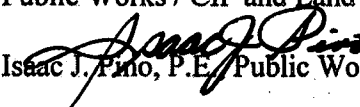


City of Santa Fe, New Mexico

memo

DATE: April 11, 2014
TO: Public Works / CIP and Land Use Committee
FROM:  Isaac J. Piro, P.E. Public Works Department Director
RE: Request to Reallocate 2013 Parks Bond Funds

SUMMARY:

The Parks Division is requesting a reallocation of 2013 Parks General Obligation Bond funds in amount of \$117,698 available from West DeVargas Park to the following parks locations in order to complete the scope of work outlined as follows:

PARKS LOCATION	APPROXIMATE AMOUNT NEEDED TO COMPLETE SCOPE	SCOPE
John Griego Park	\$28,990	To cover deficit incurred but required to complete scope of work and meet ADA / playground safety requirements.
Adam Armijo Park	\$25,000	Needed to complete irrigation and ADA access for a community garden. In addition, hold a neighborhood meeting prior to work being started
Patrick Smith Park	\$63,708	To perform required archaeology of park, install new irrigation system and parking lot renovations.
Total	\$117,698	

West DeVargas Park was completed with 2008 Parks Bond funds and the 2013 Parks GO Bond appropriation for the project is not needed. However, a plan for minor work is being considered. \$25,000 will remain in the fund for this work.

Additionally, the City hasn't sold the second portion of the 2013 Parks Bond. As a result, the unfunded 2013 GO Park projects, cannot proceed until the remaining bond is sold which is expected to be sold in August 2014. These unfunded 2013 GO bond projects are primarily in-house design and construction projects.

Options to consider:

- Approve reallocation of funding as requested
- Await 2nd Bond sale before moving forward with the currently unfunded 2013 GO park projects. Should the decision be made to wait, the Parks Division would have to consider laying-off the Parks Bond “Locals” Crew.

In order to retain the current, efficient and committed Parks “Locals” Construction Crew and complete the listed projects, it is critical that the requested reallocation be approved.

Park bond renovation work has had a positive impact on our community. The Parks, Open Space & Trails Division and Facilities Divisions have worked diligently to ensure work is completed timely and within the approved scope. The renovation, remodel and new construction projects have provided beautiful and accessible parks, recreation facilities and trails; improving the quality of life in Santa Fe.

At the March 18, 2014 Parks and Open Space Advisory Commission (POSAC) meeting, POSAC members disagreed with reallocating funds from West DeVargas Park and without a motion, recommended not to distribute the money until the skate features at the Park were completed (see attached minutes, Page 5-7). Sufficient funds remain in the West DeVargas Park project to cover the cost of completing the skate features.

ACTION:

Please recommend to the Finance Committee and the Governing Body approval of the attached Budget Adjustment Request (BAR) to reallocate the funds.

City of Santa Fe, New Mexico

BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME PUBLIC WORKS/PARKS				DATE 03/31/2014		
ITEM DESCRIPTION	BU / LINE ITEM	←-(Finance Dept Use Only)-→		INCREASE	DECREASE	
		SUBLEDGER / SUBSIDIARY	DR / (CR)			
W.DeVargas Park	423013.572970				117,698	
Griego Park	423024.000000			28,990		
Adam Armijo Park	4263001.000000			25,000		
Smith Park	423038.000000			63,708		
JUSTIFICATION: <i>(use additional page if needed)</i> <i>-Attach supporting documentation/memo</i>				TOTAL	\$ 117,698	\$ 117,698

Funds needed to cover expenses for park improvements.

Frank Archuleta, 04/09/14 Prepared By _____ Date _____ Division Director _____ Date _____ Department Director _____ Date <u>4-22-14</u>	CITY COUNCIL APPROVAL City Council Approval Required <input type="checkbox"/> City Council Approval Date _____ Agenda Item #: _____	Budget Officer _____ Date _____ Finance Director _____ Date _____ City Manager _____ Date _____
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Ms. Booth suggested in the interest of time for people to look at the questions and send additional comments or questions in. She added they have discussed almost every question previously except the new section on reports that Mr. Gurule gave them. She noted that also raised questions.

Ms. Taylor, Ms. Booth, Mr. Coriz and Ms. McDonald voted in favor of the motion. Mr. Torres abstained from the vote until time to review the list of questions.

Chair Hansen said she also wants to read the questions, but has no problem reporting back to the Commission on everything that happens in the Audit Committee. She said it is important to prove the Parks Bond was spent in the best interest of the community of Santa Fe.

Ms. Booth said the question is whether POSAC's questions would be incorporated into the RFP.

Chair Hansen replied that is a question for the task force and she is *one* person on the task force.

Ms. Booth said there is no guarantee and why she made the motion. She said this is new ground and they are trying to make sure that the civil society board charged with advising the Governing Body on all parks issues within the task force would have their voices heard.

Ms. Guerrerortiz reiterated the motion as she understood it; she said she supported the motion.

Ms. Kerr offered a point of clarification that the "audit committee" everyone kept referring to is *not* the task force. She said the task force would determine the scope of the audit. A lot of things would be taken into consideration, including the original bond issuance wording and the wording to the voters. She said everything that went out will be looked at objectively to be sure what needs to happen does.

Ms. Kerr addressed Ms. Booth about the original "three" questions, because she now saw about twenty.

