



<p align="center"><b>ACTION SHEET</b></p> <p align="center"><b>PUBLIC WORKS/CIP &amp; LAND USE COMMITTEE MEETING OF 02/10/14</b></p> <p align="center"><b>ITEM FROM FINANCE COMMITTEE MEETING OF 02/03/14</b></p>
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**ISSUE:**

11. Request for Approval of Change Order No. 5 – Market Station Tenant Improvements; Sarcon Construction Corporation. (LeAnn Valdez)

**FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM**

Requested approval of change order no. 5 for Market Station Tenant Improvements with Sarcon Construction Corporation in the amount of \$6,739.12 for a total amount of \$984,329.24 inclusive of gross receipts tax. Budget is available in project fund.

**SPECIAL CONDITIONS OR AMENDMENTS**

**STAFF FOLLOW-UP:**

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR BUSHEE		X	
COUNCILOR CALVERT	Excused		
COUNCILOR DIMAS	X		
COUNCILOR IVES	X		
CHAIRPERSON DOMINGUEZ			

3-19-12/FCMissue



# City of Santa Fe, New Mexico


# memo

DATE: January 21, 2014

TO: Finance Committee

VIA: Marcos Tapia, Finance Director 

  
Isaac J. Pino, P.E., Public Works Department Director  
David Pfeifer, Facilities Division Director 

FROM: LeAnn Valdez, Project Administrator 

**ITEM AND ISSUE:**

**CIP #698A – MARKET STATION TENANT IMPROVEMENTS  
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 5 – SARCON CONSTRUCTION CORP.  
IN THE AMOUNT OF \$6,229.11 PLUS \$510.01 (NMGRT) FOR A TOTAL OF \$6,739.12.**

**BACKGROUND & SUMMARY:**

The City Council, at its meeting of May 8, 2013, approved the Bid Award and Contract for the above noted project. The contract amount is \$855,993.40 plus \$70,084.46 gross receipt tax at 8.1875%, for a total contract amount of \$926,077.86.

On May 28, 2013 the City issued a Notice to Proceed for tenant improvements at the Market Station.

On July 15, 2013 the City Manager approved Change Order No. 1 for tenant improvements in the amount of \$7,819.30 exclusive of GRT.

On July 30, 2013 Ike Pino, interim City Manager approved Change Order No. 2 for tenant improvements in the amount of \$10,610.04.

On September 11 the City Manager approved Change Order No. 3 for tenant improvements in the amount of \$14,989.32.

On October 9, 2013 the City Manager approved Change Order No. 4 for tenant improvements in the amount of \$16,614.82.

Request for Approval  
Change Order #5 – Market Station  
Sarcon Construction Corp.  
1/21/14  
Page 2

On January 10, 2014, the City Attorney approved the request for Change Order No. 5, for tenant improvements including:

1) COR #44- ERV Ductwork extension and maintenance work for noise reduction.	\$ 2,678.14
2) COR #45- Furnish and install two 4x6 by 6" CMA Panels	\$ 623.37
3) COR #46- Hook up power poles per the City's Request	\$ 1,282.17
4) COR #47- Entry door changes	\$ 5,729.06
5) COR #48- Hardware allowance reconciliation	\$ -(4,216.19)
6) COR #49- Extra 20 high security keys for front door	\$ 132.56
Total	\$ 6,229.11

The Facilities Division is requesting approval of Change Order #5.

**SCOPE OF WORK:**

Market Station Tenant Improvements is located at 500 Market Station Santa Fe Railyard. The Scope of Work includes but limited to:

1. Provide tenant improvements as required in the Construction Documents.

**BUDGET:**

Funding is available in Market Station – Business Unit No. 52856.572070.

**SCHEDULE:**

Substantial Completion was achieved on October 28, 2013.

**RECOMMENDED ACTION:**

Approval of Change Order #5 – Sarcon Construction Corp., in the amount of \$6,739.12 inclusive of NMGRT.

