AGREEMENT
WITH ALPHA SOUTHWEST, INC.**

This AMENDMENT No.1 (the "Amendment") is made to the PROFESSIONAL SERVICES AGREEMENT, dated 7/11/13 (the "Agreement"), between the Buckman Direct Diversion Board (the "BDDDB") and Alpha Southwest, Inc. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the BDDDB.

RECITALS

A. Under the terms of the Agreement, Contractor has agreed to provide professional services to the BDDDB:

B. Pursuant to Article 16 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the BDDDB and the Contractor agree as follows:

1. CONTRACT SUM.

Article 3, of the Agreement is amended to increase the contract sum by a total of fifty thousand dollars (\$50,000.00), plus applicable gross receipts tax, so that Article 3, paragraph A reads in its entirety as follows:

A. The BDDDB shall pay to the Contractor in full payment for services rendered, a sum not to exceed one hundred thousand dollars (\$100,000.00), plus applicable gross receipts tax.

2. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No.1 to the Professional Services Agreement as of the dates set forth below.

[BALANCE OF PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

BUCKMAN DIRECT DIVERSION BOARD

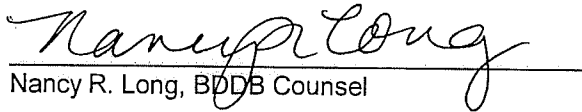
By: _____

Title: _____

Date: _____

ATTEST:

APPROVED AS TO FORM:


Nancy R. Long, BDDB Counsel

APPROVED:

Marcos A. Tapia, City Finance Director

Business Unit/Line Item

ATTEST:

Yolanda Y. Vigil, City Clerk
File Date: _____

CONTRACTOR:

By: _____

Name: _____

Title: _____

Date: _____

NM Taxation & Revenue
CRS # _____

City of Santa Fe Business
Registration # _____



Buckman Direct Diversion Board

Summary of Contracts, Agreements, & Amendments

Section to be completed by department for each contract or contract amendment

1 **FOR:** ORIGINAL CONTRACT ☒ or CONTRACT AMENDMENT ☐

2 Name of Contractor Alpha Southwest

3 Complete information requested

☒ Plus GRT

☐ Inclusive of GRT

Original Contract Amount: \$50,000.00

Termination Date: June 30, 2014

☐ Approved by BDDB Date: _____

☒ or by Project Manager Date: July 11, 2013

Contract is for: installation and repair of BDD Equipment.

Amendment # 1 to the Original Contract# 13-0754

Increase/(Decrease) Amount \$ 50000

Extend Termination Date to: na

☒ Approved by BDDB Date: pending

☐ or by Project Manager Date: _____

Amendment is for: increase comp

4 **History of Contract & Amendments:** (option: attach spreadsheet if multiple amendments) ☐ Plus GRT

☐ Inclusive of GRT

Amount \$ 50,000.00 of original Contract# 13-0754 Termination Date: 6/30/2014

Reason: _____

Amount \$ 50,000.00 amendment # 1 Termination Date: na

Reason: increase comp

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Total of Original Contract plus all amendments: \$ 100,000



Buckman Direct Diversion Board
Summary of Contracts, Agreements, & Amendments

5 Procurement Method of Original Contract: (complete one of the lines)

RFP# _____ Date: _____

RFQ ☐ _____ Date: _____

Sole Source ☒ _____ Date: _____

Other _____

6 Procurement History: _____
example: (First year of 4 year contract)

7 Funding Source: _____ **BU/Line Item:** _____ 7280000

8 Any out-of-the ordinary or unusual issues or concerns:
none
(Memo may be attached to explain detail.)

9 Staff Contact who completed this form: Maya Martinez

Phone # 955-4271

10 Certificate of Insurance attached. (if original Contract) ☐

Submit to City Attorney for review/signature

Forward to Finance Director for review/signature

Return to originating Department for Committee(s) review or forward to City Manager for review and approval (depending on dollar level).

To be recorded by City Clerk:

Contract # _____

Date of contract Executed (i.e., signed by all parties): _____

Note: If further information needs to be included, attach a separate memo.

Comments:

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