Ms. Booth explained there were three *main* questions:

1. Did we implement the intent of the bond; was everything done legally?
2. Did all the changes in the bond monies applications go through the legal approval process and what changes did the Governing Body approve?
3. What was implemented in relation to the Capital Improvements promised to the voters?

The vote was called:

The motion to present the questions to the task force with the conditions as stated previously, passed by majority voice vote.

c. 2012 Parks Bond Implementation

Ms. Romero said there is a recommendation to reallocate funding from West DeVargas and Escondido Parks to parks needing funding. She said \$167,513 available; Escondido Park has \$21,842 and the total is \$189,355.

She outlined the needs as follows:

- Escondido Park canceled the improvement of the existing drainage and park furniture.

- West DeVargas Park security lighting is complete; about \$25,000 is needed to complete the skate park, which includes removing the crusher fine to replace with hardscape.
- John Griego Park needs \$22,929 is needed to finish the scope of work.
- Adam Armijo needs \$25,000 to complete the community garden and a neighborhood meeting would be held prior to doing the garden.
- Patrick Smith Park needs \$75,000 for archaeology, irrigation and the parking lot.

Ms. Guerrerortiz said there are two ways that could be done: one is to trenches and archaeology would be done after looking at the trenches; the second is for archaeology to stay the whole construction. The trench route has been approved in the past by SHPO (State Historic Preservation Office) and the City.

Ms. Romero said the \$75,000 is the low estimate. The City requested a variance to waive the City code that requires a surface survey and report. She would take Ms. Guerrerortiz's recommendation to Mr. Gurule.

Ms. Guerrerortiz added that she preferred the surface survey. Ms. Taylor that the last time the surface survey was done they found a bone and had to bulldoze a fourth of the park.

Ms. Booth said at the last meeting for West DeVargas it was recommended not to distribute the money until they see what happens at Ragle. She said the Commission had agreed that the skate park money should stay in the skate park.

Ms. Romero said she would note the request. She continued with the Park needs:

- Rancho Siringo needs \$41,426 to finish the work. (Ms. Guerrerortiz asked if the bid came in too high and Ms. Romero said she would find out and report back.)

The members discussed the skate park monies. Ms. Guerrerortiz recollected that money left from West DeVargas was not a matter of making sure Ragle was covered, but waiting until Ragle and *all* of the other parks were finished.

Ms. McDonald also recalled that money for the skate park would not be allocated until things were completed. She added there are also issues raised about the skate parks that need to be resolved.

Ms. Booth said in terms of changing projects; the projects canceled need to go to City Council. She asked how the Escondido neighborhood input was received because when she talked with them the neighbors wanted something done.

Ms. Romero said she doesn't know what the process was, but could find out. Mr. Lopez added that in the past the neighbors said they didn't want anything because they don't want kids hanging out.

Ms. Guerrerortiz said it bothers her for people to say they don't want their parks fixed up because they wouldn't want them used. She said she understands their concern, but we want our parks used.

The members discussed the environment at Escondido Park and agreed feedback was needed from the neighborhood.

Chair Hansen asked if the \$75,000 was to redo the irrigation at Patrick Smith Park. Mr. Lopez replied it was also for the parking lot, which needs base course.

Ms. Booth said the 2012 Bond called for ADA parking, which has been done and that is one of the questions.

The members discussed Patrick Smith Park and how the money would be used.

Ms. McDonald suggested the park be redesigned to contain cost if improvements are done in the future. Ms. Guerrerortiz added that using the old design would be valuable if they go through the old trench lines. Then the City could argue not to do the archaeological report, because nothing new is disturbed. She offered to help argue that point.

Chair Hansen in response to Ms. Booth, said she has asked Mr. Gurule for the other half of the 2012 Bond information.

NEW BUSINESS

a. Trail Maintenance, Volunteer Coordination, and Promotion: Efforts by the Santa Fe Conservation Trust for the City of Santa Fe -Tim Rogers

Mr. Rogers thanked the Commission for the opportunity to let them know about what he is doing. He said formerly he worked on the Bicycle Master Plan and now is employed by the Santa Fe Conservation Trust as their Trails Program Manager. Through a PSA (public service agreement) with the City, the Trust provides trail volunteer coordination services. His job is partly to look at maintenance needs on the natural surface trails and getting volunteers to address those needs; specifically erosion issues. He thanked Mr. Coriz for putting in a lot of volunteer hours.

He said the Dale Ball trails is the focus of this contract and Dale Ball Day was held March 7 at the Sierra Del Norte trailhead. The event was attended by Dale and Sylvia Ball and there were guided hikes and bike rides and trail maintenance activities.

Mr. Rogers said he wants to learn to coordinate and work with the Parks staff. He explained that trail heads are primarily Parks staff responsibility, but they could learn a lot from each other. He has questions and gets questions from people about open space events and permitting, etc. He hopes to line up training opportunities and would be happy for City staff to participate.

Mr. Rogers said another piece of his work is to promote the use of the trails and he plans to work with partners such as the school district to raise awareness and organize field trips. He is working with Michelle Rogers at the GCC Recreation Department and would pursue grant resources to pay for transportation and field trips and, from the public angle, help get kids out and active.

Ms. McDonald thanked Mr. Rogers. She asked if there was interest in kids helping with the construction of trails.

Mr. Rogers said they would recruit with high schools for volunteers for trail maintenance, because they are old enough to do good work and many of them want to build their community service record. He wasn't sure about the ability of middle school kids and elementary grades would just be field trips.