Attachment: Change Order #5  
Contract Summary  
Certificate of Insurance

Xc:Project/Book File

**CHANGE  
ORDER**

Distribution to:  
OWNER \_\_\_\_\_  
ARCHITECT \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_

PROJECT:  
(name/address) **Market Station – Tenant Improvements  
CIP #698A**

CHANGE ORDER NUMBER: Five  
INITIATION DATE: December 30, 2013

TO (CONTRACTOR):  
Sarcon Construction Corp.  
PO Box 6020  
Santa Fe, New Mexico 87502

ARCHITECT'S PROJECT NO.: N/A  
Autotroph Inc.  
617B Pauline Street  
Santa Fe, NM 87505

CONTRACT FOR: Tenant Improvements

CONTRACT DATE: May 8, 2013

You are directed to make the following changes in this Contract:

1) COR #44- ERV Ductwork extension and maintenance work for noise reduction	\$ 2,897.41
2) COR #45- Furnish and install two 4x6 by 6" CMA Panels	\$ 674.41
3) COR #46- Hook up power poles per the City's Request	\$ 1,387.15
4) COR #47- Entry door changes	\$ 6,198.13
5) COR #48- Hardware allowance reconciliation	\$ -(4,561.39)
6) COR #49- Extra 20 high security keys for front door	\$ 143.41
	\$ 6,739.12

Not valid until signed by both the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time

The original (Contract Sum) (Guaranteed Maximum Cost) was	\$926,077.86
Net change by previously authorized Change Orders	\$ 51,512.24
The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order was	\$977,590.12
The (Contract Sum) (Guaranteed Maximum Cost) will be (increased) (decreased) (unchanged) by this Change Order inclusive NMGR.	\$ 6,739.12
The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order will be	\$984,329.24
The Contract Time will be (increased) (decreased) (unchanged)	
The Date Of Substantial Completion as of the date of this Change Order therefore is <u>October 28, 2013</u>	

Autotroph Inc  
ARCHITECT

Sarcon Construction Corp.  
CONTRACTOR

ADDRESS  
617B Paulin Street  
Santa Fe, NM 87505

ADDRESS  
PO Box 6020  
Santa Fe, New Mexico 87502

BY: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**APPROVED:**

City participation in the cost of  
this work is contingent upon  
additions. City funds made  
available by a modified project  
agreement if necessary.

\_\_\_\_\_  
Mayor DATE

\_\_\_\_\_  
Finance Director DATE

Amador Pina 1/22/14  
Public Works Director DATE

Daniel P. Fisher 1-14-14  
Facilities Division Director DATE

\_\_\_\_\_  
Yolanda Y. Vigil City Clerk DATE

Judith M. ...  
City Attorney DATE

1/10/13



# City of Santa Fe

## Summary of Contracts, Agreements, & Amendments

### Section to be completed by department for each contract or contract amendment

- |                          |                          |                             |                                     |
|--------------------------|--------------------------|-----------------------------|-------------------------------------|
| 1 FOR: ORIGINAL CONTRACT | <input type="checkbox"/> | CONTRACT AGREEMENT          | <input type="checkbox"/>            |
| MAINTENANCE AGREEMENT    | <input type="checkbox"/> | LICENSE AGREEMENT           | <input type="checkbox"/>            |
| LEGAL SERVICES AGREEMENT | <input type="checkbox"/> | MEMORANDUM OF UNDERSTANDING | <input type="checkbox"/>            |
| MEMORANDUM OF AGREEMENT  | <input type="checkbox"/> | JOINT POWERS AGREEMENTS     | <input type="checkbox"/>            |
| GRANT AGREEMENTS         | <input type="checkbox"/> | CHANGE ORDERS               | <input checked="" type="checkbox"/> |

2 Name of Contractor Sarcon Construction Corp.

3 Complete information requested

☒ Plus GRT

☐ Inclusive of GRT

Original Contract Amount: \$855,993.40

Termination Date: through warranty period

☐ Approved by Council Date: May 8, 2013

☐ or by City Manager Date: \_\_\_\_\_

Contract is for: Market Station - Tenant Improvements

Amendment # five to the Original Contract# 13-0313

Increase Amount \$ 6,739.12

Extend Termination Date to: N/A

☒ Approved by Council Date: Pending

☐ or by City Manager Date: \_\_\_\_\_

Amendment is for: Additional changes to tenant improvements at Market Station

4 History of Contract & Amendments: (option: attach spreadsheet if multiple amendments)

☐ Plus GRT

☒ Inclusive of GRT

Amount \$ 926,077.26 of original Contract# 13-0313 Termination Date: Sept. 14 2013

