

City of Santa Fe
Safety, Security, and Emergency Preparedness
Training Catalogue



Set-Up Requirements: Most training courses are best suited to a “classroom” set up. Audio/Visual equipment may be needed for some classes. Check with the training course Point of Contact for any additional set-up requirements

Course Length: Most courses are designed to last 30-60 minutes, however, some courses can be adapted to fit available timeframes. Check with the training course Point of Contact to determine the appropriate course length for your needs.

| Training Title | Description | Point of Contact |
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| Active Shooter/ Workplace Violence Response & Prevention | How to try and prevent and prepare for the potential of workplace violence, including active shooter scenarios. | SFPD: Troy Baker 505-955-5080 |
| Responding to Bomb Threats | An overview of steps to take when your or staff receives a bomb threat over the telephone or in writing | SFPD: Troy Baker 505-955-5080 |
| Responding to Suspicious Packages | An overview of steps to take if a suspicious package is discovered in or near the workplace | SFPD: Troy Baker 505-955-5080 |
| Incident Command Introduction | An awareness-level course providing an overview of Incident Command System principles and terminology | SFOEM: Andrew Phelps 505-629-3958 |
| “In the Know” Emergency Preparedness | Recommendations for emergency preparedness at home, when travelling, and at the workplace | SFOEM: Andrew Phelps 505-629-3958 |
| Hands Only CPR w/AED | Learn how to provide “Hands Only” CPR (no “mouth-to-mouth”) and gain familiarity with the use of an Automated External Defibrillator (AED) | SFFD: Greg Cliburn 505-955-3500 |
| Blood- borne Pathogen | Protect yourself against blood-borne pathogens | SFFD: Greg Cliburn 505-955-3500 |
| | | Risk Management: Darlene Ortega 505-955-5623 |
| Respiratory Protection | Understand how to better protect yourself from breathing in particulates that may cause difficulty breathing | SFFD: Greg Cliburn 505-955-3500 |
| | | Risk Management: Darlene Ortega 505-955-5623 |
| Fire Extinguisher Use | An overview on the proper use of portable fire extinguishers | SFFD: Greg Cliburn 505-955-3500 |
| | | Risk Management: Darlene Ortega 505-955-5623 |
| Industrial Safety | Proper use of ladders, lifts, safety equipment, etc. | Risk Management: Darlene Ortega 505-955-5623 |

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| Incident Reporting | Proper procedures and documentation for work-related incidents, including vehicle accidents | Risk Management: Darlene Ortega 505-955-5623 |
| Chemical and Hazardous Material Handling | Use of protective equipment and storage for hazardous materials and chemicals to reduce the risk of exposure | Risk Management: Darlene Ortega 505-955-5623 |
| Confined Space Awareness | Safety procedures for operating in and around confined spaces (including tanks, vaults, hoppers, etc.) | Risk Management: Darlene Ortega 505-955-5623 |
| Electrical Hazard Safety | Safety and personal protection for those who may work around electrical equipment | Risk Management: Darlene Ortega 505-955-5623 |
| Hazard Communication | An overview of the hazards in the workplace, specifically hazardous materials and chemicals, and an overview of Material Safety Data Sheets (MSDS) | Risk Management: Darlene Ortega 505-955-5623 |
| Hearing Conservation | Tips on how to protect your hearing and recognizing symptoms of hearing loss | Risk Management: Darlene Ortega 505-955-5623 |
| Lock-out/Tag-Out Equipment Hazard Protection | Procedures for properly safeguarding equipment to prevent injury during maintenance | Risk Management: Darlene Ortega 505-955-5623 |
| Personal Protective Equipment | An overview of Personal Protective Equipment (PPE) to help ensure workplace safety | Risk Management: Darlene Ortega 505-955-5623 |
| Work Zone Traffic Safety | Traffic work zone safety, marking, and protection | Risk Management: Darlene Ortega 505-955-5623 |