Reason: Original Agreement

Amount \$ 8,459.52 amendment # one Termination Date: Sept. 14, 2013

Reason: additional changes for tenant improvements at Market Station

Amount \$ 11,478.74 amendment # two Termination Date: Sept. 14, 2013

Reason: additional changes for tenant improvements at Market Station

Amount \$ 16,216.57 amendment # three Termination Date: Sept. 14, 2013

Reason: additional changes for tenant improvements at Market Station



City of Santa Fe  
Summary of Contracts, Agreements, & Amendments

Amount \$ 16,614.82 amendment # four Termination Date: Sept. 27, 2013

Reason: additional changes for tenant improvements at Market Station

Amount \$ 6,739.12 amendment # five Termination Date: Oct. 28, 2013

Reason: additional changes for tenant improvements at Market Station

Total of Original Contract plus all amendments: \$ 985,586.63

Procurement Method of Original Contract: (complete one of the lines)

RFB ☒ RFQ ☐ Sole Source ☐ Other ☐

Procurement History: contract through warranty period

example: (First year of 4 year contract)

Funding Source: Market Station BU/Line Item: 52856.572970.0112900

Any out-of-the ordinary or unusual issues or concerns:

None

(Memo may be attached to explain detail.)

Staff Contact who completed this form: LeAnn Valdez *LSV* Phone # 955-5938

Division Contract Administrator: David J. Pfeifer

Division Director: David J. Pfeifer *David Pfeifer*

Department Director: Isaac J. Pino P.E. *Isaac J. Pino*

Certificate of Insurance attached. (if original Contract) ☐

Description of your efforts to reduce the cost of the contract including information on efforts to obtain other quotes for the contracted activity: Negotiated contracted amount.

Prior year's contract amount?: N/A

Describe service impact from an ongoing commitment to the contractor: Contractual agreement through 11-month warranty period

Why staff cannot perform the work?: required licenses

If extending contract, why?: none required

Was a Santa Fe company awarded contract? If not, why?: Yes

Has the contract been approved as to form by City Attorney's Office?: Yes

To be recorded by City Clerk: Yes

Is this for City Manager or Council approval?: Council



289005

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/29/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Commercial Lines- 505-262-2621 Wells Fargo Insurance Services USA, Inc 320 Osuna NE #G1 Albuquerque, NM 87107	<b>CONTACT NAME:</b> Sam Conlee & Cindy Earnest <b>PHONE (A/C, No, Ext):</b> 505-262-2621 <b>E-MAIL ADDRESS:</b> cearnest@wellsfargo.com <b>FAX (A/C, No):</b> 855-512-3881																					
<b>INSURED</b> Sarcon Construction Corporation and Peter Brill Inc. PO Box 6020 Santa Fe, NM 87502	<table border="1"><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td><b>INSURER A:</b></td><td>Cincinnati Insurance Company</td><td>10677</td></tr><tr><td><b>INSURER B:</b></td><td>Builders Trust of New Mexico</td><td></td></tr><tr><td><b>INSURER C:</b></td><td></td><td></td></tr><tr><td><b>INSURER D:</b></td><td></td><td></td></tr><tr><td><b>INSURER E:</b></td><td></td><td></td></tr><tr><td><b>INSURER F:</b></td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	<b>INSURER A:</b>	Cincinnati Insurance Company	10677	<b>INSURER B:</b>	Builders Trust of New Mexico		<b>INSURER C:</b>			<b>INSURER D:</b>			<b>INSURER E:</b>			<b>INSURER F:</b>		
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<b>INSURER F:</b>																						

**COVERAGES**

CERTIFICATE NUMBER: 5971610

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			EPP 0137599	5/1/2013	5/1/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/>			EBA 0137599	05/01/2013	05/01/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTIONS \$ 0			EPP 0137599	5/1/2013	5/1/2014	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WC-100-0005169-2013A	05/01/2013	05/01/2014	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

RE:Market Station Offices @ 500 Market Street, Santa Fe, NM 87501 -- Certificate Holder & Owner have forms apply when required by written contract: General Liability Additional Insured w/On-Going and Comp Ops, Primary & Non-Contributory and Waiver of Subrogation; Auto Additional Insured and Waiver of Subrogation; Workers Compensation Waiver of Subrogation.

**CERTIFICATE HOLDER**

City of Santa Fe  
PO Box 909  
Santa Fe, NM 87504-0909

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)





P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

## Change Request

To: Chip Lilienthal  
Santa Fe; City of  
2651 Siringo Road bldng E  
Santa Fe, NM 87505

Number: 44  
Date: 10/3/13  
Job: 354 Market Station Offices  
Phone:

Description: ERV ductwork extension and maintenance work for noise reduction

Reason: Design Change

Per the 10/01 email and sketch from Mitch Fidel, extend return air duct on the existing ERV unit.  
Maintenance service on existing ERV. This excludes replacing the belt. It will be determined if the belt needs replacement at the time of the service.

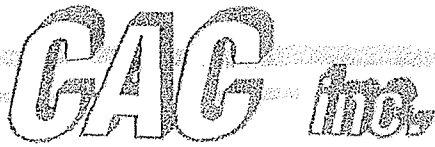
Description	Quantity	Unit	Unit Price	Price
ERV ductwork extension				\$1,782.00
ERV maintenance				\$500.00
Project Manager				\$111.00
			Subtotal:	\$2,393.00
Liability Insurance	\$2,393.00	0.47%		\$11.25
Bond	\$2,404.25	1.27%		\$30.42
GC Fee	\$2,434.67	10.00%		\$243.47
NMGRT	\$2,678.14	8.19%		\$219.27
			Total:	\$2,897.41

If you have any questions, please contact me at 474-4700.

Submitted by: Katrien Deylgat  
Sarcon Construction

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



610 Industrial  
Albuquerque, N.M. 87107  
Phone: (505) 343-6100  
Fax: (505) 343-0114

Sarcon Construction  
P.O. Box 6020  
Santa Fe, NM 87502

October 3, 2013

Re: Market Station

Attn: Katrien Deylgat

This is the quote for extending the Return Air duct, as per sketch for M and E Engineering, on the existing ERV at Market Station. This quote includes fabricating the duct, removing the scrim ceiling as needed, installing the duct and reinstalling the scrim.

Install Return Air Duct Extension	\$485.00
Labor 16 hours @ 62.50 Per hour	\$1,000.00
Total Change Order	\$1,485.00
Markup at 20%	\$297.00
Total Cost for CAC	\$1,782.00

If you have any questions please call me at 505-343-6100 ext. 319.

Sincerely,

Jerry E. Depoy  
Construction Manager

+ \$500 for ERV  
maintenance  
excluding belt replacement.

**Acceptance of Proposal** .The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

\_\_\_\_\_  
(Purchaser)

CAC, INC.

This Proposal is valid for 30  
days

By: \_\_\_\_\_  
Title: \_\_\_\_\_

From: \_\_\_\_\_  
By: Jerry Depoy  
Title: Construction Manager



P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

### Change Request

To: Chip Lilienthal  
Santa Fe; City of  
2651 Siringo Road bldg E  
Santa Fe, NM 87505

Number: 45  
Date: 10/16/13  
Job: 354 Market Station Offices  
Phone:

Description: Furnish and install two 4 X 6 by 6" CMA panels

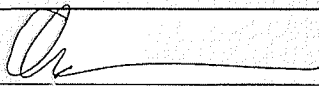
Reason: Design Change

To be installed under AC units in room 115 and room 120. Per the architect's request and in order to reduce the noise coming from the existing AC roof top units.

Description	Quantity	Unit	Unit Price	Price
Furnish and install two 4 X 6 by 6" CMA panels				\$520.00
Project Manager				\$37.00
			Subtotal:	\$557.00
		Liability Insurance	\$557.00 0.47%	\$2.62
		Bond	\$559.62 1.27%	\$7.08
		GC Fee	\$566.70 10.00%	\$56.67
		NMGRT	\$623.37 8.19%	\$51.04
			Total:	\$674.41

If you have any questions, please contact me at .

Submitted by:

Approved by: 

Date: 10-21-13

Cc:



P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

## Change Request

To: Chip Lilienthal  
Santa Fe; City of  
2651 Siringo Road bldng E  
Santa Fe, NM 87505

Number: 46  
Date: 10/18/13  
Job: 354 Market Station Offices  
Phone:

Description: Hook Up power poles per the City's request

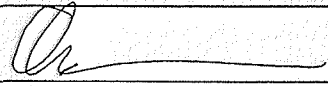
Reason: Owner Request

The City requested Pueblo for a special service on Friday 09/27/13 to power up the modular furniture.

Description	Quantity	Unit	Unit Price	Price
Hook Up power poles per the City's request				\$1,108.66
Project Manager				\$37.00
			Subtotal:	\$1,145.66
Liability Insurance	\$1,145.66	0.47%		\$5.38
Bond	\$1,151.04	1.27%		\$14.57
GC Fee	\$1,165.61	10.00%		\$116.56
NMGRT	\$1,282.17	8.19%		\$104.98
			Total:	\$1,387.15

If you have any questions, please contact me at .

Submitted by:

Approved by: 

Date: 10-21-13

Cc:



CHANGE PROPOSAL 000.0

[illegible]

*This proposal, including description of work, pricing, markups and any other data contained herein is proprietary information of Pueblo Electric, Inc. Any distribution of this information for purposes other than evaluation for approval of this proposal is forbidden. This proposal is tendered for acceptance within 30 calendar days. Pueblo Electric reserves the right to withdraw this proposal at any time prior to signed approval.*



P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

## Change Request

To: Chip Lilienthal  
Santa Fe; City of  
2651 Siringo Road bldg E  
Santa Fe, NM 87505

Number: 47  
Date: 11/4/13  
Job: 354 Market Station Offices  
Phone:

Description: Entry door changes

Reason: Design Change

Sarcon refers to CR 19 which called for omitting the new entry door that was shown on the drawings. CR 19 did not cover for any hardware.

The Change Request 47 covers for:

- a credit for the initial hardware
- a re-stocking fee for the initial hardware
- a re-stocking fee for the architect specified narrow stile hardware that did not fit
- the fee for the final, surface mounted hardware set
- the extra fee required to finalize the installation of the auto operator, panic device and wall actuator

Description	Quantity	Unit	Unit Price	Price
HM Doors & Frame - Stock				\$3,845.00
Provide power to ADA push button				\$922.09
Project Manager				\$370.00
			Subtotal:	\$5,137.09
		Liability Insurance	\$1,292.09 0.47%	\$6.07
		Bond	\$5,143.16 1.27%	\$65.08
		GC Fee	\$5,208.24 10.00%	\$520.82
		NMGRT	\$5,729.06 8.19%	\$469.07
			Total:	\$6,198.13

If you have any questions, please contact me at 474-4700.

Submitted by: Katrien Deylgat  
Sarcon Construction

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



CHANGE PROPOSAL 017.0

[illegible]

*This proposal, including description of work, pricing, markups and any other data contained herein is proprietary information of Pueblo Electric, Inc. Any distribution of this information for purposes other than evaluation for approval of this proposal is forbidden. This proposal is tendered for acceptance within 30 calendar days. Pueblo Electric reserves the right to withdraw this proposal at any time prior to signed approval.*

JOB #51: ID 130813C  
 JOB NAME 12 MARKET STATION CHANGES  
 EST. #06: ID 131021  
 ESTIMATE ADA PUSHBUTTON  
 PRINTED 10/21/2013 10:05:59 AM  
 DATA SET #2: Comm Indust TSC/EST/NECA ...

1. Section Breakout Report  
 Pueblo Electric, Inc.  
 200 DP Road  
 Los Alamos, New Mexico 87544  
 (505) 662- 2000  
 FAX: (505) 662- 2570  
 patrick@puebloelectric.com

MATERIAL Primary Pricing  
 LABOR Alternate Labor

NOTES

Item				Material		Labor	
Size	Item Desc	Qty	UOM	Mat Unit	Mat Ext	Adj. Labor	Lbr Ext
3/4"	EMT	60.00	FEET	1.22	73.20	0.0625	3.7500
3/4"	EMT STEEL SS CONN	2.00	EACH	0.68	1.36	0.1250	0.2500
3/4"	EMT STEEL SS COUP	6.00	EACH	0.84	5.04	0.0625	0.3750
	#12 GRD PIGTAIL	1.00	EACH	3.43	3.43	0.0250	0.0250
3/4"	EMT 1 HOLE STRAP	8.00	EACH	0.92	7.36	0.0500	0.4000
	1/4" PLASTIC ANCHOR	2.00	EACH	0.10	0.20	0.1750	0.3500
	3/16" PLASTIC ANCHOR	8.00	EACH	0.10	0.80	0.1750	1.4000
3/8.	MC CONNECTOR SINGLE	4.00	EACH	0.90	3.60	0.0213	0.0850
4 SQ BOX	1-1/2D 1/2 & 3/4 KO	1.00	EACH	3.91	3.91	0.3750	0.3750
4 SQ	4 SQ BLANK COVER	1.00	EACH	1.65	1.65	0.1000	0.1000
12	THHN STR CU	186.00	FEET	0.28	52.08	0.0075	1.3950
#12-2/C	MC CABLE W/GRN GRD	30.00	FEET	1.02	30.60	0.0325	0.9750
	WIRE NUT-YELLOW	3.00	EACH	0.10	0.30	0.0375	0.1125
Grand Totals					183.53		9.5925



# STOCK Building Supply®

COMMERCIAL DOORS & HARDWARE DIVISION (505) 823-2206 PHONE • (505) 881-4353 FAX

5815 Edith Blvd. NE, Suite B • Albuquerque, N.M. 87107

## \*\*\*CHANGE ORDER PROPOSAL\*\*\*

**DATE:** 09/16/2013

**TO:** Sarcon Construction  
**ATTN:** Katrein Delygat

**REF:** Market Station  
**COP#3, AS13-057**

### DESCRIPTION OF CHANGES

QTY	ADD / DEDUCT	PRICE
2	Credit of original Exit Devices	\$ (1,040.00)
2	1st -25-V-NL-Originally Scheduled	\$ 520.00
2	2nd-Exit Device 3347A-EO, with extension rod US26D, narrow stile	\$ 650.00
2	3rd-Exit Device 24-V-EL &DT	\$ 1,895.00
	<b>TOTAL HARDWARE COST</b>	<b>\$ 2,025.00</b>
1	Auto Operator Installation	\$ 520.00
1	Trip Charge and Man Hour	\$ 250.00
1	Final Installation-Panic Device, Power Supply, Wall Actuator	\$1,050.00
	<b>TOTAL INSTALLATION COST</b>	<b>\$1,820.00</b>
	<b>TOTAL CHANGES</b>	<b>\$3,845.00</b>

PLEASE PROVIDE US WITH A CHANGE ORDER OR SHOW ACKNOWLEDGEMENT AND ACCEPTANCE OF THIS CHANGE ORDER BY SIGNING THIS PROPOSAL AND RETURNING IT TO US. **NO WORK WILL PROCEED WITHOUT PROPER AUTHORIZATION.** ALL LEADTIMES BEGIN ONCE THE CHANGE ORDER IS APPROVED AND RECEIVED BY STOCK BUILDING SUPPLY.

ACCEPTED BY: \_\_\_\_\_

PRINT NAME & TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

P.O. OR SUBCONTRACT #: \_\_\_\_\_

JOB SITE ADDRESS: \_\_\_\_\_

THANK YOU,

Estevan Vargas  
COMMERCIAL DOORS & HARDWARE DIVISION



P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

## Change Request

To: Chip Lilienthal  
Santa Fe; City of  
2651 Siringo Road bldg E  
Santa Fe, NM 87505

Number: 48  
Date: 11/4/13  
Job: 354 Market Station Offices  
Phone:

Description: Hardware Allowance reconciliation

Reconciliation of hardware allowance.

The allowance amount was for \$12,000. \$8,215 was used - see attached Purchase Order to Stock Building Supplies. Delta is \$3,785.00.

The entry door hardware changes have been handled per CR #47.

Description	Quantity	Unit	Unit Price	Price
Hardware Allowance				\$-3,785.00
			Subtotal:	\$-3,785.00
Liability Insurance				\$0.00
Bond	-\$3,785.00		1.27%	\$-47.90
GC Fee	-\$3,832.90		10.00%	\$-383.29
NMGRT	-\$4,216.19		8.19%	\$-345.20
			Total:	\$-4,561.39

If you have any questions, please contact me at 474-4700.

Submitted by: Katrien Deylgat  
Sarcon Construction

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:

## Purchase Order Agreement

Contractor: Sarcon Construction Corp.  
P.O. Box 6020  
Santa Fe, NM 87502  
(505) 474-4700

Vendor: Stock Building Supply  
Eddie Justus  
5815 Edith Blvd NE suite B  
Albuquerque, NM 87107

Telephone: (505) 823-2206

Purchase Order #: 01  
Date: May 30, 2013  
Sarcon Job # #354

Owner: City of Santa Fe  
Chip Lilienthal  
2651 Siringo Road  
Santa Fe, NM 87505

Project: Market Station  
Project Location: 500 Market Street  
Santa Fe, NM 87501

THIS PURCHASE ORDER AGREEMENT, made and entered into at Santa Fe, New Mexico this 30<sup>th</sup> day of May, 2013 by and between **Sarcon Construction Corporation**, hereinafter called CONTRACTOR, and **Stock Building Supply** hereinafter called VENDOR.

### SECTION 1 - SCOPE OF WORK

The VENDOR agrees to furnish all of the items listed hereunder, including any services or actions necessary thereto, in strict compliance with the requirements of this Purchase Order and in strict accordance with the applicable specifications section(s) of the contract documents (if applicable). Copies of the Contract Documents are on file in the offices of the CONTRACTOR and are available for inspection by VENDOR.

Hollow Metal Frames  
Wood Doors  
Door Hardware  
Door operator

OK E

### SECTION 2 - PURCHASE ORDER PRICE \$22,035 (including an \$8,215 door hardware allowance)

CONTRACTOR agrees to pay the VENDOR for the purchase order items to be furnished herein subject to additions and deductions for changes in the work as may be agreed upon, and to make payment in accordance with the Payment Schedule, section 4.

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### SECTION 3 - SUBMITTALS

The VENDOR agrees to submit, through CONTRACTOR'S office, submittals no later than June 3rd 2013; all for approval of Owner's Architect or Engineer.

### SECTION 4 - PAYMENT SCHEDULE

CONTRACTOR agrees to pay VENDOR on a net 30 day basis. If additional information is required by the specification section, such as warranty provisions, payment will be reduced until receipt of information.

### SECTION 5 - TIME

HM Frames and doors will be furnished to the job site within 3 weeks of approved submittal. Doors and hardware will be submitted within 2 weeks of approved submittal. All deliveries will be made by arrangement with Project Manager.

### SECTION 6 - SPECIAL PROVISIONS

IN WITNESS WHEREOF: The parties hereto have executed this Agreement for themselves, their heirs, executors, successors, assignees on the day and year first written above.

#### VENDOR:

Stock Building Supply

By Eddie Justis Commercial Sales Manager  
Name Title

#### Circle one:

Corporation

Partnership

Proprietorship

#### CONTRACTOR:

SARCON CONSTRUCTION CORPORATION

By [Signature] PM.  
Name Title



P.O. Box 6020  
Santa Fe, NM 87502  
Ph : (505) 474-4700

## Change Request

To: Chip Lilienthal  
Santa Fe; City of  
2651 Siringo Road bldg E  
Santa Fe, NM 87505

Number: 49  
Date: 12/4/13  
Job: 354 Market Station Offices  
Phone:

Description: Extra 20 high security keys for front door

Reason: Owner Request

Description	Quantity	Unit	Unit Price	Price
Keys				\$119.00
			Subtotal:	\$119.00
Liability Insurance				\$0.00
Bond	\$119.00	1.27%		\$1.51
GC Fee	\$120.51	10.00%		\$12.05
NMGRT	\$132.56	8.19%		\$10.85
			Total:	\$143.41

If you have any questions, please contact me at .

Submitted by:

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:

## Change Request Log by Status

Sarcon Construction Corporation

Date: 1/2/2014

### 354 Market Station Offices

Number	Date	Description	Amount
<b>Verbal okay</b>			
44	10/3/13	ERV ductwork extension and maintenance work for noise reduction	2,897.41
45	10/16/13	Furnish and install two 4 X 6 by 6" CMA panels	674.41 ✓
46	10/18/13	Hook Up power poles per the City's request	1,387.15 ✓
47	11/4/13	Entry door changes	6,198.13 ✓
48	11/4/13	Hardware Allowance reconciliation	-4,561.39 ✓
49	12/4/13	Extra 20 high security keys for front door	143.41 ✓
<b>Verbal okay Total</b>			<b>6,739.12</b>

Original Contract Amount:	926,077.86
Approved Contract Changes:	52,769.63
Revised Contract Amount:	978,847.49
Pending Contract Changes:	6,739.12